

# DESIGN REVIEW COMMISSION AGENDA

**April 20, 2021  
7:00 PM.**

## **Virtual Meeting**

**Due to the growing concerns regarding the COVID-19 virus, we will be conducting a remote/virtual Design Review Commission Meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by copying the link (Phone, Computer, or Tablet required). Please click on <https://us02web.zoom.us/j/87481677185> or call on your phone at 1-929-205-6099, meeting ID is 87481677185**

- 7:00 PM Kumon – 265-303 East Central Street (dba 291)**  
Reface Tennant Panel in Existing Freestanding Sign. Replace Wall Sign at 20sq ft. – Internally illuminated
- 7:05 PM Active Recovery Boston – 82 Emmons Street**  
Install Aluminum Belt Sign
- 7:10 PM Dollar Tree – 500 Franklin Village Drive (DL-8597)**  
Installation of Replacement Panels on Existing Multi-Tenant Sign. Under Canopy Sign.
- 7:15 PM NETA – 5 Kenwood Circle**  
Install 3 Post & Panel Directional Signs (3’x3’ OAH 9’) 9sq ft. Each:  
Aluminum Wall Sign NETA w/Logo – Driver Entrance (2’x3’ 6sq ft);  
Aluminum Wall Sign “C” (3’x4’ 12sq ft.)

## **General Matters:**

Approval of Letter to resident

Approval of Minutes: April 6, 2021

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**This agenda is subject to change. Last updated: April 15, 2021**

The next meeting of the Design Review Commission is scheduled for May 4, 2021

FORM Q

TOWN OF FRANKLIN  
DESIGN REVIEW APPLICATION  
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: KUMON  
Property Address 265-303 EAST CENTRAL ST (dba #291)  
Assessors' Map # 067 Parcel # 047  
Zoning District (select applicable zone): \_\_\_\_\_  
Zoning History: Use Variance NA  
Non-Conforming Use NA

B) Applicant Information:

Applicant Name: NATIONAL SIGN BY: HEATHER DUSKO  
Address: 27 OLD MEETINGHOUSE ROAD  
AUBURN, MA 01501  
Telephone Number: 508-612-6954  
Contact Person: HEATHER DUSKO

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: KUMON Property Owner: FRANKLIN SHOPPERS FAIR  
Address: 211 E. CENTRAL ST. 396 WASHINGTON ST.  
FRANKLIN, MA Wellesley, MA 02481

All of the information is submitted according to the best of my knowledge

Signature

Print Name:

Heather Dusko  
HEATHER DUSKO

4/13/2021

Date Submitted

**\*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

**FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1-4**

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

**D) Architect/Engineer/Sign Company Information (if not the applicant)**

**a. Sign Company**

Business Name: NATIONAL SIGN CORPORATION  
Contact Person: COREY GRIMSHAW  
Address: 21 LARSEN WAY, N. ATTLEBORO, MA 02763  
Telephone Number: (508) 809-4638

**b. Architect/Engineer (when applicable)**

Business Name: N/A  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**E) Work Summary**

Summary of work to be done:

- ① REFACE TENANT PANEL IN EXISTING  
FREESTANDING SIGN.  
② REPLACE WALL SIGN AT 20 SQ FT - INTERNALLY ILLUMINATED.

**F) Information & Materials to be Submitted with Application**

**a) FOR SIGN SUBMISSIONS ONLY:**

**NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION**

1. Drawing of Proposed Sign which must also include  
type of sign (wall, pylon etc.)      colors  
size/dimensions      materials  
style of lettering      lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)

**b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:**

**NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION**

1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels & specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

## Owner consent for sign installation and permits

I, Marcia Alevizos, being the Property Owner of the Kumon location at 291 EAST CENTRAL STREET, FRANKLIN, MA 02038, do hereby certify that I am allowing Everbrite, Inc (and / or NATIONAL SIGN CORP) to obtain permits and install signage at the below mentioned address, and outlined in drawings numbered 445842.

Everbrite, LLC further agrees that all work will be done in compliance with all applicable laws, codes and ordinance, and any stipulations or restrictions listed on the permits.

Site address:

**Kumon**

291 EAST CENTRAL STREET  
FRANKLIN, MA 02038

Signature: Marcia Alevizos

Name: Marcia Alevizos

Phone: 617 877 5895

Email: mzos@yahoo.com

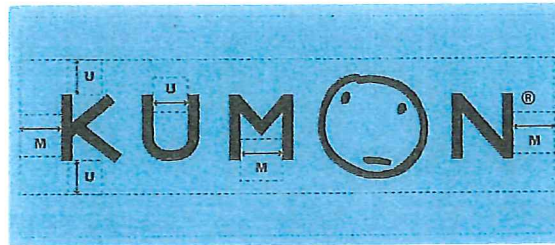
Date: 3/30/21

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Customer: KUMON		Description: LTR, KU 26" TF LED	<p>Customer Approval: Graphics and colors on file will be used unless otherwise specified by customer. Please review drawing carefully. By signing below, you agree to graphics as shown above, and to location of sign as shown. Please return signed copy back to Everbrite.</p>
Project No: 445842	Scale: N/A	RCWV-SW 7567	
Date: 03/15/21	Drawn By: ERJ	E035067	
Location & Site No: 291 EAST CENTRAL STREET FRANKLIN, MA 02038	KU40440811		
		Revised:	
		Revised:	
CUSTOMER SIGNATURE			DATE
LANDLORD SIGNATURE			DATE



— RETAIL ONLY —



Overall Trim  
Height : 25.5"  
Width : 58.75"  
Visual Opening  
Height : 23.25"  
Width : 56.375"  
Retainer Size: 1"  
Thickness: 1/8"



- Flat face
- Polycarbonate (Solar Grade)
- KUMON blue background
- Black logo with "Thinking Face"

<b>Everbrite</b> <small>DISCLAIMER: Rendering is for graphic purposes only and not intended for actual construction dimensions. For window and door openings, actual dimensions and mounting detail, please refer to engineering specifications and final drawings. © 2021 Everbrite, LLC. All rights reserved. This document is confidential and proprietary to Everbrite, LLC. Any disclosure to a third party is expressly prohibited.</small>		<b>Customer: KUMON</b> <b>Project No: 445842 B</b> <b>Date: 03/15/21</b> <b>Location &amp; Site No: 291 EAST CENTRAL STREET FRANKLIN, MA 02038</b>		<b>Description: FACE, KU V.O. 23</b> <b>1/4"X56 3/8" LOGO FLAT</b> <b>Scale: 1"=1'</b> <b>Drawn By: ERJ</b> <b>KU40440811</b>		<b>Customer Approval: Graphics and colors on file will be used unless otherwise specified by customer. Please review drawing carefully. By signing below, you agree to graphics as shown above, and to location of sign as shown. Please return signed copy back to Everbrite.</b> <b>Revised:</b> <b>Revised:</b>		<b>CUSTOMER SIGNATURE</b>  <b>LANDLORD SIGNATURE</b> 		<b>DATE</b> <b>DATE</b>	
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*Handwritten note:*  
made up  
3/20/21

FORM Q

TOWN OF FRANKLIN  
DESIGN REVIEW APPLICATION  
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: Active Recovery Boston

Property Address 82 Emmons St.

Assessors' Map # \_\_\_\_\_ Parcel # 275-124-000-000

Zoning District (select applicable zone): \_\_\_\_\_

Zoning History: Use Variance \_\_\_\_\_  
Non-Conforming Use \_\_\_\_\_

B) Applicant Information:

Applicant Name: \_\_\_\_\_  
Signs By Cam, Inc.

Address: \_\_\_\_\_  
837 Upper Union Street  
Suite C-18  
Franklin, MA 02038

Telephone Number: 508 364-2905

Contact Person: Cam

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: Kate Kelly Property Owner: Pam Longobardi

Address: 82 Emmons St. 82 Cottage St.  
Franklin, MA Franklin, MA

All of the information is submitted according to the best of my knowledge  
Executed as a sealed instrument this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Cam Allen  
Signature of Applicant

X Pam Longobardi  
Signature of Owner

Cam Allen  
Print name of Applicant

Pam Longobardi  
Print name of Owner

**\*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

**FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4**

**SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q**

**D) Architect/Engineer/Sign Company Information (if not the applicant)**

**a. Sign Company**

Business Name: \_\_\_\_\_ Signs By Cam, Inc.  
837 Upper Union Street  
Contact Person: \_\_\_\_\_ Suite G-18  
Franklin, MA 02038  
Address \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**b. Architect/Engineer (when applicable)**

Business Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**E) Work Summary**

Summary of work to be done: \_\_\_\_\_ Install Aluminum belt Sign

**F) Information & Materials to be Submitted with Application**

**a) FOR SIGN SUBMISSIONS ONLY:**

**NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION**

1. Drawing of Proposed Sign which must also include  
type of sign (wall, pylon etc.)      colors  
size/dimensions      materials  
style of lettering      lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)

**b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:**

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1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels & specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.





**\*NON-LIT**



8 HIDDEN GALVANIZED LAG BOLTS



*Signs By Cam Inc.*

Sign & Graphic Solutions • Uncompromising Integrity

**Cam Afonso**

837 Upper Union St., Suite C-18  
Franklin, MA 02038

Phone: 508-364-2905

Fax/Office: 508-528-0766

E-Mail: [cam@signsbycam.com](mailto:cam@signsbycam.com)

Website: [www.signsbycam.com](http://www.signsbycam.com)

**APPROVED FOR PRODUCTION:**

**X**

**JOB INFORMATION**

JOB TITLE:

CONTACT:

PHONE:

FAX:

JOB DESCRIPTION:

SQUARE FOOTAGE: =

**SIGN MATERIAL SPECS**

BANNER: ☐ COROPLAST: ☐ WOOD: ☐

ACRYLIC: ☐ MAGNETIC: ☐ URETHANE: ☐

PVC: ☐ ALUMINUM: ☐ NUEDGE: ☐

SINGLE SIDED: ☐ DOUBLE SIDED: ☐

OTHER: \_\_\_\_\_

**© COPYRIGHT**

ALL DRAWINGS ARE PROPERTY OF SIGNS BY CAM, Inc.  
ANY DUPLICATION OF ANY KIND IS PROHIBITED.  
PERSON(S) WILL BE PROSECUTED TO THE FULL EXTENT  
OF THE LAW.

COLOR SPECS:

BACKGROUND:

COPY:

OUTLINE:

SHADOW:

BORDER:

LOGO:

FORM Q

TOWN OF FRANKLIN  
DESIGN REVIEW APPLICATION  
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: Dollar Tree (DL-8597)

Property Address 500 Franklin Village Dr

Assessors' Map # 270 Parcel # 014

Zoning District (select applicable zone): Commercial Business Corridor District

Zoning History: Use Variance NA  
Non-Conforming Use NA

B) Applicant Information:

Applicant Name: Anchor Sign

Address: 2200 Discher Ave  
Charleston, SC 29405

Telephone Number: 843-576-3211

Contact Person: Permit Coordination Team - Laura Salwen

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: <u>Dollar Tree</u>	Property Owner: <u>CSC- Franklin Vollage, LP</u>
Address: <u>500 Volvo Parkway</u>	<u>445 Boyles Ave</u>
<u>Chesapeake, VA 23320</u>	<u>Port Washinton, NY 1050</u>

All of the information is submitted according to the best of my knowledge  
Executed as a sealed instrument this 22nd day of March 2021

Signature of Applicant

Jill Hopkins

Print name of Applicant

Christine Smith

Signature of Owner

Christine Smith

Print name of Owner

**\*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

**FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4**

**SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q**

**D) Architect/Engineer/Sign Company Information (if not the applicant)**

**a. Sign Company**

Business Name: Anchor Sign

Contact Person: Jill Hopkins

Address 2200 Discher St Charleston, SC 29405

Telephone Number: 843-576-3241

**b. Architect/Engineer (when applicable)**

Business Name: NA

Contact Person: \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**E) Work Summary**

Summary of work to be done: Installation of replacement panels on existing multi tenant sign. As well as an under canopy sign.

**F) Information & Materials to be Submitted with Application**

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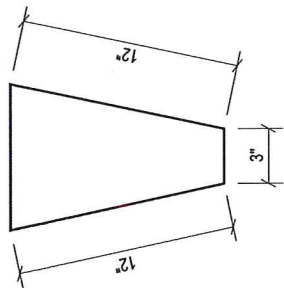
<b>SIGN B</b>	Dollar Tree
Type:	New Applied Vinyl on Existing Under D/F Canopy Sign
Actual Size:	12" x 60 3/4"
Viewable Size:	10 1/2" x 58 1/4"
Square Footage:	5.06

**Type:** New Applied Vinyl on Existing Under D/F Canopy Sign

**Actual Size:** 12" x 60 3/4"

Viewable Size: 10 1/2" x 58 1/4"

Square Footage: 5.06



### Side view


Scale: 1 1/2" = 1'-0"

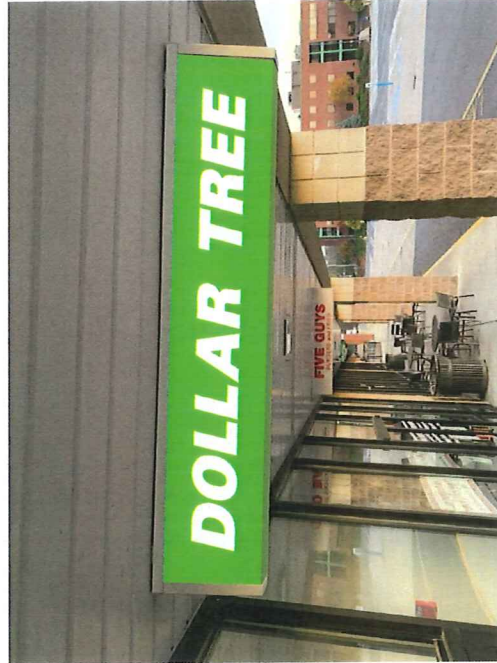


## Vinyl Replacement On Existing D/F Under Canopy


Scale: 1" = 1'-0"


### Specifications:

1. Existing under canopy sign - white lexan
2. New applied vinyl  
 3M 3630-156 Vivid Green
3. Existing retainers



**Proposed Under Canopy**

	Client: Dollar Tree	05/15/2019	Original Renderings	SD	<p>This rendering is the property of Anchor Sign, Inc. It is for the exclusive use of Anchor Sign, Inc. and is not to be reproduced, distributed, or exhibited without the consent of Anchor Sign, Inc. Please do not discuss this rendering with questions regarding this statement.</p>
	Site #: DL-8587	06/05/2019	Added (2way to Sign A	SD	
	Address: 500 Franklin Village Drive Franklin, MA 02037	10/08/2020	Added 12' MT Pylons	NB	
		02/24/2021	Added Under Canopy Sign	SD	
		03/11/2021	Updated Under Canopy Sign	NW	
REVISION INFO					



**DOLLAR TREE**

**AnchorSign**

1 . 8 0 0 . 2 1 3 . 3 3 3 1

**DOLLAR TREE**

Client: Dollar Tree  
Site #: DL-8597  
Address: 500 Franklin  
Franklin, MA

05/15/2019	Original Renderings
06/05/2019	Added Raceway to Sign A
10/08/2020	Added (2) M/T Pylons
02/24/2021	Added Under Canopy Sign
03/11/2021	Updated Under Canopy Sign

SD
SD
NB
SD
NW

**AnchorSign**  
1.800.213.3331

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<b>SIGN C</b>	Dollar Tree
Type:	New Lexan Panel w/ Applied Vinyl
Actual Size:	31 1/8" x 160 1/2"
Viewable Size:	30 1/2" x 157"
Square Footage:	34.69

**Type:** New Lexan Panel w/ Applied Vinyl

**Actual Size:** 31 1/8" x 160 1/2"

**Viewable Size:** 30 1/2" x 157"


**Square Footage:** 34.69



**Panel Replacement On Existing S/F Pylon**  
**QTY 1**      Scale: 3/8" = 1'-0"

Scale:  $3/8" = 1'-0"$

### Specifications:

1. New 3/16" white lexan
2. Applied vinyl  3M 3630-156 Vivid Green
3. Existing Retainers



Scale: N.T.S.

[illegible]

Client: Dollar Tree

Site #: DL-8597

Address: 500 Franklin Village Drive  
Franklin, MA 02037

Franklin, MA 02037

This rendering is the property of Anchor Sign, Inc. It is for the exclusive use of Anchor Sign, Inc. and the party which requested the rendering. It is an unpublished original drawing not to be distributed, reproduced or exhibited without the consent of Anchor Sign, Inc. Please contact your account manager with questions regarding this statement.

**AnchorSign**  
1.800.213.3334

1.800.213.3331





**FORM Q**

**TOWN OF FRANKLIN  
DESIGN REVIEW APPLICATION  
FOR §185-31(2) OF THE ZONING BY-LAW**

**A) General Information**

Name of Business or Project: NETA

Property Address 5 Kenwood Circle

Assessors' Map # \_\_\_\_\_ Parcel # 295-012-000-000

Zoning District (select applicable zone): IND Warehse

Zoning History: Use Variance \_\_\_\_\_  
Non-Conforming Use \_\_\_\_\_

**B) Applicant Information:**

Applicant Name: Lauretano Sign Group - Alyson Ibbotson

Address: 1 Tremco Drive  
Terryville, CT 06786

Telephone Number: 860-940-6462

Contact Person: Alyson Ibbotson

**C) Owner Information (Business Owner & Property Owner if different)**

Business Owner: <u>RCG Kenwood LLC</u>	Property Owner: <u>Regency Transportation &amp; Distribution</u>
Address: <u>c/o Regency Warehouse</u>	<u>5 Kenwood Circle</u>
<u>5 Kenwood Circle</u>	<u>Franklin, MA 02038</u>
<u>Franklin, MA 02038</u>	

All of the information is submitted according to the best of my knowledge  
Executed as a sealed instrument this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

  
Signature of Applicant

Alyson Ibbotson  
Print name of Applicant

  
Signature of Owner

Edward L. Rodricks  
Print name of Owner

**\*FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

**FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4**

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**D) Architect/Engineer/Sign Company Information (if not the applicant)**

**a. Sign Company**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**b. Architect/Engineer (when applicable)**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**E) Work Summary**

Summary of work to be done: Install 3 post & panel directional signs (3'x3' OAH 9') 9sq.ft. each;

Aluminum wall sign NETA w/ Logo - Driver Entrance (2'x3' 6sq.ft.);

Aluminum wall sign "C" (3'x4' 12sq.ft.)

**F) Information & Materials to be Submitted with Application**

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Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

4/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>USI Insurance Services LLC</b> <b>530 Preston Avenue</b> <b>Meriden, CT 06450</b> <b>855 874-0123</b>		<b>CONTACT NAME:</b> <b>Carmel McCabe</b> <b>PHONE (A/C, No, Ext):</b> <b>855 874-0123</b> <b>FAX (A/C, No):</b> <b>203 634-5701</b> <b>E-MAIL ADDRESS:</b> <b>usictcertificates@usi.com</b>															
<b>INSURED</b> <b>Lauretano Sign Group Inc</b> <b>1 Tremco Drive</b> <b>Terryville, CT 06786</b>		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td><b>INSURER A : Charter Oak Fire Insurance Company</b></td> <td><b>25615</b></td> </tr> <tr> <td><b>INSURER B : Travelers Property Cas. Co. of America</b></td> <td><b>25674</b></td> </tr> <tr> <td><b>INSURER C : Travelers Indemnity Company of CT</b></td> <td><b>25682</b></td> </tr> <tr> <td><b>INSURER D :</b></td> <td></td> </tr> <tr> <td><b>INSURER E :</b></td> <td></td> </tr> <tr> <td><b>INSURER F :</b></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	<b>INSURER A : Charter Oak Fire Insurance Company</b>	<b>25615</b>	<b>INSURER B : Travelers Property Cas. Co. of America</b>	<b>25674</b>	<b>INSURER C : Travelers Indemnity Company of CT</b>	<b>25682</b>	<b>INSURER D :</b>		<b>INSURER E :</b>		<b>INSURER F :</b>	
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<b>INSURER F :</b>																	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>X,C,U included</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER:	<input checked="" type="checkbox"/>		<b>6303638A242COF21</b>	<b>01/01/2021</b>	<b>01/01/2022</b>	EACH OCCURRENCE <b>\$1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$300,000</b> MED EXP (Any one person) <b>\$10,000</b> PERSONAL & ADV INJURY <b>\$1,000,000</b> GENERAL AGGREGATE <b>\$2,000,000</b> PRODUCTS - COMP/OP AGG <b>\$2,000,000</b> \$
<b>B</b>	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			<b>BA2L5509442143G</b>	<b>01/01/2021</b>	<b>01/01/2022</b>	COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<b>B</b>	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION <b>\$10000</b>			<b>CUPOK3479512143</b>	<b>01/01/2021</b>	<b>01/01/2022</b>	EACH OCCURRENCE <b>\$10,000,000</b> AGGREGATE <b>\$10,000,000</b> \$
<b>C</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<b>N/A</b>	<b>UB9H9439842143G</b>	<b>01/01/2021</b>	<b>01/01/2022</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT <b>\$1,000,000</b> E.L. DISEASE - EA EMPLOYEE <b>\$1,000,000</b> E.L. DISEASE - POLICY LIMIT <b>\$1,000,000</b>
<b>A</b>	<b>Equip Leased/Rent</b>			<b>6303638A242COF21</b>	<b>01/01/2021</b>	<b>01/01/2022</b>	<b>120,000/1,000 ded</b>
<b>A</b>	<b>Inst Floater</b>			<b>6303638A242COF21</b>	<b>01/01/2021</b>	<b>01/01/2022</b>	<b>200,000/2,500 ded</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Franklin is included as an Additional Insured under the General Liability policy when required in a written agreement in accordance with policy terms, conditions, and exclusions regarding services provided by the Named Insured.

**CERTIFICATE HOLDER****CANCELLATION**

**Town of Franklin**  
**355 East Central Street**  
**Franklin, MA 02038**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*John J. Ulicki*

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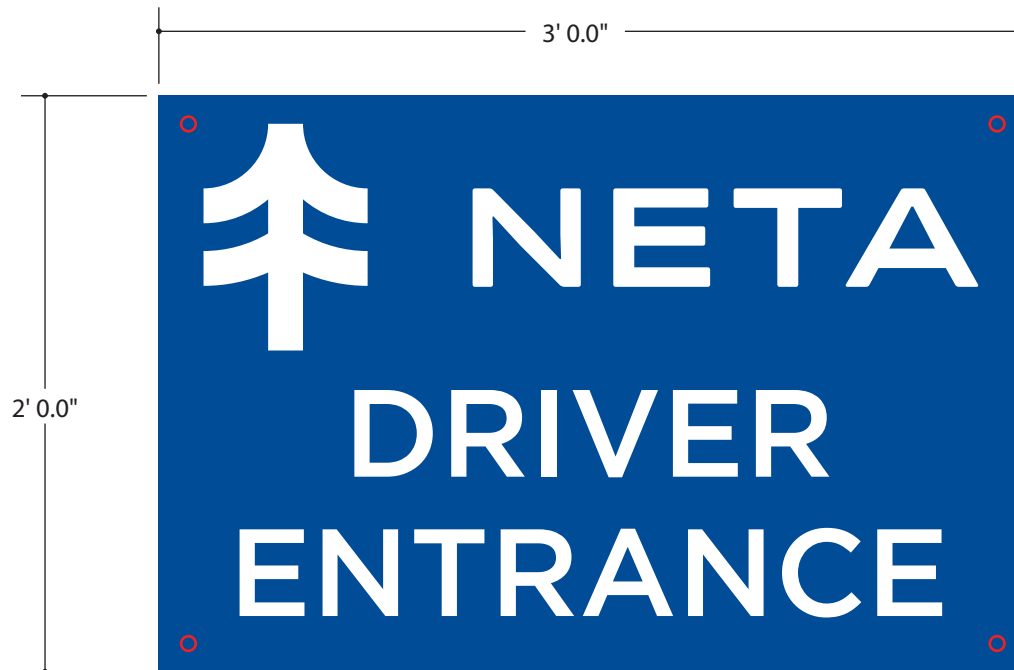


Proposed Condition

Print	8489TM	Date	3/23/21	OQ# 40511	Line	2	SP	AL	Sign Type	Aluminum Wall Sign		
CLIENT APPROVAL				Title	NETA					Location	As Illustrated	
				City/State	Franklin, MA					Size	2' 0.0" x 3' 0.0" (6 sq. ft.)	
				Customer	Parallel					Description	Aluminum Wall Sign	
				AUTHORIZED SIGNATURE		DATE		Int. Note				
1 of 2	This drawing contains original elements created by Lauretano Sign Group, Inc., is property of Lauretano Sign Group, Inc. and is subject to all applicable copyright laws. This drawing may not be used in any way until full payment is received by Lauretano Sign Group, Inc. It is intended for review and approval purposes only, and is not to be reproduced, copied, transmitted by electronic media, or exhibited in any fashion to anyone outside your organization without the expressed written consent of Lauretano Sign Group, Inc.											

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SIGN GROUP

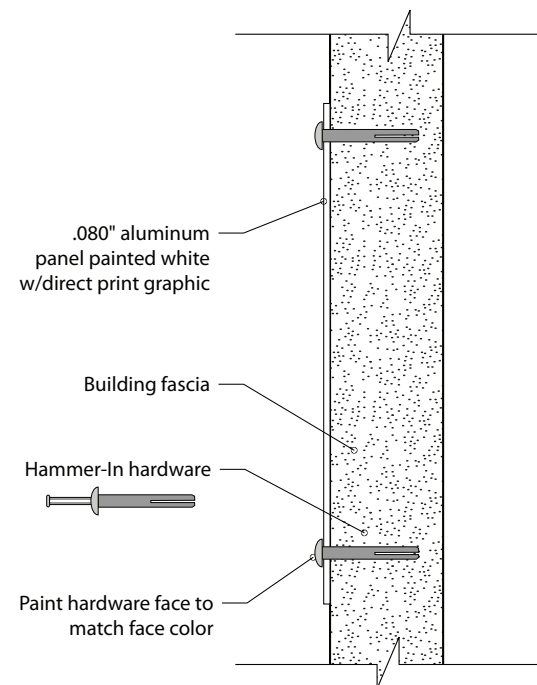
1 Tremco Drive. Terryville, CT 06786  
phone: 860.582.0233 fax: 860.583.0949  
signs@lauretano.com www.lauretano.com




Scale: 1/8" = 1"

#### MATERIALS / COLORS


.080" Aluminum Panel  
 Painted to match PMS 2945C  
 3M White Reflective 680-10  
 1st Surface apply  
 FONT: Gotham Medium  
 Wall mount



<b>PROCEED TO PRODUCTION</b>	Print 8489TM	Date 3/23/21	Installation Method	
	OQ# 40511	Line 2		
AUTHORIZED SIGNATURE _____ DATE _____	 = Critical Dimension for Internal Quality Control	<b>UL FILE NO. E70436</b>		
			Amps	Volts

**2 of 2**

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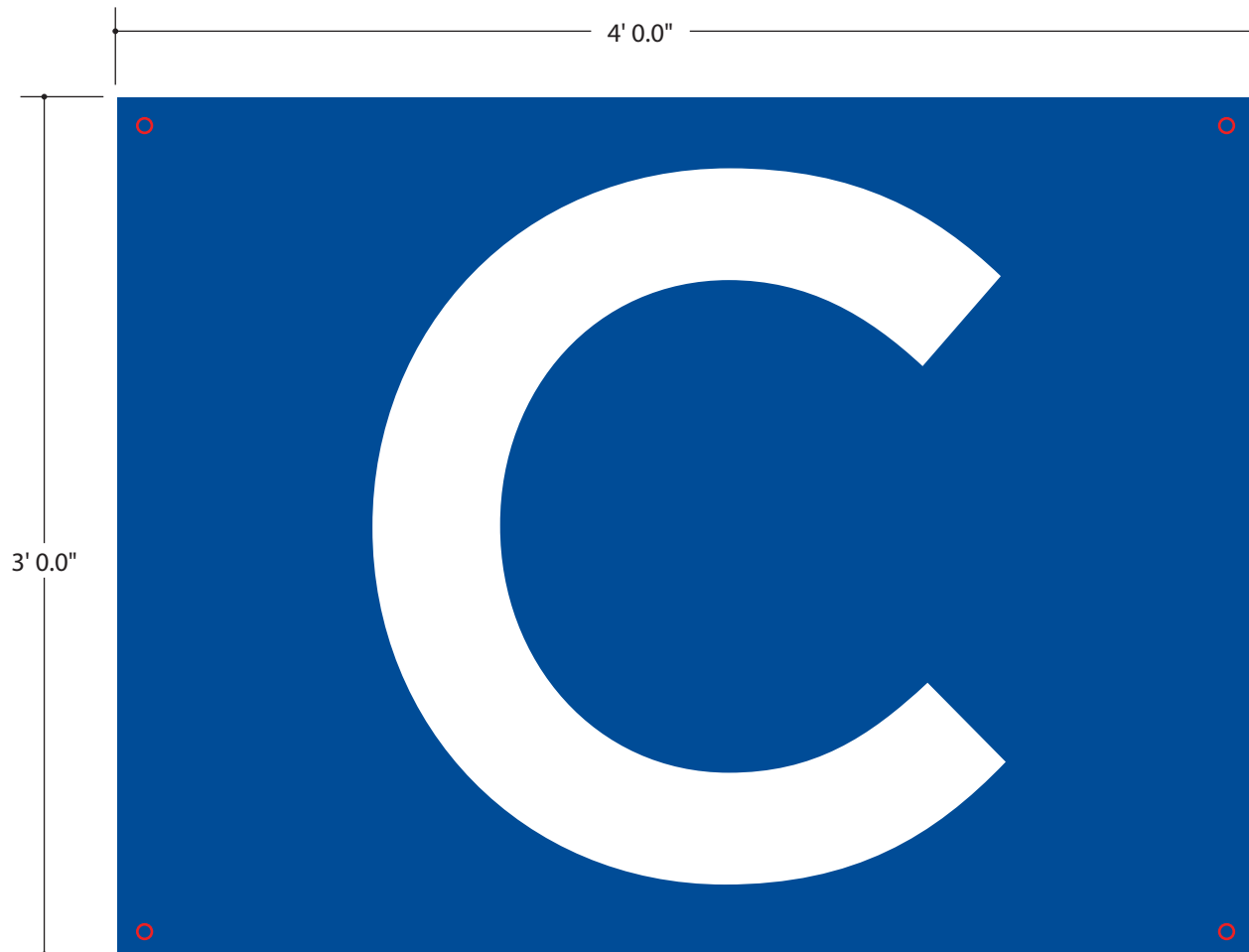


Proposed Condition

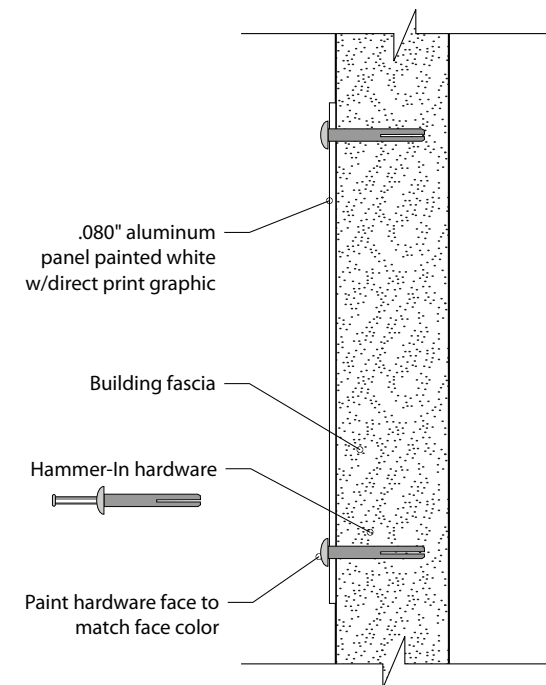
Print	8490TM-2	Date	3/30/21	OQ#	40511	Line	Line#	SP	AL	Sign Type	Aluminum Wall Sign	
CLIENT APPROVAL				Title	NETA					Location	As Illustrated	
				City/State	Franklin, MA					Size	3' x 4' (12 sq ft)	
				Customer	Parallel					Description	Aluminum wall sign	
				AUTHORIZED SIGNATURE		DATE		Int. Note				
1 of 2	This drawing contains original elements created by Lauretano Sign Group, Inc., is property of Lauretano Sign Group, Inc. and is subject to all applicable copyright laws. This drawing may not be used in any way until full payment is received by Lauretano Sign Group, Inc. It is intended for review and approval purposes only, and is not to be reproduced, copied, transmitted by electronic media, or exhibited in any fashion to anyone outside your organization without the expressed written consent of Lauretano Sign Group, Inc.											

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signs@lauretano.com www.lauretano.com



Scale: 1/8" = 1"



#### MATERIALS / COLORS

.080" Aluminum Panel  
 Painted to match PMS 2945C  
 3M White Reflective 680-10  
 1st Surface apply  
 FONT: Gotham Medium  
 Wall mount

PROCEED TO PRODUCTION		Print 8490TM-2	Date 3/30/21	Installation Method	
		OQ# 40511	Line Line#		
AUTHORIZED SIGNATURE _____ DATE _____		Ⓢ = Critical Dimension for Internal Quality Control	UL FILE NO. E70436		
				Amps	Volts
2 of 2	This drawing contains original elements created by Lauretano Sign Group, Inc., is property of Lauretano Sign Group, Inc. and is subject to all applicable copyright laws. This drawing may not be used in any way until full payment is received by Lauretano Sign Group, Inc. It is intended for review and approval purposes only, and is not to be reproduced, copied, transmitted by electronic media, or exhibited in any fashion to anyone outside your organization without the expressed written consent of Lauretano Sign Group, Inc.				

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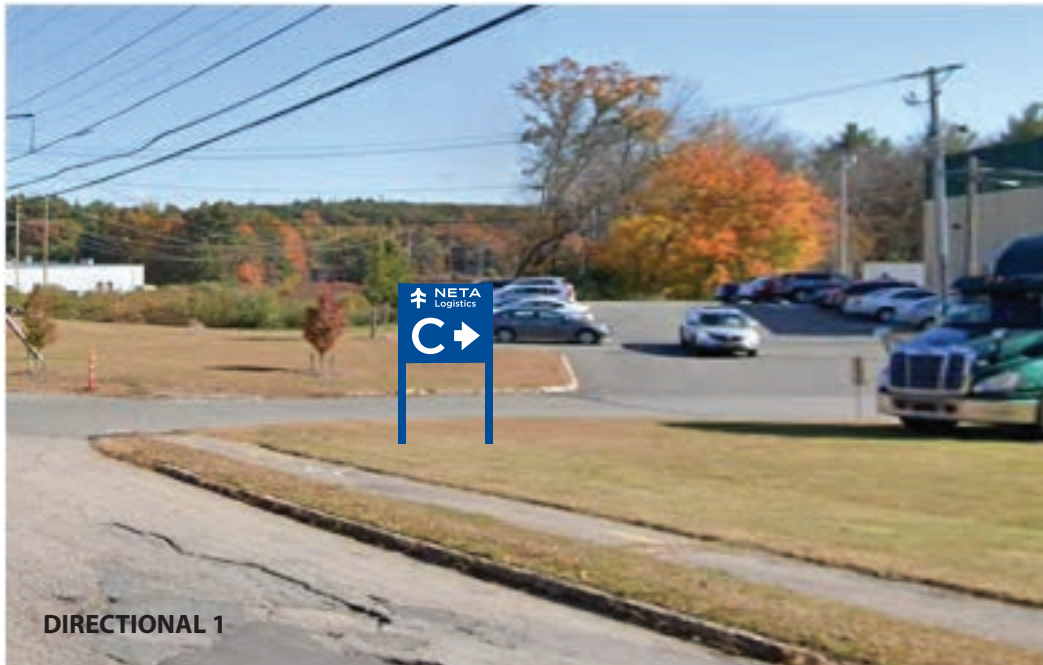
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signs@lauretano.com www.lauretano.com

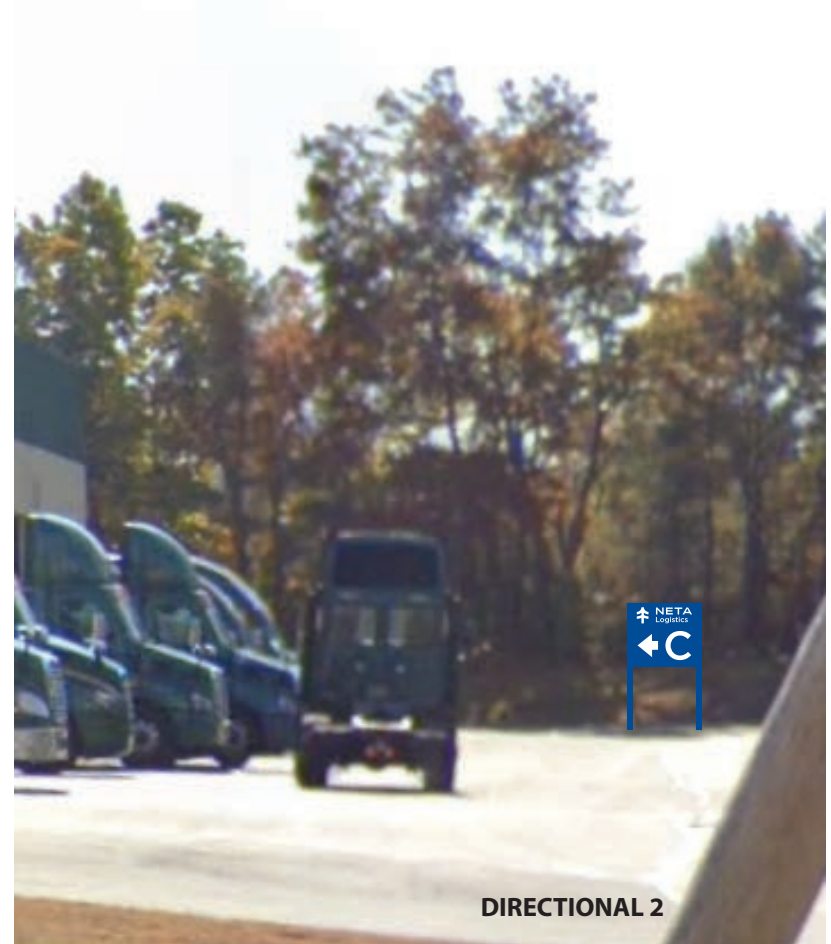
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DIRECTIONAL 1



DIRECTIONAL 2

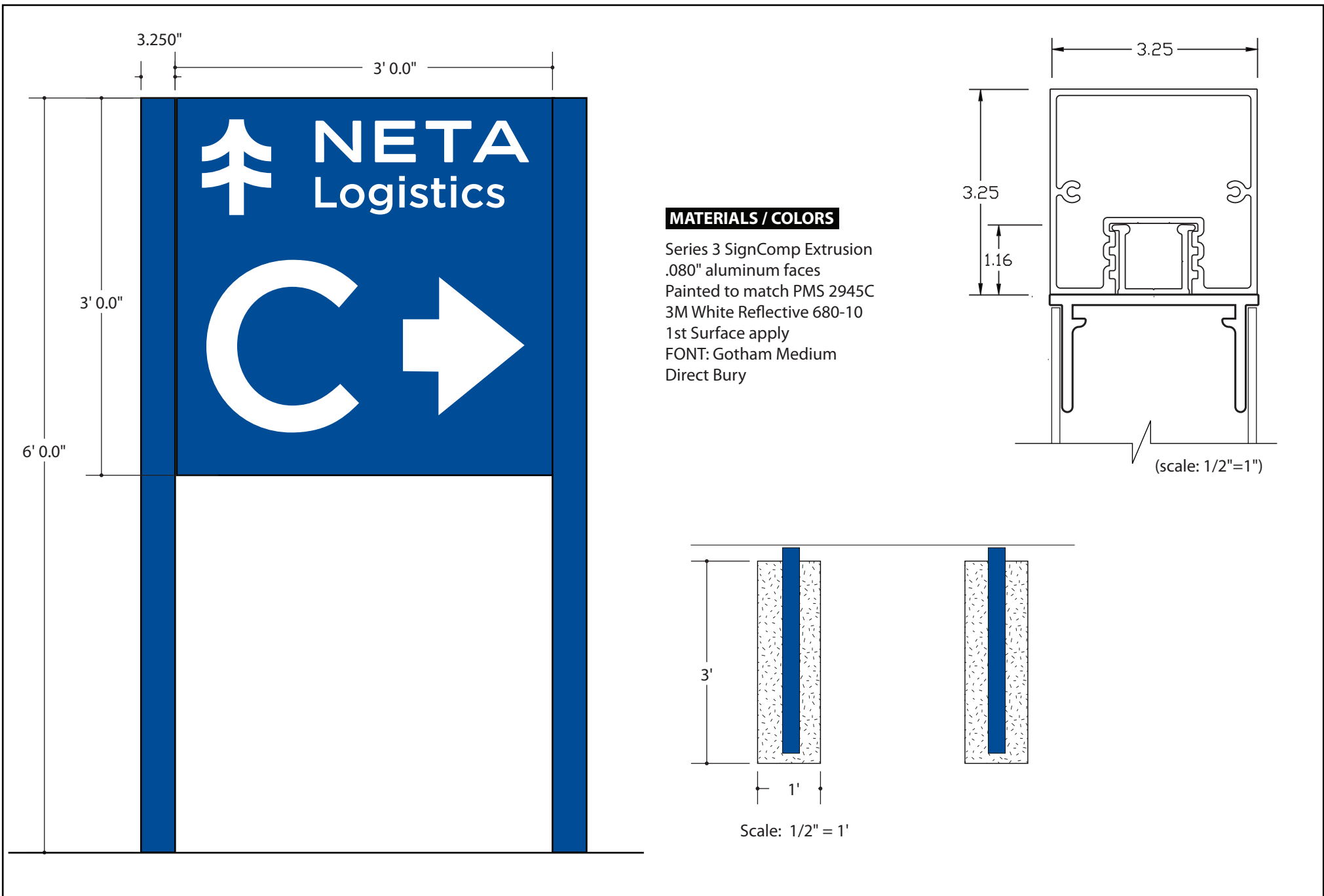


DIRECTIONAL 3

Print	8488TM-2	Date	3/30/21	OQ#	40511	Line	1	SP	AL	Sign Type	Post and Panel Directionals	
<b>CLIENT APPROVAL</b>				Title	NETA					Location	See Site Map	
				City/State	Franklin, MA					Size	3' x 3' (9 sq ft) OAH 6'	
				Customer	Parallel					Description	Post and Panel directionals with	
				AUTHORIZED SIGNATURE	DATE	Int. Note	reflective HP PSV					
1 of 4	This drawing contains original elements created by Lauretano Sign Group, Inc., is property of Lauretano Sign Group, Inc. and is subject to all applicable copyright laws. This drawing may not be used in any way until full payment is received by Lauretano Sign Group, Inc. It is intended for review and approval purposes only, and is not to be reproduced, copied, transmitted by electronic media, or exhibited in any fashion to anyone outside your organization without the expressed written consent of Lauretano Sign Group, Inc.											

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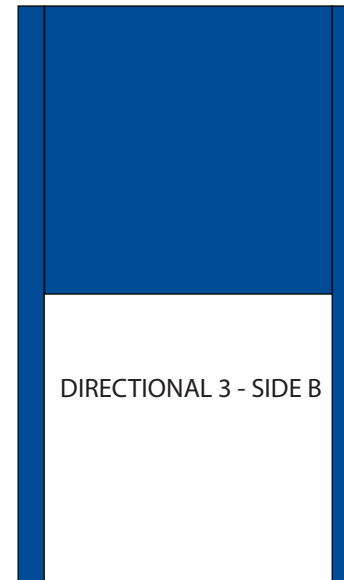
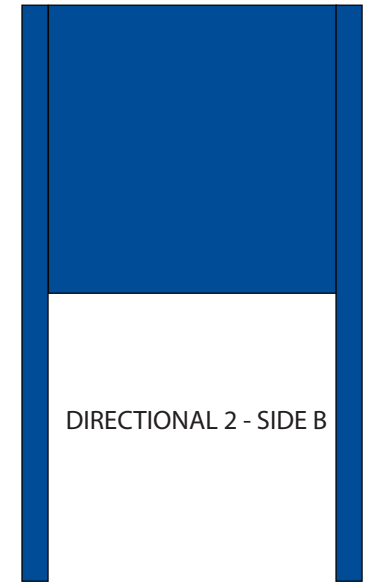
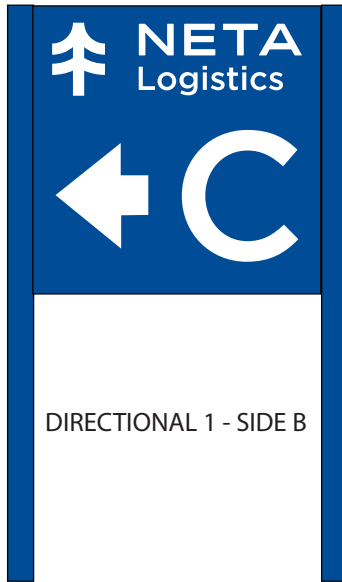
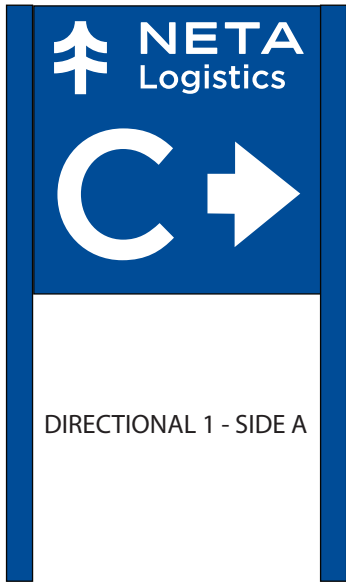


<b>PROCEED TO PRODUCTION</b>		Print 8488TM-2	Date 3/30/21	Installation Method	
		OQ# 40511	Line 1		
AUTHORIZED SIGNATURE _____ DATE _____		Ⓢ = Critical Dimension for Internal Quality Control	<b>UL FILE NO. E70436</b>		
				Amps	Volts
<b>2 of 4</b>	This drawing contains original elements created by Lauretano Sign Group, Inc., is property of Lauretano Sign Group, Inc. and is subject to all applicable copyright laws. This drawing may not be used in any way until full payment is received by Lauretano Sign Group, Inc. It is intended for review and approval purposes only, and is not to be reproduced, copied, transmitted by electronic media, or exhibited in any fashion to anyone outside your organization without the expressed written consent of Lauretano Sign Group, Inc.				

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		OQ# 40511	Line 1		
		6 = Critical Dimension for Internal Quality Control	UL FILE NO. E70436		
AUTHORIZED SIGNATURE _____ DATE _____			Amps _____	Volts _____	
3 of 4	This drawing contains original elements created by Lauretano Sign Group, Inc., is property of Lauretano Sign Group, Inc. and is subject to all applicable copyright laws. This drawing may not be used in any way until full payment is received by Lauretano Sign Group, Inc. It is intended for review and approval purposes only, and is not to be reproduced, copied, transmitted by electronic media, or exhibited in any fashion to anyone outside your organization without the expressed written consent of Lauretano Sign Group, Inc.				

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<b>PROCEED TO PRODUCTION</b>		Print 8488TM-2	Date 3/30/21	Installation Method	
		OQ# 40511	Line 1		
AUTHORIZED SIGNATUREDATE		 = Critical Dimension for Internal Quality Control	UL FILE NO. E70436		
				Amps	Volts
4 of 4	This drawing contains original elements created by Lauretano Sign Group, Inc., is property of Lauretano Sign Group, Inc. and is subject to all applicable copyright laws. This drawing may not be used in any way until full payment is received by Lauretano Sign Group, Inc. It is intended for review and approval purposes only, and is not to be reproduced, copied, transmitted by electronic media, or exhibited in any fashion to anyone outside your organization without the expressed written consent of Lauretano Sign Group, Inc.				

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Maxine Kinhart &lt;mkinhart@franklinma.gov&gt;

**FW: PJs Mart sign at Horace Mann Square**

1 message

Mark Fitzgerald &lt;fitziem@msn.com&gt;

Wed, Apr 14, 2021 at 8:48 AM

To: Maxine Kinhart &lt;mkinhart@franklinma.gov&gt;

Hi Maxine,

What is the process to get this response "Into the Record"?

Thanks!

Mark

Dear Ms. Whalon,

Thank you for your interest in the matter of the signage at XX East Central Street. It's great to see civic involvement and residents that care about the appearance of our community!

We appreciate the time and effort it took to draft a thoughtful letter to the Commission. We immediately added your concerns to the next scheduled open meeting agenda. Prior to the meeting, board members reviewed the original submission and other documentation in order to provide you with a thoughtful response. Members also reviewed current photographs taken of the site.

When originally proposed, the building's owner controlled the whole space and dictated to his tenants what was allowable. He even determined there would be a consistent theme to the signage in terms of arrangement and placement on the building. He set the shapes and layout. t the time he even dictated colors and fonts.

Unfortunately, the building changed hands and the new developer does not have the same interest in signage. He/she/they allowed the PJMart applicant to propose their own sign. The DRC was able to hold them to the same foot print and shape, but because the by-law does not specify colors and fonts, we have little recourse on non-illuminated signs. We struggle with "New England Character", because that isn't really defined anywhere. We object to any "Neon" colors, but it is difficult to argue that "red, white and blue" is out of character with a New England town.

Again, thank you for your time to address your concerns and we look forward to hearing from you and the Franklin Community in the future.

Mark Fitzgerald

Chairman

Franklin Design Review Commission

Chris Baryluk

Vice Chairman

Franklin Design Review Commission

Sent from Mail for Windows 10

Town of Franklin



Design Review Commission  
Tuesday, April 6, 2021  
Meeting Minutes

Chair Fitzgerald called the above-captioned meeting to order this date at 7:00 PM, as a **Remote Access Virtual Zoom Meeting**. Members in attendance: Chair Mark Fitzgerald, James Bartro, Sam Williams, Gerald Wood, Associate Venkata Sompally. Members absent: Vice Chair Chris Baryluk. Also present: Maxine Kinhart, Assistant to the Director of Planning & Community Development.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a Remote/Virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda.

Chairman Fitzgerald motioned to authorize KP Sompally to vote. Second by Williams. R/C Vote: Fitzgerald – Yes, Williams – Yes, Wood – Yes. Vote: 3-0-0

**1. Active Recovery Boston – 82 Emmons Street - Install Aluminum Belt Sign.**

Mr. Cam Afonso of Signs by Cam, Inc., representing the applicant, reviewed the proposed sign. Chair Fitzgerald questioned who owned the sign frame on the side of the building and discussed if another tenant were to be added to the sign. He stated that the sign was off-center and did not look good on the side of the building where it is. Mr. Afonso stated that the sign could be centered on the building. Chair Fitzgerald stated that in the future the tenant may have to saw the sign in half and let another tenant use half of the sign in the frame. Mr. Afonso stated that in the downtown area everyone has a sign outside. He asked what is the difference here. He stated that the applicant has his own separate address and entrance.

Commission members and Mr. Afonso confirmed that two separate signs would fit on the building. Chair Fitzgerald reviewed the bylaw. He asked if this address is located in the downtown district or in residential. Mr. Williams stated this is the first property that is not in the downtown sign district; he showed the zoning district map. Mr. Afonso questioned that it is in a residential district, but it is zoned commercial. Chair Fitzgerald stated that a ruling is needed about which sign zoning is being applied to this location. Ms. Kinhart stated that Building Commissioner Gus Brown could determine that. Mr. Williams noted that this building and the next one on the street are used as office spaces; this may be a zoning oversight. Mr. Afonso asked if the sign package can be approved contingent upon Mr. Brown's confirmation that this is an office building; he stated that office buildings are allowed a sign.

(James Bartro arrives at 7:09 PM)



Chair Fitzgerald stated that he would like something from the owner that they know they may have to shuffle these things around if they get another tenant. He stated that the owner of the building needs to weigh in; right now, the way the sign is attached to the building, it does not look right. He stated this would be tabled until the next meeting as they need to get a ruling on what is allowed as the Commission is not sure of the zoning.

**Motion:** To **Table** the sign package submittal pending a ruling from the Building Commissioner on what zoning to apply to this application. Motioned by M. Fitzgerald. Seconded by S. Williams. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Wood-YES; Fitzgerald-YES. Voted 5-0-0.

**2. iFixPhones – 15 East Central Street -** Installation of a sign without connecting to electricity.

Chair Fitzgerald stated that the applicant was not present at the Zoom meeting. He asked Ms. Kihnart to email the applicant to let them know that the sign as presented for the downtown district is oversized for that location and to provide them with the link for the design guidelines. Ms. Kihnart stated she would. Mr. Williams noted that the letters on the sign are under, but the box size is over; they need to shrink the box.

**No Motion was made.**

**3. Altium Packaging – 1253 West Central Street -** Removal of existing signage and installation of new 45.25" x 190" non-illuminated acrylic letters and logo and install 7.5" x 1-1 5/8" white door vinyl.

Chair Fitzgerald asked if the applicant was taking over one of the Garelick Farms' buildings. Mr. John Farnsworth stated that he is the sign installer hired by a third-party. He stated that he thinks the applicant is just rebranding and putting up new signs. The sign will be on the corner of the building and some window lettering. The sign will be acrylic with no illumination.

**Motion:** To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by G. Wood. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Wood-YES; Fitzgerald-YES. Voted 5-0-0.

**General Matters:** Regarding items from the last meeting, Chair Fitzgerald stated there was some concern expressed by the Building Commissioner that the Commission was allowing some oversized signage; he and the Building Commissioner had a good discussion on it. He stated Mr. Brown said that as long as it was purely directional in nature and not advertising in nature, he would be okay with it. Mr. Bartro asked if the final draft of the letter to Sharon Whalen was ready; Chair Fitzgerald stated that he will get that done.

**Meeting Minutes:** March 23, 2021

**Motion:** To **Approve** the March 23, 2021 Meeting Minutes as presented. Motioned by J. Bartro. Seconded by S. Williams. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Wood-YES; Fitzgerald-YES. Voted 5-0-0.

**Discussion:** Chair Fitzgerald stated that there was a guest at the meeting who would like to discuss buildings with multi-tenants. Mr. Cam Afonso of Signs by Cam, Inc. stated he wanted to discuss mixed-used property—the old Clark Cutler McDermott location. He stated that the whole property is one joined parcel. To get through the property without free-standing directional signs is impossible, and they are only allowed one free-standing sign per property. He stated the current bylaws will have to be

amended/changed. Chair Fitzgerald stated that he agreed, and he did not want to do a variance for every tenant that goes in there. Discussion commenced regarding the possibility of one main sign on the street and directional signs within the location. Chair Fitzgerald stated this is not the first mill property in Massachusetts; let's get some examples. Mr. Williams noted there are already problems with multi-tenant buildings regarding signage. Mr. Afonso stated one of his concerns is that they are only allowed one free-standing sign. Discussion commenced about what is the line between a strictly directional sign and a sign that contains advertising. Chair Fitzgerald stated that the Commission should meet with the Building Commissioner regarding such signs. He stated that he realizes there is a problem; he thinks there should be a separate section in the bylaw for multi-tenant re-purposed buildings. He asked Ms. Kinhart how the Commission initiates such a discussion with the Town such as getting this put on a Town Council agenda. Ms. Kinhart suggested speaking to Mr. Brown first. Chair Fitzgerald confirmed he would send an email with his concern to Mr. Brown, Director of Planning and Community Development Bryan Taberner, and Town Planner Amy Love.

**Motion to Adjourn** by S. Williams. Seconded by G. Wood. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Wood-YES; Fitzgerald-YES. Voted 5-0-0.

Meeting adjourned at 7:48 PM.

Respectfully submitted,

---

Judith Lizardi  
Recording Secretary