

Town of Franklin



Design Review Commission

**Tuesday, October 24, 2023  
Meeting Minutes**

Chair Sam Williams called the above-captioned meeting to order this date at 7:00 PM, as a remote access virtual Zoom meeting. Members in attendance: Chair Sam Williams, Vice Chair Paul Lopez, Amy Adams, Andrew Pratt. Members absent: Cassandra Bethoney, Associate James Bartro. Also present: Maxine Kinhart, Administrative Staff.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a remote/virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda. This meeting was recorded.

**1. Union Street Business Park – 837 Upper Union Street – Install new pylon sign.**

Mr. Cam Afonso of Signs by Cam stated that this was a new pylon sign, double-sided, internally lit, within the 50 sq. ft. maximum allowed, all LEDs internal, and all the white faces will be opaque. He said the structure was 14 ft. high and the allowance is up to 20 ft.

**Motion:** To **Approve** the sign package as submitted. Motioned by P. Lopez. Seconded by A. Adams. Roll Call Vote: Williams-YES; Lopez-YES; Adams-YES; Pratt-YES. Voted 4-0.

**2. The Learning Experience, Franklin – 515 West Central Street – Construction of a monument sign at the business entrance off private way.**

Ms. Cheryl Schweiker of Jarmel Kizel Architects & Engineers, Inc. said they are proposing a new monument sign as indicated on the site plan located at the entrance to the new daycare center. She reviewed the sign elevation and materials that will match the building; the sign size is 45 sq. ft. which is within the size allowance. She said it will be lit from the ground. She said there is a pylon sign in front of the Wendy's that has shared signage on it. She said the monument sign is at their entrance; it is a way-finding sign for visitors.

Mr. Lopez said this would have to be interpreted as an establishment with access by multiple roadways. Chair Williams said that he thinks they are their own separate lot and entity, so they get a sign, and then they have the shared sign in front of Wendy's. He said it was similar to the signage at Mosely's Mills situation. Mr. Lopez said that is fine as long as we acknowledge the uniqueness of what we are doing. Chair Williams said noted. Ms. Schweiker said that it could be constructed as dual-sided if allowed. Chair Williams said they could do that. Ms. Adams discussed and confirmed the sign location.

**Motion:** To **Approve** the sign package as submitted. Motioned by P. Lopez. Seconded by A. Adams. Roll Call Vote: Williams-YES; Lopez-YES; Adams-YES; Pratt-YES. Voted 4-0.

## **GENERAL MATTERS**

### **Approval of Minutes: October 10, 2023**

**Motion:** To **Approve** the October 10, 2023 Meeting Minutes. Motioned by P. Lopez. Seconded by A. Adams. Roll Call Vote: Williams-YES; Lopez-YES; Adams-YES; Pratt-YES. Voted 4-0.

### **Old Business**

None.

### **New Business**

Chair Williams stated that the new business that went into the NRG Lab put up a vinyl graphic that is technically a sign that should have gone to Design Review for approval. He said he would talk to Building Commissioner Gus Brown about enforcement on it. Mr. Lopez questioned signage at the old exit 17. Chair Williams said they took down the banner before he had a chance to say anything to Mr. Brown. He said he does not know if the sign goes up and down during times of the year. He said that if the sign is put up again in the spring, they will have to be told it would need to be of a move permanent nature.

**Motion:** To **Adjourn** by P. Lopez. Seconded by A. Adams. Roll Call Vote: Williams-YES; Lopez-YES; Adams-YES; Pratt-YES. Voted 4-0.

Meeting adjourned at 7:11 PM.

Respectfully submitted,

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Judith Lizardi  
Recording Secretary