

**DESIGN REVIEW COMMISSION  
MINUTES OF MEETING  
FEBRUARY 9, 2010**

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TOWN OF FRANKLIN  
TOWN CLERK

A meeting of the Design Review Commission was held on Tuesday, February 9, 2010, at the Franklin Municipal Building, Franklin, Massachusetts. The Chair called the meeting to order at 7:04 p.m. Members present were Jennifer Peters, Chair, Richard Tobin, Jr., James Esterbrook and Associate Members, Mark Fitzgerald and Robin Stamp. Lenley Rafuse was absent.

The Chair authorized Mark Fitzgerald and Robin Stamp to vote at this evening's meeting.

1. **Brian Richard's Salon – 456 West Central Street – Signage.** Present on behalf of the owner was Rocco Cavallaro of Cavallaro Signs. Mr. Cavallaro explained that after submitting the original drawing of the building sign, he measured the other signs at the plaza site, which were 36" in height and, therefore, revised the sign from 30" to 36" so that the store fronts were consistent. He provided a revised sign drawing which also showed a tenant panel for the directory sign. Members had no issues with the building sign and suggested that adding a red border to the tenant panel would improve the look and also tie it in with the building sign. A motion was made by Robin Stamp and seconded by James Esterbrook, as follows:

**Motion:** To approve the Building Sign and Tenant Panel for Brian Richard's Salon with a red border added to the Tenant panel, otherwise as submitted.

**Vote:** Approved 5 – 0 (Yes 5 No 0 Abstained 0)

**General Matters:**

1. **Acceptance of Minutes.** There being no changes or additions to the Minutes of Meeting of January 26, 2010, a motion was made by Mark Fitzgerald and seconded by Richard Tobin, as follows:

**Motion:** To accept the Minutes of Meeting of January 26, 2010, as submitted.

**Vote** Approved 5 – 0

2. **Commission Membership.** Members were advised that Jeffrey Nutting had received a resignation from the Design Review Commission by Jill Bedoya, due to personal commitments, and that Mark Fitzgerald's name was placed on the February 10<sup>th</sup> Town Council agenda for recommended appointment to fill the vacancy.

Members were also advised that a resume had been received from a resident who is interested in possibly joining the Design Review Commission when an opening occurs. A copy of the resume was given to the Chair and she suggested he be invited to attend a future meeting to get a feel for what is involved. When Mr. Fitzgerald becomes a full member, it will leave a vacancy for a second Associate Member.

There being no further business at this time, a motion was made by Richard Tobin and seconded by James Esterbrook:

**Motion:** That the meeting be adjourned at 7:25 p.m.

**Vote:** Approved 5 – 0 (Yes 5 No 0 Abstained 0)

Respectfully submitted,



Brenda Hutchinson  
Secretary

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