

Metacomet Emergency Communications Center (MECC)

Minutes of Meeting December 11th 2019

A meeting of the MECC Board of Directors was held on Wednesday December 11th, 2019 at the MECC, 14 Sharon Ave, 2nd Floor, Room EOC #231, Norfolk, MA 02056. Board members present: Jamie Hellen, Blythe Robinson and Kevin Sweet. Jennifer Thompson was absent. Executive Director Gary Premo and Susan Walsh were present. Others in attendance: Charles Stone, Erron Kinney, Peter Petruchik, Justin Alexander, James Klich, James Alfred, Joseph Barbieri and James McLaughlin.

CALL TO ORDER: Board Chair Hellen called the meeting to order at 10:05 am

APPROVAL OF MINUTES: Meeting of 10/31/2019. Motion to approve by Sweet. **SECOND** by Hellen. Vote: Yes-3, No-0, Absent-1.

Chief Erron Kinney was welcomed. Chief Kinney has been hired as the new Norfolk Fire Department Chief.

Mr. Sweet inquired about the ability to receive text messages for certain types of CAD calls for service. This used to happen before MECC went live. Premo reports this can be accomplished and will have Deputy True work on this.

The Caliber police RMS project has begun, with a “go live” date of October 2020.

The Alpine fire RMS second phase project is still being worked on. Chief Marino provided an email from Alpine detailing the status that included Franklin going live with data in the cloud.

Director Premo presented FY2021 budget projection. He noted that software maintenance costs will be a factor in this budget because the programs will be beyond the first year warrant. Chari Hellen would like to discuss the budget further during January’s meeting. Premo advised the board that per the IMA the final budget shall be approved by March 15th each year.

Chair Hellen inquired on the State 911 Department’s grant stability. Premo reports the State has been providing grants for several years now.

The Inter-municipal Agreement formula for assessments was explained; which is a formula based upon the provided 911 call volume provided by the State 911 Department for each town and 2010 Census data. The board discussed reviewing the formula after we receive the 2020 Census data.

Mr. Sweet inquired about the status of the MECC’s accountant. Kimberly Brown resigned as she had too many commitments outside of the MECC. A new firm, Scappini & Pina, PC, has been contracted as the MECC’s accounting firm.

ITEMS FOR ACTION: NONE

EXECUTIVE SESSION: NONE

ADJOURN: Motion to Adjourn by Robinson. **SECOND** by Sweet. Meeting adjourned 10:26 am