

CHARLES RIVER POLLUTION CONTROL DISTRICT  
66 Village Street, Medway, Massachusetts

Minutes from the Annual Meeting – May 24, 2023 – 3:35 pm

The Executive Director called the Annual Meeting to order. The meeting was held immediately following the May 24, 2023 monthly meeting.

In attendance were District Commissioners Douglas M. Downing, Mark Cataldo, David C. Formato, Wolfgang Bauer, Ted Kenney, Executive Director Elizabeth Taglieri, Engineer Kristen Mucciarone and Executive Secretary Barbara W. Maffeo.

There was an attachment presented for the meeting. There was a handout reflecting the financial accounting of the District's finances as of June 30, 2022.

Item #1 – Election of Officers.

- a. CHAIRMAN. A motion was made by Commissioner Downing and seconded by Commissioner Cataldo to nominate David C. Formato as Chairman of the Board of Commissioners.

VOTED: That the District approves the preceding motion. Commissioner Formato abstained from voting. The vote was unanimously approved.

The Chairman asked for nominations for the District Officers and Appointments as follows:

- b. VICE CHAIRMAN. A motion was made by Commissioner Cataldo and seconded by Chairman Kenney to nominate Commissioner Douglas M. Downing as Vice Chairman of the Board of Commissioners.

VOTED: That the District approves the preceding motion. Commissioner Downing abstained from voting. The vote was unanimously approved.

- c. CLERK. A motion was made by Chairman Formato and seconded by Commissioner Downing to nominate Mark Cataldo as Clerk for the Board of Commissioners.

VOTED: That the District approves the preceding motion. Commissioner Cataldo abstained from voting. The vote was unanimously approved.

Item #2 – Appointments.

The Chairman asked for nominations for the District appointments. A motion was made by Commissioner Downing and seconded by Commissioner Cataldo to nominate the existing appointments as follows.

- a. Executive Director – Elizabeth Taglieri
- b. Executive Secretary – Barbara W. Maffeo
- c. Treasurer – John Foster

VOTED: That the District approves the preceding motion. The vote was unanimously approved.

Item #3 – Discussion of District Finances.

- a. Stabilization Balance. As of April 30, 2023, there is \$2,443,738.00 in the District's Stabilization account. A withdrawal from the Stabilization Fund can occur during a monthly meeting and requires two thirds vote to withdraw funds.
- b. Infiltration/Inflow (I/I) Funds in Stabilization Account. In 2022, the I/I Stabilization Account was created to track I/I Funds separately. The Director updated the District's sewer user regulations and established an I/I Fee Schedule for sewer users. When a sewer connection is made, those fees are deposited into the I/I Stabilization Account. Those funds will be used for future I/I projects. As of April 30, 2022, the I/I Stabilization balance is \$450,999.
- c. Vote on Surplus Monies from FY 2022 in the Amount of \$484,700. The Director referred to the handout reflecting the Breakdown of Surplus monies from FY 2022. A motion was made by Commissioner Downing and was seconded by Commissioner Cataldo to distribute the surplus monies as follows:

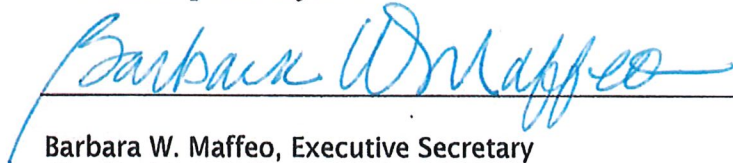
\$334,700	into General Stabilization Account
\$150,000	into I/I Stabilization Account

VOTED: That the District approves the preceding motion. The vote was unanimously approved.

A motion was made by Commissioner Kenney and seconded by Commissioner Downing to adjourn the 2023 Annual Meeting.

VOTED: That the District approves the preceding motion. The vote was unanimously approved.

The meeting was adjourned.



Barbara W. Maffeo, Executive Secretary  
Charles River Pollution Control District



Mark Cataldo, Clerk  
Charles River Pollution Control District

6/14/23

DATE APPROVED:

The preceding is presumed to be a complete and accurate account of the items discussed and agreements made unless the District is notified to the contrary within seven days of distribution.