

Controlled Construction

Affidavit Package Checklist:

Design Affidavits (to be submitted with the building permit applications):

- 1.) _____ Architectural Design
- 2.) _____ Structural Design
- 3.) _____ Mechanical Design
- 4.) _____ Electrical Design
- 5.) _____ Inspection Affidavit (architect or independent structural engineer)
- 6.) _____ Licensed builder affidavit
- 7.) _____ Statement of all uses and processes to be performed on the site, bearing the signature of the property owner and proposed tenant.
- 8.) _____ List of all chemicals to be used or stored on the site - Pool? _____
- 9.) _____ A letter indicating the owner and proposed tenant have read the Town of Franklin's Zoning By-Laws and are aware of the Use Regulations and Hazardous Use Regulations.
- 10.) _____ Code Analysis on Drawings.
- 11.) _____ Endorsed Site Plan
- 12.) _____ Project Directory
- 13.) _____ Geotechnical Investigation

Final Affidavits (request for final inspection of project must be made in writing):

- 1.) _____ Architectural final affidavit
- 2.) _____ Structural final affidavit
- 3.) _____ Mechanical final affidavit
- 4.) _____ Electrical final affidavit
- 5.) _____ Emergency/Builder Contact Information
- 6.) _____ Log Book Sheets
- 7.) _____ Clerk of Work's Sheet
- 8.) _____ Engineer/ Architect's Weekly Field Report Sheet