

Town of Franklin



Design Review Commission  
Tuesday, February 9, 2021  
Meeting Minutes

Chair Fitzgerald called the above-captioned meeting to order this date at 7:00 PM, as a **Remote Access Virtual Zoom Meeting**. Members in attendance: Chair Mark Fitzgerald, Vice Chair Chris Baryluk, James Bartro, Sam Williams, Gerald Wood and Venkata Sompally. Also present: Maxine Kinhart, Asst. to the Director of Dept. of Planning & Community Dev.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a Remote/Virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda.

**1. Franklin Foot Spa – 391 East Central Street** - Install new sign faces and belt sign.

Mr. Cam Afonso of Signs by Cam, Inc. addressed the Commission and confirmed they will be installing sign faces and a belt sign. They will also be removing the illegal window lettering.

**Motion:** To **Approve** the sign package as submitted. Motion by S. Williams. Second by J. Bartro Voted 6-0-0.

**2. HFA – 31 Hayward Street** – Install Sign and window lettering.

Mr. Cam Afonso of Signs by Cam, Inc. addressed the Commission. He stated they would be installing a new sign and window lettering as indicated on the drawing.

**Motion:** To **Approve** the sign package as submitted. Motion by J. Bartro. Second by G. Wood. Voted 6-0-0.

**Meeting Minutes:** January 12, 2021

**Motion:** To **Approve** the January 12, 2021 Meeting Minutes as presented. Motioned by M. Fitzgerald. Seconded by J. Bartro. Voted 5-0-0.

**Motion to Adjourn** by M. Fitzgerald. Seconded by S. Williams. Voted 6-0-0.

Meeting adjourned at 7:09 PM.

Respectfully submitted,  
*Maxine Kinhart*

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Maxine Kinhart