

CHARLES RIVER POLLUTION CONTROL DISTRICT  
66 Village Street, Medway, MA 02053

Minutes from October 13, 2021 Monthly Meeting – 3:00 p.m.

The meeting was held in the John McCahill Conference Room at the District's treatment facility. In attendance were, Chairman Douglas M. Downing, District Commissioners Michael Callahan, Wolfgang Bauer and Mark Cataldo and Executive Director Elizabeth Taglieri, and Executive Secretary Barbara W. Maffeo. Engineer Kristen Mucciarone attending via the telephone. Town of Franklin Commissioner Formato was unable to attend the meeting.

Also in attendance were Alan Earls, Editor of the Franklin Observer and Doug Martin, Town of Franklin Water and Sewer Superintendent.

The following attachments were presented during the monthly meeting and are on file at the District with the approved minutes.

- Prior Year Comparison of O & M Budget (July 2020– September 2020 vs July 2021 – September 2021);
- Year to Date O & M Budget versus Actual (July 2021 – September 2021);
- Overview of FY 2022 Budget dated October 12, 2021;
- Septage Revenue – Prior Year Comparison (July 2020 – September 2020 vs. July 2021 – September 2021);
- Sewer connections (September 2021);
- Copy of Warrant #22-04 dated October 13, 2021
- Town Infiltration and Inflow (I/I) Program Updates dated October 13 2021.

Item #1 – Town Infiltration and Inflow (I/I) Program Status Update.

The Director presented the Commissioners with a handout outlining the aforementioned. She reviewed the I/I status of CRPCD member towns. Maintenance of the sewer system to control I/I is mandated by the CRPCD NPDES Permit and Massachusetts Department of Environmental Protection (MassDEP) regulations. MassDEP has requested that the District and a couple of the towns complete their I/I inspections and work within a ten year time period. Bellingham, Franklin and Millis have submitted said reports. Medway is confirming that they have submitted the reports. The Director shared that the information exchange between member towns was a positive action. She will continue to update and distribute this information on a yearly basis.

Item #2 – Approval of Warrant #22-04.

A motion was made by Commissioner Cataldo and seconded by Commissioner Callahan to approve Warrant #22-04 as shown in the agenda.

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| a. | O & M            | \$263,696.96 |
| b. | Capital Projects | \$31,186.87  |

VOTED: That the District approves the preceding motion. The vote was unanimously approved.

Item #3 – Engineer’s Report.

- a. Landfill Monitoring Report. Presently the District has a semi-annual testing schedule for the landfill monitoring. The testing has been conducted over the last ten years and is well below the set limits. The Engineer will propose to MassDEP reducing the monitoring testing to an annual test schedule.
- b. Procurement Licensure. The Engineer has been taking part with online classes to renew said licensure.

Item #4 – Executive Director’s Report.

- a. NPDES Compliance Report. The treatment facility was in compliance for the month of September 2021, except for a violation of the monthly flow due to four inches of rain the first week of the month.
- b. Sewer Connection Approvals – September 2021. The following sewer connections were approved earlier on an individual basis. (gallons per day – gpd).

Millis	10 homes	2,310 gpd
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- c. Critical Alarm Testing. The Director and staff recently completed critical alarm system testing. The critical alarm testing is connected to an alarm dialer that contacts staff if the alarm is triggered. The CRPCD staff will continue to test critical alarms twice a year and chemical alarms monthly.
- d. Shepard’s Brook Interceptor (SBI) Manhole. While checking District flow meters at the SBI flume, staff discovered significant I/I coming in through a manhole. The Director has contacted Inland Waters, a company the Town of Medway uses, to grout said manhole.
- e. Web Portal Access. The Director checked to make sure all the Commissioners were able to access their log in for the web portal and will work with those how need assistance.
- f. Staff Update. The District is fully staffed with the recent shift to move a part time employee to a full time laboratory staff member.

Item #5 – Approval of Minutes from September 14, 2021 Monthly Meeting.

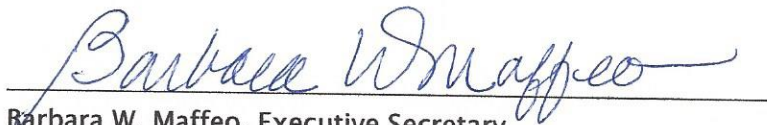
A motion was made by Commissioner Cataldo and seconded by Commissioner Bauer to approve the monthly minutes as amended, and to forward a copy of the minutes to all attendees of the meeting.

VOTED: That the District approves the preceding motion. Commissioner Callahan abstained from voting.

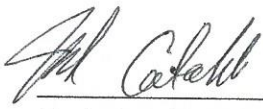
A motion was made by Commissioner Cataldo and seconded by Commissioner Callahan to adjourn the monthly meeting.

VOTED: That the District approves the preceding motion. The vote was unanimously approved.

The next monthly meeting is scheduled November 18, 2021 at 3:00 p.m. in the John McCahill Conference Room at the Charles River Pollution Control District.



Barbara W. Maffeo, Executive Secretary  
Charles River Pollution Control District



Mark Cataldo, Clerk  
Charles River Pollution Control District

11/18/21

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Date

The preceding is presumed to be a complete and accurate account of the items discussed and agreements made unless the District is notified to the contrary within seven days of distribution.