

BOH MEETING MINUTES

12/07/2022

Attending
Bridget Sweet, Chair
Jeff Harris, Vice-Chair
Timothy Cochrane Jr., Member

In attendance: Bridget Sweet, Chair; Jeff Harris, Vice-Chair; Timothy Cochrane Jr., Member; Cathleen Liberty, Director; Ginny McNeil, Health Agent; Alicia Sullivan, Public Health Nurse; Cassie Montiero, Metacomet Shared Service Grant Epidemiologist; Steve Sherlock recording and Alan Earls

Meeting called to order 5:01 pm

❖ Reading and acceptance of November 2, 2022 minutes.

OLD BUSINESS

Director Liberty noted that the public hearing for the Bodyworks Reflexology would be held on January 4, 2023.

Director Liberty stated that the Administrator Assistant position will be posted externally in January.

NEW BUSINESS

Risk-based retail food inspections discussion

Director Liberty updated the board on the change in food establishment inspections to go from biannual to risk-based category 1-4 inspections. Risk-based inspections are based on the store/food establishment operations. Chair Sweet and Member Cochrane would like the establishments to be notified of the change in inspections. Also, start to compare food establishment fees with other towns.

PHEP Representative Letter

Director Liberty noted that she would like Ginny McNeil to represent the Town of Franklin as a PHEP Region 2 representative alternative. Member, Timothy Cochrane Jr. motions to adjourn, seconded by Vice-Chair, Jeff Harris. Roll call vote to adjourn at 5:45 pm by Chair, Bridget Sweet

Food Waste Program

Director Liberty noted that the health department partnered with Facilities, DPW and the school to start a food waste program at Keller Sullivan. Agricycle is the providing the food waste services. The program began on November 21, 2022 and has been successful. Channel 10 was in town this week regarding the program.

Metacomet Regional Health Inspector Update

Cathleen Liberty, Director, updated the board with the monthly report for Franklin the month of November, 2022.

Public Health Nurse Update

Public Health Nurse Alicia Sullivan updated the board with a public health report for the month of November, 2022.

Metacomet Shared Service Grant Epidemiologist Update

Cassia Monteiro, Epidemiologist, updated the board with an epidemiologist report for the month of November, 2022.

5) CITIZENS COMMENTARY

Stephen Sherlock noted that he send information regarding the health department regroup and how to sign up for it.

6) ADJOURNMENT

Member, Timothy Cochrane Jr. motions to adjourn, seconded by Vice-Chair, Jeff Harris. Roll call vote to adjourn at 5: pm by Chair, Bridget Sweet.