**Franklin Public Library**

**Board of Directors Meeting Minutes**

**May 22, 2017**

**Present**:  Sandi Brandfonbrener, Monique Doyle, Kathleen Gerwatowski, Doug Newton and Suzanne Stilgoe of the Board, and Library Director Felicia Oti.

**Call to Order**:  Sandi called the meeting at 7:05 p.m.

**Public Comment**:  None

**Minutes**:  The minutes from the April meeting was approved.

**Report of the Board Members**:

**Sandi**: The second and final state aid from the MBLC for this fiscal year will be issued within the next few weeks.  The Franklin Public Library will receive $10,821.49 in state aid and $6,672.15 in municipal aid. The non-resident payment will be $1294.60. This represents a total $18,788.24.

Sandi and Felicia realized that the archive room in the new space will require some type of governance.  Felicia, Sandi and Monique will meet to draft and refine an archive access policy which they will share with the Board.

**Monique:** The May book sale yielded $1,380. Monique and Sandi suggested that the book sale volunteers should have a private preview of the new library space in recognition of their efforts.

**Kathleen:**Kathleen shared an article about the New York Public Library system, which no longer charges overdue fines.  Felicia noted that the town had considered this option but was not prepared to go forward at this time and forfeit the revenue generated by overdue fines.

**Doug:**  Doug made a motion to adopt the Guidance Operating Principles. The motion was approved.

**Library Director**:  Felicia reported that the $50K donated by the Franklin Library Association was used to digitize the Register. The Town Council approved Resolution 17-24 to appropriate $36K from the library budget to digitize the Sentinel and the yearbooks.

The renovation and expansion is moving along according to schedule. From June 23rd to 28th some the shelving which is being reused will be moved back in once the carpeting has been installed.  On August 21st the books which are in storage at Horace Mann will be moved into the new space.  The intention is to return the storage space to the schools.

On September 5th packing crates for office supplies will be delivered to the temporary space to begin packing.

On September 11th the library will begin moving. The plan at this time is for the library to be closed until the end of September.

 **Next meeting**:  The next meeting will be held on June 26, 2017.

**Topics for next meeting:**

·         Update on archive access policy

·         Renovation/expansion update

·         Update on library budget through 2021

**Adjournment**:  The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Kathleen Gerwatowski