Franklin Public Library

Board of Directors Meeting Minutes

October 22, 2018

**Present:** Sandi Brandfonbrener, Monique Doyle, Kathleen Gerwatowski, Doug Newton and Suzanne Stilton of the Board, and Library Director Felicia Oti.

**Call to Order:** Monique called the meeting at 7:03 p.m.

**Public Comment:** None

**Minutes:**  The minutes of the September meeting were approved.

**Report of the Board Members:**

**Monique**: The amount earned at the October book sale this past weekend was $1641.

**Kathleen:** Kathleen noted with pleasure that the donated bricks have been installed and the pile is gone.

**Strategic plan**: The Board reviewed the patron satisfaction surveys used at Cary Memorial Library in Lexington and Morse Institute Library in Natick. The Board compared both surveys as options for the Franklin Public Library. Opportunities to obtain feedback from library and non-library users were discussed. Felicia will draft a survey to present at the next meeting.

**Library Director:**

The digital display sign is up and running at the entrance next to the parking lot. The colors required adjusting and the sign will be in full operation soon.

The Franklin Library Association sent back a response to the Franklin Public Library’s request for $225K for book preservation, digitization and art conservation. They indicated the request was not helpful. A more detailed request can be submitted following the NEDCC report.

The NEDCC visit occurred on October 9th. They were very impressed with what Vicki had already done regarding preservation. Felicia will contact NEDCC to find out the approximate date when the report will be completed.

**Next meeting:** The next meeting will be held on November 26, 2018.

**Topics for the next meeting:** At the next meeting we will discuss the library survey, the NEDCC update, conservation and preservation update, and the strategic plan.

**Adjournment:** The meeting was adjourned at 7:50 p.m.

Respectfully submitted, Kathleen Gerwatowski