

## Franklin Public Library

### Board of Directors Meeting Minutes

June 27, 2016

**Present:** Sandi Brandfonbrener, Kathleen Gerwatowski , Doug Newton and Suzanne Stilgoe of the Board, and Library Director Felicia Oti. Monique Doyle was absent.

**Call to Order:** Sandi called the meeting at 7:05 p.m.

**Public Comment:** None

**Minutes:** The minutes from the May meeting were approved.

#### Report of the Board Members:

**Sandi:** The book sale this past weekend was quite busy. The amount earned was \$1240 which was higher than expected. The “buck a book” seems to be a successful approach. The next book sale will be July 16-17<sup>th</sup>. Regarding the renovation, a furniture subcommittee has formed and will have their first meeting on Thursday. A tentative date of May 3, 2017 has been set for the completion of the library. Monique, Felicia and Sandi met last week to discuss the collection development policy. Felicia will show the draft policy to the library staff for consideration.

**Doug:** The Trustee Orientation which Doug and Monique attended was very useful. Doug shared various ideas which should be explored. The by-laws for the Board of Directors will be considered first. Doug made a motion to draft a subcommittee of two board members to consider the bylaws and present to the Board in September. The Board approved the motion.

**Kathleen:** Kathleen shared an idea from the Charleston SC public library which encourages adults to read in the summer. After reading a book, adults complete a simple form with name, title etc. The form is entered into several drawings for gift certificates to Amazon, Starbucks, Home Depot and gasoline cards.

**Library Director:** Felicia asked the Board to consider the FY17 action plan which goes into effect July 1, 2016 through June 30, 2017. The Board approved the action plan. The Youth Services position is moving forward with a reference check for the first choice candidate. Felicia shared the summer program brochure with two kick off programs, one for children and one for teens. The Noodles & Co. restaurant catered a plentiful luncheon for sixth grade and up which was well-attended. Felicia asked for suggestions for local businesses to approach for incentive gift certificates. She had already received several from generous Franklin retail establishments.

**Next meeting:** The next meeting will be held on September 26, 2016 unless otherwise required.

**Topics for next meeting:** At the next meeting we will discuss the by- laws, collection development policy, youth services position, and the renovation.

**Adjournment:** The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Kathleen Gerwatowski