**Franklin Public Library**

**Board of Directors Meeting Minutes**

**March 22, 2021**

**Present**: Charleen Belcher, Sandi Brandfonbrener, Monique Doyle, Kathleen Gerwatowski, Ginette Preto, Amanda Rabbitt, Barbara Steele of the Board, and Library Director Felicia Oti.

**Call to Order**: Sandi called the meeting at 7:02 p.m.

**Public Comment:** Caleigh Keating, Youth Services Librarian, attended the meeting. Caleigh reports that she has been ramping up for summer reading. 600 summer reading bags will be ready to go beginning June 1st. The sign up will be virtual with a Google form. Then bags can be picked up at the library. This year’s summer reading theme will be “Tails & Tales” with 12 weeks of summer activities, some virtual and some outdoor. One activity will be Build Your Own Zoo, a scavenger hunt for families. Caleigh mentioned there would be QR codes to help identify scavenger hunt pictures. The Youth Services staff is also working with the cultural district, art association, and downtown partnership to form a collaborative initiative to connect with families. Bree is building the website. Caleigh has just finished a story walk in downtown Franklin. The April story walk at DelCarte will be about the environment to coincide with Earth Day. Also In April, ‘Environmental Bingo’ is scheduled.

**Minutes:** The minutes of the February meeting were approved.

**Survey Questions:** Sandi asked how people would complete the library community survey. Felicia said the survey would be on the website. Sandi advised that language should be added to clarify completion of the survey. Charleen suggested that the survey be released in April with a deadline at the end of May.

**Strategic Plan:** Barbara thanked Felicia and the staff for all the hard work on the strategic plan. Felicia will add the survey data and create a table for demographics. Ginette suggested that the plan address the growth of the town of Franklin. The Board asked questions about the strategic plan draft which Felicia answered. Barbara asked if the timelines were realistic and Felicia replied affirmatively.

**Library Director’s Report:** The Library reopened today. Felicia reported that it was very joyful and positive afternoon. The community was extremely grateful. The staff received many plants and treats as expressions of gratitude. Patrons were very well-behaved and respected the time restrictions. There were many seniors. In total, 51 people visited the library today. By 4:00 p.m. the Library was empty. It was a tremendous success. The signage needs to be improved, particularly on the outside sign. A lot of printing, photocopy machine use, and browsing took place. Masks and gloves are available.

**Next meeting:** The next meeting will be held on April 26, 2021.

**Agenda for next month:** At the next meeting we will discuss the tour brochure, reopening news, and the restoration project.

**Adjournment:** The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Kathleen Gerwatowski