**Franklin Public Library**

**Board of Directors Meeting Minutes**

**October 24, 2022**

**Present**: Charleen Belcher, Kathleen Gerwatowski, Amanda Rabbitt, Barbara Steele of the Board, and Library Director Felicia Oti.

**Call to Order**: Charleen called the meeting at 7:00 p.m.

**Public Comment**: None

**Minutes:** The minutes of the September meeting were approved as amended.

**Charleen:** Charleen attended the tarot card event. 13 people signed up and 8 attended. Laura provided a history of tarot and showed how one can read their own cards. The first tarot deck is supposed to be a gift. Charleen hopes this program will be held again.

Charleen attended the Friends of Franklin Library meeting in October. Mitzi attended and requested funds for a graphic novel program. The Friends agreed to a $100 donation. Mitzi also asked for a contribution for snacks. The Friends plan to purchase patio furniture and butterfly bushes for the new patio. They gave away over 400 books at the Harvest Festival.

**Library Director:** The customer service survey revealed an issue with the hardness of the chair seats. Charleen suggested loaning cushions to improve comfort. Quiet study is also a concern of library patrons. Felicia suggested the fourth floor would be optimum for more quiet study. The staff will monitor the numbers of those using the fourth floor before creating more carrel space.

**Library Services Update:** The Community Health Fair was a resounding success and flawlessly executed. The atmosphere was very festive. 482 people attended, including families, and people of all ages. Activities were held for kids. Many vendors participated. The Fair may be held again in the spring.

Franklin Public Library is part of the Franklin Cultural District. Caleigh prepared a brochure which displayed many of the cultural activities the library offers. When the Franklin Cultural District toured the library, they were very impressed with the variety of activities.

Mitzi plans to offer a tax assistance program in the library during tax season. She will recruit volunteers and provide training from the IRS.

ESL is back at the library. Kim has put out a call for volunteers 18 years of age of older. A training program will be held which lasts 18 hours. The forms are on the website for both volunteers and those in need of ESL assistance. Kim plans to begin the program in January. Once the ESL program is underway. Felicia hopes to develop a GED assistance program.

There will be a job opening on the library staff for a Circulation Supervisor. A job description will be posted. Felicia hopes the position will be filled by January.

**Next meeting:** The next meeting will be held on December 5, 2022.

**Agenda for next month**: At the next meeting we will receive an update on library services, ESL and tax assistance programs, and facilities concerns. We will also welcome our new board member.

**Adjournment:** The meeting was adjourned at 7:52 p.m. at which time the Board toured the facility to understand the customer survey feedback.

Respectfully submitted,

Kathleen Gerwatowski