

## Town of Franklin



### Design Review Commission

**Tuesday, September 1, 2020  
Meeting Minutes**

Chair Fitzgerald called the above-captioned meeting to order this date at 7:00 PM, **as a Remote Access Virtual Zoom Meeting**. Members in attendance: Mark Fitzgerald, Sam Williams, James Bartro.

As stated on the agenda, due to the growing concerns regarding the COVID-19 virus, this meeting will be conducted as a Remote/Virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda.

1. **New England Treatment Access, LLC – 162 Grove Street** – Install building and street side sign signage. Mr. Cam Afonso of Signs by Cam, Inc. was present representing the applicant. Chair Fitzgerald stated that he had previously reviewed this application and had no objections. S. Williams and J. Bartro were ready to vote on the submission. S. Williams made a **Motion to Approve** the sign package as submitted. J. Bartro **Seconded the Motion. Vote – 3-0-0.**

**Meeting Minutes:** July 21, 2020

**Motion:** To **Approve** the July 21, 2020 Meeting Minutes as presented by S. Williams. Seconded by J. Bartro. **Voted 3-0-0.**

No Motion was made for August 18, 2020 minutes as there was no meeting due to lack of quorum.

**General Matters:** None

**Motion to Adjourn** by S. Williams. Seconded by J. Bartro. Voted 3-0-0.

Meeting adjourned at 7:13 PM.

Respectfully submitted,

*Maxine Kinhart*

---

Maxine Kinhart  
Recording Secretary