

CHARLES RIVER POLLUTION CONTROL DISTRICT  
66 Village Street, Medway, MA 02053

Minutes from August 10, 2022 Monthly Meeting – 3:06 p.m.

The meeting was held in the John McCahill Conference Room at the District's treatment facility. In attendance were District Commissioners Michael Callahan, Douglas M. Downing, Wolfgang Bauer and Mark Cataldo and Executive Director Elizabeth Taglieri, Engineer Kristen Mucciarone and Executive Secretary Barbara W. Maffeo. Chairman David C. Formato was unable to attend. Vice Chairman Michael Callahan chaired the meeting.

The following attachments were presented during the monthly meeting and are on file at the District with the approved minutes.

- Prior Year Comparison of O & M Budget (July 2021 vs. July 2022);
- Year to Date O & M Budget versus Actual (July 2022);
- Overview of FY 2023 Budget dated August 10, 2022;
- Septage Revenue – Prior Year Comparison (July 2021 vs. July 2022);
- Sewer connections (July 2022);
- Copy of Warrant #23-02 dated August 10, 2022;
- Executive Director's Evaluation Form and Overview of FY 2022.

Item #1 – Update on Cured In Place Piping (CIPP) and Manhole Rehabilitation in Mine Brook Interceptor (MBI) Subsystem.

The Notice to Award was sent to the lowest bidder, National Water Main Cleaning Company. The Director expects the insurance certificates, bonds and signed agreements tomorrow.

Item #2 – Update on Tree Removal at Aeration Tanks.

The tree removal was completed earlier this week. The Medway Conservation Commission Agent inspected the site and will return at a later date to review the tree markings for the fifty-nine replacement trees.

Item #3 – Approval of Warrant #23-02.

A motion was made by Commissioner Downing and seconded by Commissioner Cataldo to approve Warrant #23-02 as shown in the agenda.

a. O & M \$257,889.33

VOTED: That the District approves the preceding motion. The vote was unanimously approved.

Item #4 – Engineer’s Report.

- a. Update on Environmental Protection Agency (EPA) Audit on Pretreatment Program. The last audit was in 2018. The audit will be conducted by EPA representatives, remotely on August 22 and 24, 2022.
- b. Update on Industrial User Survey. The Engineer has received replies from ten industrial users, all are dry facilities and will not require permits.

Item #5 – Executive Director’s Report.

- a. NPDES Compliance Report. The treatment facility was in compliance for the month of July 2022. Commissioner Cataldo inquired about the average daily flow figures for the last month. The Director noted the average daily flow figure was around 3.8 million gallons per day (mgd). The flows are lower than last year due to the drought the area is experiencing.
- b. Sewer Connection Approvals – July 2022. The following sewer connections were approved earlier on an individual basis. (gallons per day – gpd). It was noted by the Director that these approved sewer connections in the town of Millis were tabulated into the town’s projected amounts for planning purposes and were added after their sewer moratorium.

Millis	Anthology Senior Living @ 125 Dover Street: 1 building	
	(108 bedrooms)	11,880 gpd
	Anthology Senior Living (14 homes)	3,080 gpd
	232–248 Main Street (3 buildings – 28 bedrooms each)	9,240 gpd
	5 homes	1,320 gpd

- c. Update on Maintenance Mechanic and Operator Positions. The Director noted that the new maintenance mechanic starts employment on August 15, 2022. The Director has made an offer of employment to a candidate for the operator position. The co-op students are working on a summer schedule and will transition to a different schedule when they return to high school in the fall.
- d. Schedule Executive Director’s Evaluation Meeting. September 14, 2022 at 2:00 pm is the scheduled time for the Director’s evaluation meeting. She gave the Commissioners a handout for their perusal related to her evaluation.
- e. Schedule Board Meeting in October. The next monthly meeting is scheduled for September 14, 2022 at 3:00 p.m. in the John McCahill Conference Room at the Charles River Pollution Control District.

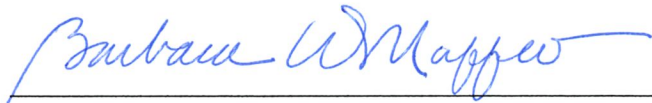
Item #6 – Approval of Minutes from July 19, 2022 Monthly Meeting and July 29, 2022 Meeting.

A motion was made by Commissioner Cataldo and seconded by Commissioner Bauer to approve the July 19, 2022 monthly minutes and the July 29, 2022, and to forward a copy of the minutes to all attendees of the meeting.

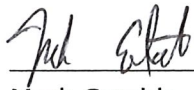
VOTED: That the District approves the preceding motion. The vote was unanimously approved.

A motion was made by Commissioner Cataldo and seconded by Commissioner Downing to adjourn the monthly meeting.

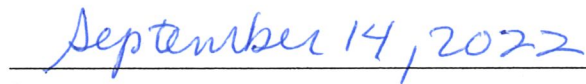
VOTED: That the District approves the preceding motion. The vote was unanimously approved.



Barbara W. Maffeo, Executive Secretary  
Charles River Pollution Control District



Mark Cataldo, Clerk  
Charles River Pollution Control District



Date

The preceding is presumed to be a complete and accurate account of the items discussed and agreements made unless the District is notified to the contrary within seven days of distribution.