

# Franklin Cultural Council

August 26 2016

Attending: Stacey David, Chair; Theresa Burr, Susan Plume, Karen Juhl, and Ian Kabat

Stacey David called the meeting to order at 7:04 p.m.

Discussion:

The meeting focused on the upcoming year for the FCC: News from the MCC (new online Request for proposals); finances (funding (MCC and town) and outstanding requisitions; and increasing the membership of the FCC.

MCC update

Stacey discussed the new online proposal form that the MCC has launched. The FCC members reviewed our “front page” and discussed our mission and the need to seek new applicants. The applications process is from September 1 through October 17

Finances

Stacey has had conversation with Treasurer (Jim Dacey) and has been informed we currently have 2 accounts—the first is the MCC money (which will be \$8,000 this year) and the second is the Town’s contributions to the FCC (\$3,000). When Stacey questioned why our funding was static for the past couple of years, she was told “no one asked for an increase.” Stacey will find out more about the budget process and the FCC will look into how to approach the Council for an increase for FY18.

The contributions from the MCC to participants is “use it or lose it”—however it does appear that unclaimed funds we get to keep from the Town. So far, we have not received any requests for payment for 2016...although participants do have 12 months to claim their money. All 2016 payouts must be claimed by the end of Jan. 2017.

FCC Application

Stacey reviewed the mission and the members discussed a number of items that we felt were important to include as part of the mission and application process. To that end, our home page should note:

1. Funding preference is to be given for Franklin residents whose program will be based in Franklin.
2. Preference would be given to those who charge no admission to their program/event if participants could be encouraged to bring a canned good for the food pantry.
3. New applicants who bring forth a new program are strongly encouraged to apply
4. Prior year funding is not a guarantee of future funding
5. ONLY online applications will be considered for funding in 2016 and beyond.

## Publicity

Karen will send out press releases to the local papers (Gazette, MetroWest Daily News) and the Franklin Matters blog. Chrissy (Jeff Nutting's Asst.) will post it on Facebook and the Town Website. Karen will also send out copies of the release to the PCC's at all the schools, the Library, Downtown partnership and the Senior Center

Other items of note:

## **MCC website username and password**

User name Frankin

Password R5B33K

## **Town Internet**

Theresa will look into the WiFi username and password for the next meeting so we can go online as needed.

## **Communications**

Karen will email the minutes to [ndanello@franklin.ma.us](mailto:ndanello@franklin.ma.us) when approved (September meeting)

**The meeting adjourned at 8:40 p.m.**

Respectfully submitted

Karen Juhl