**Franklin Public Library**

**Board of Directors Meeting Minutes**

**May 20, 2019**

**Present:** Sandi Brandfonbrener, Monique Doyle, Kathleen Gerwatowski of the Board, and Library Director Felicia Oti. Doug Newton and Suzanne Stilgoe were absent.

**Call to Order**: Monique called the meeting at 7:06 p.m.

**Public Comment:** None

**Minutes**: The minutes of the April meeting were approved.

**Report of the Board Members:**

**Kathleen:** Kathleen inquired about the collection development policy. If a resident requests a new book and the Franklin Public Library does not yet own it, does this trigger a book purchase? Felicia replied that bestseller lists are used as well as library and publisher trade publications.

**Monique:** Monique inquired about updating the audiobook collection. Felicia explained that when new books are ordered, large-print and audiobooks are typically ordered at the same time.

The Board will begin interviewing for replacement board positions in September. All candidates will be asked the same questions and given the same amount of time to reply. We have a draft of four questions which we will update if people would like to make changes.

**Sandi:** The May book sale yielded $1767.There were so many books available for purchase at this sale!

**Library Director:** The response to the follow-up survey has been excellent. Patrons have filled out the survey at the book sale and online.

Regarding the punch list, the only update is that the exterior doors at the parking lot entrance have been replaced.

Felicia shared a list of the current library staff, their names and positions. The Director and Assistant Director are now wearing name tags. People are no longer asking Kim and Felicia if they work at the Library!

**Next meeting:** The next meeting will be held on June 24, 2019.

**Topics for the next meeting:** At the next meeting, we will discuss the library survey, punch list, summer reading programs, and follow up questions to add to library board position.

**Adjournment**: The meeting was adjourned at 7:50 p.m.

Respectfully submitted, Kathleen Gerwatowski