

BOH MEETING MINUTES

10-21-20

Attending
Bridget Sweet, Chair
Timothy Cochrane, Vice Chair
Jeff Harris, Member

Also in attendance: Cathleen Liberty, Director of Public health; Ginny McNeil, Tyler Paslaski taking minutes, Stephen Sherlock-Giovanni Plana De Ball-**Meeting Called to order 5:01pm**

OLD BUSINESS

NEW BUSINESS

· Discussion of the opening of Expressions Enrichment

Director Liberty briefs board on the events on the flyer for Expressions Enrichment Center, who are having a Halloween Oktoberfest on October 24, a movie night on October 30, and events from October 19-23rd and the COVID Control Plan does not address these events.

-Chief of the Organization Giovanni Plana De Ball is present. Explains this is the first Expressions Enrichment Center in the State of MA. States that his center should fall into a category of retail/pottery studio for rules.

-Chair Sweet: How will building capacity limits be enforced, especially if MA goes into Red?

-Giovanni- Not intending on having these activities very specifically for the timeframe advertised, should be over with before any change to State Covid Situation.

-Chair Sweet does not consider the business to count as retail. Director Liberty also does not, but has to review the criteria. Chair Sweet states that these activities should be reported to the Health Department during the Covid crisis, and the fact that it was not causes issues for the Office. From local guidance we received, the Paint&Sip event would not be allowed because of the need to remove ones mask, and also a liquor license is needed, which business appears to lack.

-Giovanni: Apologizes for not bringing this up, and thought his business was under different expectations for what he must be required to do for opening his business safely during this time.

-Director Liberty concerned with the photos in the flyer showing children in close proximity facing each other, likely not adhering to social distancing guidelines. Children and Seniors are vulnerable populations.

-Member Harris asks for an overview of company:

-Giovanni: Company provides enrichment activities for Franklin, mainly arts and crafts, and have artists come in and teach people in an art: paint, computer animation, tech programs, crafting. Collaborates with Dean College to have some students teach courses at Enrichment Center. Programs include helping teach seniors various computer programs. Courses are based on regional marketing research.

-Vice Chair Cochrane: Is the place of business meant to be a learning center, or a gallery for presented artwork? Both?

-Giovanni: It is a combination of both, for people to both improve and show off their craft and talents. Meant to work with businesses and regional school districts.

-Chair Sweet: What about singing events? Those have a higher risk of Covid Transmission.

-Giovanni: Not planning on having singing events, but Covid rules have changed in previous weeks.

Whatever is on the flyer initially is what they are planning to do. But they wanted to shelter the plans since they spoke with Director Liberty last week.

-Jeff: How are they going to alert the BOH if they decide to change the schedule for their performing arts events?

-Giovanni: They will let Director Liberty know 7-10 days ahead of any changes or planned events to make sure all necessary measures are implemented.

-Chair Sweet: Policy is to allow Director Liberty and Health Agent McNeil make administrative decisions. One issue is that the limit on gatherings and public spaces has been reduced from 100 to 50 since the DPH changed Franklin to yellow.

-Giovanni: Space is just over 3000sqft. 2 Bathrooms. Alcove in back where there are plexi-glass partitions to separate any machinery. Tables are far apart and have table dividers on them. Reception center has plexi-glass barriers. Common room will not be used by customers for the foreseeable future.

-Chair Sweet: Even with table divider, you now have to be at least 6 feet away from other patrons. This would likely not fall under education or DESI guidelines.

-Giovanni: There is one additional barrier in between them, which should meet guidelines. The intention is to provide the service that has been marketed. Halloween Event on 24th is intended to be held indoors, max capacity of 10. Is a drop in, anywhere from 10am to 1pm but not past 1. For contact tracing, we are following standard practices of a person's name, phone, address and time they were in building. From 11 to 1, parties are limited to 10, and can come in at any time.

-Chair Sweet anxious about the limited participation statement, how will he deal with people being rejected from entry because of the capacity limit?

-Director Liberty is not comfortable with any of these events or activities. She does not have enough information on any of them to know how to apply guidelines to them and ensure they are being followed. She also cannot see how BOH could feasibly monitor this location and these events to protect public safety. There appears to be a lack of understanding, information, and it appears to be a neglect of providing information to the BOH on a Covid Control plan as early as October 12.

-Giovanni: Apologizes, did not understand the need to bring this information to BOH ahead of time.

-Director Liberty: That is point

-Vice Chair Cochrane: There needs to be more clarification of what the business is doing so BOH can better ensure adherence to guidelines, and asks Director Liberty what is needed to allow business to open?

-Director Liberty: A Covid Control Plan, and a Covid Control Plan for each event that covers every activity that is clear and easy to visualize.

-Vice Chair Cochrane: It would be more encouraging for the Enrichment Center to have more firm estimates on how many people will be there at any time or for any event. Sounds like what

BOH needs are individual plans for each event, activity, or service happening at Enrichment Center.

-Giovanni: Is there a standard document BOH would like him to follow to input information on each event?

-Director Liberty: Does not know of any specific form for this type of business. Giovanni will have to describe as clearly as possible what each activity/etc. involves.

-Chair Sweet: There is no standard document at this time, recommends Massachusetts Standard Covid Checklist at this time. Are available at Mass.gov

Example of some guidelines:

Make sure everyone washes hands when they come in. Make sure nobody has symptoms of Covid before they come into the center. Make sure everyone wears a mask at all times.

Does every child get their own paintbrush? How about goodie bags?

-Giovanni: Paintbrushes will be sanitized for each child.

-Chair Sweet: Anything Giovanni thinks BOH would question, he should make an outline of how he will address it before BOH questions.

What if 24th event is a no-go, what about Movie Night on October 30? If Giovanni gets plans in place, would that be okay to go?

-Director Liberty: Yes.

-Giovanni: He wants to delay the program to a later date and he would like to arrange a meeting about the plans sometime ahead of the date when the events take place.

-Chair Sweet: With BOH's advice, Giovanni's business should be on its way to being a successful business.

-Director Liberty: BOH will have to take things one event at a time.

-Chair Sweet: Thank Giovanni for his time.

-Giovanni: Thanks everyone for their time.

Chairman opens the floor for any other new business

Director Liberty: Franklin jumped from 16 last week to 30 cases. However, it is a cluster that is contained, so no schools or elder homes need to be alerted. She has a spreadsheet with a graph depicting the cases the board members want to see and will send that to everyone else weekly starting now. The spreadsheet will note the number of current cases, closed cases, and cases in isolation.

Chair Sweet: CDC just changed the definition of a close contact.

HEALTH DIRECTOR'S REPORT

CITIZEN COMMENT

ADJOURN

Motion of adjourn by Vice Chair Cochrane, Seconded by Member Harris, universal acceptance to adjourn at 5:59.