



Town of Franklin

DEPARTMENT OF PUBLIC WORKS
257 Fisher Street
Franklin, MA 02038-3026
508-553-5500

PUBLIC WAY ACCESS PERMIT

Name of Applicant/Contractor: _____

Mailing Address: _____ Phone: _____

Name of Owner (if different from above): _____ Phone: _____

Location of Proposed Access (attach map and indicate location)

Name of Public Way to be accessed: _____ Nearest Street #: _____

Tax Map #: _____ Lot #: _____ Parcel Number*: _____ Nearest Street #: _____

Check All That Apply

	New	Existing	Residential	Non-Residential
Proposed work is a driveway				
Proposed work is a roadway				

Is the proposed work on a scenic road? Yes No

Circle all that apply:

1. This work is subject to site plan review by the Planning Board.
2. This would provide a new access to a public way (not including a State Highway).
3. This would be a physical modification only to an existing access to a public way.**1**
4. A substantial traffic increase or impact, as described below, would be generated by a building or facility to be accessed by the proposed public way access.**2**
If so, a required Traffic Impact Assessment Report is attached.
5. This is an Application For Variance From Public Way Access Permit Standards.**3**

1. "Modification " shall mean any alteration of the physical or traffic operational features of the access.
2. "Substantial increase or impact on traffic" shall mean that generated by a facility which meets or exceeds any of the following thresholds:
 - a. Residential, including hotels, motels, lodging houses or dormitories: any increase to the existing certificate of occupancy of more than 25 persons;
 - b. Nonresidential: 250 trips per day as defined in the ITE Trip Generation Manual, latest edition;
 - c. Nonresidential: 25 new parking spaces;
 - d. Nonresidential: 5,000 new square feet
3. Application for Variance by either:
 - a. A private applicant or a government entity, where there are no reasonable available alternatives which allow access in compliance with Public Way Access Permit standards. In this case the Applicant must commit to provide measures to mitigate impacts to traffic and operational safety, which the Town Administrator or his designee determines are necessary; or
 - b. As an alternative procedure for a government entity, only the variance is necessary to accommodate an overriding municipal, regional, or state public interest, including the avoidance or minimization of environmental impacts.

*Tax map, lot and parcel number can be found at the Assessor's Office (508-520-4920) or online at <http://www.caigisonline.com/franklinma/>

Describe the proposed access and the work to be done to connect into the public way (attach description if additional space is required).

For the area of disturbance in the right-of-way, indicate the following:

Length: _____ Width: _____
Depth: _____ Grade: _____
Estimated Cost: \$ _____

Describe the type of plans and identify the preparer of the plans:

Was a filing with the Massachusetts Environmental Policy Act (MEPA) required?

Not Required Required
Application & Certificate Attached

Describe how the proposed work would address each of the following statements (attach description if additional space is required).

a. Applicant proposes to provide roadway improvements to facilitate safe and efficient roadway operations.

b. Applicant proposes to place limitations on turning movements.

c. Applicant proposes to place restrictions on the number of access points to serve the benefited parcels.

d. The construction and use of the proposed access would create a condition that is safe and does not endanger the public safety and welfare.

e. Applicant proposes to avoid or minimize environmental damage during the construction period and throughout the term of the permit.

If this is an application for a Variance from Public Way Access Permit Standards, please describe the basis for granting such a variance (attach response if additional space required).

The undersigned attests that he/she has read and fully understands the Town Bylaw Chapter 131, §1-10 *Public Way Access Permits*.

Signature of Applicant/Authorized Agent

For DPW Administrative Use Only

Date Received: _____ Received permit fee of \$

- _____ Date on which application determined to be complete.
- _____ Date sent to DPW for review and comment.
- _____ Date sent to Planning Board for review and comment.
- _____ Date, if required, of receiving traffic impact technical consultant fee.
- _____ Date recommendations received from DPW.
- _____ Date of close of Planning Board site plan public hearing.
- _____ Date findings and recommendations received from Planning Board.
- _____ Date of required Public Hearing if proposed for denial.
- _____ Date of required Public Hearing if proposed with conditions.
- _____ Date of Public Hearing Abutter Mailing.
- _____ Dates of Public Hearing Legal Advertisements (2)
- _____
- _____ Date permit decision filed with Town Clerk.

Comments:

