

# **BOH MEETING MINUTES**

## **11/02/2022**

Attending  
Bridget Sweet, Chair  
Jeff Harris, Vice-Chair  
Timothy Cochrane Jr., Member

In attendance: Jeff Harris, Vice-Chair; Timothy Cochrane Jr., Member; Cathleen Liberty, Director; Ginny McNeil, Health Agent; John Robertson, Metacomet Regional Health Inspector; Alicia Sullivan, Public Health Nurse; Cassie Montiero, Metacomet Shared Service Grant Epidemiologist; Steve Sherlock recording and Alan Earls, Nilu Patel and Manas Sahu

**Meeting called to order 5:00 pm**

❖ Reading and acceptance of October 5, 2022 minutes.

**OLD BUSINESS** -None

### **NEW BUSINESS**

#### **Curry House discussion**

Director Liberty updated the board on the seriousness of violations found while conducting a food establishment inspection in August and an update on the progress of their compliance. The Chair, Bridget Sweet also spoke to the owners regarding the importance of food safety. The board and the Director encouraged the owners to reach out to the health department with questions around food safety.

#### **Reflexology regulations discussion**

Director Liberty updated the board regarding the inspection of a Reflexology facility in town and a staff member was found living in the commercial building. Because this is the second facility we found staff living in, the Director would like to implement regulations to require an application and permit for all reflexology businesses. The board supports the writing of the regulation and would like to see the draft when completed.

#### **Administrator Assistant update**

Director Liberty noted that the health department is posting a job description internally for an Administrator Assistant.

#### **Metacomet Regional Health Inspector Update**

John Robertson, Health Inspector, updated the board with the monthly report for Franklin the month of October, 2022.

**Public Health Nurse Update**

Public Health Nurse Alicia Sullivan updated the board with a public health report for the month of October, 2022.

**Metacomet Shared Service Grant Epidemiologist Update**

Cassia Monteiro, Epidemiologist, updated the board with an epidemiologist report for the month of October, 2022.

**UNKNOWN BUSINESS AT TIME OF POSTING**

Director Liberty notes that she and Steve Sherlock did a podcast on dementia and Alzheimer's disease which will be posted on the website soon.

**CITIZENS COMMENTARY**

Alan Earls asked Director Liberty on the status of 30 North Park Ave and if the Attorney General was still involved. Director Liberty responded that the Attorney General's office is still involved with this dwelling.

Chair, Bridget Sweet asked for Director Liberty to post Thanksgiving food safety resources on the website.

**ADJOURNMENT**

Member, Timothy Cochrane Jr. motions to adjourn, seconded by Vice-Chair, Jeff Harris. Roll call vote to adjourn at 5:45 pm by Chair, Bridget Sweet.