

COMMUNITY PRESERVATION COMMITTEE

December 7, 2021

7:00 PM

MINUTES

Members Present: Christopher Feeley, David McNeill, Monique Doyle, Lisa Oxford, Michael Giardino, Rick Power, Wayne Simarrian, Phyllis Messere-Malcom, Jeffrey Livingstone

Town staff also in attendance: Town Administrator Jamie Hellen.

Other Attendees: none

Chairman Christopher Feeley called the meeting to order at 7:00 PM

1. Approval of Minutes:

A motion was made to approve the Minutes from the October 5, 2021, meeting. The motion was seconded. Approval was unanimous.

2. Announcements:

Mr. Hellen welcomed Rick Power from Planning Board to the CPC.

3. Continuing CPC Business:

The 2022 schedule for the CPC is as follows:

January 4 and 18 – Public Meetings

February 15

March 1

April 5

May 17

June 7

July and August – no meetings


September 6

October 4

November 8

December 6

A motion was made to accept the 2022 schedule of meetings, was seconded, and approved.



Mr. Hellen presented a sample of the Concord, MA, CPC application for project funding. The Franklin application will be available prior to the January 4, 2022, CPC meeting. Interested parties can respond by email, the CPC blog, or social media. Proposals to the CPC will be funneled into a Community Preservation Act Five Year Plan.

Mr. Hellen presented the Watertown CPC plan as a model for Franklin's CPC to follow.

Ms. Oxford: The Franklin CPC plan would then be a work-in-progress.

Mr. Hellen: The plan would probably be a google document to be amended over five years as projects and charts may evolve.

Ms. Oxford: Will the different sections be split among the CPC members?

Mr. Hellen: There will probably be different subcommittees. The CPC does not have to follow other town departments.

Mr. Feeley: There will be an application deadline but later projects might be taken under advisement so the CPC might have a rolling plan.

Mr. Hellen: The first year should have a deadline to make the process easier.

Mr. Giardino: The person or group presenting a project will explain it to the CPC committee.

Mr. Hellen: Citizen input could also be presented. Medway, for example, has a 12 month rolling application. The town keeps a list of projects with the backlog considered first.

Ms. Oxford: What happens if an application is not approved?

Mr. Hellen: If an application is not approved, it will be kept on file to meet the additional requirements.

Mr. Feeley: On January 4 and 18, 2022, ideas will be presented for consideration. All forms will be ready. Some applications may be ready.

A motion for the Committee to adjourn at 7:22, and was seconded. Approval was unanimous.

Respectfully submitted,

Monique Doyle

CPC Clerk, Franklin, MA

