**Franklin Public Library**

**Board of Directors Meeting Minutes**

**June 25, 2018**

**Present**: Sandi Brandfonbrener, Monique Doyle, Kathleen Gerwatowski, Doug Newton and Suzanne Stilgoe of the Board, and Library Director Felicia Oti.

**Call to Order**: Monique called the meeting at 7:00 p.m.

**Public Comment**: None

**Minutes**: The minutes from the May meeting were approved as amended.

**Report of the Board Members**:

**Monique**: Monique reported that the June book sale yielded $1544.50. She also noted that two parking places designated for five minutes or less have been placed on School St. Monique also suggested that a survey be conducted over the summer on adult programming to determine interests.

**Kathleen:** Kathleen inquired how one would find out about Franklin Public Library events other than Twitter or Facebook. Felicia suggested that the town website may allow a person to sign up for updates from various town departments. Doug later provided a link to accomplish this notification.

**Library Director**: The summer reading program is off to an amazing start. Over 400 people attended the event at the town common. The Youth Services Librarian position will run until the end of June. The Library Assistant position has been filled and will begin in early July. The successful candidate started as a volunteer in 2015 and then served as a substitute in 2016 and 2017.

The Town of Franklin has been selected for the “Boston 25 Morning News Summer Zip Trip.” Zip Trips are a chance to give residents “bragging rights” to describe what makes their town a great place to live. On July 13th the Zip Trip team will visit the Franklin Public Library to view the Benjamin Franklin and Horace Mann books and the Benjamin Franklin statue. Everyone is excited to be featured on television.

The Friends of the Franklin Library generously donated $10,000 for summer programming. The Library submitted a request to the Franklin Library Association for $5390 for the preservation assessment and $1055 for a book cradle for the archives. FLA voted unanimously to approve the funding.

Felicia attended a MBLC meeting which discussed how to help libraries who will never engage in construction projects. How can the MBLC help those libraries other than providing grant funding?

Following is an update on the punch list. The adult signage is almost complete. All of the signage should be complete by mid-July. Work on the gutters and window sills are complete. They are still waiting for the people counters. The landscapers still have a lot of work to complete. The circulation desk has been redesigned by the architects. Now the quote must be prepared and submitted to the Town Administrator. The complaints about the desk are the height, the book return is too far away, and there is not enough space for patrons to check out their books. The monitors are too large and too high and block the view of the patrons.

There have been many requests for a bulletin board. Felicia believes she has identified a space for two bulletin boards. One board would be for the community and one for the library. In September the Board will review the policy for the bulletin board displays.

**Next meeting**: The next meeting will be held on September 24, 2018.

**Topics for next meeting**: At the next meeting we will discuss the bulletin board policy, adult programming survey, Youth Services position and punch list.

**Adjournment**: The meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Kathleen Gerwatowski