Town of Franklin Massachusetts

Historical Commission

**Meeting Minutes, September 10, 2019**

Commissioners Present: Mary Olsson, Colette Ferguson, Phyllis Malcolm, Paul Pisani

Absent: Brock Leiendecker, Richard Remillard

1. Minutes of the August 13th meeting were accepted
2. Citizens Comments: None
3. Appointments: None
4. Presentations: None
5. Demolition Requests: None
6. FFHM – no member present to report
7. Discussion and Vote:
	1. A final revision of the logo design, created by Philip Regan, was accepted with a unanimous vote
	2. Johnston donation – no vote. Recent schedule visit to Mr. Johnston’s home was postponed.
8. Subcommittee Reports
	1. Treasurer’s Report – Approximately $2700 remaining funds
	2. Archivist Report – Rebecca had submitted a document that includes a Mission Statement (new), Vision Statement, Collection Policy, Donation Policy, Deed of Gift form (new), Cataloging, Processing Plan, Deaccession Policy and form. It was decided to review further at the October meeting when more commission members were present.
	3. Hosting: October, November and December schedule to be distributed. Winter hours will begin in November. The museum will not be open Thursday nights.
	4. Volunteers: due to reduction in hours in the winter months, we will hold off on soliciting volunteers for now.
	5. Exhibits: Veterans exhibit for November
	6. Publicity – submitted monthly
	7. Social Media – FB and Instagram updated regularly
9. EVENTS:
	1. Second Sunday Speaker Series
		1. September event on French Neutralists was interesting
		2. October will be Mike Tougias – JFK
		3. November – Mom’s WWII letters
		4. December – History of Christmas
		5. Mary to work on schedule for next year. Phyllis suggested Tom Stohlman could be invited back
	2. Book talk with Representative Josh Cutler, on September 15th discussed his book Mobtown Massacre, and was quite interesting and enjoyed by all.
	3. Downtown Partnership
		1. Harvest Festival October 5th – we will host our 2nd annual scarecrow contest, with prizes awarded. We will serve warm cider and donuts. All are expected to help out during the day Noon to 5:00PM. Corn stalks and pumpkins will decorate the front steps. We could not secure any vintage cars for the event.
		2. Winter Decorating: we will have to do our own. We will discuss at October meeting.
		3. Holiday Stroll not happening this year. Colette will see if Mrs. Claus is available for a special Saturday or Sunday appearance in December.
10. OLD BUSINESS
	1. Siding – finished. Mary to ask DPW to clean up left over materials
	2. Sign for front of museum – has been approved, Mary to check if a date has been set for installation.
	3. Key pick up – nothing new
	4. Bunting – Colette has prices. Mary to ask if DPW can give us measurements of front columns.
11. NEW BUSINESS
	1. Museum policies – introduced and to be discussed further
	2. Demolition Delay Policy – sub committee has not had a chance to meet yet
	3. Historical Huddle – Mary to send invites for Oct. 27th and research speaker.
12. COMMISSIONER’S COMMENTS:
	1. Mary said Rob Lawson will be conducting Halloween Cemetery Tour again this year. Info included in publicity for newspapers.
13. There being no further business the MEETING was ADJOURNED at 7:33PM