

**REQUESTS FOR PROPOSALS**  
**TOWN OF FRANKLIN**  
**COMPREHENSIVE FACILITIES ASSESSMENT**  
**FRANKLIN PUBLIC SCHOOLS**

In accordance with MGL c. 30B, §6, it is the intention of the Town of Franklin, to retain the services of a consultant for the development of a comprehensive facilities assessment and master plan for the Franklin Public Schools all located in Franklin, MA.

*Project:* The Town of Franklin, acting through the Franklin Public Schools, the awarding authority, is seeking sealed proposals from qualified firms to perform a physical and programmatic assessment of the Franklin Public Schools facilities and to develop a Comprehensive School Facilities Plan for critical maintenance, renovations, and additions or building replacements for the next ten years.

*Proposal Specifications:* Proposal specifications can be downloaded from the Town of Franklin website – [www.franklinma.gov/bids](http://www.franklinma.gov/bids)

*Proposals Due:* Sealed proposals will be received at the Franklin Municipal Building, Room 206, 355 East Central Street, Franklin, MA 02038 until 12:00 PM on Friday, December 8, 2023.

All inquiries regarding this RFP should be directed to the Town's Chief Procurement Officer:

Pam Vickery  
Franklin Purchasing Department  
355 East Central Street  
Franklin, MA 02038  
Telephone: 508-553-4835  
Fax: 508-541-5253  
E-Mail: [pvickery@franklinma.gov](mailto:pvickery@franklinma.gov)