

BOH MEETING MINUTES

01/03/2024

In attendance: Bridget Sweet, Chair; Jeffrey Harris, Vice Chair; Kim Mu-Chow, Member; Cathleen Liberty, Director; Ginny McNeil, Health Agent; Alisha Sullivan-Via Google Meet, Public Health Nurse; John Robertson, Shared Service Grant Regional Inspector; Epidemiologist Cassia Monteiro; Maureen Canesi, Administrative Assistant

CALL TO ORDER: ► Chair Sweet called the meeting to order at 5:00 pm.

APPROVAL OF MINUTES: ► December 6, 2023.

► **MOTION to Approve the December 6, 2023 meeting minutes by Harris. SECOND by Mu-Chow. No discussion. ► ROLL CALL VOTE: Harris-YES; MuChow-YES, Sweet-YES; ► VOTE: Yes-3, No-0, Absent-0.**

BOH Scheduled Meetings 2024

The Board reviewed the meeting schedule and they agreed to remove the July 3, 2024 date unless an emergency warranted adding it back onto the calendar.

Humanitarian Crisis Update

Director Liberty updated the Board with regards to the current migrant status in town. She stated that there are currently 94 families in the hotel.

A job fair will be held on January 29, 2024 for the occupants who have work visas. Other programs that are up and coming are a GatraGO ride share, Vaccine Clinic, Narcan Training and First Aid kits made available through the SAFE Coalition and children's clothes donated by the Interfaith Community..

Reduced Oxygen Packaging Policy

The Board discussed the issue of the ROP Policy. Chair Sweet recommended that we require food establishments who want to use the ROP process to hire food consultants to prepare a HACCP Plan to submit to the Board of Health for approval.

Metacomet Shared Service Grant Inspector Update

Regional Inspector John Robertson updated the board with the Regional Inspector Report for the month of December, 2023.

Metacomet Public Health Nurse Update

Public Health Nurse Alisha Sullivan updated the board with the Public Health Report for the month of December, 2023.

Metacomet Shared Service Grant Epidemiologist Update

Epidemiologist Cassia Monteiro updated the board with the Epidemiologist Report for the month of December, 2023.

CITIZENS COMMENTARY

Steve Sherlock, Franklin Matters, stated that he would help spread the word regarding the job fair.

ADJOURNMENT

► MOTION to adjourn at 5:37 by Harris. SECOND by Mu-Chow. ► No discussion. ► ROLL CALL VOTE: Harris-YES; Mu-Chow-YES; Sweet-YES ► VOTE: Yes-3, No-0, Absent-0.

Respectively submitted by: Maureen Canesi