Franklin Public Library

Board of Directors Meeting Minutes

February 24, 2020

**Present**: Sandi Brandfonbrener, Monique Doyle, Kathleen Gerwatowski, Ginette Preto, Amanda Rabbitt, Alison Wallace of the Board, and Library Director Felicia Oti. Charlene Belcher was absent.

**Call to Order:**  Sandi called the meeting at 7:00 p.m.

**Public Comment:** None

**Minutes:** The minutes of the January meeting were approved as amended.

**Report of the Board Members:**

**Sandi:** Sandi inquired about the state of the gutters. Felicia reported that the gutter work has been completed. The seams were changed and the downspouts were moved. A mold specialty company called OHR will come for a consultation. If OHR finds mold, they will remove it. Then the plaster will be repaired.

**Ginette:** Ginette’s assignment was to inquire about a device for cleaning the toys. She contacted Children’s Hospital, which recommended UV light cleaning. Ginette reached out to the vendor and the lights cost under $500. At the moment the company is waiting for a shipment. Since the coronavirus, the orders have skyrocketed. Ginette will notify the vendor that we plan to order two lights so he will hold them for the Franklin Public Library.

Ginette also investigated tote bags for the library book sales. She located one vendor but is seeking others who may have lower prices. Ideally the bags would cost about one dollar.

Ginette shared feedback about the response to Nerds to Go. Some library patrons have stopped by with questions. Felicia gave permission for Nerds to Go to promote their services, as applicable.

**Monique:** Monique reported the total for the February book sale was $1869. There was an incentive for those who brought their own bags, now that plastic bags will be prohibited. Monique also asked some questions about the expenses report, which Felicia clarified. The Board also had a brief discussion about the brochure printing.

**Strategic Planning**: The Board focused on the vision, mission, and values statement. The values statement from the strategic plan dated 2014 - 2019 was edited and updated. The Board members will develop individual sample mission and vision statements and share them at the next meeting.

**Next meeting:** The next meeting will be held on March 23, 2020

**Topics for the next meeting:**  At the meeting we will discuss the vision and mission statements, edits to the updated values, tote bags, gutters, mold consultation, and the UV disinfection light.

Adjournment: The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Kathleen Gerwatowski