

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Capital Budget Subcommittee Meeting Agenda & Meeting Packet May 25, 2022

Meeting will be held at the **Municipal Building**
2nd floor, Council Chambers
355 East Central Street
5:30 PM

A NOTE TO RESIDENTS: All citizens are welcome to attend public board and committee meetings in person. Additionally, in an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom. The meetings will also be [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29.

- **Link to access meeting:** May 25, 2022 EDC Meeting Link [HERE](#) -- Then click "Open Zoom"
 - Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/84683225388>
 - **Call-In Phone Number:** Call **1-929-205-6099** & enter Meeting ID: **846 8322 5388** then press #

Discussion:

1. [FY22 Capital Plan Round 2](#)
 - a. Proposed Town Administrator FY22 Capital Plan Round 2 & Final Recommendations to move to the full Town Council

This is a meeting of the Franklin Town Council Sub-Committee; under the Open Meeting Law, this subcommittee is a separate "public body" from the Town Council. Therefore, unless the Town Council has separately noticed and posted its own meeting, Councilors who are not members of this subcommittee will not be permitted to speak or otherwise actively participate @ this meeting, although they may attend and observe. This prohibition is necessary to avoid the potential for an Open Meeting Law Violation.

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

May 25, 2022

To: Capital Budget Subcommittee
From: Jamie Hellen, Town Administrator
Allecia Alleyne, Assistant to the Town Administrator

Re: FY22 Capital Round 2

The following proposals are for the post-snow and ice season capital round 2. As the committee can see, we are proposing mostly to put the funds into roads and infrastructure maintenance like the town has traditionally done.

The Finance Committee unanimously approved these proposals at their May 9, 2022 meeting.

We have included the Finance Committee materials in the packet.

If approved this evening, these funds would be placed for full approval at the June 8th Town Council meeting.

Please let us know if you have any questions.

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

May 9, 2021

To: Finance Committee
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Capital Plan Round 2

I am asking the Finance Committee to consider the Round 2 Capital plan requests. The FY22 snow removal season has closed and the final total was \$1,285,669. The Town has \$829,406 remaining in free cash and is requesting approval of the following items in the second round of capital requests. The recommendations are as follows:

Department of Public Works

- Snow and Ice - \$229,169.

The Department of Public Works is requesting \$229,169 in funds to cover the FY22 snow and Ice budget. The DPW expended \$1,285,669 in snow and ice removal this past winter. We originally budgeted \$1,056,500 (our 5 year average) for snow and ice in FY22.

- Roads, Infrastructure & Sidewalk maintenance & SNETT Trail - \$510,237.

This money will be used for maintenance work and will help extend the life of roads and sidewalks in town. A portion of these funds, \$200,000, will be allocated towards required improvement work on the SNETT Trail as part of a land transfer agreement between the Town and the Commonwealth.

Information Technology

- Technology (Desktops, Docking Stations & Computers) - \$90,000.

This money will be used to cover costs associated with cyclical replacement of desktops, docking stations, and computers for municipal and school department staff.

If you have any additional questions please feel free to ask.