

Town of Franklin



Design Review Commission

**Tuesday, January 25, 2022
Meeting Minutes,**

Chair James Bartro called the above-captioned meeting to order this date at 7:00 PM, as a remote access virtual Zoom meeting. Members in attendance: Chair James Bartro, Vice Chair Sam Williams, Gerald Wood. Members absent: Venkata Sompally, Associate Chris Baryluk. Also present: Maxine Kinhart, Administrative Staff.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a remote/virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda. This meeting was recorded.

1. Bellagio Nail Bar & Lashes – 340 East Central Street – Attach two back-lit channel letter signs to the building

Mr. Ricky Zeng of New CC Sign Inc., representing Bellagio Nail Bar & Lashes, reviewed the application submission to attach two back-lit channel letter signs to the building. Chair Bartro confirmed the attachment method was on the submission. Mr. Zeng stated that his client is working with the landlord to determine which pylon sign they may use; it has not been decided yet. Chair Bartro confirmed that the client would need to return to the Commission regarding the pylon as this submission is just for the building signs. He confirmed that there will be a sign on both the front and rear of the building which faces the street. Mr. Williams confirmed this is typical of the other signs at that location. Chair Bartro confirmed the white space between the letters is not counted toward the sign allotment.

Motion: To **Approve** the sign package as submitted with a note that the Commission expects to see another submission if there is a sign for the pylon. Motioned by S. Williams. Seconded by G. Wood. Roll Call Vote: Williams-YES; Wood-YES; Bartro-YES. Voted 3-0-0.

2. Briller Boutique – 70 East Central Street – Replace existing signage.

Mr. Cam Afonso of Signs by Cam, Inc. addressed the Commission. He stated that this is the former pop-up shop location. The submission is to replace the existing two signs that are on the monument sign, the hanging sign out front, and window decals. There is no lighting.

Motion: To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by G. Wood. Roll Call Vote: Williams-YES; Wood-YES; Bartro-YES. Voted 3-0-0.

3. Dean College – 119 Main Street – Replace four monument signs

Mr. Cam Afonso of Signs by Cam, Inc. addressed the Commission. He reviewed that on the Dean College campus there are four separate monuments. Some of the monument signs have been there since the 1980s.

They are going to replace the four monument signs. The signs will be made a little smaller with an updated granite post and design. They will have one LED light bar at the top to downlight the Dean College letters.

Motion: To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by G. Wood. Roll Call Vote: Williams-YES; Wood-YES; Bartro-YES. Voted 3-0-0.

4. Avantor – 161 Grove Street – Replace existing wall sign, non-illuminated channel letters

Ms. Heather Dudko for Philadelphia Sign Co. addressed the Commission for a replacement wall sign with non-illuminated blue channel letters at 35 sq. ft. She noted that this is not an ownership change, it is just a name update. Chair Bartro stated that if the submission is approved, prior to drawing the permit, the attachment method will need to be provided. Ms. Dudko stated that they would be updating the vinyl letters on the door. She reviewed that the replacement vinyl would be 2” x 16”. Chair Bartro requested that the drawing and attachment method for the vinyl also be submitted.

Motion: To **Approve** the sign package as submitted with the stipulations that the details for the door sign and the attachment method be included. Motioned by S. Williams. Seconded by G. Wood. Roll Call Vote: Williams-YES; Wood-YES; Bartro-YES. Voted 3-0-0.

Approval of Minutes: January 11, 2022

Motion: To **Approve** the January 11, 2022 Meeting Minutes as presented. Motioned by G. Wood. Seconded by S. Williams. Roll Call Vote: Williams-YES; Wood-YES; Bartro-YES. Voted 3-0-0.

General Matters - Old Business

Chair Bartro stated that he went through past meeting minutes and could not find a submission for the Siena Analytics sign. Ms. Kinhart stated that she will look for a decision; she stated that she would let Chair Bartro know if she finds a submission. Chair Bartro stated that they have been in contact with the property manager and the landlord/owner regarding the Liquor World sign; however, no action has been taken yet. He will follow up again with the building commissioner. He stated that he has started the process of reaching out to candidates interested in joining the Commission. One candidate will join the Commission’s next meeting. He stated that the candidates have been vetted with the Town Administrator. Chair Bartro stated that he took the oldest applications first; if those two candidates do not work out, he will reach out to the next applicants. He stated that he received an official resignation letter from Mr. Mark Fitzgerald who moved out of Franklin. Therefore, there is a full member position vacancy and an associate member position vacancy on the Commission.

General Matters - New Business

Mr. Williams stated that he thinks the current Mak's Roast Beef and Pizza sign is different than what the Commission approved. Chair Bartro stated that in the Mak’s sign package the lighting presents as yellow, but when seen at night it lights up much lighter. He stated that it was approved. He discussed that the Commission may consider reviewing the background color more closely in future submissions.

Motion to Adjourn by S. Williams. Seconded by G. Wood. Roll Call Vote: Williams-YES; Wood-YES; Bartro-YES. Voted 3-0-0.

Meeting adjourned at 7:30 PM.

Respectfully submitted,

Judith Lizardi

Judith Lizardi
Recording Secretary