

Memo

To: Town Council, Jeff Nutting

From: Jamie Hellen

Re: Update of Section 82 Fees bylaw

The following memo outlines a restructure and simplification of the Bylaw Section 82: Fees.

Overall, we are looking to simplify, clean up, delete, increase, decrease and restructure in some areas the Town's fees bylaw. The main goal is to provide better customer service by making the fee structure easier to understand and reflect the best estimates for costs to the Town for each respective service. The entire bylaw has not been looked at least 20 plus years.

Overall the current bylaw has 493 fees. The proposed new bylaw has 383 fees or categories; a decrease of 116 fees or categories. The summary below showcases each individual department's changes.

A summary of substantive changes in the proposal:

1. Simplified fee schedule: The new bylaw proposal looks to simplify rates and the organization of the bylaw charts by having one column with one rate. The current bylaw has a multiple columns from different fiscal years and different definitions based on outdated fees and language. We are proposing one column with the current rate and when the Council desires to change a fee, it just adds or subtracts the fee. The most substantial changes were in Conservation, Fire, Inspections and Public Works (see below for details).
2. Community Assistance Program: The proposed bylaw redesigns the "Lifeline Program" to be named the Community Assistance Program to develop consistency in the administration of the program and due to outdated language (e.g. department of public welfare).

The goal of the program is to maintain and enhance opportunities for residents of lower incomes afford to live in Franklin. The two opportunities to get discounts on fees are through programs at the Recreation Department, as well as credits on their water, sewer and trash bills. Staff are proposing the water, sewer and trash credits are consistent discounts at twenty percent credit for each, which staff propose to increase the allowable credit from ten percent to twenty percent for water and sewer.

3. Reorganized bylaw: The proposal merges the appendices into the main bylaw, reordered the departments into alphabetical order, and eliminated outdated language.
4. Water & Sewer definitions: Eliminated all definitions of fees, sans the water and sewer definitions, which are slightly amended to commensurate with current Town Code and Bylaws.

Below is a summary of the major changes by department:

1. Administration –
 - a. No fee increases.
 - b. Added a Farmer Brewery and Wine license fee at \$50.00.

2. Animal Control –
 - a. One fee increase: increasing the kennel fee to \$25.00 from \$20.00 per 24 hours.
 - b. Merged Appendix C, which was duplicative, into the main fee table.

3. Assessors –
 - a. Have requested one fee increase, abutters list increase from \$20 to \$25.
 - b. Eliminated all records based charges to comply with new state law to take effect on January 1, 2017.
 - c. Reduced fees from 6 to 2 fees.

4. Conservation –
 - a. Conservation has proposed a significant simplification of their fee structure. The current bylaw has a complicated structure.
 - b. Staff propose a streamline fee structure from 53 fees to 25 with small increases and consolidation of fees into the new categories.

5. Council on Aging/Senior Center
 - a. No fee changes.

6. Fire Department –
 - a. Eliminates 3 ambulance fees that are not needed any longer: Airway management, two defibrillation fees.
 - b. Consolidated “Building Plan review” fees from 13 fee categories to 5 fee categories.
 - c. The proposal increases only ambulance rates to the full maximum, as industry standards are moving more toward cities and towns being better compensated from insurance companies than on the backs of Franklin taxpayers.
 - d. The vast majority of the 80+ service fees staying the same.
 - e. The false alarm fee is being reduced to \$300.00 from \$375.00 to stay commensurate with state code.

7. Health Department –
 - a. The Health Department is proposing to eliminate ten fees that are no longer necessary to have on the books: Bottling, Demolition permit, Milk/cream store, Emergency repair, Household hazmat, bakery, catering, catering one-day, milk pasteurizing, milk trucks, motel
 - b. Proposed five new fees to be incorporated into the bylaw; splash pads, tobacco permits, temporary food event permit, septic haulers.
 - c. Fees that are proposed to increase are: food service permits, grocery stores, Perc testing, Septic plan review. These fees are proposed to increase based off the growing

complexity and staff time to perform these functions. The increases are approximately 10%.

8. Inspections Department –

- a. Completely reworked the entire bylaw, working to simplify the system.
- b. Current bylaw has 84 fees. Staff are proposing a new structure with only 34 fees.
- c. The proposed system is based off a minimum fee, \$75.00, for basic gas, plumbing, electrical, sheet metal inspections (e.g. fixtures, etc.) and giving the customer a per fixture cost after a minimum amount.

The idea is simple: The main cost for an inspection is the time to make an appointment, drive there and conduct one inspection. After the first five fixtures, the cost of the Town diminishes, hence the proposal to give a significant discount for each fixture after, which accurately reflects the inspector’s cost.

- d. The proposed new system will be more transparent and easy to calculate when the town transitions to an E-Permitting system in the next year.
- e. Solar panel, scales, weights and measures fees stay the same.

9. Library

- a. No proposed fee changes.
- b. Eliminated replacement card fee, printer fees (to be administered at department level)
- c. One exception: staff proposal is to take Minuteman Regional recommendations:

<u>Item</u>	<u>Late fee</u>	<u>Maximum late fee</u>
Books, audio CD’s, audio books	.10/per day	\$5.00
Speed readers	.10/per day	\$5.00
DVD’s	\$1/per day	\$5.00
New DVD’s	\$1/per day	\$5.00

10. Planning Department

- a. No proposed fee changes.

11. Police

- a. Eliminated parking meter amounts, per recent bylaw change.
- b. Add three new fees: false alarms (commensurate with bylaw 125-14), finger prints (resident and non-resident rates), and solicitor’s license.
- c. The Police Department will now require Solicitor’s to wear name badges or company attire to properly identify themselves when going door to door.
- d. Firearms related permits set by state statute.

12. Public Works

- a. Eliminated 13 fees not needed any longer, notably items like clothing that are no longer recycled at Beaver Street.

- b. Increased five items of the a la carte menu at Beaver Street: ABC, televisions, computer monitors, auto batteries, tubs and showers.
- c. Increased fees: most water and sewer fees have increased approximately 10 percent to maintain the cost of doing service and minimize costs to the taxpayers at large.
 - i. These fees have not been increased in almost 8-9 years,
 - ii. The water and sewer entry fees have not changed since 1995.
- d. The proposed bylaw maintain the language for the definitions of the water and sewer fees with changes occurring to update the language to reflect current accounting and budgetary language.

13. Recreation

- a. Maintains Recreation Department flexibility to set rates based on market costs for program costs to the town.
- b. Increase in swimming lesson fees from \$75.00 to \$175.00 to \$100.00 to \$200.00.
- c. Proposed elimination of stated fees for field rentals in the bylaw, annual rates set by the Town Administrator due to market fluctuations.
- d. Adding into town bylaw the popular program for lower income families to get discounts on programs if they meet certain income guidelines.

14. Town Clerk

- a. Restructure certified copy rates to \$10.00 for the first copy for all certified copies, \$5.00 for each copy thereafter.
- b. Code supplement was increased from \$50.00 to \$75.00.
- c. Added an additional fee for amendments to Marriage Intentions Notices to reflect the staffing costs needed to correct the problem.
- d. Dog licensing has been increased:
 - i. \$20.00 for all dog licenses where the pooch is spayed or neutered (\$50.00 is not registered by April 1st)
 - ii. \$30.00 if the pooch is not spayed or neutered (\$60.00 if not registered by April 1st)
 - iii. There will be one late fee date (April 1st)
 - iv. Please note, the increase in the dog registration fee across the board will assist in paying for an E-Permitting Pilot Program for dog licenses, vitals and DBA certificates. The E-Permitting software will allow residents or business owners to set up an account with the Town (just like LL Bean or any other business) to conduct their business with the Town.
- e. Kennel licensing rates are being proposed to change:
 - i. Up to four dogs increase from \$50.00 to \$75.00
 - ii. Five to ten dogs from \$30.00 to \$150.00
 - iii. Eleven dogs or more from \$100.00 to \$250.00
- f. Street listing books would be \$25.00, not "\$20.00 to \$25.00."

15. Treasurer-Collector

- a. No proposed fee increases.



Sponsor: Administration

TOWN OF FRANKLIN

BYLAW AMENDMENT 16-776

CHAPTER 82, MUNICIPAL SERVICE FEES

A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN AT CHAPTER 82

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL that Chapter 82 of the Code of the Town of Franklin is amended by striking the existing language in its entirety and replacing it as follows:

Chapter 82

MUNICIPAL SERVICE FEES

- § 82-1. **Policy on service fees.**
- § 82-2. **Late Fee.**
- § 82-3. **Enforcement action service fees.**
- § 82-4. **Community support program.**
- § 82-5. **Service fee definitions.**
- § 82-6. **Schedule of service fees.**

§ 82-1. **Policy on service fees.** It shall be the policy of the Town of Franklin to provide service fee rates that best estimate and reflect the cost to the Town of providing service.

§ 82-2. **Late fee.** All fees must be paid within 30 days of receipt. Late payments will be charged fourteen-percent interest per annum from the due date and the license or permit will be held in abeyance until fee and penalties are paid in full.

§ 82-3. **Fees enforcement action.** Service fees shall be charged triple the permit or license fee rate for activity begun before first obtaining a permit or license within the time required by the applicable code. Service fees are not a substitute for any other enforcement remedy available to the Town and in no way limit or preclude the Town from pursuing such other available remedies.

§ 82-4. **Community assistance program.** Under the Community Assistance Program, qualifying residents are eligible to receive discounted rates for certain town services. Participating town departments shall establish application and eligibility verification processes

using tax returns as verification of income, dependents or other information to verify eligibility. The program is available to residential households for the following town services:

- A. **Water, sewer and trash discount credits.** Residential water, sewer and trash customers are eligible to receive a twenty-percent credit, per quarter, on their water, sewer and trash bills. Where a bill has been issued prior to an eligibility determination, no abatement will be made unless the amount to be abated amounts to \$10 or more. Discounts are not eligible on penalties for late payment.
- B. **Recreation Department program discount.** Residents of Franklin are eligible for up to a 100% discount on registration or program fees for qualifying residents who meet certain income eligibility guidelines.

§ 82-5. **Service fee definitions.**

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

- i. Sewer inflow/infiltration removal fee:

Fee charged to allow continuation of new sewer connections or increases in existing connections to the sewer system. Funds raised through this fee shall be dedicated to the sewer fund, to be used to assist in the removal of inflow and infiltration from the sewer system. Said fee shall be in addition to any applicable sewer entry, connection or main tap fees. Existing single-family residential structures or existing sewer system users, for which building permits were issued prior to October 24, 2001, shall be exempt from this sewer inflow/infiltration removal fee. Fees for users proposing to increase their flow, whether through increased discharge from the existing use or a change in use shall be calculated on the basis of the increased discharge amount, provided the existing use had not been inactive for more than two years prior to the date of the sewer permit application. Said fee shall be based on average daily flow capacity used, as calculated in accordance with Title V of the State Sanitary Code guidelines.

- ii. Sewer main tap fee:

Fee charged to extend the sewer main from the Town sewer distribution system. The fee is designed to recover the Town's cost of labor to inspect sewer line installations, engineering review and the application process. The fee shall not cover materials or labor to tap the sewer main, which shall be the cost and responsibility of the owner to arrange with a private contractor; the Town will not provide such services. This fee is in addition to the required sewer service connection fee for individual services. Such a fee shall be payable prior to the time of issuance of a building permit or application for services, if a building permit is not required.

- iii. Sewer system entry fee:

Fee charged to recover the Town's share of the costs of building replacement capacity at the sewage treatment plant, as well as the lines and pump stations leading to the plant which are necessitated by the new user's connection to the system. The fee shall be placed in the Town's sewer enterprise fund for construction, operating and equipment costs to improve, maintain and develop the municipal wastewater system capacity. Such fee shall be payable for each new service at time of issuance of a building permit. Any person who is legally responsible for paying a betterment assessment for the extension of sewer to their property shall be credited the amount of the paid or to be paid assessment towards the sewer system entry fee, up to but not exceeding the full amount of this fee.

iv. Sewer service renewal fee:

Fee charged to upgrade or replace an existing service. The fee is designed to recover the expenses for the Town to process the application, perform the engineering reviews, and inspect the sewer service installation. This fee is in addition to the cost of materials or labor to install sewer lines and tap the sewer main, which shall be the cost and responsibility of the owner to arrange with a private contractor; the Town will not provide such services. The fee shall be payable at the time of issuance of renewal.

v. Sprinkler/hydrant fee:

Fee charged for availability of water capacity to sprinkler systems, standpipes and private fire hydrants within commercial or industrial properties.

vi. Water main tap fee:

Fee charged to extend the water main from the Town water distribution system. The fee is designed to recover the Town's cost of labor to inspect waterline installations, engineering review and the application process. The fee shall not cover materials or labor to tap the main, which shall be the cost and responsibility of the owner to arrange with a private contractor, the Town will not provide such services. This fee is in addition to the required water service connection fee for individual services. Such a fee shall be payable prior to the time of issuance of a building permit or application for services, if a permit is not required.

vii. Water reconnection fee:

Fee charged to reconnect after service has been disconnected for nonpayment of bill within 60 days of issue.

viii. Water service renewal fee:

Fee charged to upgrade or replace an existing service. The fee is designed to recover the expenses for the Town to process the application, perform the engineering reviews, and

inspect the waterline and water meter installation. This fee is in addition to the cost of materials or labor to install waterlines and tap the water main, which shall be the cost and responsibility of the owner to arrange with a private contractor; the Town will not provide such services. The fee shall be payable at the time of issuance of renewal.

ix. Water system entry fee:

Fee charged for capital improvements necessitated by connecting a new user to the water system. The fee shall be deposited in the Town's water enterprise fund for construction, operating and equipment costs to make improvements to the municipal water supply system including water mains. Such fee shall be payable for each new service at time of issuance of a building permit.

§ 82-6. **Schedule of service fees.**

A. Administration

Service Fee	Rate
Club/Wine Malt	\$750.00
Liqueurs and cordials	\$900.00
Package – Wine & Malt	\$1,500.00
Common victualler – wine and malt	\$1,500.00
Club/All alcohol	\$1,750.00
Package – all alcohol	\$2,500.00
Common victualler – all alcohol	\$2,500.00
Innholder – all alcohol	\$3,500.00
One-Day (all alcohol or wine and malt)	\$75.00
Alcohol innholder/rooms only	\$1,300.00
Common victualler	\$125.00
Innholders	\$125.00
Farmer Brewery or Wine	\$50.00
Alcohol license modification	\$500.00
Automatic amusement	\$125.00
Weekday amusement	\$125.00
Entertainment	\$125.00
Billiard/Bowling	\$125.00
Class I	\$125.00
Class II	\$125.00
Class III	\$125.00
Boardinghouse	\$125.00
Auctioneer	\$85.00
One-Day Auctioneer	\$85.00

Junk dealer	\$85.00
Taxi/limousine	\$85.00
Transient vendor	\$480.00
Fortune Teller	\$85.00
Public Way Access Permit	\$150.00

B. Animal Control

Service Fee	Rate
Kennel - Boarding	\$25.00 per day after the first 24 hours
Pickup	\$50.00

C. Assessors

Service Fee	Rate
Certified list of abutters	\$25.00
Rollbacks	\$100.00

D. Conservation

Service Fee	Rate
Permit request for determination (RFDA)	\$100.00
Minor Buffer Zone Permit (MBZP)	\$50.00
Abbreviated Notice of Resource Area Determination (ANRAD)	\$.50 per linear foot, per resource area
Notice of Intent (NOI) Permit:	
Single Family Home (SFH), Base Fee	\$200.00
Single Family Home (SFH), all accessory projects	\$50.00
Subdivisions, Base Fee	\$600.00
Subdivisions, Roads	\$2 per foot
Subdivisions, Drainage	\$10/per structure
Subdivisions, Resource Area Disturbance	\$.50/square foot
Multiple Dwellings, Base Fee	\$100.00/per unit within jurisdiction
Multiple Dwellings, Resource Area Disturbance	\$.50/per square foot
Commercial/Industrial, Base Fee:	\$600.00

Commercial/Industrial, Roads	\$2 per foot
Commercial/Industrial, Drainage	\$10/per structure
Commercial/Industrial, Resource Area Disturbance	\$.50/square foot
All Improvements (landscaping/maintenance)	\$100.00
Permit, time extensions:	
Single Family Home or accessory project	\$50.00
Other projects	\$50.00
Permit, certificate of compliance:	
Residential	\$50.00
Commercial/industrial	\$50.00
Re-inspection	\$50.00
Permit, control of nuisance vegetation	\$100.00
Permit, Permit status letter for financial institutions	\$100.00
Permit, project amendment	\$100.00

E. Council on Aging

Service Fee	Rate
Recreational trips	\$2 each way for towns bordering Franklin and Medway; \$5 each way to other
Computer classes	\$15 registration fee
Social events	\$6 per person
Supportive Day programs	\$35 per day

F. Fire

Service Fee	Rate
Ambulance Fees:	
ALS Base Rate 1	\$1,376.00
ALS Base Rate 2	\$1,990.00
BLS Rate	\$1,159.00
Response treatment, no support	\$935.00
Cardiac monitoring	\$175.00
Extra Attendant – ALS/BLS	\$265.00
IV therapy/drug administration	\$150.00
Mileage	\$22.01
Oxygen	\$80.00

BLS disposable supplies	\$75.00
ALS disposable supplies	\$150.00
Building Plan Review:	
Commercial/Industrial	\$150.00
Residential – Multifamily	\$100.00
Residential – one and two single family	\$65.00
Residential – single family	\$35.00
Storage uses	\$50.00
Utility, miscellaneous	\$50.00
False alarm fee	\$300.00
Fire alarm connection/programming	\$130.00
Fire alarm inspections:	
Less than 3,000 square feet	\$45.00
3,001 to 10,000 square feet	\$60.00
10,001 to 20,000 square feet	\$95.00
20,001 to 30,000 square feet	\$175.00
30,001 or more square feet	\$175.00
Fire permits:	
Blasting permits	\$45.00
Bonfires and burning Christmas trees	\$10.00
Bowling pin and lane refurnishing	\$10.00
Cannon and mortar firing.	\$45.00
Cellulose nitrate film	\$110.00
Combustible fibers	\$110.00
Compressed natural gas (CNG)	\$110.00
Covered mall buildings	\$45.00
Crop ripening or color processing	\$110.00
Cutting and welding	\$45.00
Dust explosion prevention	\$110.00
Explosives	\$45.00
Fire protection equipment – modification	\$60.00
Fire protection systems – new installation	See fire alarm inspections
Fireworks displays	\$110.00
Fireworks manufacture, storage and handling	\$210.00
Flammable and combustible liquids:	
11 to 20 gallons	No charge
21 to 100 gallons	\$75.00
101 to 500 gallons	\$150.00

500 to 1,000 gallons	\$300.00
1,001 to 5,000 gallons	\$450.00
5,001 to 10,000 gallons	\$600.00
10,000 gallons or more	\$750.00
Flammable and combustible gases:	
Less than 3,000 cubic feet	No charge
3,001 to 6,000 cubic feet	\$75.00
6,001 to 9,000 cubic feet	\$150.00
9,001 to 12,000 cubic feet	\$300.00
12,001 to 15,000 cubic feet	\$450.00
Greater than 15,000 cubic feet	\$600.00
Flammable solids:	
0 to 20 pounds	No charge
21 to 100 pounds	\$75.00
101 to 500 pounds	\$150.00
501 to 1,000 pounds	\$300.00
1,001 to 5,000 pounds	\$450.00
5,001 to 10,000 pounds	\$600.00
10,000 gallons or more	\$750.00
Fuel transfer operations – service stations	\$75.00
Fumigation and insecticidal fogging	\$10.00
Hazardous substances left unattended:	
Limited special effects	\$110.00
LP Gas	\$45.00
Lumberyards	\$110.00
Matches	\$45.00
Model rockets	\$45.00
Oil-burning equipment	\$45.00
Open air fires	No charge
Ovens and furnaces	\$45.00
Rubbish containers	\$45.00
Salamanders	\$55.00
Special seasonal decorations	\$60.00
Storage, combustible materials	See storage of flammable and combustible liquids
Tank vehicles parked overnight	\$55.00
Tanks and containers	See storage of flammable and combustible liquids and gases

Tank removal	\$75.00
Tar kettles on roofs	\$45.00
Tire recapping and rebuilding plants	\$210.00
Tire storage	\$75.00
Torches and heat producing devices	\$45.00
Transportation of combustible liquids (tank truck)	\$75.00
Fire protection equipment testing	\$35.00
Fire reports	\$10.00
Quarterly or annual inspections	\$65.00
Site plan review:	
Site plan review	\$50.00
Amended site plan review	\$25.00
Vehicle accidents – fire apparatus response	\$135.00

G. Health

Service Fee	Rate
Biotech application	\$600.00
Biotech annual renewal	\$100.00
Body art, establishment	\$150
Body art, operator	\$60.00
Bottling	\$75.00
Camps, day	\$100.00
Camps, residential	\$100.00
Chapter 21E site assessment	\$100.00
Cleaners/laundromat	\$30.00
Disposal of garbage, offal	\$65.00
Food service establishment:	
1-49 seats	\$200.00
50 plus seats	\$250.00
Frozen desserts	\$60.00
Funeral director	\$25.00
Grocery store, greater than 10,000 square feet	\$300.00
Infectious waste disposal	\$50.00
Keeping of animals permit	\$35.00
Manicure establishment	\$150.00
Mobile food vehicle	\$100.00
Outdoor wood burnings boiler	\$100.00

Perc testing/soil testing	\$250.00
Septic plan review/inspections:	
Repair	\$275.00
New	\$375.00
Pump system, additional	\$100.00
Innovative/alternative system:	
Repair	\$125.00
New	\$200.00
Retaining wall, additional	\$50.00
Design plan revision, 1 st , subsequent revision:	
Repair	\$75.00
New	\$125.00
Septic system inspections (N/C 1st 3):	
Repair	\$50.00
New	\$100.00
Commercial	\$400.00 Base fee, plus \$25.00 per 1,000 gallons plus an additional \$150 for pump system, I/A system
Private well	\$125.00
Retail food establishment	\$100.00
Recycling permit	\$100.00
Septic hauler	\$65.00
Septic minor repair	\$75.00
Septic system installer	\$150.00
Splash pad	\$50.00
Stable permit	\$50.00
Swimming pool/spa	\$50.00
Tanning parlor	\$150.00
Temporary food event	\$50.00
Tobacco products sale permit	\$150.00
Trench	\$25.00

H. Inspections

Service Fee	Rate
Residential Building Permits	\$9 per \$1,000 of value
Commercial Building Permits	\$10 per \$1,000 of value
Minimum fee for all permit inspections	\$75.00

Minimum fee for all permit re-inspections	\$75.00
Electrical Permits and Underground (New, Remodeling, Pools)	\$75.00 up to five fixtures; \$10 per fixture thereafter.
Gas Permits and Underground (New, Remodeling, Pools)	\$75.00 up to five fixtures; \$15 per fixture thereafter.
Plumbing Permits and Underground (New, Remodeling, Pools)	\$75.00 up to five fixtures; \$15 per fixture thereafter.
Sheet Metal Permit (New, Remodeling)	\$75.00 up to five fixtures; \$15 per fixture thereafter.
Replacement of Existing Gas Hot Water Heater Combo (Plumbing & Gas)	\$100.00
Traffic and Street Lighting Poles	\$75.00, per pole
Temporary Service	\$75.00, per pole
Security, burglar alarms and low voltage wiring (New or Remodeling)	\$75.00 up to 5 devices, \$10 each additional device
Yearly maintenance service for electrical	\$200.00
Carnivals	\$200.00
After hours inspection for Electrical or Plumbing	\$200.00
Photovoltaic solar panel systems:	
1 to 100	\$2.00 per panel
101 to 5,000	\$1.50 per panel
5,001 +	\$1.00 per panel
Scales:	
Weights (all types)	\$1.10
Under 10 pounds	\$16.50
10 to 100 pounds	\$22.00
1,000 to 5,000 pounds	\$33.00
5,000 to 10,000 pounds	\$66.00
Over 10,000 pounds	\$110.00
Measuring devices:	
Linear measures	\$11.00
Cordage measures	\$22.00
Fabric measures	\$22.00
Taxi meters	\$27.50
Bulk storage	\$82.50

Vehicle tank	\$55.00
Gasoline meters (per meter)	\$22.00
Other devices:	
Reverse vending	\$11.00
Automatic retail checkout systems (2 years)	
Less than 4 units	\$82.50
4 units to 11 units	\$165.00

I. Library

Service Fee	Rate		
	Item	Late fee	Maximum late fee
Overdue late fees	Books, audio CD's, audio books	.10/per day	\$5.00
	Speed readers	.10/per day	\$5.00
	DVD's	\$1/per day	\$5.00
	New DVD's	\$1/per day	\$5.00

J. Planning

Service Fee	Rate
Approval not required (81 P)	\$150.00
Approval not required (81 P) with new buildable lots proposed	\$350.00
Preliminary plan:	
1 to 5 lots	\$700.00
Each lot after 5 lots	\$100.00 per lot
Definitive plan	\$2.00 per linear foot of roadway; \$800 minimum
Planning Board special permit	\$750.00
Bond release (estimate)	\$500.00
Bond release (reduction)	\$500.00
Site plan:	
Up to 9,999 square feet of impervious coverage	\$1,500.00
10,000 to 24,999 square feet of impervious coverage	\$2,500.00

25,000 to 50,000 square feet of impervious coverage	\$4,000
Over 50,000 square feet	\$4,000, plus \$100 per each 10,000 square feet of impervious coverage over 50,000 square feet
Limited site plan	\$500.00
Subdivision modification application	\$750.00
Independent consultant review fees (subdivision and site plan)	Determined by inspection consultant; due before issuance of decision by Planning Board
Construction and administration inspection fee (subdivision and site plan)	Determined by inspection consultant; due before issuance of decision by Planning Board

K. Police

Service Fee	Rate
False alarms:	
1 to 3 times	No Charge
Fourth	\$25
Fifth or more	\$50.00 per alarm
FID Permit	Subject to Massachusetts General Law
Finger prints:	
Franklin resident	\$20.00
Non-Franklin resident	\$50.00
Hackney license	\$25.00
Parking Permits:	
Downtown employee municipal lot	\$180 per six months
Commuter rail municipal parking	\$120 per quarter
Pistol permit	Subject to Massachusetts General Law
Solicitor's permit:	
One person	\$100.00
More individuals	\$20.00 per person

L. Public Works

Service Fee	Rate
Beaver Street Recycling Center (Annual Sticker Fee)	\$25.00
Beaver Street Recycling Center (Beaver Street recycling sticker required)	
ABC (asphalt, brick, concrete) per load	\$15.00
Auto batteries	No charge
Carpeting – 4 foot rolls, 24-inch diameter	\$10.00
Freon containing items	\$15 per item
Grills	No Charge
Hazardous Waste	\$5 per gallon, \$5 per 10 pounds
Mattresses and Box Springs	\$10.00
Propane tanks	\$5.00 each
Sinks	\$10.00
Televisions (less than 25 inches)	\$15.00
Televisions (25 inches and greater)	\$25.00
Tires (all sizes)	\$5.00 each
Toilets	\$15.00
Tubs/Showers	\$50.00
Yard Waste (per registered vehicle or trailer):	
Car, pickup truck, van or trailer under 4 x 8 without sides	No Charge
Pickup truck with extended sides	\$25.00 per load
Trailer (over 4 x8) or enclosed cargo trailer	\$25.00 per load
Curbside Collection (home pickup by vendor, no recycling sticker required):	
Freon containing items	\$33 per item
Mattresses and Box Springs	\$18.00
Televisions (less than 25 inches)	\$28.00
Televisions (25 inches and greater)	\$38.00
Curbside Trash (annual)	
Fee using 65-gallon trash and recycling carts	\$204.00
Fee using 35-gallon trash and recycling carts	\$180.00
Extra trash cart annual fee	\$150.00
Extra recycling cart annual fee	\$75.00
Extra recycling cart business annual fee	\$100.00
Overflow bag	\$3.00
Drain Layer's license (new – 2 years)	\$125.00
Drain layer's license (renewal – 2 years)	\$65.00
Map Sales	\$15.00
Public way access permit	\$100.00

Street excavations	\$310.00
Trench	\$25.00
Water and Sewer Fees:	
Water main tap	\$475.00
Water service renewal	\$225.00
Water/sewer extension permit	\$20.00
Water connection	\$300.00
Water reconnection	\$50.00
Final meter reading	\$75.00
Sewer connection	\$400.00
Water turnoff – operating hours	\$60.00
Water turnoff – after hours	\$300.00
Water map amendment	\$325.00
Fire service (sprinkler) connection	\$275.00
Hydrant flow test	\$125.00
Backflow inspection	Subject to public procurement, with a ten percent overhead added to the final amount
Sewer map amendment	\$325.00
Sewer service renewal	\$250.00
Sewer main tap	\$275.00
Sewer inflow/infiltration (to be removed, less a credit up to the amount of the sewer entry fee, if any, paid at the time of application)	\$6.00 per gallon
Sprinkler/hydrant	\$500.00
Water system entry	\$2,440
Sewer system entry	\$2,440

M. Recreation

Service Fee	Rate
All recreation programs	\$5 to \$200.00 per participant
Chilson Beach Passes:	
Day Fee	\$10 per day/per car
Season Pass	\$75.00, half price for senior citizens.
Swimming lessons	\$100 to \$200.00
Field rental fee (for profits)	Town Administrator sets the rate for all field rentals

Facilities Permit fee (nonprofits)	\$50.00 per hour; electrical fees apply to groups using the lights.
---------------------------------------	---

N. Town Clerk

Service Fee	Rate
Certified copy (First Copy)	\$10.00
Certified copy (Additional copies)	\$5.00 per copy
Marriage intentions notice	\$25.00
Marriage intentions notice (amendment)	\$10.00
Dog Licensing Registration:	
Before April 1 st (spayed/neutered)	\$20.00
Before April 1 st (not spayed/neutered)	\$30.00
After April 1 st (Late dog registration fee, spayed/neutered)	\$50.00
After April 1 st (Late dog registration fee, not spayed/neutered)	\$60.00
Kennel license:	
Up to four dogs	\$75.00
Five to ten dogs	\$150.00
11 or more dogs	\$250.00
Recording, filing, amending	\$15.00
Pole location	\$50.00, plus \$5.00 per pole
Code supplement	\$75.00
Zoning/subdivision books	\$30.00
Street listings	\$25.00
Business certificates (every four years)	\$40.00
Underground storage tank license	\$100.00
Hazardous materials	\$100.00
Research/genealogical	\$20.00/per hour

O. Treasurer-Collector

Service Fee	Rate
Municipal Liens	\$50.00
Demand Notice	\$10.00
Redemption	\$165.00
Duplicate bill fee	\$2.00
Tax taking	\$125.00
Electronic tax file fee	\$250.00

This bylaw amendment shall become effective on and after January 1, 2017.

DATED: _____, 2016

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

Teresa M. Burr
Town Clerk

ABSTAIN _____

ABSENT _____

Judith Pond Pfeffer, Clerk
Franklin Town Council

Chapter 82. Fees

[HISTORY: Adopted by the Town Council of the Town of Franklin 12-9-1987 by Bylaw Amendment 87-116. Amendments noted where applicable.]

GENERAL REFERENCES

Dogs — See Ch. **75**.
Hazardous materials — See Ch. **99**.
Junk dealers and collectors — See Ch. **105**.
Pawnbroking — See Ch. **121**.
Transient vendors — See Ch. **165**.
Abrasive blasting and sanding — See Ch. **200**.
Building material disposal — See Ch. **205**.
Burying — See Ch. **209**.
Laundromats — See Ch. **235**.
Massage parlors — See Ch. **240**.
Mobile food units — See Ch. **244**.
Sewage disposal — See Ch. **250**.
Stables — See Ch. **258**.
Subdivision of land — See Ch. **300**.

Attachment 1 - Appendix A, List of Service Fee Rates 

Attachment 2 - Appendix B, Utility Service Rates 

Attachment 3 - Appendix C, Other Service Fee Rates 

§ 82-1. Municipal service fees.

[Added 7-21-1993 by Bylaw Amendment 93-241^[1]]

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

CENTRALLY BUDGETED COST

A cost budgeted for an administrative support function which is centrally administered, including but not limited to the Town

Administrator, Treasurer-Collector and personnel.

CENTRAL SERVICE COST

Costs incurred by departments, but budgeted centrally to a nondepartmental cost pool for the purpose of easier cost accounting, including but not limited to health and life insurance, workers' compensation and retirement.

COMMUNITY-OWNED

An elective service for which the Town assumes a significant cost share by using tax dollars to subsidize all or a large proportion of the full cost to deliver the service.

COST ALLOCATION PLAN

A document which accounts for all centrally budgeted costs and all central service costs and provides an allocation basis to redistribute each such cost in a fair and equitable manner to departments benefiting from such central expenditures.

CROSS-ALLOCATED SERVICE COST

That portion of the full cost which is incurred and budgeted by a department other than the department which directly delivers an elective service, including review functions performed by one department on behalf of the service delivery department.

DIRECT SERVICE COST

That portion of the full cost which is incurred and budgeted by departments for the resources necessary to perform its functions and to deliver elective services, including but not limited to wages, materials and supplies, equipment and contracted services.

ELECTIVE SERVICES

Municipal services which are either not available to or are not requested by all residents.

FULL COST

The total cost to deliver a service, including the direct service cost, indirect service cost and cross-allocated service cost.

FULL COST FEE CERTIFICATION

A statement filed by the Town Comptroller at least once annually, concurrent with distribution of the annual budget recommendations to the Finance Committee, to indicate that the Town Comptroller's Department has reviewed and recalculated the full cost of indicated service fees; such certification is a verification of the accuracy and currency of the full cost calculations.

INDIRECT SERVICE COST

That portion of an elective service's full cost which may be budgeted somewhere else other than the departmental budget for that elective service.

LISTING OF SERVICE FEE RATES

A list prepared by the Town Treasurer-Collector at least once annually on or before May 1 of each year and presented to the Town Council for bylaw ratification.

SERVICE FEE

The amount charged for an elective service and published in the Town's listing of service fee rates.

SEWER INFLOW/INFILTRATION REMOVAL FEE

Fee charged to allow continuation of new sewer connections or increases in existing connections to the sewer system. Funds raised through this fee shall be dedicated to the sewer fund, to be used to assist in the removal of inflow and infiltration from the sewer system. Said fee shall be in addition to any applicable sewer entry, connection or main tap fees. Existing single-family residential structures or existing sewer system users, for which building permits were issued prior to October 24, 2001, shall be exempt from this sewer inflow/infiltration removal fee. Fees for users proposing to increase their flow, whether through increased discharge from the existing use or a change in use shall be calculated on the basis of the increased discharge amount, provided the existing use had not been inactive for more than two years prior to the date of the sewer permit application. Said fee shall be based on average daily flow capacity used, as calculated in accordance with Title V of the State Sanitary Code guidelines.

[Added 10-17-2001 by Bylaw Amendment 01-488; amended 2-6-2002 by Bylaw Amendment 02-496]

SEWER MAIN TAP FEE

Fee charged to extend the sewer main from the Town sewer distribution system. The fee is designed to recover the Town's cost of labor to inspect sewer line installations, engineering review and the application process. The fee shall not cover materials or labor to tap the sewer main, which shall be the cost and responsibility of the owner to arrange with a private contractor; the Town will not provide such services. This fee is in addition to the required sewer service connection fee for individual services. Such a fee shall be payable prior to the time of issuance of a building permit or application for services, if a building permit is not required.

[Added 12-20-1995 by Bylaw Amendment 95-306]

SEWER SYSTEM ENTRY FEE

Fee charged to recover the Town's share of the costs of building replacement capacity at the sewage treatment plant, as well as the lines and pump stations leading to the plant which are necessitated by the new user's connection to the system. The fee shall be placed in the Town's capital sewer construction and equipment costs fund to improve and develop the municipal wastewater system capacity. Said fee to be reserved for appropriation for the above-mentioned capital improvements. Such fee shall be payable for each new service at time of issuance of a building permit. Any person who is legally responsible for paying a betterment assessment for the extension of sewer to their property shall be credited the amount of the paid or to be paid assessment towards the sewer system entry fee, up to but not exceeding the full amount of this fee.

[Added 12-20-1995 by Bylaw Amendment 95-306; amended 5-16-2001 by Bylaw Amendment 01-471]

SPRINKLER/HYDRANT FEE

Fee charged for availability of water capacity to sprinkler systems, standpipes and private fire hydrants within commercial or industrial properties.

[Added 12-20-1995 by Bylaw Amendment 95-306]

TAX SUBSIDY

That portion of an elective service's full cost which is not recovered by the service fee.

WATER MAIN TAP FEE

Fee charged to extend the water main from the Town water distribution system. The fee is designed to recover the Town's cost of labor to

inspect waterline installations, engineering review and the application process. The fee shall not cover materials or labor to tap the main, which shall be the cost and responsibility of the owner to arrange with a private contractor, the Town will not provide such services. This fee is in addition to the required water service connection fee for individual services. Such a fee shall be payable prior to the time of issuance of a building permit or application for services, if a permit is not required.

[Amended 12-20-1995 by Bylaw Amendment 96-306]

WATER RECONNECTION FEE

Fee charged to reconnect after service has been disconnected for nonpayment of bill within 60 days of issue.

[Added 12-20-1995 by Bylaw Amendment 95-306]

WATER SERVICE RENEWAL FEE

Fee charged to upgrade or replace an existing service. The fee is designed to recover the expenses for the Town to process the application, perform the engineering reviews, and inspect the waterline and water meter installation. This fee is in addition to the cost of materials or labor to install waterlines and tap the water main, which shall be the cost and responsibility of the owner to arrange with a private contractor; the Town will not provide such services. The fee shall be payable at the time of issuance of renewal.

[Added 12-20-1995 by Bylaw Amendment 95-306]

WATER SYSTEM ENTRY FEE

Fee charged for capital improvements necessitated by connecting a new user to the water system. The fee shall be deposited in the Town's capital well construction and equipment costs fund to make improvements to the municipal water supply system including water mains. Said fee to be reserved for appropriation for the above-mentioned capital improvements. Such fee shall be payable for each new service at time of issuance of a building permit.

[Added 12-20-1995 by Bylaw Amendment 95-306]

- B. Policy statement. It shall be the policy of the Town of Franklin to minimize the use of property tax revenues to subsidize the costs of delivering elective services. It shall also be the Town's policy, in each case, to calculate, establish and review the full cost of an elective service prior to adopting or revising the service fee rate for such service.
- C. Fee setting procedures.
[Amended 3-15-1995 by Bylaw Amendment 95-285]
 - (1) Concurrent with distribution of the annual budget recommendations to the Finance Committee, the Town Comptroller shall every other fiscal year prepare and distribute a full cost fee certification, with recommended fee levels, to the Town Council and other elected boards; such certification shall be based upon a recalculation of current costs to deliver elective services. Recommended full cost service fee levels shall be consistent with full cost rates, but shall be adjusted up to the nearest dollar.
 - (2) Full cost service fees shall be set by bylaw at the Town Comptroller's recommended levels, unless otherwise moved to another service fee category by majority vote of the Town Council.
 - (3) A listing of service fee rates shall become effective 30 days after publication and bylaw ratification. The published listing shall be organized by assigned service fee categories and shall present rates in effect for the previous fiscal year. A fee that is ratified in an amount that is less than the full cost to deliver the service shall be redesignated to the appropriate service fee category.

- D. Service fee categories. Each service fee shall be assigned to one of the following service fee categories in accordance with the definitions in Subsection **A**:
- (1) Waived service fees. These service fees shall be set at a level of \$0 and shall be indicative of the Town's decision to consider such services as community-owned and appropriate for full tax subsidy.
 - (2) Discounted service fees. These service fees shall be discounted below full cost and shall be indicative of the Town's decision to consider such services as community-owned in part and appropriate for partial tax subsidy.
 - (3) Minimum level service fees. These service fees shall be set at existing levels, as indicated at the listing of service fee rates, and shall remain at such levels until their actual full cost exceeds such levels, whereupon such fees shall be automatically reclassified as full cost service fees.
 - (4) Phased-In service fees. These service fees shall be set and scheduled to phase-in at different levels for each year indicated in the listing of service fee rates.
 - (5) Full cost service fees. These service fees shall be set automatically and individually adjusted annually to levels which incorporate changes in the full cost basis for providing services.
 - (6) Utility service fees. These service fees, as indicated at the listing of service fee rates, shall be set and reviewed periodically by the Town Council.
 - (7) Service fees set by elected boards. These service fees shall be set independently by an elected board authorized to set fees.
 - (8) Enforcement action service fee. These service fees shall be set at triple the permit or license fee rate for activity begun before first obtaining a permit or license within the time required by the applicable code. Enforcement action service fees are not a substitute for any other enforcement remedy available to the Town and in no way limit or preclude the Town from pursuing such other available remedies.
[Added 8-3-1994 by Bylaw Amendment 94-265]

[1] *Editor's Note: This bylaw also renumbered former § 82-1, Fee schedule, as § 82-2. Former § 82-2, Billing practices, was renumbered by the editor.*

§ 82-2. (Reserved)

[1] *Editor's Note: Former § 82-2, Fee Schedule, as amended, was repealed 8-25-1993 by Bylaw Amendment 93-247. For current provisions, see Appendixes A, B and C at the end of this chapter.*

§ 82-3. Billing practices.

[Added 2-27-1991 by Bylaw Amendment 91-205]

- A. Lifeline program.

- (1) Under the Lifeline Program, residential water and sewer system customers are eligible to receive a ten-percent credit per quarter. Where a bill has issued prior to an eligibility determination, no abatement will be made unless the amount to be abated amounts to \$5 or more. This program is available to residential accounts for which one or more household members receive any of the following benefits:
 - (a) Aid to Families with Dependent Children.
 - (b) Massachusetts General Relief.
 - (c) Supplemental Security Income.
 - (d) Medicaid.
 - (e) Food stamps.
 - (f) Fuel assistance.
 - (2) Eligibility for the lifeline Program must be verified by the Department of Public Welfare or the Fuel Assistance Program. Credit shall be given upon each payment accompanied by proof of eligibility verification.
- B. Late fee. All bills must be paid within 30 days of receipt. Late payments will be charged fourteen-percent interest per annum from the due date.
[Amended 12-19-2001 by Bylaw Amendment 01-490^[1]]
[1] *Editor's Note: This bylaw amendment also provided that it shall take effect 7-1-2002.*

FEES

82 Attachment 1

Town of Franklin

Appendix A

List of Service Fee Rates

**[Added 8-25-1993 by Bylaw Amendment 93-247;
last amended 5-18-2005 by Bylaw Amendment 05-570¹]**

A. Administration. [Amended 1-22-2013 by Bylaw Amendment 13-699]

Service Fee	FY04 Rate	FY2013 Rate	Service Category
Club/wine and malt	\$750.00		Minimum
Liqueurs and cordials	\$900.00		Minimum
Package - wine/malt	\$1,500.00		Minimum
Common victualler - wine and malt	\$1,500.00		Minimum
Club/All alcohol	\$1,750.00		Minimum
Package - all alcohol	\$2,500.00		Minimum
Common victualler - all alcohol	\$2,500.00		Minimum
Innholders - all alcoholic beverages		\$3,000.00	Minimum
Minimum (one-day all alcohol/wine and malt)	\$75.00		Full cost
Alcohol innholder/rooms only	\$1,300.00		Minimum
Common victualler (miscellaneous)	\$125.00		
Innholders*	\$125.00		
Alcohol license modification	\$500.00		
Automatic amusement (miscellaneous)	\$125.00		
Weekday amusement (miscellaneous)	\$125.00		
Entertainment	\$125.00		
Miscellaneous (billiard/bowling)	\$125.00		
Miscellaneous (Class I)	\$125.00		
Miscellaneous (Class II)	\$125.00		
Miscellaneous (Class IV)	\$125.00		
Miscellaneous (boardinghouse)	\$125.00		
Auctioneer	\$85.00		
One-day auctioneer	\$85.00		
Junk dealer	\$85.00		
Taxi/limousine	\$85.00		
Transient vendor	\$480.00		
Fortune teller	\$85.00		

B. Animal Control. [Amended 11-7-2012 by Bylaw Amendment 12-694]

Service Fee	FY04 Rate	FY13 Rate
Kennel – boarding	\$20.00 per day after first 24 hours	\$25.00 per day
Pickup	\$45.00	\$50.00

¹ Editor's Note: Subsequent amendments to this Appendix noted where applicable.

FRANKLIN CODE

C. Assessors. [Amended 4-15-2009 by Bylaw Amendment 09-631]

Service Fee	FY04 Rate	FY09 Rate	Service Category
Certified list of abutters		\$20.00	Full cost
Property record cards	\$1.00		Full cost
Maps	\$1.00		Full cost
Copies per page	\$0.25		Full cost
Abatements	—		Waived
Rollbacks	\$100.00		Full cost

D. Clerk. [Amended 4-15-2009 by Bylaw Amendment 09-631; 11-7-2012 by Bylaw Amendment 12-694]

Service Fee	FY04 Rate	FY09 Rate	FY13 Rate	Service Category
Certified copy - long	\$6.00			Full cost
Certified copy - short	\$4.00			Full cost
Marriage intentions notice		\$25.00		Full cost
Dog registration		\$15.00 - \$20.00		Full cost
Late dog fee		\$25, plus license fee		Minimum
Kennel license				
Four dogs or fewer			\$25.00	
Five to 10 dogs			\$50.00	
11 or more dogs			\$100.00	
Recording, filing, amending	\$12.00			Full cost
Pole location	\$50.00 plus \$5.00 per pole			Minimum
Code supplement	\$50.00			Discounted
Zoning/subdivision books	\$30.00			Full cost
Street listings		\$20.00 - \$25.00		Discounted
Business certificates	\$40.00			Full cost
Maps	\$4.00			Minimum
Underground storage tanks license renewal		\$100.00		Full cost
Hazardous materials	\$50.00	\$100.00		Full cost
Research/genealogical		\$20.00 per hour		Full cost

E. Conservation.

Service Fee	FY04 Rate
Permit request for determination (RFDA)	

FEES

Service Fee	FY04 Rate
SFH	—
New	—
Addition to existing	—
ANRAD	—
Permit, NOI	
SFH	\$100.00
Minor (pools, patios, swingsets, fences additions, utility work) (not qualifying for minor buffer zone regulation)	\$25.00
Subdivisions	Base fee: \$500.00.
	Infrastructure in BZRA:
	Roads: 2 per 1 foot
	Drainage: \$0.50 per square foot
	Resource area disturbance:
	BVW/IWL: \$0.50 per square foot
	Floodplains: \$0.20 per square foot
	Homes (SFH): If proposed as part of subdivision, \$125.00*.
	If not proposed as part of subdivision, see multiple dwellings.
Multiple dwellings (including dwellings in a subdivision plan)	\$100.00 per unit in jurisdiction of \$0.50 per square foot wetland disturbed and \$0.02 per square foot floodplain disturbed and \$0.02 per square foot resource area impact (Local Chapter 181), whichever is greater.
Minor projects	—
Commercial/industrial	Base fee: \$500.00
	Infrastructure in BZRA:
	Roads: \$2.00 per 1 foot
	Drainage: \$0.50/per square foot
	Resource area disturbance:
	BVW/IWL: \$0.50 per square foot
	Floodplains: \$0.20 per square foot
	Buildings: \$125.00
Infrastructure	—
Parking lot	—
Limited projects	—
Driveway SFH	—
Any point discharge	—
Grading and site preparation	—
Improvements (landscaping/maintenance)	—
Permit, abbreviated NOI	

FRANKLIN CODE

Service Fee	FY04 Rate
SFH less than 1,000 square feet	\$25.00 plus \$1.00 per linear foot of roadway or driveway within jurisdiction
Other	\$25.00
Permit, permit extensions	
SFH/minor project	\$25.00
Other projects	\$25.00
Permit, certificate of compliance	
Residential	\$25.00
Commercial/industrial	\$25.00
Reinspection(s)	\$25.00
Permit, refile of project denied within 3 years	Original fee or \$1,000.00, whichever is less
Permit, control of nuisance vegetation (10.53(4))	\$50.00
Permit, enforcement order	—
Permit, bank closing letter	\$50.00
Permit, minor amendment	—
Permit, major amendment	—
Permit, change of plan review	—
Permit, informal plan review	—
NOTES:	
* Provides an incentive to NOIs for individual homes. Gives Conservation Commission more control on individual lots. Also efficient certificate of compliance processing for staff and Registry of Deeds	

F. Fire. [Amended 4-15-2009 by Bylaw Amendment 09-631]

Service Fee	FY04 Rate	FY09 Rate	Service Rate Category
Ambulance fees			
Airway management (intubation) - ALS		\$150.00	Full cost
ALS 1 base rate		\$710.00	Full cost
ALS 2 base rate		\$860.00	Full cost
BLS base rate		\$495.00	Full cost
Response, treatment - no transport		\$250.00	Full cost
Cardiac monitoring	\$175.00		Full cost
Defibrillation - BLS		\$150.00	Full cost
Defibrillation - ALS		\$175.00	Full cost
Extra attendant - ALS/BLS	\$180.00		Full cost
IV therapy/drug administration - ALS	\$150.00		Full cost
Mileage		\$17.00	Full cost
Oxygen		\$75.00	Full cost
BLS disposable supplies		\$75.00	Full cost
ALS disposable supplies		\$100.00	Full cost

FEES

Service Fee	FY04 Rate	FY09 Rate	Service Rate Category
Building plan review			
Assembly uses	\$150.00		Full cost
Business uses	\$50.00		Full cost
Educational uses	\$100.00		Full cost
Factory and industrial uses	\$100.00		Full cost
High hazardous uses	\$200.00		Full cost
Institutional uses	\$100.00		Full cost
Mercantile uses	\$100.00		Full cost
Residential - hotels (R1)	\$150.00		Full cost
Residential – multifamily (R2)	\$100.00		Full cost
Residential - one- and two-family	\$65.00		Full cost
Residential - single-family	\$35.00		Full cost
Storage uses	\$50.00		Full cost
Utility, miscellaneous uses	\$50.00		Full cost
False alarm fee. Fee to be assessed after the third false alarm within 30 days.	\$375.00		
Fire alarm connection/programming	\$130.00		Full cost
Fire alarm inspections			
Less than 3,000 square feet	\$45.00		
3,001 square feet to 10,000 square feet	\$60.00		
10,000 to 20,000 square feet	\$95.00		
20,000 to 30,000 square feet	\$175.00		
30,000 square feet or more	\$175.00		
Additional detail personnel may be required at the discretion of the Fire Chief			
Repeat inspections will require one-half the inspection fee			
Fire permits			
Blasting permits. Detail personnel shall be required for more than 2 blasts within an eight-hour day.	\$45.00		
Bonfires and burning Christmas trees. Detail personnel shall be required at the discretion of the Fire Chief	\$10.00		
Bowling pin and lane refinishing	\$10.00		
Cannon and mortar firing. Detail personnel shall be required at the discretion of the Fire Chief	\$45.00		
Cellulose nitrate film	\$110.00		
Combustible fibers	\$110.00		
Compressed natural gas (CNG)	\$110.00		

FRANKLIN CODE

Service Fee	FY04 Rate	FY09 Rate	Service Rate Category
Covered mall buildings	\$45.00		
Crop ripening or color processing	\$110.00		
Cutting and welding. Detail personnel shall be required at the discretion of the Fire Chief	\$45.00		
Dust explosion prevention	\$110.00		
Explosives	\$45.00		
Fire protection equipment - modification	\$60.00		
Fire protection systems – new installation	See fire alarm inspections		
Fireworks displays. Detail personnel shall be required at the discretion of the Fire Chief	\$110.00		
Fireworks manufacture, storage and handling	\$210.00		
Flammable and combustible liquids			
11 to 20 gallons	—		
21 to 100 gallons	\$75.00		
101 to 500 gallons	\$150.00		
500 to 1,000 gallons	\$300.00		
1,001 to 5,000 gallons	\$450.00		
5,000 to 10,000 gallons	\$600.00		
10,000 gallons or more	\$750.00		
Flammable and combustible gases			
Less than 3,000 cubic feet	—		
3,001 to 6,000 cubic feet	\$75.00		
6,000 to 9,000 cubic feet	\$150.00		
9,001 to 12,000 cubic feet	\$300.00		
12,001 to 15,000 cubic feet	\$450.00		
More than 15,000 cubic feet	\$600.00		
Flammable solids			
0 to 20 pounds	—		
21 to 100 pounds	\$75.00		
101 to 500 pounds	\$150.00		
500 to 1,000 pounds	\$300.00		
1,001 to 5,000 pounds	\$450.00		
5,000 to 10,000 pounds	\$600.00		
10,000 gallons or more	\$750.00		
Fuel transfer operations - service stations	\$75.00		
Fumigation and insecticidal fogging	\$10.00		
Hazardous substances left unattended	—		

FEES

Service Fee	FY04 Rate	FY09 Rate	Service Rate Category
Limited special effects. Detail personnel shall be required at the discretion of the Fire Chief	\$110.00		
LP gas	\$45.00		
Lumberyards	\$110.00		
Matches	\$45.00		
Model rockets	\$45.00		
Oil-burning equipment	\$45.00		
Open air fires	-		
Ovens and furnaces	\$45.00		
Rubbish containers	\$45.00		
Salamanders	\$55.00		
Special seasonal decorations	\$60.00		
Storage, combustible materials	See storage of flammable liquids, solids and gases		
Tank vehicles parked overnight	\$55.00		
Tanks and containers	See storage of flammable and combustible liquids and gases		
Tank removal	\$75.00		
Tar kettles on roofs	\$45.00		
Tire recapping and rebuilding plants	\$210.00		
Tire storage	\$75.00		
Torches and heat-producing devices	\$45.00		
Transportation of combustible liquids (tank truck)	\$75.00		
Fire protection equipment testing	\$35.00		
Fire reports	\$10.00		
Quarterly and annual inspections	\$65.00		
Site plan review			
Site plan review	\$50.00		
Amended site plan review	\$25.00		
Vehicle accidents – fire apparatus response	\$135.00		

G. Health. [Amended 4-15-2009 by Bylaw Amendment 09-631; 7-18-2012 by Bylaw Amendment 12-688; 6-18-2014 by Bylaw Amendment 14-736]

Service Fee	FY06 Rate	FY09 Rate	FY13 Rate	FY15 Rate	Service Category
Bakery	\$100				Discounted
Biotech application	\$600				Full cost

FRANKLIN CODE

Service Fee	FY06 Rate	FY09 Rate	FY13 Rate	FY15 Rate	Service Category
Biotech annual renewal	\$464				Full cost
Body art establishment			\$150		Full cost
Body art operator			\$60		Full cost
Bottling	\$63				Full cost
Camps - day	\$100				Discounted
Camps - residential	\$100				Discounted
Catering - establishment	\$100				Discounted
Catering - One-day	\$50				Discounted
Ch. 11 housing certification	\$100				Discounted
Ch. 21E site assessment	\$100				Full cost
Cleaners/laundromat			\$30		Full cost
Demolition permit			\$60		Full cost
Disposal of garbage/offal	\$45				Full cost
Disposal works installer			\$100		Full cost
Food retail establishment	\$100				Discounted
Food service establishment					Discounted
1 to 49 seats			\$150		Full cost
50 plus seats			\$175		Full cost
Frozen desserts			\$60		Full cost
Funeral director			\$25		Full cost
Grocery store - greater than 10,000 square feet			\$250		Full cost
Infectious waste disposal	\$50		\$50		Full cost
Keeping of animals permit			\$25		Full cost
Manicure establishment			\$150		Full cost
Milk pasteurizer			\$20		Full cost
Milk trucks			\$20		Full cost
Milk/cream store			\$40		Full cost
Mobile food vehicle	\$100				Discounted
Motel	\$100				Full cost
Outdoor wood-burning boiler		\$100			
Perc testing/soil testing				\$200	Minimum
Septic plan review/inspections	\$225				Full cost
Repair				\$250	
New				\$350	
Additional fee if pump system				\$100	
Additional fee with innovative/alternative system					

FEES

Service Fee	FY06 Rate	FY09 Rate	FY13 Rate	FY15 Rate	Service Category
Repair				\$125	
New				\$200	
Additional fee if retaining wall				\$50	
Design plan revision, 1st, subsequent revision					
Repair				\$75	
New				\$125	
Septic system inspections–N/C 1st 3					
Repair				\$50	
New				\$100	
Emergency repair				\$75	
Commercial					
Over 1,000 gallons per day				\$400 plus \$25 per 1,000 gallons plus additional \$150 for pump system, I/A system	
Private well			\$125	\$125	Full cost
Recycling permit	\$100			\$100	Full cost
Septic repair (minor)/alteration				\$75	Full cost
Stable permit	\$45				Full cost
Swimming pool	\$50				Discounted
Tanning parlor			\$150		Full cost
Trench		\$25			
Household hazmat collection	\$10				Discounted

H. Inspection. [Amended 4-15-2009 by Bylaw Amendment 09-631; 3-7-2012 by Bylaw Amendment 12-679]

Service Fee	FY09 Rate	FY12 Rate	Service Category
Building permit	Minimum \$40 or:		Full cost
Residential	\$9 per \$1,000 value		Full cost
Commercial	\$10 per \$1,000 value		Full cost
Failure to obtain permit	Triple fee		Full cost
Trench permit			Full cost
Periodic inspection			
To 4,000 square feet	\$150		Full cost
4,000 or more square feet	\$300		Full cost
Photovoltaic solar panel systems			

FRANKLIN CODE

Service Fee	FY09 Rate	FY12 Rate	Service Category
One to 100		\$2 per panel	Full cost
101 to 5,000		\$1.50 per panel	Full cost
5,000 +		\$1 per panel	Full cost
Electrical permits - residential			
New dwelling	\$150		Full cost
New condominium (up to 3 units; 4 or more requires commercial permit)	\$150 per each unit		Full cost
In-ground pool	\$60		Full cost
Above-ground pool	\$60		Full cost
Hot tub	\$60		Full cost
Burglar alarm	\$60		Full cost
Smoke alarm	\$60		Full cost
Air-conditioning unit	\$60		Full cost
Irrigation	\$60		Full cost
Old work/new work			
1 - 5 devices (smoke detectors, receptacles, switches, oil/gas burner, water heater, electric heater)	\$50		Full cost
6 plus devices	\$75		Full cost
Replace cable service	\$50		Full cost
Temporary service	\$50		Full cost
Sub panel (extra)	\$50		Full cost
Service change (electrical only): single-family/two-family/triple	\$50/\$80/\$140		Full cost
Failure to obtain permit	Triple fee		Full cost
Electrical permits - commercial			
New, addition, alteration	\$200 plus \$0.006 per square foot		Full cost
Low-voltage wiring	\$150		Full cost
Data cable and telephone	\$130		Full cost
Fire and burglar alarms (new)	\$130		Full cost
Generators	\$130		Full cost
Service upgrade new and old	\$130		Full cost
Ansul system	\$130		Full cost
Old work:			
1 - 5 devices (smoke detectors, signs, water heaters, receptacles, switches, oil/gas burner, electric heater)	\$75		Full cost

FEES

Service Fee	FY09 Rate	FY12 Rate	Service Category
6 - 25 devices (more than 25 = new fees)	\$125		Full cost
Reinspection	\$45		Full cost
Traffic lights	\$125		Full cost
Streetlight poles	\$85 per pole		Full cost
Temporary service	\$85 per pole		Full cost
Yearly maintenance service	\$200		Full cost
Carnivals	\$100		Full cost
After-hours inspection (plus permit fee)	\$200		Full cost
Failure to obtain permit	Triple fee		Full cost
Plumbing permits - residential			
Failure to obtain permit	Triple fee		Full cost
Reinspection	\$40		Full cost
Underground	\$30		Full cost
New dwelling (house or addition)			
Up to 10 fixtures	\$200		Full cost
11 fixtures and over	Permit plus \$7 each additional		Full cost
New/old remodel/renovate			
Up to 3 fixtures	\$100		Full cost
4 fixtures and over	Permit plus \$15 each additional		Full cost
New water heater (plus: gas permit, electric permit, oil permit (Fire Department) as applicable)	\$50		Full cost
Plumbing permits - commercial			
Failure to obtain permit	Triple fee		Full cost
Reinspection	\$45		Full cost
Underground (if pulled alone otherwise/fixture rate)	\$50 per inspection		Full cost
New work			
For 1 fixture	\$75		Full cost
Each additional fixture over 1	\$15		Full cost
Old work			
Up to 3 fixtures	\$75		Full cost
Each additional fixture over 3	\$15		Full cost
Yearly maintenance	\$200		Full cost
Gas permits - residential			
New work, alterations, replacements			
Up to 3 appliances	\$75		Full cost

FRANKLIN CODE

Service Fee	FY09 Rate	FY12 Rate	Service Category
Each additional appliance over 3	\$15		Full cost
Gas permits - commercial			
New work, alterations, replacements			
Up to 3 appliances	\$100		Full cost
Each additional appliance over 3	\$15		Full cost
Gas water heater			
New (plus plumbing permit)	\$42		Full cost
Replacement (no gas permit fee but need plumbing permit)			Full cost
Gas boiler (considered an appliance)			Full cost
Hot air furnace (considered an appliance)			Full cost
Scales			
Over 10,000 pound	\$110		Full cost
5,000 to 10,000 pounds	\$66		Full cost
1,000 to 5,000 pounds	\$33		Full cost
10 to 100 pounds	\$22		Full cost
Under 10 pounds	\$16.50		Full cost
Weights (all types)	\$1.10		Full cost
Measuring devices			
Gasoline meters (each)	\$22		Full cost
Vehicle tank	\$55		Full cost
Bulk storage	\$82.50		Full cost
Taxi meters	\$27.50		Full cost
Fabric measures	\$22		Full cost
Cordage measures	\$22		Full cost
Linear measures	\$11		Full cost
Other devices			
Reverse vending	\$11		Full cost
Automatic retail checkout systems (2 years)			
Less than 4 units	\$82.50		Full cost
4 units to 11 units	\$165		Full cost

FEES

I. Planning. [Amended 4-15-2009 by Bylaw Amendment 09-631; 11-2-2011 by Bylaw Amendment 11-665]

Service Fee	FY11 Rate	Service Category
Approval not required (81 P)	\$150	Full cost
Approval not required (81 P) with new buildable lots proposed	\$350	Full cost
Preliminary plan	\$700, 1 to 5 lots, plus \$100 each additional lot	Full cost
Definitive plan	\$2 per linear foot of roadway; \$800 minimum	Full cost
Planning Board special permit	\$750	Full cost
Bond release (estimate)	\$500	Full cost
Bond release (reduction)	\$500	Full cost
Site plan		Full cost
Up to 9,999 square feet of impervious coverage	\$1,500	
10,000 - 24,999 square feet of impervious coverage	\$2,500	
25,000 - 50,000 square feet of impervious coverage	\$4,000	
Over 50,000 square feet	\$4,000, plus \$100 per each 10,000 square feet of impervious coverage over 50,000 square feet	
Limited site plan	\$500	Full cost
Subdivision modification application	\$750	Full cost
Review fees		
Independent consultant review fees	Determined by inspection consultant; due before issuance of decision by Planning Board	Full cost
Construction inspection fee		
Subdivision	Determined by inspection consultant; due before or at time of preconstruction meeting	Full cost
Site plan	Determined by inspection consultant; due before or at time of preconstruction meeting	Full cost

J. Police. [Amended 6-6-2012 by Bylaw Amendment 12-684]

Service Fee	FY04 Rate	FY13 Rate	Service Category
Parking			
Parking meters	\$0.50 for 120 minutes;		

FRANKLIN CODE

Service Fee	FY04 Rate	FY13 Rate	Service Category
	\$0.10 for 24 minutes;		
	\$0.05 for 12 minutes		
Downtown employee municipal lot		\$180 for 6 months	Minimum
Commuter rail municipal parking	\$120 quarterly		
FID permit	\$25		
Hackney license	\$25		
Pistol permit	\$25		
MVA reports	\$5 for 6 pages; \$0.50 each additional		
Incident/miscellaneous	\$1 per page		
Work permit	\$10		

K. Public Works. [Amended 2-1-2006 by Bylaw Amendment 06-584; 5-3-2006 by Bylaw Amendment 06-585; 5-2-2007 Bylaw Amendment 07-605; 5-21-2008 by Bylaw Amendment 08-621; 4-15-2009 by Bylaw Amendment 09-631; 2-10-2010 by Bylaw Amendment 10-641; 6-15-2011 by Bylaw Amendment 11-662; 4-4-2012 by Bylaw Amendment 12-680; 7-18-2012 by Bylaw Amendment 12-688; 4-4-2013 by Bylaw Amendment 13-700; 12-4-2013 by Bylaw Amendment 13-724; 4-16-2014 by Bylaw Amendment 14-731; 6-10-2015 by Bylaw Amendment 15-747]

Service Fee	FY07 Rate	FY09 Rate	FY10 Rate	FY11 Rate	FY12 Rate	FY16 Rate	Service Category
Street excavations						\$310	Minimum
Trench		\$25					Full cost
Map sales						\$15	Full cost
Beaver Street Recycling Center (sticker fee) - Annual						\$25	Minimum
Beaver Street Recycling Center (sticker fee) – 14 days from the time of purchase						\$10	Minimum
ABC (asphalt, brick, concrete)	\$10 per load	\$10 per load	\$10 per load	\$10 per load	\$10		Minimum
CRTs (computer monitors)	\$15 each	\$15 each	\$15 each	\$15 each	\$15 each		Minimum
Televisions							
Up to 25 inches			\$15 each	\$15 each	\$15		Minimum
26 inches and up			\$15 each	\$25 each	\$25		Minimum
Freon containing items		\$15 each	\$15 each	\$15 each	\$15		Minimum

FEES

Service Fee	FY07 Rate	FY09 Rate	FY10 Rate	FY11 Rate	FY12 Rate	FY16 Rate	Service Category
Appliance			No charge	No charge	No charge		Minimum
Grills							
Small (table top)			No charge	No charge	No charge		Minimum
Large			No charge	No charge	No charge		Minimum
Microwave							
Small (countertop)			No charge	No charge	No charge		Minimum
Large			No charge	No charge	No charge		Minimum
Mattresses and box springs						\$10	
Carpeting – 4-inch rolls, 24-inch diameter						\$10	
Large rigid plastic			No charge	No charge	No charge		Minimum
Antifreeze				No charge	No charge		Minimum
Auto batteries				\$3	\$5		Minimum
Books				No charge	No charge		Minimum
Electronics				No charge	No charge		Minimum
Brush/yard waste				No charge	*See below		Minimum
Cardboard				No charge	No charge		Minimum
Paper				No charge	No charge		Minimum
Commingle containers				No charge	No charge		Minimum
Mercury				No charge		No charge	Minimum
Oil				No charge	No charge		Minimum
Hazardous waste						\$5 per gallon; \$5 per 10 lb	
Rechargeable batteries				No charge	No charge		Minimum
Propane tanks (20 pounds only)	\$3 each	\$3 each	\$3 each	\$3 each	\$5		Minimum
Tires (all sizes)	\$3 each	\$5	\$5	\$5	\$5		Minimum

FRANKLIN CODE

Service Fee	FY07 Rate	FY09 Rate	FY10 Rate	FY11 Rate	FY12 Rate	FY16 Rate	Service Category
Clothing				No charge	No charge		Minimum
Sink				No charge	\$10		Minimum
Toilet				No charge	\$15		Minimum
Tub/shower				No charge	\$20		Minimum
Styrofoam				No charge	No charge		Minimum
*Yard waste per registered vehicle and/or trailer							
Car, pickup truck, van or trailer under 4 x 8 without sides				No charge	No charge		Minimum
Pickup truck with extended sides				No charge	\$25		Minimum
Trailer (over 4 x 8) or enclosed cargo trailer)				No charge	\$25		Minimum
Curbside trash (annual)	\$300	\$244	\$244	\$220	\$220		Utility
Fee using 65-gallon trash cart						\$200	Utility
Fee using 35-gallon trash cart						\$180	Utility
Extra trash cart annual fee				\$150	\$150		Utility
Extra recycling cart annual fee				\$75	\$75		Utility
Extra recycling cart business annual fee				\$100	\$100		Utility
Overflow bag				\$3	\$3		Utility
Special curbside collection (sticker fees)							
Television							
Up to 25 inches		\$25	\$25	\$25	\$25		Minimum
26 inches and up		\$25	\$25	\$35	\$35		Minimum
Freon appliance		\$25	\$25	\$30	\$30		Minimum
Appliance (nonfreon)		\$25	\$25	\$25	\$25		Minimum
Grills					\$25		
Brush/yard waste (four times per year)				No charge	No charge		Minimum
Service change fee	\$1						Utility
Water main tap						\$425	Full cost
Water service renewal						\$180	Full cost

FEES

Service Fee	FY07 Rate	FY09 Rate	FY10 Rate	FY11 Rate	FY12 Rate	FY16 Rate	Service Category
Water/sewer extension permit						\$20	Full cost
Water connection						\$215	Minimum
Water reconnection	\$49						Full cost
Final meter reading						\$60	Minimum
Sewer connection	\$310						
Water turnoff – operating hours						\$40	Full cost
Water turnoff – after hours						\$255	Full cost
Water Map amendment						\$310	Full cost
Fire service (sprinkler) connection						\$215	Full cost
Hydrant flow test						\$105	Full cost
Backflow inspection						\$105	Full cost
Sewer Map amendment						\$310	Full cost
Sewer service renewal						\$180	Full cost
Sewer main tap						\$215	Full cost
Sewer inflow/infiltration removal (to be removed, less a credit up to the amount of the sewer entry fee, if any, paid at time of application)	\$6 per gallon						Utility
Sprinkler/hydrant	\$500						Utility
Water system entry	\$2,440						Utility
Sewer system entry	\$2,440						Utility
Drain layers license (new – 2 years)						\$110	Full cost
Drain layers license (renewal – 2 years)						\$55	Minimum
Public way access permit						\$90	Full cost

L. Treasurer. [Amended 4-15-2009 by Bylaw Amendment 09-631]

Service Fee	FY04 Rate	FY09 Rate	Service Category
Municipal liens		\$50	Full cost
Demand notice		\$10	Per state law
Redemption	\$165		Full cost
Duplicate bill fee	\$2		Full cost
Tax taking	\$125		Full cost
Electronic tax file fee	\$250		Full cost

FRANKLIN CODE

M. Recreation. [Amended 4-15-2009 by Bylaw Amendment 09-631; 7-18-2012 by Bylaw Amendment 12-688]

Service Fee	FY10 Rate	FY13 Rate	Service Category
Active recreation programs	\$5 to \$200 per participant	\$5 to \$200 per participant	Full cost
Passive recreation programs	\$5 to \$200 per participant	\$5 to \$200 per participant	Full cost
Adult programs	\$5 to \$200 per participant	\$5 to \$200 per participant	Full cost
Chilson Beach		\$10 per day per car/ \$75 season pass/ seniors pay half price/ price reduced halfway through swim season	Full cost
Swimming lessons		\$75 to \$150 per participant	Full cost
Field rental fee (for-profits)		\$75 per hour for grass fields; \$100 per hour for turf fields; Town Administrator sets the rate for all field rentals	Full cost
Facilities permit fee (nonprofits)	Electrical fees apply to groups using lighted fields.	\$50 per hour; electrical fees apply to groups using fields with lights	Full cost

N. COA. [Amended 7-18-2012 by Bylaw Amendment 12-688]

Service Fee	FY10 Rate	FY13 Rate	Service Category
Recreational trips	\$2 each way to towns bordering Franklin and Milford; \$5 each way to all other	\$2 each way to towns bordering Franklin and Milford; \$5 each way to all other	Discounted
Computer classes		\$15 registration fee	Full cost
Social events		\$6 per person	Full cost
Supportive day program		\$35 per day	Discounted

FEES

O. Library. [Amended 4-15-2009 by Bylaw Amendment 09-631]

Service Fee	FY04 Rate	FY09 Rate	Service Category
Overdue materials		Up to \$1 for books and up to \$5 for videos and DVDs	Minimum
Replacement cards		\$2	Full cost
Reader printer	\$0.10		Full cost
Printing pages	\$0.10		Full cost

FEES

82 Attachment 2

Town of Franklin

Appendix B¹

Utility Service Rates

[Added 8-1-2001 by Bylaw Amendment 01-473;
amended 6-19-2002 by Bylaw Amendment 02-503;
3-15-2006 by Bylaw Amendment 06-586; 5-7-2008
by Bylaw Amendment 08-620; by Bylaw Amendment 09-633; 9-14-2011 by Bylaw
Amendment 11-663; by Bylaw Amendment 11-664]

Effective for bills issued after June 30, 2012, sewer usage and water usage rates shall be as follows:

CCF	Water Usage
	Rate 6-30-2012
0 – 15	\$5.25
16 – 40	\$5.50
41+	\$6.45

CCF	Sewer Usage	
	Rate 6-30-2012	Rate 6-30-2013
0 – 15	\$4.15	\$5.00
16 – 40	\$4.40	\$5.30
41+	\$5.10	\$6.10

Sewer usage for residences without municipal water: \$125 per quarter/2012 and \$150 per quarter/2013.

¹Editor's Note: Former Appendix B, Planning and Health Services, added 8-25-1993 by Bylaw Amendment 93-247, as amended, was repealed 3-15-1995 by Bylaw Amendment 95-285.

FEES

82 Attachment 3

Town of Franklin

Appendix C

Other Service Fee Rates

**[Added 6-20-1994 by Bylaw Amendment 94-264; amended in its entirety
12-20-1995 by Bylaw Amendment 95-306]**

The following fees shall remain in effect, unless otherwise amended; whereupon they will be, without further amendment, placed in Appendix A, List of Service Fee Rates:

Department	Service	Fee
Animal control	Kennel	\$15 per day after first 24 hours
Animal control	Dog pickup	\$45 per pickup
Administration [Added 9-2-1998 by Bylaw Amendment 98-386]	Public way access permit	\$150

Side-by-side comparison

NOTES:

1. Planning, Council on Aging and Treasurer have no proposed fee increases or amendments to the bylaw and are not reflected in this chart.
2. The new fee categories and rates are in red.
3. To keep this side-by-side chart somewhat legible, we cut out large chunks of the bylaw where fees are being proposed to stay the same in order to keep the chart a little shorter.

A. Administration

Service Fee	Current Rate	New Rate	Change
Club/Wine Malt	\$750.00	\$750.00	
Liqueurs and cordials	\$900.00	\$900.00	
Package – Wine & Malt	\$1,500.00	\$1,500.00	
Common victualler – wine and malt	\$1,500.00	\$1,500.00	
Club/All alcohol	\$1,750.00	\$1,750.00	
Package – all alcohol	\$2,500.00	\$2,500.00	
Common victualler – all alcohol	\$2,500.00	\$2,500.00	
Innholder – all alcohol	\$3,500.00	\$3,500.00	
One-Day (all alcohol or wine and malt)	\$75.00	\$75.00	
Alcohol innholder/rooms only	\$1,300.00	\$1,300.00	
Common victualler	\$125.00	\$125.00	
Innholders	\$125.00	\$125.00	
Farmer & Wine Brewery			New
Alcohol license modification	\$500.00	\$500.00	
Automatic amusement	\$125.00	\$125.00	
Weekday amusement	\$125.00	\$125.00	
Entertainment	\$125.00	\$125.00	
Billiard/Bowling	\$125.00	\$125.00	
Class I	\$125.00	\$125.00	
Class II	\$125.00	\$125.00	
Class IV	\$125.00	\$125.00	
Boardinghouse	\$125.00	\$125.00	
Auctioneer	\$85.00	\$85.00	
One-Day Auctioneer	\$85.00	\$85.00	
Junk dealer	\$85.00	\$85.00	
Taxi/limousine	\$85.00	\$85.00	
Transient vendor	\$480.00	\$480.00	
Fortune Teller	\$85.00	\$85.00	
Public Way Access Permit	\$150.00	\$150.00	Merged from Appendix C

B. Animal Control

Service Fee	Current Rate	New Rate	Change
--------------------	---------------------	-----------------	---------------

Kennel - Boarding	\$20.00 per day after the first 24 hours	\$25.00 per day after the first 24 hours	\$5.00; Merged from Appendix B
Pickup	\$50.00	\$50.00	

C. Assessors

Service Fee	Current Rate	New Rate	Change
Certified list of abutters	\$20.00	\$25.00	\$5.00
Property record cards	\$1.00	Delete	Delete
Maps	\$1.00	Delete	Delete
Copies per page	\$.25	Delete	Delete
Rollbacks	\$100.00		

D. Conservation

NOTE: Reorganized fee schedule to eliminate or consolidate 28 fee categories, thus some changes here reflect a consolidation of fees.

Service Fee	Current Rate	New Rate	Change
Permit request for determination (RFDA)	\$0	\$100.00	\$100.00
Minor Buffer Zone Permit (MBZP)	\$0	\$50.00	\$50.00
Abbreviated Natural Resources Area Determination (ANRAD)	\$0	\$.50 per linear foot, per resource area	\$.50 per linear foot, per resource area
Notice of Intent (NOI) Permit			
Single Family Home (SFH), Base Fee	\$100.00	\$200.00	\$100.00
Single Family Home (SFH), all accessory projects	\$25.00	\$50.00	\$25.00
Subdivisions, Base Fee:	\$500.00	\$600.00	\$100.00
Subdivisions, Roads:	\$2 per foot	\$2 per foot	
Subdivisions, Drainage:	\$.10/per square foot	\$10/per structure	Varies
Subdivisions, Resource Area Disturbance:	Varies	\$.50/square foot	Varies
Multiple Dwellings, Base Fee:	Varies	\$100.00/per unit within jurisdiction	Varies
Multiple Dwellings, Resource Area Disturbance	Varies	\$.50/per square foot	Varies
Commercial/Industrial, Base Fee:	\$500.00	\$600.00	\$100.00
Commercial/Industrial, Roads:	\$2 per foot	\$2 per foot	
Commercial/Industrial, Drainage:	\$.10/per square foot	\$10/per structure	Varies
Commercial/Industrial, Resource Area Disturbance:	Varies	\$.50/square foot	Varies
All Improvements (landscaping/maintenance)	\$0	\$100.00	\$100.00
Permit, time extensions			
Single Family Home or accessory project	\$25.00	\$50.00	\$25.00
Other projects	\$25.00	\$50.00	\$25.00

Permit, certificate of compliance			
Residential	\$25.00	\$50.00	\$25.00
Commercial/industrial	\$25.00	\$50.00	\$25.00
Re-inspection	\$25.00	\$50.00	\$25.00
Permit, control of nuisance vegetation	\$50.00	\$100.00	\$50.00
Permit, Permit status letter for financial institutions	\$50.00	\$100.00	\$50.00
Permit, project amendment	\$0	\$100.00	\$100.00

E. Council on Aging

No fee increases.

F. Fire

NOTE: Consolidated or eliminated 11 fees or categories. NOTE: This side by side chart only depicts fees in Fire that are proposed to increase or change. The vast majority of Fire Department fees are not being proposed to increase or alter.

Service Fee		Current Rate	New Rate	Change
Ambulance Fees				
	ALS Base Rate 1	\$710.00	\$1,376.00	\$666.00
	ALS Base Rate 2	\$860.00	\$1,990.00	\$1,130.00
	BLS Rate	\$495.00	\$1,159.00	\$664.00
	Response treatment, no support	\$250.00	\$935.00	\$685.00
	Cardiac monitoring	\$175.00	\$175.00	
	Extra Attendant – ALS/BLS	\$180.00	\$265.00	\$85.00
	IV therapy/drug administration	\$150.00	\$150.00	
	Mileage	\$17.00	\$22.01	\$4.01
	Oxygen	\$75.00	\$80.00	\$5.00
	BLS disposable supplies	\$75.00	\$75.00	
	ALS disposable supplies	\$100.00	\$150.00	\$50.00
Building Plan Review				
	Commercial/Industrial	Varies	\$150.00	Consolidate 8 fees into one.
	Residential – Multifamily	\$100.00		
	Residential – one and two single family	\$65.00		
	Residential – single family	\$35.00		
	Storage uses	\$50.00		
	Utility, miscellaneous	\$50.00		
False alarm fee		\$375.00	\$300.00	(\$75.00)

G. Health

Service Fee		Current Rate	New Rate	Change
Biotech application		\$600.00		
Biotech annual renewal		\$464	\$100.00	(364.00)
Body art, establishment		\$150		

Body art, operator		\$60.00		
Bottling		\$63.00	\$75.00	\$12.00
Camps, day		\$100.00		
Camps, residential		\$100.00		
Chapter 21E site assessment		\$100.00		
Cleaners/laundromat		\$30.00	\$30.00	
Disposal of garbage, offal, septic hauler		\$45.00	\$65.00	\$20.00
Food service establishment:				
	1-49 seats	\$150.00	\$200.00	\$50.00
	50 plus seats	\$175.00	\$225.00	\$50.00
Frozen desserts		\$60.00	\$60.00	
Funeral director		\$25.00	\$25.00	
Grocery store, greater than 10,000 square feet		\$250.00	\$300.00	\$50.00
Infectious waste disposal		\$50.00	\$50.00	
Keeping of animals permit		\$25.00	\$35.00	\$10.00
Manicure establishment		\$150.00	\$150.00	
Mobile food vehicle		\$100.00	\$100.00	
Outdoor Wood burnings boiler		\$100.00	\$100.00	
Perc testing/soil testing		\$200.00	\$250.00	\$50.00
Septic plan review/inspections				
	Repair	\$250.00	\$275.00	\$25.00
	New	\$350.00	\$375.00	\$25.00
	Pump system, additional	\$100.00	\$100.00	
Innovative/alternative system				
	Repair	\$125.00	\$125.00	
	New	\$200.00	\$200.00	
	Retaining wall, additional	\$50.00	\$50.00	
Design plan revision, 1 st , subsequent revision				
	Repair	\$75.00		
	New	\$125.00		
Septic system inspections (N/C 1st 3)				
	Repair	\$50.00		
	New	\$100.00		
Commercial				

		\$400.00 Base fee, plus \$25.00 per 1,000 gallons plus an additional \$150 for pump system, I/A system	\$400.00 Base fee, plus \$25.00 per 1,000 gallons plus an additional \$150 for pump system, I/A system	
Private well		\$125.00	\$125.00	
Recycling permit		\$100.00	\$100.00	
Retail Food Establishment			\$100.00	New
Septic hauler			\$65.00	New
Septic minor repair		\$75.00	\$75.00	
Septic system installer		\$100.00	\$150.00	
Splashpad			\$50.00	New
Stable permit		\$45.00	\$50.00	\$5.00
Swimming pool/spa		\$50.00	\$50.00	
Tanning parlor		\$150.00	\$150.00	
Temporary food event			\$50.00	New
Tobacco Products Sale Permit			\$150.00	New
Trench		\$25.00	\$25.00	

H. Inspection

NOTE: Cannot complete a side-by-side chart due to the significant restructuring of the fee schedule. Current bylaw has 84 fees, proposed bylaw has 34 fee categories. See current bylaw.

I. Library

Service Fee	Current Rate	New Rate			Change
		Item	Late fee	Maximum late fee	
Overdue materials	Up to \$1 for books and up to \$5 for videos and DVD's	Books, audio CD's, audio books	.10/per day	\$5.00	See chart
		Speed readers	.10/per day	\$5.00	
		DVD's	\$1/per day	\$5.00	
		New DVD's	\$1/per day	\$5.00	
Replacement cards	\$2				Delete
Reader printer	\$.10 per page				Delete
Printing pages	\$.10 per page				Delete

J. Planning

NOTE: No proposed fee increases.

K. Police

Service Fee		Current Rate	New Rate	Change
False alarms				
	1 to 3 times		No Charge	
	Fourth		\$25 per false alarm	New, per Code 125-14
	Fifth		\$50.00	New, per Code 125-14
FID Permit		\$25.00		
Finger prints			\$20.00	New, Franklin resident
			\$50.00	New, Non-Franklin resident
Hackney license		\$25.00		
Parking Permits				
	Downtown employee municipal lot	\$180 per six months	\$180 per six months	
	Commuter rail municipal parking	\$120 per quarter	\$120 per quarter	
Pistol permit		\$25.00		
Solicitor's permit			\$100 (first person)	New
			\$20 (each add. Person)	New

L. Public Works

NOTE: This side by side chart only depicts fees in DPW that are proposed to increase. The vast majority of DPW fees are not being proposed to increase.

Service Fee	Current Rate	New Rate	Change
Water and Sewer Fees:			
Water main tap	\$425.00	\$475.00	\$50.00
Water service renewal	\$180.00	\$225.00	\$45.00
Water/sewer extension permit	\$20.00	\$20.00	
Water connection	\$215.00	\$300.00	\$85.00
Water reconnection	\$49.00	\$50.00	\$1.00
Final meter reading	\$60.00	\$75.00	\$15.00
Sewer connection	\$310.00	\$400.00	\$90.00
Water turnoff – operating hours	\$40.00	\$60.00	\$20.00
Water turnoff – after hours	\$255.00	\$300.00	\$45.00
Water map amendment	\$310.00	\$325.00	\$15.00
Fire service (sprinkler) connection	\$215.00	\$275.00	\$60.00
Hydrant flow test	\$105.00	\$125.00	\$20.00
Backflow inspection	\$105.00	Subject to public procurement, with a ten percent overhead added to the final amount	Varies

Sewer map amendment	\$310.00	\$325.00	\$15.00
Sewer service renewal	\$180.00	\$250.00	\$70.00
Sewer main tap	\$215.00	\$275.00	\$60.00
Sewer inflow/infiltration (to be removed, less a credit up to the amount of the sewer entry fee, if any, paid at the time of application)	\$6.00 per gallon	\$6.00 per gallon	
Sprinkler/hydrant	\$500.00	\$500.00	
Water system entry	\$2,440	\$2,440	
Sewer system entry	\$2,440	\$2,440	

M. Recreation

Service Fee		Current Rate	New Rate	Change
All recreation programs		\$5 to \$200.00 per participant	\$5 to \$200.00 per participant	
Chilson Beach				
	Day Fee:	\$10 per day/per car	\$10 per day/per car	
	Season Pass:	\$75.00, half price for senior citizens.	\$75.00, half price for senior citizens.	
Swimming lessons		\$75 to \$150.00	\$100 to \$200.00	\$25.00 to \$50.00
Field rental fee (for profits)		\$75.00 per hour for grass fields, \$100.00 per hour for turf fields; Town Administrator sets the rate for all field rentals	Town Administrator sets the rate for all field rentals	Eliminate specific fee language; TA sets rates annually
Facilities Permit fee (nonprofits)		\$50.00 per hour; electrical fees apply to groups using the lights.	\$50.00 per hour; electrical fees apply to groups using the lights.	

N. Town Clerk

Service Fee		Current Rate	New Rate	Change
Certified copy (First copy)		\$4.00	\$10.00	\$6.00
Certified copy (each copy thereafter)		\$6.00	\$5.00	(\$1.00)
Marriage intentions notice		\$25.00	\$25.00	
Marriage intentions notice amendment			\$10.00	New
Dog Registration				
	Before April 1 st (spayed/neutered)	\$15.00	\$20.00	\$5.00
	Before April 1 st (not spayed/neutered)	\$20.00	\$30.00	\$10.00

	After April 1 st (Late dog registration fee, spayed/neutered)	\$40.00	\$50.00	\$10.00
	After April 1 st (Late dog registration fee, not spayed/neutered)	\$45.00	\$60.00	\$15.00
Kennel license:				
	Four dogs or fewer	\$25.00	\$25.00	
	Five to ten dogs	\$50.00	\$50.00	
	11 or more dogs	\$100.00	\$100.00	
Recording, filing, amending		\$12.00	\$12.00	
Pole location		\$50.00, plus \$5.00 per pole	\$50.00, plus \$5.00 per pole	
Code supplement		\$50.00	\$75.00	\$25.00
Zoning/subdivision books		\$30.00	\$30.00	
Street listings		\$20.00 to \$25.00	\$25.00	\$5.00
Business certificates (every four years)		\$40.00	\$40.00	
Maps		\$4.00	\$5.00	\$1.00
Underground storage tank license		\$100.00	\$100.00	
Hazardous materials		\$100.00	\$100.00	
Research/genealogical		\$20.00/per hour	\$20.00/per hour	

O. Treasurer-Collector

NOTE: No proposed fee increases.

Fiscal Year 2017
 Low-Income Home Energy Assistance Program (LIHEAP)
 Income Eligibility and Benefit Levels

Family Size (# of people in the household)	100% of Federal Poverty Level	125% of Federal Poverty Level	150% of Federal Poverty Level	175% of Federal Poverty Level	200% of Federal Poverty Level	60% of Estimated State Median Income
1	\$ 11,880	\$ 14,850	\$ 17,820	\$ 20,790	\$ 23,760	\$ 34,001
2	\$ 16,020	\$ 20,025	\$ 24,030	\$ 28,035	\$ 32,040	\$ 44,463
3	\$ 20,160	\$ 25,200	\$ 30,240	\$ 35,280	\$ 40,320	\$ 54,925
4	\$ 24,300	\$ 30,375	\$ 36,450	\$ 42,525	\$ 48,600	\$ 65,387
5	\$ 28,440	\$ 35,550	\$ 42,660	\$ 49,770	\$ 56,880	\$ 75,849
6	\$ 32,580	\$ 40,725	\$ 48,870	\$ 57,015	\$ 65,160	\$ 86,311
7	\$ 36,730	\$ 45,913	\$ 55,095	\$ 64,278	\$ 73,460	\$ 88,272
8	\$ 40,890	\$ 51,113	\$ 61,335	\$ 71,558	\$ 81,780	\$ 90,234
9	\$ 45,050	\$ 56,313	\$ 67,575	\$ 78,838	\$ 90,100	\$ 92,196
10	\$ 49,210	\$ 61,513	\$ 73,815	\$ 86,118	\$ 94,157	\$ 94,157
11	\$ 53,370	\$ 66,713	\$ 80,055	\$ 93,398	\$ 96,119	\$ 96,119
12	\$ 57,530	\$ 71,913	\$ 86,295	\$ 98,081	\$ 98,081	\$ 98,081
13	\$ 61,690	\$ 77,113	\$ 92,535	\$ 100,042	\$ 100,042	\$ 100,042
14	\$ 65,850	\$ 82,313	\$ 98,775	\$ 102,004	\$ 102,004	\$ 102,004
15	\$ 70,010	\$ 87,513	\$ 103,965	\$ 103,965	\$ 103,965	\$ 103,965
16	\$ 74,170	\$ 92,713	\$ 105,927	\$ 105,927	\$ 105,927	\$ 105,927
17	\$ 78,330	\$ 97,913	\$ 107,889	\$ 107,889	\$ 107,889	\$ 107,889
Homeowners and Non-Subsidized Housing Tenants						
Deliverable Fuel (Oil, Propane, Kerosene & Other)	\$ 850	\$ 748	\$ 658	\$ 579	\$ 579	\$ 448
Utility and Heat- Included-in-Rent	\$ 710	\$ 625	\$ 550	\$ 484	\$ 484	\$ 375
High Energy Cost Supplement	\$ 100	\$ 90	\$ 80	\$ 70	\$ 70	\$ 60
Subsidized Housing Tenants						
Deliverable Fuel (Oil, Propane, Kerosene & Other)	\$ 595	\$ 525	\$ 460	\$ 405	\$ 405	\$ 315
Utility and Heat- Included-in-Rent	\$ 495	\$ 440	\$ 385	\$ 340	\$ 340	\$ 260
High Energy Cost Supplement	\$ 100	\$ 90	\$ 80	\$ 70	\$ 70	\$ 60
High Energy Cost Supplement (HECS) Thresholds - TBD						

Notes: Contact DHCD to determine income eligibility for a family of 18 and above.

Sources (Income Level): "Annual Update of the HHS Poverty Guidelines, *Federal Register* 81 No. 15 (25 Jan 2016): 4036-4037 and "State Median Income Estimates", USHHS, OCS, DEA, *LIHEAP-IM-2016-03*

July 13, 2016