**Franklin Public Library**

**Board of Directors Meeting Minutes**

**February 28, 2022**

**Present**: Charleen Belcher, Kathleen Gerwatowski, Amanda Rabbitt, Barbara Steele of the Board, and Library Director Felicia Oti. Ginette Preto was absent.

**Call to Order**: Charleen called the meeting at 7:01 p.m.

**Public Comment**: None

**Minutes:** The minutes of the January meeting were approved as amended.

**Report of the Board Members:**

**Amanda:** Amanda has access to a licensed volunteer to perform drone demonstrations. She recommends a second program for young people. He can show various levels and applications for using drones. Felicia will reach out to Caleigh or Mitzi to make the arrangements for such a program for the spring or summer.

**Kathleen:** Kathleen shared an article from the Country Gazette about a virtual author panel at the Millis Public Library sponsored by their Friends group. Well-known authors with recent books were part of the panel. She wondered if Franklin’s Friends group might be interested in this type of event. Felicia will contact the Millis Public Library to find out how many people attended and more details.

Kathleen also shared a letter sent to her as a board member from the Norfolk County Registry of Deeds. The purpose of the letter was to request support for filling the information technology position recently vacated due to retirement. Charleen will respond to the letter as chair of the Board.

**Charleen:** As Charleen promised last month, she attended the virtual cold wax painting session on February 6th. She wanted to compare it to the one she attended at the Wrentham Public Library. The program started late. Seven people attended, although 12 people received kits. The instructor did not look at the Chat; so she does not answer the questions posed there. Helpful book references were provided for those who were interested. Charleen believes that Denise’s programs are better value for the community.

Charleen complimented the Library Staff for the 11 pages of activities happening during March!

**Library Director’s report:**

Library Board by-laws and meeting guidelines: Felicia provided copies of Chapter 108 of the Franklin Code which contains the by-laws of the Library Board of Directors. Some of the board members have never seen it. We need to update our meeting guidelines, which is a separate document. Felicia will draft the guidelines and the Board will vote on it.

Restoration/conservation of murals in the Delivery Room: The Town Administrator signed the proposal discussed last month. The work will likely begin in April or May and will be confirmed soon.

FY22 Action Plan: Felicia provided a working draft of the FY22/23 Action Plan to the Board. A community survey will be conducted in May or June. The survey results will be Incorporated into the action plan. The plan will then begin implementation in September.

FY23 Budget: The Library’s FY23 budget came out of the first meeting with the Town Administrator completely intact. The Finance Committee will look at it next. The Town Council will then vote on it.

Friends of Franklin Library: Lisa Rein, President of Friends of Franklin Library, visited Felicia. She wondered if a representative of the Board would attend a Friends’ meeting to make a fresh start to building a new relationship. Charleen suggested that she and Amanda could meet with Lisa first. Charleen will show Lisa a sample of the Friends’ role at the Holbrook Public Library.

**Next meeting:** The next meeting will be held on March 28, 2022.

**Agenda for next month:** Draft of meeting guidelines, FY23 budget update, Head of Reference & Public Services

**Adjournment:** The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Kathleen Gerwatowski