

## FRANKLIN TOWN COUNCIL

### Agenda & Meeting Packet

February 15, 2023

Meeting will be held at the **Municipal Building**

2nd floor, Council Chambers

355 East Central Street

**7:00 PM**

**REVISED**

**A NOTE TO RESIDENTS:** All citizens are welcome to attend public board and committee meetings in person. Meetings are [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom.

Link to access meeting via Zoom for the February 15, 2023 Town Council meeting:

- Zoom Link [HERE](#) -- Then click "Open Zoom".
- Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/88055051868>
- Call-In Phone Number: Call 1-929-205-6099 and enter **Meeting ID # 880 5505 1868** --Then press #

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### 1. ANNOUNCEMENTS FROM THE CHAIR

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- Chair to identify members participating remotely.*

### 2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

### 3. APPROVAL OF MINUTES

- [February 1, 2023](#)

### 4. PROCLAMATIONS / RECOGNITIONS - None Scheduled.

### 5. APPOINTMENTS - None Scheduled.

### 6. PUBLIC HEARINGS - 7:00 PM

- [Street Acceptances: Maple Tree Lane & Oak Tree Lane](#)
  - Legislation for Action Item 9a

### 7. LICENSE TRANSACTIONS - None Scheduled.

### 8. PRESENTATIONS / DISCUSSION - None Scheduled.

### 9. LEGISLATION FOR ACTION

- [Resolution 23-17: Order of Acceptance of Maple Tree Lane and Oak Tree Lane as Public Ways and Related Utility and Drainage Easements](#)  
*(Motion to Approve Resolution 23-17 - Two-thirds Majority Vote)*

- b. [Resolution 23-18: FY23 Capital Improvement Plan](#)  
*(Motion to Approve Resolution 23-18 - Majority Vote)*
- c. [Resolution 23-19: Free Cash to Stabilization Accounts Transfers](#)  
*(Motion to Approve Resolution 23-19 - Majority Vote)*
- d. [Resolution 23-20: Water Retained Earnings Transfer to Water Main Capital Project R19-05](#)  
*(Motion to Approve Resolution 23-20 - Majority Vote)*
- e. [Zoning Bylaw Amendment 23-889: A Zoning Bylaw to Amend the Franklin Town Code at Chapter 185, Attachment 7., Part VI, Use Regulation Schedule: Residential Uses - Referral to the Planning Board](#)  
*(Motion to Refer Bylaw Amendment 23-889 to the Planning Board - Majority Vote)*
- f. [Zoning Bylaw Amendment 23-890: A Zoning Bylaw to Amend the Franklin Town Code at Chapter 185, Section 51 - Referral to the Planning Board](#)  
*(Motion to Refer Bylaw Amendment 23-890 to the Planning Board - Majority Vote)*
- g. [Bylaw Amendment 23-893: Amendment to Sewer System Map - First Reading](#)  
*(Motion to Move Bylaw Amendment 23-893 to a Second Reading - Majority Vote)*
- h. [Resolution 23-21: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4](#) *(Motion to Approve Resolution 23-21 - Majority Vote)*

**10. TOWN ADMINISTRATOR'S REPORT**

**11. SUBCOMMITTEE & AD HOC COMMITTEE REPORTS**

- a. Capital Budget Subcommittee
- b. Economic Development Subcommittee
- c. Budget Subcommittee
- d. GATRA Advisory Board

**12. FUTURE AGENDA ITEMS**

**13. COUNCIL COMMENTS**

**14. EXECUTIVE SESSION - None Scheduled.**

**15. ADJOURN**

*Note: Two-Thirds Vote: requires 6 votes*

*Majority Vote: requires majority of members present and voting*

**FRANKLIN TOWN COUNCIL  
MINUTES OF MEETING  
February 1, 2023**

A meeting of the Town Council was held on Wednesday, February 1, 2023, at the Municipal Building, 2nd Floor, Council Chambers, 355 East Central Street, Franklin, MA. Councilors present: Brian Chandler, Theodore Cormier-Leger, Robert Dellorco, Cobi Frongillo, Melanie Hamblen, Glenn Jones, Thomas Mercer, Deborah Pellegrini, Patrick Sheridan. Councilors absent: None. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Mark Cerel, Town Attorney.

**CALL TO ORDER:** ► Chair Mercer called the meeting to order at 7:00 PM. Chair Mercer called for a moment of silence. All recited the Pledge of Allegiance.

**ANNOUNCEMENTS:** ► Chair Mercer reviewed the following as posted on the agenda. A Note to Residents: All citizens are welcome to attend public board and committee meetings in person. Meetings are live-streamed by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone or Zoom. He announced that this meeting is being recorded by Franklin TV; this meeting may be recorded by others.

**CITIZEN COMMENTS:** ► Town Clerk Nancy Danello stated that tomorrow night State Representative Jeff Roy along with herself will have the distinct privilege of presenting the Boston Post Cane to the newest recipient, Mrs. Lorraine R. Nasuti Spencer, as the oldest resident born May 11, 1921, and will be 102 years old in May. She reviewed Mrs. Spencer's background and congratulated Mrs. Spencer. Ms. Danello discussed the annual town census which she said was probably received in the mail this week. She asked residents to review the information on the census, make any corrections, sign the census, and mail it back. She reviewed that they are in the process of dog registration which should be done by April 1<sup>st</sup> in order to avoid late fees.

**APPROVAL OF MINUTES:** ► *January 18, 2023.* ► **MOTION** to **Approve** the January 18, 2023 meeting minutes by **Dellorco**. **SECOND** by **Jones**. **No discussion.** ► **VOTE: Yes-9, No-0, Absent-0.**

**PROCLAMATIONS/RECOGNITIONS: None.**

**APPOINTMENTS:** ► *New Employee: Fire Department - Kristin Krauss, Firefighter, and Promotion: Fire Department - William Blanchard, EMS Battalion Chief.* ► Fire Chief James McLaughlin introduced new firefighter/paramedic Ms. Kristin Krauss and new EMS Battalion Chief Mr. William Blanchard. He reviewed Ms. Krauss's education, background, and career. ► Town Clerk Nancy Danello performed the swearing in. ► Ms. Krauss's father pinned the badge. ► Fire Chief McLaughlin reviewed Mr. Blanchard's education, background, and career. ► Town Clerk Nancy Danello performed the swearing in. ► Mr. Blanchard's wife pinned the badge.

*Chair Mercer called a two-minute recess.*

**HEARINGS: None.**

**LICENSE TRANSACTIONS:** ► *New Section 15 All Alcoholic Beverages Retail Package Store License and Approval of Scott Corvi as the Manager - MADD Deli, Inc. d/b/a Dacey's Market and Deli, Located at 353 Lincoln Street.* ► Councilor Jones read the license transaction. ► **MOTION** to **Approve** the request by MADD Deli, Inc. d/b/a Dacey's Market and Deli, for a New Section 15 All Alcoholic Beverages Retail Package Store License and to approve Scott Corvi as

the Manager by **Jones. SECOND** by **Dellorco. Discussion:** ► Mr. Hellen stated that as outlined in the documentation provided in the Town Council's meeting packet, this is the special legislation that was filed by the Town Council in the fall. He stated that the legislation does not provide the license; the applicant had to come back to the Town Council to authorize the license. He reviewed that as outlined in the license transaction memo, all departments have signed off on the application. ► Town Council members asked questions and made comments. ► Mr. Hellen explained that the applicant's current beer and wine license will disappear and not stay on the Town's quota once the all alcoholic beverages license is issued. ► In response to how often the state extends the cap, Mr. Hellen stated that he thinks these are on the state legislators' dockets all the time. He explained that with the 10-year census, the quotas are updated. ► Mr. Cerel explained that when these types of licenses are received, they are generally personal to the applicant; at best they can transfer the license at that location if they sell the business, but they do not float and come back to the Town if they are no longer being used by whoever was issued it. ► Councilor Hamblen asked about the process regarding if the population decreases per the census and if the license quotas get revoked. ► Mr. Hellen stated no, and noted that he does not see any increase in package store licenses coming. ► Legal Counsel for Lincoln Street Market Place which is an alcohol licensee located .2 miles down the road on Lincoln Street, stated that the Town Council is supposed to look at if there is a public need for an all alcoholic beverages license, and the fact of the matter is that there is no public need for another license when there is an all alcoholic license store .2 miles down the road. He stated that the Town Council has denied other licenses based on proximity to existing stores. He stated that he does not see why the Town of Franklin needs another all alcoholic beverages license in a quiet area of town when it is more than adequately serviced by the existing store in the area. He stated that competition does not matter, it is based on public need. He noted that this is a special legislation license. He stated that their position is that there is no need for this license and Town of Franklin should deny it. ► A speaker stated that he is part of this industry and he has businesses around. He stated that he has seen a lot of approvals and disapprovals of licenses. He stated that there was a big license move that was supposed to happen between one of the stores that did not go through. He stated that he keeps tabs of different town's agenda; he thought he would check this out about what is happening. He stated that when these kinds of license transfers happen, there is a possibility where the recipient party might try to move forward with it and might try to sell it. He stated that he has never seen such a relaxed special legislation getting approved. He stated that he thinks that they should look more in detail about what is the other purpose behind something like this. He stated that he knows how the legislation works. He stated that he is in the business and they do not need more package stores. He stated that he does not think that Franklin needs more licenses. He suggested asking the neighbors if they are being well served. He stated that he does not think this should be approved; it is not good. ► Mr. Larry Sullivan, 561 Lincoln Street, stated that he seconds what the previous speaker said. He stated that he works in many cities and would not like to see the area turn out like a Jamaica Plain where there is a liquor store on every corner. ► Ms. Patel, 3 Natalie Circle, stated that she works for a liquor store. She stated that she sees no need for another liquor store that is .2 miles away with a full liquor license; customers are very well served. She stated that you do not need another liquor license in a school district. She stated that there are plenty of liquor stores in Franklin; she stated that there have never been two liquor stores within only .2 miles in Franklin. ► Mr. Scott Corvi of Dacey's Market stated that this helps bring the neighborhood together. He stated that he sells food, beer, and wine, and the market is trending to the ready made drinks. He stated that he is trying to make a living like everyone else and be competitive and help his customers stay in one location. ► Owner of Lincoln Street Market stated that he is here to oppose the liquor license. He stated that the proposed liquor license is too close to his store. He stated that recently people have been complaining about the nips and this could increase the problem. ► Ms. Amy Brescia, 44 October Drive, stated that she works for a liquor wholesaler. She stated that you cannot control trash and nips. She stated that Mr. Corvi just needs a way to be competitive with everyone else and bring the neighborhood together and have customers shop in one place. ► Mr. Cerel stated that this was a public hearing and notice was given to abutters. ► Chair Mercer stated that it was on the agenda as a license transaction. He stated that he would like the Town Administrator and Town Attorney to review the Town Council meeting agendas to make

sure they are correct before they go out. ► Chair Mercer stated that he declared the public hearing closed. **VOTE: Yes-8, No-1, Absent-0.** (Councilor Sheridan voted No.)

► **Transfer of Section 15 Wine and Malt Beverages Package Store License, Approval of Pledge of Liquor License and Approval of Vrushank Patel as the Manager - 660 Central, LLC d/b/a Mobil, Located at 660 West Central Street.** ► Councilor Jones read the license transaction. ► **MOTION to Approve** the request by 660 Central, LLC d/b/a Mobil for a transfer to it of an existing \$15 Wine and Malt Beverages Package Store License, presently held by Ouzo Corp. d/b/a Franklin Mobil, to be exercised at the same location, and to approve the Pledge of Liquor License, and to approve the manager, Vrushank Patel, by **Jones. SECOND** by **Dellorco.** ► Chair Mercer stated that he declared the public hearing open. **Discussion:** ► Mr. Hellen stated that this is three transactions in one: the change of manager, the pledge of liquor license, and the transfer of the license over from Mobil Corp. ► Attorney Thomas Miller on behalf of the applicants, Andy Patel and proposed manager Vrushank Patel, addressed the Town Council. Mr. Miller stated that the applicants are excited to come to Franklin. He stated that they both have experience in the industry. He reviewed Vrushank Patel's background and experience. He reviewed the Pledge of Liquor License through Rockland Trust Company. He stated that scanner technology for the sale will be implemented at the store. He stated that they are quality applicants. ► Chair Mercer declared the public hearing closed. **VOTE: Yes-9, No-0, Absent-0.**

**PRESENTATIONS/DISCUSSIONS:** ► **Tri-County School Building Project - Karen Maguire, Tri-County Superintendent.** ► Mr. Hellen reviewed that the Tri-County School has been looking at a school building project for many years; this is the furthest along that they have brought it forth. He stated that they asked the superintendent and staff to come in to do a presentation of what the game plan looks like and some of the details. ► Tri-County Superintendent Karen Maguire, Business Manager Daniel Haynes, School Committee member Dr. Peter Wiernicki, and School Committee member Jennifer D'Angelo addressed the Town Council. ► Ms. Maguire narrated a slideshow presentation on the Tri-County Regional Vocational Technical School Building Project that was provided in the Town Council members' meeting packet. She stated that Tri-County put into the MSBA to be accepted into the building project pipeline a number of times since 2016 and the school project has been accepted. She stated that the school serves students from 11 member communities and has about 1,000 students in grades 9-12 in a vocational high school. She stated that the school opened in 1977. She discussed that the MSBA project pipeline process includes eight steps spanning over a number of years. She stated that they have completed eligibility, form project team, and feasibility study. She stated that the focus was on a remodel for the school; however, after the feasibility study, it was determined that building a new building was as expensive as a renovation. She reviewed the Preliminary Pricing Table slide and discussed the base building repair option, the addition-renovation option 3.1.1, the addition-renovation option 4, and the new construction option 3 which costs approximately \$279 million. She discussed the proposed location of the new building and the classroom setup of each of the three proposed floors. ► Mr. Haynes discussed important upcoming dates including community presentation #4 in May-June 2023. He noted the preliminary schematic design report to MSBA for Board Approval is June 2023. He discussed that a district ballot election is required for this process. He reviewed the district vote process which includes a district ballot election; the eleven communities would have the same ballot question and vote at the same time with a simple majority vote of the voting members who come. He stated that the debt issue would be a 30-year bond. He reviewed the October 2022 and the October 2021 enrollment by Town. ► Ms. Maguire reviewed the timeline for the eight steps of the project. ► Town Council members asked questions, made comments, and thanked the presenters for their presentation. ► In response to questions, Ms. Maguire reviewed the existing building demo and site work which is part of the timeline in 2027. She stated that they are trying to incorporate as much green energy as they can in the building and in the classrooms. She discussed grant opportunities and stated that there has been an increase in vocational school grants. She stated that there has been legislation that is asking for \$3 billion in the millionaires' tax money for vocational schools. She reviewed enrollment trends and stated there has been an increase in

enrollment of vocational schools; Tri-County is going to stay at 1,000 seats and it is planned to stay that way. She discussed industry trends and reviewed some programs that have been folded into other programs as well as some new programs. She stated that they have spoken individually with all the Town Administrator's from the 11 communities and they have made many of these presentations to the communities including Sherborn. She stated that this year's applicant pool shows an increase from the communities of Sherborn and Medfield. She stated that they are speaking with the town's early to let them know what they are asking for. She reviewed that at their Advisory Board meeting they discussed possibly having connections with businesses who may want to make funding contributions. She reviewed that the town clerks have tentatively penciled in October 24, 2023, as the voting date. ► Dr. Wiernicki stated that he is ready to sell this to the community as there is value in a vocational education.

► Councilor Pellegrini discussed that not all colleges need new buildings; she needs to look into this a lot more to say that she is for this. ► Ms. Maguire explained what they would do if this does not pass at the vote. She stated that they need to address the electrical, plumbing, wiring for the internet capabilities, and the safety pieces and they would be at \$165 million. ► Councilor Dellorco stated that it is good to build a new place with new equipment. ► Chair Mercer stated that he has been involved in two projects. He said that he has sat with the MSBA many times. He stated that he applauded the efforts of building a new building as opposed to renovation; he stated that when you finally get to the numbers, it does not work to renovate especially in a building that is 40 to 50 years old. He asked if MSBA has given them any idea of a projected reimbursement number. ► Mr. Haynes stated that it is 52.89 percent of eligible costs; in the concept building the reimbursement is about \$80 million. ► Ms. Maguire explained what is reimbursed by MSBA. ► Chair Mercer explained that he thinks the MSBA did a disservice by stopping the model-school program. He discussed levels of green status when building the high school in Franklin; they achieved the silver status. He reviewed that when he had to go out to sell the high school to the community, it was a lot of work, very challenging, and very rewarding. He stated that he hopes they are successful. ► Ms. Maguire stated that they will be back with another update.

#### **LEGISLATION FOR ACTION:**

**Note:** Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. ***Bylaw Amendment 23-892: A Bylaw to Amend the Code of the Town of Franklin at Chapter 82, Fees, Municipal Service - First Reading (Motion to Move Bylaw Amendment 23-892 to a Second Reading - Majority Vote).*** ► Councilor Jones read the bylaw amendment. ► **MOTION to Move Bylaw Amendment 23-892: A Bylaw to Amend the Code of the Town of Franklin at Chapter 82, Fees, Municipal Service to a second reading by Dellorco. SECOND by Hamblen. Discussion:** ► Mr. Hellen stated that this is the first reading of some minor fee increases on the ambulance rates. He reviewed that the Town Council last approved these fee increases in 2021 in order for the Town to be in the middle of the area of hospital communities for rates. He reviewed that today we are now slightly below the middle average for area communities. He reviewed that approval of this bylaw will allow us to be back in the middle and maintain market standards. He noted that the Town did not need to adjust for inflation last year but should look at that for the coming year to maintain our emergency services. ► Councilor Cormier-Leger asked if the Town has contracts with insurance companies for rates. ► Fire Chief James McLaughlin discussed what is paid for based on the insurance that the individual has. He discussed that normally the majority of the calls are Medicare, Medicaid, and Blue Cross and the collection rate is about 95 percent for those patients. He reviewed that collections have gone up significantly. He stated that he works with the comptroller's office and the vendors to go over collections. ► Chair Mercer asked if we have done anything with some of the elder care facilities in town in privatizing and trying to get them to use private ambulance; more and more of these calls just drive our costs up. ► Fire Chief McLaughlin discussed that they have made site visits to some of the places that they have had problems with, and he thinks they have done well. He stated that one

facility had a change of management. He stated that he does have a tool for billing purposes, a mechanism with a fine if a facility becomes abusive. ► **VOTE: Yes-9, No-0, Absent-0.**

- b. Resolution 23-14: Appropriating Funds by Borrowing to Pay Costs of Purchasing an Aerial Ladder Truck for Fire Department (Motion to Approve Resolution 23-14 - Two-Thirds Majority Vote).** ► Councilor Jones read the resolution. ► **MOTION to Approve Resolution 23-14:** Appropriating Funds by Borrowing to Pay Costs of Purchasing an Aerial Ladder Truck for Fire Department by **Dellorco. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen stated that this is a great exercise in the long-term vision that the Fire Department has. He stated that the Finance Committee unanimously endorsed this. He noted that they are looking at a two-to-three-year order time. He stated that supply chain issues are a problem and getting worse. He stated that they will borrow the funds when the truck arrives. ► Fire Chief James McLaughlin stated that they did research on items including new vehicles, refurbishment, and projected delivery times on a new vehicle. ► Deputy Fire Chief Joseph Barbieri narrated a slideshow presentation. He explained the functions of a tower truck and maintenance concerns of the current truck. He discussed that the current truck is over 15 years old and over \$101,962 has been spent since February 2019. He reviewed that they looked into refurbishment and he explained the process. He discussed that they looked into options for new trucks and he explained some of the specifications. He reiterated that it would take 22 to 24 months for delivery. He discussed that the cost if locked in before February 2, 2023, is \$1,859,599; the cost after February 2, 2023, will include a two percent increase of \$37,191.98. He stated this truck is a stock truck and not customized. He reviewed the need for the truck in the town and explained that there are 70 buildings in town that are three stories or larger and there are many large commercial buildings. He stated that if this is delayed, in a few years' time, the cost will be over \$2 million and the delivery time is getting longer. ► Fire Chief McLaughlin reviewed the trade in; he suggested keeping the old truck as a reserve. ► Town Council members asked questions and made comments. ► Councilor Jones stated that this comes down to saving a person's life. He stated that whatever we can do to provide them with the right tools, he is 100 percent in support of it. ► Councilor Frongillo stated this is under the assumption that prices are going to continue to go up. He asked why are we so sure of this. He stated that it is his understanding that supply chain issues are in some part due to a moment in time due to Covid and Ukraine, and he asked why are we confident that those are going to continue to go up. ► Fire Chief McLaughlin stated that at 5 PM tomorrow we are confident that the price will go up approximately \$37,000. He stated that he has talked to people in the industry and he would be naive to think price increases are not going to happen. He stated that he does not have a 100 percent guarantee about increases, but his educated guess says that we are going to see increases. ► Councilor Hamblen stated that the fire department has done a fabulous job proposing this. She stated that she agrees to save the old truck. She thanked them for getting the extra day on the price. ► Fire Chief McLaughlin stated that if/when they know of a time that they will not have a truck, they alert neighboring towns. ► Councilor Cormier-Leger confirmed that the Town does not pay until the truck is delivered. He stated that there is no price on saving lives. ► Mr. Hellen reviewed the process of funding, the current interest rate, and the process of getting the order in tomorrow. He stated that this is not a discretionary item; the Town has to have it. He noted that most of the neighboring communities do not have this type of apparatus. ► Councilor Chandler stated that he agrees with saving the other truck. He stated that this Town is building up and we need this. He asked about a possible Dean College contribution. ► Mr. Hellen discussed a possible Dean College contribution. He stated that as buildings continues to go up, maybe one of the things to think about is maybe donations through mitigation knowing that the buildings are going to be three, four, five, or six stories; this goes for commercial and residential buildings. He stated that they have not solicited or asked at this time. ► Councilor Pellegrini stated that she agreed with keeping the other truck. ► Councilor Dellorco stated that he is kind of in this business. He stated that he wishes the prices would come down, but they are not. He stated that a Pierce fire truck is the best; the price is the price. He stated that he is all for this.

► Chair Mercer thanked everyone for their work to bring this forward. He stated that he supports this resolution. ► **VOTE: Yes-9, No-0, Absent-0.**

- c. Resolution 23-15: Gift Acceptance - Police Dept. (\$315) (Motion to Approve Resolution 23-15 - Majority Vote).** ► Councilor Jones read the resolution. ► **MOTION to Approve Resolution 23-15: Gift Acceptance - Police Dept. (\$315) by Dellorco. SECOND by Hamblen. Discussion:** ► Mr. Hellen thanked the donors for their donations. ► **VOTE: Yes-9, No-0, Absent-0.**
- d. Resolution 23-16: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4 (Motion to Approve Resolution 23-16 - Majority Vote).** ► **MOTION to Waive the reading by Cormier-Leger. SECOND by Dellorco. No discussion.** ► **VOTE: Yes-9, No-0, Absent-0.** ► **MOTION to Approve Resolution 23-16: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4 by Dellorco. SECOND by Hamblen. Discussion:** ► Councilor Jones asked if Comcast has raised rates. ► Mr. Hellen stated that he feels they raise rates all the time. ► **VOTE: Yes-9, No-0, Absent-0.**

**TOWN ADMINISTRATOR'S REPORT:** ► Mr. Hellen said that the volunteer recruitment went out for the Davis Thayer Committee, the Master Plan Committee, and the Police Station Building Committee, also members of the Cultural Council and Cultural District Committee. He reviewed that the Town webpage has a posting with a form and application. He stated that anyone interested can fill out the form and application, and the deadline is March 3, 2023. He stated that a person can apply online, over the phone, or by coming into the office.

#### **SUBCOMMITTEE REPORTS:**

- a. Town Administrator Evaluation Ad Hoc Subcommittee Report.** ► Chair Mercer stated that it is part of the contract with the Town Administrator; we are required to do an annual review and provide a written summary of that review. He stated that they did a review of the goals just a few weeks ago. He stated that the subcommittee met and wrote a summary of the Town Administrator's evaluation and a copy was provided to all Town Council members; he is looking for a vote to adopt the summary and put it in the Town Administrator's file. ► **MOTION to Request the Town Council to put the Town Administrator's evaluation into his permanent record by Jones. SECOND by Hamblen. Discussion:** ► Chair Mercer stated that it is a public record. ► Councilor Hamblen stated that she wanted to commend the ad hoc committee for adding the extra things that Mr. Hellen has done that were not on the list. She stated that for her one of the top things was getting those 200 acres of open space which was not on his to do list. ► **VOTE: Yes-9, No-0, Absent-0.**
- b. Capital Budget Subcommittee.** ► Councilor Pellegri stated that they met this evening, they went through all of the amounts that have been requested, we voted that, and now we have to wait to do something with the Town Council. ► Mr. Hellen stated it would be on the February 15, 2023, agenda.
- c. Economic Development Subcommittee.** ► Councilor Hamblen stated that they had a meeting last week with the EDC plus. She stated that she is proud of the committee and Town staff on their dedication on this project. She stated that they agreed to move things forward that will come to the Town Council regarding inclusionary zoning. She stated that they created a definition for three-family buildings to be built, and they increased density by right in areas. She stated that it was a pleasure to work with everyone.
- d. Budget Subcommittee.** None.
- e. GATRA Advisory Board.** None.

**FUTURE AGENDA ITEMS:** ► Councilor Pellegri stated that she got a letter from a resident who wants to put together fans for Franklin families and the resident would like the Town Council to be in support of it. ► Chair Mercer requested having the Town Administrator speak with the resident to see what the avenue should be. ► Mr. Hellen stated that he would speak with the resident. ► Councilor Pellegri stated

that the resident knows of some people who have passed away because of the heat in the summer and she would like a place to store fans that people donate.

**COUNCIL COMMENTS:** ► Councilor Cormier-Leger stated that he could not help but take note of how lucky we are to live in this incredible town because you just have to turn on the television right now and see things such as the Tennessee situation; he reviewed some of the TV items he has seen. He stated you can see bad news after bad news. He stated that he went to the Senior Center yesterday for the monthly rainbow café meeting and people from other communities came because their towns do not have anything like this where seniors in the LBGT community can come together and just talk. He stated that he encouraged the listeners to turn off the bad news and tune into us and you will feel more uplifted.

► Councilor Pellegrí stated that the Franklin Rod & Gun Club do a breakfast every second Sunday at the club and it is fabulous. She stated it starts at 8 AM. She stated that if there is another group that does something they can get in touch with her and she will announce it like this. ► Councilor Sheridan stated happy Chinese New Year. ► Councilor Frongillo stated that he wanted to re-highlight the Open Space and Recreation Plan process that is going on; he stated that there are meetings all spring. He stated that there are meetings every two Thursdays; it is a really in-depth process. He stated to tune in and take part.

► Councilor Hamblen stated that volunteer forms came out for the committees. She encouraged people to stay inside on Saturday due to the weather. ► Councilor Jones stated that he was going to piggyback on Councilor Hamblen's comment in regard to the cold. He recommended people check on their elderly neighbors. He stated that this is a great community and we are fortunate to live in this community.

► Councilor Dellorco stated that everyone should stay safe in the cold.

**EXECUTIVE SESSION: None.**

**ADJOURN: ► MOTION to Adjourn by Dellorco. SECOND by Jones. No Discussion. ► VOTE: Yes-9, No-0, Absent-0.**

**Meeting adjourned at 9:44 PM.**

Respectfully submitted,

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Judith Lizardi  
Recording Secretary

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

February 10, 2023

To: Town Council  
From: Jamie Hellen, Town Administrator

**Re: Resolution 23-17: Order of Acceptance of Maple Tree Lane and Oak Tree Lane as Public Ways and Related Utility and Drainage Easements**

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The Franklin Town Council will hold a public hearing on February 15, 2023 to determine whether it is in the public interest to accept Maple Tree Lane and Oak Tree Lane as public ways, together with related easements. We just keep trying to chip away at the backlog one road at a time!

At their February 6, 2023 meeting, the Planning Board voted unanimously to recommend acceptance of both as public ways to the Town Council.

The Town's acceptance of a street as a public way is a legal requirement for the Town to perform maintenance and repair work. It is also necessary for Town to qualify for receipt of Chapter 90 funds for these roads from the State.

Attached are copies of the Abutters Notice, Legal Ad, map, and the Planning Board recommendation letter from Gregory Rondeau, Chairman.

If you have any additional questions please feel free to contact me.

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
[www.franklinma.gov](http://www.franklinma.gov)

OFFICE OF THE TOWN ADMINISTRATOR

January 27, 2023

## **Re: Notice of Town Council Public Hearing on Accepting Maple Tree Lane and Oak Tree Lane as Public Ways and Related Drainage Easements**

Dear Resident,

The Franklin Town Council will hold a public hearing on February 15, 2023 to determine whether it is in the public interest to accept Maple Tree Lane and Oak Tree Lane as public ways. The Town's acceptance of a street as a public way is a legal requirement for the Town to perform maintenance and repair work. As an abutter, you are hereby notified that you have a right to attend the public hearing and to speak either in favor or in opposition to the Town's acceptance of the named streets as public ways. Following the close of the public hearing, the Town Council will vote on an order of acceptance.

The hearing will be held during the Town Council Meeting at 7:00 pm on February 15, 2023 at the Municipal Building, 2nd floor Council Chambers, 355 E. Central St., Franklin, MA, and also via the "ZOOM" platform. Residents can visit the Town website ([Franklinma.gov](http://Franklinma.gov)) town calendar on and after February 10, 2023 for up to date meeting information.

Please call the Town Administrator's Office at (508) 520-4949 if you require further information or to make arrangements for translation services.

Very truly yours,

Jamie Hellen  
Franklin Town Administrator

JH:ce

**NOTICE OF PUBLIC HEARING  
FRANKLIN, MA**

The Franklin Town Council will hold a public hearing to determine whether it is in the public interest to accept Maple Tree Lane and Oak Tree Lane as public ways, and related drainage easements. This hearing will be held during the Town Council Meeting at 7:00 pm on February 15, 2023 and will provide an open forum for discussion. Location: Municipal Building, 2nd floor Council Chambers, 355 E. Central Street, Franklin, MA, and also via the "ZOOM" platform. Residents can visit the Town calendar on [franklinma.gov](http://franklinma.gov) on and after February 10, 2023 for up to date meeting information. Please call the Town Administrator's Office at (508) 520-4949 if you require further information or to make arrangements for translation services.

Submitted by,

Julie McCann



# MAPLE TREE & OAK TREE LANES STREET ACCEPTANCE

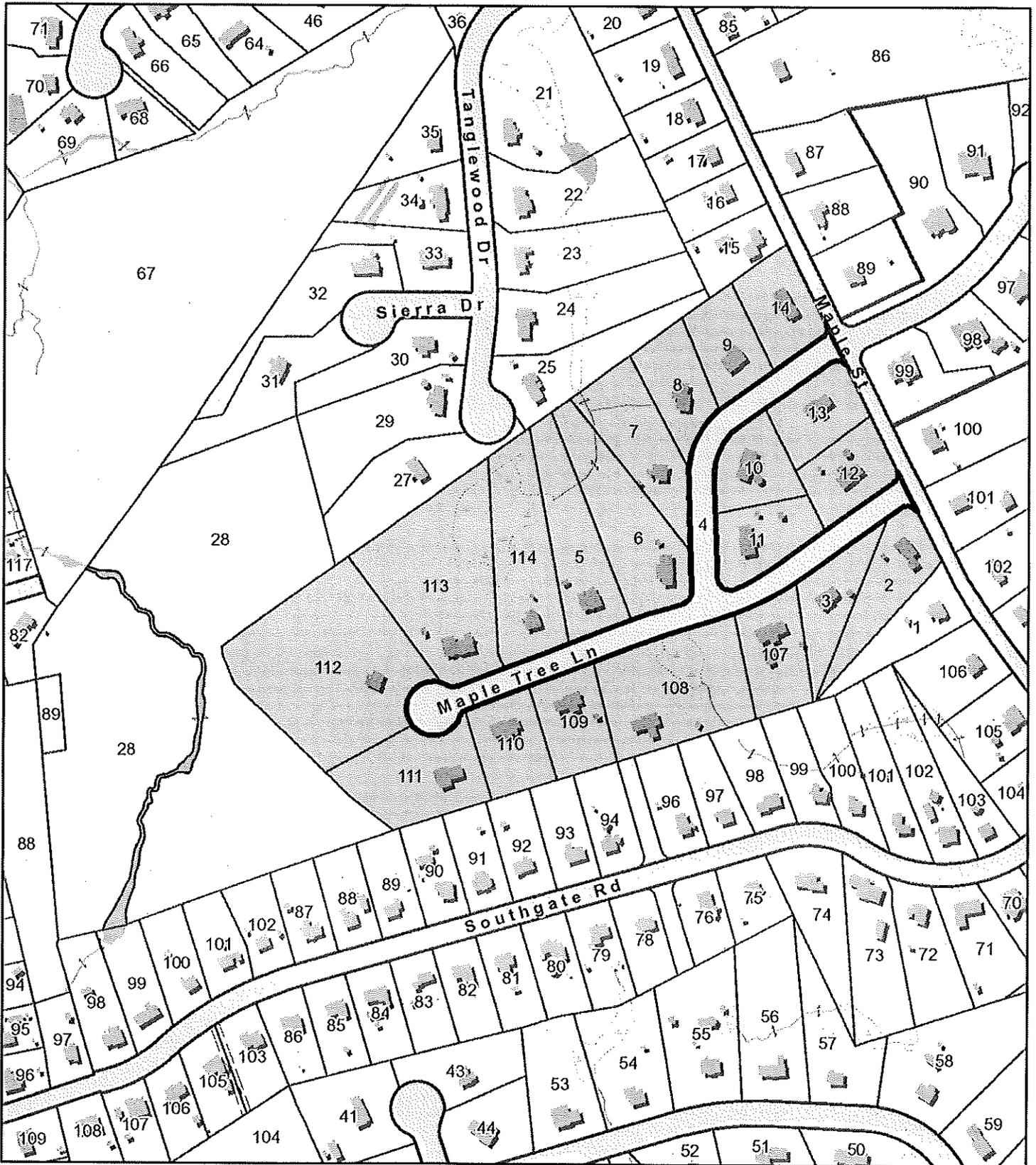
Franklin, MA



January 24, 2023

1 inch = 300 Feet

[www.cai-tech.com](http://www.cai-tech.com)



This information is believed to be correct but is subject to change and is not warranted.

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4907  
www.franklinma.gov

## PLANNING BOARD

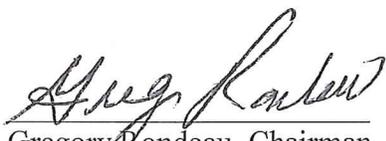
February 7, 2023

To: The Franklin Town Council:  
Re: Certification, for the Purpose of Municipal Acceptance, of  
Subdivision Street Layout and Construction

Dear Chairman Mercer,

In accordance with the provisions of Chapter 163 of the Legislative Acts of 2011 "An Act Providing a Simplified Procedure for Municipal Acceptance of Subdivision Roads in the City Known as the Town of Franklin", the Franklin Planning Board hereby certifies to the Franklin Town Council that the following named roads shown on the Planning Board approved definitive subdivision plan for Maple Tree Estates have been laid out and constructed in accordance with the Board's rules and regulations in effect at the time of the definitive plan's approval and as shown on the approved definitive plan:

Maple Tree Lane  
Oak Tree Lane

  
Gregory Rondeau, Chairman  
Franklin Planning Board



**TOWN OF FRANKLIN  
RESOLUTION 23-17**

**ORDER OF ACCEPTANCE OF:  
MAPLE TREE LANE AND OAK TREE LANE  
AS PUBLIC WAYS AND RELATED  
DRAINAGE EASEMENTS**

**WHEREAS,** The General Court enacted Chapter 163 of the Legislative Acts of 2011 "An Act Providing a Simplified Procedure for Municipal Acceptance of Subdivision Roads in the City Known as the Town of Franklin", (hereinafter: Chapter 163), and

**WHEREAS,** Maple Tree Lane and Oak Tree Lane are laid-out and constructed roads in a residential subdivision shown on a definitive subdivision plan approved by the Town of Franklin Planning Board and recorded at Norfolk County Registry of Deeds in Plan Book 351 as Plan No. 302, and subsequently modified on a plan approved by the Town of Franklin Planning Board and recorded at Norfolk County Registry of Deeds in Plan Book 379 as Plan No. 263

**WHEREAS,** Town has fully complied with the requirements of Chapter 163 for the municipal acceptance of said roads as public ways; said compliance includes submittal of written certification and plans by the Town of Franklin Planning Board to the Franklin Town Council and the Franklin Town Council's holding of a public hearing this date, after having given prior written notice thereof to the owner of record of each property abutting the roads, as evidenced by the abutters list a true copy of which is attached hereto as "Exhibit A", and notice by newspaper publication,

**NOW THEREFORE, BE IT ORDERED THAT:**

1. The Town Council of the Town of Franklin determines that it is in the public interest to accept Maple Tree Lane and Oak Tree Lane shown on the above-referenced definitive subdivision plans and also shown on the street acceptance plan entitled "Street Acceptance Plan" prepared by United Consultants, Inc., 850 Franklin Street Suite 11D Wrentham, MA 02093 and dated March 28, 2013 to be recorded herewith, as public ways.
2. In accordance with said determination, the Franklin Town Council hereby accepts the following roads shown on said street acceptance plan as public ways with the fee ownership thereof to vest in Town:

Maple Tree Lane for its entire length  
Oak Tree Lane for its entire length

Together with ownership of the following easements shown on  
above-referenced street acceptance plan:

Drainage Easements

“Drainage Easement #1” running through the middle of Lot 10 and running  
along the rear of Lots 8A, 9A, and 10.

“Drainage Easement #2” Twenty-foot wide drainage easement running along  
the right sides of Lot A and Lot 16, running across the rear of Lots A, 13A, 14,  
15, and 16, and running through the middle of Lot 15.

“Drainage Easement #3” Twenty-foot wide drainage easement running along  
the left side of Lot B and at the rear of Lots B and C.

3. The Franklin Town Council directs that a true copy of this Order of  
Acceptance, together with the original above-referenced street acceptance  
plan, be recorded at Norfolk County Registry of Deeds within thirty (30)  
days, in accordance with the provisions of Chapter 163.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule  
Charter.

---

**DATED:** \_\_\_\_\_, 2023

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**A True Record Attest:**

**Nancy Danello, CMC**  
**Town Clerk**

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**Glenn Jones, Clerk**  
**Franklin Town Council**



# 1 foot Abutters List Report

EXHIBIT A

Franklin, MA  
January 24, 2023

## Subject Property:

Parcel Number: 226-004-000  
CAMA Number: 226-004-000-000  
Property Address: MAPLE TREE LN

Mailing Address: ARNOLD THEODORE F ET UX  
520 MAPLE ST  
FRANKLIN, MA 02038

---

## Abutters:

Parcel Number: 226-002-000  
CAMA Number: 226-002-000-000  
Property Address: 520 MAPLE ST

Mailing Address: ARNOLD STEPHEN GUERTIN SHRARON  
520 MAPLE ST  
FRANKLIN, MA 02038

Parcel Number: 226-003-000  
CAMA Number: 226-003-000-000  
Property Address: 2 MAPLE TREE LN

Mailing Address: NOLAN KATHLEEN A NOLAN WILLIAM T  
2 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-005-000  
CAMA Number: 226-005-000-000  
Property Address: 9 MAPLE TREE LN

Mailing Address: DRISCOLL CHRISTOPHER DRISCOLL  
NICOLE  
9 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-006-000  
CAMA Number: 226-006-000-000  
Property Address: 7 OAK TREE LN

Mailing Address: CARREGA JOHN A JR CARREGA  
SUSAN M  
7 OAK TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-007-000  
CAMA Number: 226-007-000-000  
Property Address: 5 OAK TREE LN

Mailing Address: LESLIE JOHN-THOMAS LESLIE JACLYN  
5 OAK TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-008-000  
CAMA Number: 226-008-000-000  
Property Address: 3 OAK TREE LN

Mailing Address: BAUER PATRICIA  
3 OAK TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-009-000  
CAMA Number: 226-009-000-000  
Property Address: 1 OAK TREE LN

Mailing Address: KING JOSEPH W CARRABBA CLAIRE N  
1 OAK TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-010-000  
CAMA Number: 226-010-000-000  
Property Address: 4 OAK TREE LN

Mailing Address: DOWNEY WILLIAM S DOWNEY ELAINE T  
4 OAK TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-011-000  
CAMA Number: 226-011-000-000  
Property Address: 6 OAK TREE LN

Mailing Address: BECKETT ROBERT P JR BECKETT  
JOYCE S  
6 OAK TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-012-000  
CAMA Number: 226-012-000-000  
Property Address: 3 MAPLE TREE LN

Mailing Address: FISCHER CHERYL A  
3 MAPLE TREE LN  
FRANKLIN, MA 02038



www.cai-tech.com

This information is believed to be correct but is subject to change and is not warranted.

1/24/2023

Page 1 of 2



# 1 foot Abutters List Report

Franklin, MA  
January 24, 2023

Parcel Number: 226-013-000  
CAMA Number: 226-013-000-000  
Property Address: 2 OAK TREE LN

Mailing Address: HOLT LEE H TR LEE H HOLT TRUST  
HOLT KAREN L TR KAREN L HOLT  
TRUST  
2 OAK TREE LN  
FRANKLIN, MA 02038

Parcel Number: 226-014-000  
CAMA Number: 226-014-000-000  
Property Address: 530 MAPLE ST

Mailing Address: TOOMEY JOHN P TOOMEY MICHELLE A  
530 MAPLE ST  
FRANKLIN, MA 02038

Parcel Number: 235-107-000  
CAMA Number: 235-107-000-000  
Property Address: 4 MAPLE TREE LN

Mailing Address: BURKE THOMAS D BURKE SAMARA L  
4 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 235-108-000  
CAMA Number: 235-108-000-000  
Property Address: 6 MAPLE TREE LN

Mailing Address: SALNIKOV MIKHAIL SALNIKOV JAMIE  
6 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 235-109-000  
CAMA Number: 235-109-000-000  
Property Address: 10 MAPLE TREE LN

Mailing Address: GATES ROBERT B JR GATES JANE M  
10 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 235-110-000  
CAMA Number: 235-110-000-000  
Property Address: 12 MAPLE TREE LN

Mailing Address: STEINKA BRADFORD R STEINKA LISA D  
12 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 235-111-000  
CAMA Number: 235-111-000-000  
Property Address: 14 MAPLE TREE LN

Mailing Address: CHALK GREGORY C CHALK REBECCA  
K  
14 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 235-112-000  
CAMA Number: 235-112-000-000  
Property Address: 15 MAPLE TREE LN

Mailing Address: GUZMAN JOSE A GARDNER PAULA M  
15 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 235-113-000  
CAMA Number: 235-113-000-000  
Property Address: 13 MAPLE TREE LN

Mailing Address: HAGEN JOHN D JR HAGEN ALLISON A  
13 MAPLE TREE LN  
FRANKLIN, MA 02038

Parcel Number: 235-114-000  
CAMA Number: 235-114-000-000  
Property Address: 11 MAPLE TREE LN

Mailing Address: MOUSSA CHAIBAN J MOUSSA MEGAN E  
11 MAPLE TREE LN  
FRANKLIN, MA 02038



[www.cai-tech.com](http://www.cai-tech.com)

This information is believed to be correct but is subject to change and is not warranted.

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

February 10, 2023

To: Town Council  
From: Jamie Hellen, Town Administrator

**Re: Resolution 23-18: FY23 Capital Improvement Plan**  
**Resolution 23-19: Free Cash to Stabilization Accounts Transfers**  
**Resolution 23-20: Water Retained Earnings Transfer to Water Main Capital Project R19-05**

---

Before the Council on February 15th are three resolutions relating to the FY23 Capital Plan Round 1:

- Resolution 23-18: FY23 Capital Improvement Plan - to approve the appropriation of funds for the FY23 Capital Improvement Plan
- Resolution 23-19: Free Cash to Stabilization Accounts Transfers - to approve continued funding of the Stabilization Funds per Town Policy
- Resolution 23-20: Water Retained Earnings Transfer to Water Main Capital Project R19-05 - to fund a budgetary deficit in the Water Main Capital Project R19-05

The Finance Committee unanimously endorsed this plan at their January 11, 2023 meeting. The Town Council Capital Subcommittee also endorsed this plan at two meetings on January 18, 2023 and February 1, 2023. Tonight is final approval for Round 1. A second round of capital will come back before the Subcommittee after winter to recommend appropriation of excess snow and ice money.

For further information, please see the attached memo dated January 6, 2023 and its accompanying backup material.

Finally, Resolution 23-20 is an appropriation that requires Council approval to transfer \$44,225.28 from retained earnings in the water budget. In short, these are costs that were incurred for water main replacement projects that later got funded through federal ARPA funds. Under federal law, bills could only be paid beginning on a certain date. And the Town did not have its ARPA application approved yet. Those funds were replacing taxpayers' funds to spend on the project. Ultimately, these bills are not eligible for reimbursement and the Town needs to pay them.

If you have any additional questions please feel free to ask.

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

January 6, 2023

To: Finance Committee  
From: Jamie Hellen, Town Administrator

**Re: FY23 Capital Plan Proposal**

Please find the attached Capital Plan for FY23, as well as the five-year capital plan from each department as required by the Town Charter. Included with this memo is a sheet with the 20-year free cash history. The average is \$3.26 million over the past ten years and \$2.75 Million over the past 20 years. FY22 an unusually large year in excess, unspent revenue due to the continued adaptation around symptoms from the pandemic.

From the certified total, there are several policy commitments that eat into the total right off the bat, most notably contributions to stabilization accounts (per town policy) as well as the usual recommendation from staff to hold revenue for annual snow and ice removal. See narrative below for more specifics.

These recommendations are Round 1 of the FY23 Capital program. Once we know the final totals of the winter costs for snow removal, if there are remaining funds, staff will propose a "Round 2" Capital later in April. Traditionally we have used this excess to fund road and infrastructure projects.

The following is an overview of certified free cash status for FY23:

<b>Town Policies</b>	<b>Amounts</b>
<b>CERTIFIED FREE CASH TOTAL</b>	<b>\$4,322,269</b>
Snow and ice removal/infrastructure	-\$750,000
OPEB Trust fund; per Council policy 10% of Free Cash	-\$432,000
Fire Truck Stabilization (7-year plan)	-\$100,000
Fields Stabilization (Replace in 2027-ish)	-\$150,000
Open Space Stabilization	\$0
Budget Stabilization	-1,000,000
Property, Projects and Facilities Stabilization	\$0
Remaining Free Cash for Capital Requests	<b>\$1,890,269</b>

## Town Policy Requests

1. **Snow & Ice Removal - \$750,000 HOLD**
  - a. Each year the Town reserves funds for snow and ice removal until April when we see the full costs of the winter. We set these funds aside due to quickly rising snow and ice removal costs.
  - b. Current Snow and Ice budget operating budget appropriations stands at \$1,056,500, our five-year average.
  - c. **NOTE:** I am still a couple months away from publishing an early FY24 budget framework, but with approximately \$950,000 of stormwater services coming OFF the operating budget and installed in the new Stormwater Utility budget, I will likely propose adding in \$950,000 in snow and ice removal costs, traffic calming and roadwork to the operating budget. This will assist in freeing up approximately \$750,000 in free cash for other capital work and projects.
  
2. **OPEB Contribution - \$432,000**
  - a. \$432,000 of 10% of the overall certified free cash, will be deposited into the OPEB Trust. This is consistent with Town Council policy to set aside this amount annually.
  - b. An update of the OPEB actuarial that has recently been completed and shows a \$69.6 million net liability. A presentation was given on March 2nd, 2022 at a Council meeting.
  - c. The OPEB Trust Fund currently has \$10,604,382.
  
3. **Fire Truck Stabilization Contribution - \$100,000**
  - a. Reinstating town policy of \$100,000 from Free cash to the truck stabilization account.
  - b. The stabilization account currently has \$16,564.
  
4. **Recreation Fields Stabilization Contribution - \$150,000**
  - a. This amount will continue to set aside enough funds in the stabilization account to be prepared for the full cost of implementing new fields at the High School/Track and Beaver Street in approximately 2027. Estimated costs will be around \$2 million.
  - b. The stabilization account currently has \$774,695.
  
5. **Budget Stabilization Account - \$1,000,000**
  - a. Supporting this deposit increases the Budget Stabilization Fund to \$3,017,340. Commitment to stabilization balances and increasing reserves is clearly one driving reason behind the AAA bond rating.
  
6. **Property, Projects and Facilities Stabilization Account – \$0**
  - a. As usual, there are too many requests for Facilities projects in both the school and town to justify a deposit into the stabilization account.
  - b. The stabilization account currently has \$285,269.
  
7. **Open Space Stabilization - \$0**
  - a. With the adoption of Community Preservation, the Town has other funding sources for open space. The Town has secured 200 acres of open space in the past 18 months, which represents about 35-40% of annual CPA revenue.
  - b. The Open Space Stabilization account currently has \$2,505,171.

## Department Requests

### **8. School Department, School Facilities - \$480,000**

- a. K-Grade 5 English/Language Curriculum Materials - \$325,000  
Curriculum needed as a result of a recent Literacy Audit. The Schools are currently using materials that are outdated, inconsistent between buildings and materials that do not meet the instructional needs of students or best practices for literacy instruction.
- b. Replace Teacher laptops - \$75,000  
Replace Teacher laptops that will be 4 years old at the start of the 2023-2024 school year. This is a high priority as this technology at FHS is approaching 4 years and this will purchase approximately 60 units at \$1,250 a piece.
- c. Remington-Jefferson and Keller-Sullivan Security - \$80,000  
Creating locked person traps at Remington Jefferson and Keller Sullivan schools. These are the final two schools to do this work and will ensure all Franklin Schools have the locked person traps.

### **9. Facilities Department (Town Projects) - \$139,000**

- a. Davis-Thayer Clean out & market appraisal - \$50,000  
To hire movers to help organize furniture inside the school and help move out leftover materials in Davis-Thayer. The Town will also hire an appraiser to conduct a market analysis of the value of the property.
- b. Senior Center Van - \$89,000  
To purchase a van for the senior center to host field trips and medical appointments. Please note the van will take time to order and will likely not be staffed until late FY24 or FY25. This purchase also adds to the Town's insurance, liability and full-time staff costs. However, in my four months at the Center during the leadership transition, this was clearly one of the biggest priorities for the seniors.

### **10. Technology Department (Town Projects) - \$20,500**

- a. Police Station Wi-Fi Replacement - \$5,500  
The Police Department currently has non-enterprise Wifi. This upgrade will bring them into the wifi system that the rest of the Town uses and simplify management and support
- b. UPS Replacement at Municipal Building - \$15,000  
Uninterruptible Power Supply (UPS) It's the big, smart Battery that carries the servers when the power goes out long enough for them to shut down gracefully so we don't corrupt data by just powering them off. Right now we have less than 16 minutes of run time. Trying to get to about 40-45 minutes. This will protect us from intermittent, brief power outages and hopefully avoid a shutdown altogether. Note: The Town applied for a Community Compact Grant for this as well but if the money doesn't come in we will still need these replaced.

### **11. Town Administrator & Building Commissioner - \$120,000**

- a. Sealers of Weights & Measures equipment - \$40,000  
To pay for the (used) vehicle and equipment required under the law to conduct Sealers of Weights & Measures work. As described when the Building Commissioner was appointed to

the position, the Commonwealth recently decided to halt performing this service for cities and towns with over 20,000 residents.

b. Schmidt's Farm Home Demolition - \$80,000

To pay for the demolition and tear down of the Schmidt home once the home is turned over to the Town in September 2023. The demolition will be an extensive process and includes money to tear down the house, as well as doing the legally required plans for asbestos, pests, and proper disposal of the materials. I also anticipate the Quonset Hut will be demolished and removed. Eventually, it is my hope to restore the barn with CPC funds.

**12. Fire Department - \$379,199**

a. Structural Firefighter Clothing- \$63,250

These funds are being requested to replace the protective clothing that firefighters wear to protect themselves during structural firefighting operations. This continual replacement process is necessary as the outside (shell) material, while resistant to heat, degrades over time due to this heat exposure as well as to the ultraviolet rays of the sun. This degradation, combined with normal wear and tear of the garments, weakens the fabric's ability to provide reliable protection for firefighters. While these garments are anticipated to last about ten years, it is necessary for firefighters to have two complete sets, so that one set can be thoroughly cleaned, while keeping that firefighter in service. The requested funds will allow the department to purchase the full protective ensemble for ten (10) firefighters.

b. Portable Radios - \$161,725

The current radios utilized by the department have reached the recommended lifespan for such equipment and are in need of replacement. We have found that the current radios are already having more transmission/reception problems than acceptable and beginning to require increasingly expensive repairs. In addition, these newer radios will dramatically increase interoperability with surrounding departments and will leverage more of the safety technology that is present in our SCBA units. The intent with this request is to fund year two (2) of a four (4) year upgrade program.

c. Four (4) Combustible Gas Meters - \$26,124

The current meters have been in service for seven (7) years and are beginning to malfunction, such that per unit maintenance costs are approaching the cost of a replacement meter. Of the seven (7) meters that were purchased in 2016, only four (4) remain in service. In an assessment of how we deploy our meters, we have determined that four (4) meters should be sufficient for the first-due apparatus. These are pieces of equipment that are used almost daily for any incidents that require atmospheric monitoring, such as calls for smoke/carbon monoxide/odors in structures and for air monitoring at fires and hazardous materials incidents.

d. Gaumard HAL ALS Simulator - \$52,683

The HAL® ALS Simulator Mannequin is a wireless, computer-controlled full-body patient simulation solution designed for immersive emergency response and advanced life support simulation-based training. HAL offers participants the opportunity to practice hands-on, using real equipment and in real environments to improve knowledge, skills, and teamwork. The purchase of this simulator mannequin would give us the opportunity to set up an EMS simulator lab, such that our paramedics would be able to practice high risk - low frequency advanced life support (ALS) skills in a realistic environment such as in the field or the back of an ambulance. In addition, this mannequin would allow us to meet the hands-on skills

training requirements that are mandated as part of each paramedic's biennial recertification process.

e. EMS Command Vehicle - \$67,517

This year we are requesting funds to replace the vehicle used by the EMS officer position. The current vehicle is a 2011 model year Ford Taurus with 80,000 miles on the odometer. The current vehicle is beginning to show its age mechanically, based upon mileage and engine idle hours, and electrically is incapable of handling the electrical needs that we require. The replacement vehicle would be a marked four-wheel drive SUV, which would allow the EMS officer the ability to carry extended EMS supplies, such as would be needed to respond to multi-casualty incidents (MCIs), additional communications equipment, and have the ability to act as a Mobile Command Vehicle during extended fire or EMS incidents.

f. Two (2) Holmatro Mini Cutters - \$7,900

The purchase of these mini cutters would complement the sets of vehicle extrication tools that we currently use. They are small, cordless units that are designed to get into spaces where normal extrication tools will not fit. At only twenty (20) inches long and ten (10) pounds, these cutters are one-quarter (1/4) the size of normal extrication tools, which allows their use in confined spaces and in close quarters to trapped victims. The request for two (2) units is so that a mini-cutter would be available on the first-due engine in each district.

13. **Police Department** - \$399,788

a. Police Vehicles Replacement - \$338,349

The department is requesting funds to replace five (5) police vehicles consistent with our vehicle replacement policy. The selected vehicles are scheduled to be rotated out of service by recommendation of DPW mechanics and fleet managers based on age, mileage and projected future maintenance costs.

b. Electronic Control Weapons (Tasers) - \$14,603

The Department is in year four (4) of the Axon Enterprise Taser 60 - 5 year purchase plan. This plan allowed the purchase of 46 units simultaneously while spreading the cost of replacements over a five year period.

c. Protective Body Armor - \$16,896

To replace thirteen (13) concealable soft body armor vests worn by officers that have met or exceeded the five year operational cycle and warranty status.

d. Message/Speed Enforcement Trailer - \$21,250

The department is seeking funding to purchase a message / speed enforcement trailer to add to our current fleet of trailers (2). These trailers are regularly requested and deployed after receiving resident complaints pertaining to speeding issues. The message boards are requested regularly by several town departments to display notices to the residents (DPW, Recreation, School, Downtown partnership, etc.).

e. Technology Investments - \$8,690

The department needs to replace technology and office related equipment. Eight (8) desktop computers that were originally purchased in 2015-2016 are in need of replacement. The desktops we will purchase meet the Information Technology Departments replacement guidelines and the IT department was consulted prior to this request.

#### 14. Public Works - \$390,000

##### a. Vehicles & Equipment- \$390,000

This request is to purchase the following vehicles (in order of priority to the DPW):

- 6-Wheel Truck with Sander and Plow - \$245,000  
H-38 1999 GMC sander is no longer in our fleet and has been auctioned off as it would not pass inspection due to a rotting frame. We would like to replace this truck to provide plowing, salting and daily work services throughout the year.
- 10-wheel Dump Truck - \$75,000 (from Free Cash)  
W31 2000 Mac 10 Wheel Dump to be traded in and replaced with new 10 Wheel Dump, Plow and Wing Plow Setup. \$250,000 total cost to be split with Water (30%), Sewer (20%), Highway (30%), Stormwater (20%).
- 1-ton Dump Truck - \$70,000  
The H-39 F350 1-Ton was never approved for replacement. This truck was auctioned off last year as it was unsafe to drive due to severe frame rot. The truck would not pass inspection. We would like to replace this dump truck with a 1-Ton dump truck with a 9' plow. This truck was assigned to a plow route in the past and we would like to get it back into the snow plowing rotation. This truck would also be used by the Highway & Parks dept. daily tasks.

FY23 requests **not recommended at this time:**

- See DPW Capital Fleet Schedule.

---

#### 15. Water Enterprise Funds - \$1,237,750

The following recommendations comply with the Town's policy to maintain at least \$1 million in retained earnings for emergency purposes. The Town staff recommend maintaining just under \$1.5 million in retained earnings in the stabilization utility due to inflation, less federal stimulus money and to ensure the best customer service during these adapting times. While \$1 million is our policy, we think it's wise to save a little extra in the event of an emergency. The staff will propose a new policy in 2024 regarding minimum retained earning targets.

Under this guidance, the Town is recommending to invest \$1.23 in capital water system projects this year. The recommendations are as follows:

##### a. Well 7 PFAS - \$645,500

I propose to make the Well 7 PFAS project a top priority due to the fact the Town was just awarded an interest-free State Revolving Fund (SRF) loan forgiveness grant. The Town was awarded approval from DEP in the last month.

These funds are to provide treatment for PFAS detected at the Well No. 7/7A site. In 2020 Well 7/7A had detections of four of six regulated PFAs. From December 2020 to January 2022 sampling results showed an overall increase in PFAs, with an exceedance of the Maximum Contaminant Level (MCL) occurring in December 2021. Construct a new PFAS treatment facility adjacent to the current building at the Well No. 7/7A site. Use of a

Granulated Activated Carbon (GAC) treatment system, a well-proven technology, is anticipated and will be tested/confirmed through the performance of a PFAS bench scale pre-design evaluation. To reduce PFAS at Well No. 7 to below the regulated limits for continued use of this important water source in the Franklin system.

While I have my reservations on the implementation of this issue, the reality is the state has new regulations and laws the town will need to comply with dealing with PFAS. Ultimately, the well will need to come back online and the staff have done a phenomenal job planning this work out. Additionally, the good news is the Town has performed very well overall on PFAS testing townwide and the Water Department has done a great job by testing for PFAS well before it was legally required and taking proper precautions and strategic planning.

b. Fisher Street WTP Pilot and Design Phase I of II phases - \$467,250

To replace the existing Fisher Street WTP membrane cartridge system before the estimated end of cartridge life (2024) which could lead to WTP failure/loss of services. To improve the system reliability and WTP safety of operations. Demolition of the existing membrane system, WTP building modifications and installation of a new pressurized media filtration system for iron and manganese removal, similar to the system in the Grove Street Water Treatment Plant. Consistent and reliable treatment to reduce iron and manganese for Well Nos. 1, 2, 2a, and 2b as well as to provide for safer operating conditions and wide availability of spare parts. Consistency between the existing Grove Street WTP and the improved Fisher Street WTP will also provide operational familiarity and opportunities for optimized equipment maintenance.

c. Vehicles - \$75,000

W31 2000 Mac 10 Wheel Dump to be traded in and replaced with new 10 Wheel Dump, Plow and Wing Plow Setup. \$250,000 total cost to be split with Water (30%), Sewer (20%), DPW (30% via free cash), Stormwater (20% in the FY24 Stormwater utility budget).

d. Meter Replacement - \$50,000

The Franklin Water system includes over 10,000 water meters, all of which act as cash registers for the water and sewer department. AWWA recommends that water meters be replaced every 10-15 years. As meters age, their accuracy decreases, generally in favor of the customer. Therefore, we would like to continue our 20 year meter replacement program.

**16. Sewer Enterprise Funds - \$935,000**

The following recommendations comply with the Town's policy to maintain at least \$1 million in retained earnings for emergency purposes. The Town staff recommend maintaining a \$1.237 million in retained earnings in the stabilization utility due to inflation, less federal stimulus money and to ensure the best customer service during these adapting times. While \$1 million is our policy, we think it's wise to save a little extra in the event of an emergency.

Under this guidance, the Town will invest \$935,000 in capital projects this year. The recommendations are as follows:

a. Sewer Ejector Station Equipment Replacement - \$125,000

Replacement of Sewer Ejector Pots that are over 30 years old and the steel pots are rotting causing leaks at Monterey, Dawn Marie, and Ainsley Sewer Pump Stations.

- b. Phase V1 Sewer Rehabilitation Construction - Part 2 - \$500,000  
Part 2 of Phase 6 Sanitary Sewer Rehabilitation includes rehabilitation of approximately 7,000 LF of sanitary sewer pipe by cured-in-place pipe lining and cured-in-place spot repairs throughout the Beaver Street Interceptor sewershed. Continue efforts to remove I&I from the sewer system, while repairing the structural integrity of older pipes in the system.
- c. Equipment & Vehicles - \$110,000
- Replace Dawn Marie Generator Replacement (current generator is from 1988) - \$60,000
  - W31 2000 Mac 10 Wheel Dump to be traded in and replaced with new 10 Wheel Dump, Plow and Wing Plow Setup. \$250,000 total cost to be split with Water (30%), Sewer (20%), DPW (30%), Stormwater (20% in the FY24 utility budget).
- d. Inflow & Infiltration (I&I) investments - \$200,000  
To continue the investment in inflow and infiltration work for flow metering, analysis, and planning study to identify future areas for I&I reduction.

## **Capital FY24 and Beyond**

Overall, with interest rates high, inflation, unreliable delivery, supply chain problems and the high costs of goods, services and labor, the Town needs to be conscientious it is on a stable balance of investment with economic ability to pay.

A reminder, the Beaver Street Interceptor will require a sewer rate increase to pay for it. The Town is also beginning its 20-year implementation of stormwater in July 2023. These are cost increases the taxpayers will need to pay for and the increases will begin in FY24 and FY25.

**In addition to the needs within each departments' 5 or 10-year capital plans**, here is a list of other capital projects over the next five to ten years (in no particular order):

- **Ladder Truck** - \$2 million
  - In 2-3 years, the Fire Chief is suggesting the Ladder will need to be replaced at a near \$2 million cost. This is a substantial issue we will need to address quickly.
  - Ordering a ladder can take from 18-36 months at this point.
- **Pavement & Infrastructure Management** - \$40 million-plus.
  - Recent plans on roads and parking lots showed a \$40+ million backlog for roads and municipal and school parking lots.
  - Sidewalks are \$100-\$120/foot. Millions per sidewalk for large feeder roads.
  - FY24 should see a new Pavement Management Plan develop to reflect pandemic related market costs.
- **Police Station study and renovation** - Estimate \$30 million-plus.
  - For renovation & expansion of the current station; this estimate does not include any new land if a new site is desired. If so, add another \$2-\$4 million.
  - A new Police Station will likely require a debt exclusion vote at the ballot by citizens in the community.
  - A Police Station Building Committee will be considered by the Council in 2023.
- **Tri-County School Renovation and Expansion** - \$300-plus million (MSBA reimbursable)
  - Tri-County Superintendent Karen McGuire will present at the February 1, 2023.
  - It is expected to cost over \$300 million to construct a new school. Approximately half would be reimbursable by the MSBA. But the remaining 13 communities will bear the remaining cost.
  - The town has no formal plan yet on how to finance its portion. A ballot vote could possibly be the only appropriate method.
- **Landfill cap and Recycling Center expansion** - \$5 million, approximately.
  - The state Environmental Bond Bill has \$1 million reserved authorization.
  - This project can commence after the Town completes the required mitigation work on the SNETT for the transfer of local and state property. When those land transfers are complete, the Town can engage on a Solid Waste Master Plan. At the conclusion of that plan, a new recycling center can be designed.
- General Facilities, Technology, public infrastructure, school curriculum, schools facilities, green investments and recreation parks and playgrounds will all require consistent investments for the foreseeable future.

## Glossary

### What is Free Cash?

Free Cash (Also Budgetary Fund Balance) is defined as “remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the previous year, actual receipts in excess of revenue estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the community's auditor, accountant, or comptroller. Important: free cash is not available for appropriation until certified by the Director of Accounts. (See Available Funds)”

The state Department of Local Services has a [glossary on municipal finance terms](#).

You may also visit the [Town of Franklin’s Budget website](#) for more.

<https://www.franklinma.gov/town-budget>

TOWN OF FRANKLIN					
20 YEAR FREE CASH / RETAINED EARNINGS HISTORY					
Certified	General Fund	Water Enterprise	Sewer Enterprise	Solid Waste Enterprise	Total
7/1/2003	1,586,454				1,586,454
7/1/2004	2,707,379				2,707,379
7/1/2005	2,104,083				2,104,083
7/1/2006	656,535	2,176,995	2,864,197	183,451	5,881,178
7/1/2007	1,858,230	1,647,411	2,561,047	61,500	6,128,188
7/1/2008	2,328,614	2,460,244	3,345,138	122,289	8,256,285
7/1/2009	2,385,242	1,554,884	1,343,434	351,058	5,634,618
7/1/2010	2,133,006	2,384,106	1,282,996	382,606	6,182,714
7/1/2011	2,935,840	2,030,319	1,386,149	624,111	6,976,419
7/1/2012	3,580,481	3,045,246	862,396	331,426	7,819,549
7/1/2013	2,001,830	4,275,163	1,359,927	383,173	8,020,093
7/1/2014	3,073,946	2,693,223	1,500,456	432,094	7,699,719
7/1/2015	2,359,365	2,348,202	2,673,720	396,933	7,778,220
7/1/2016	3,643,541	2,391,123	1,560,327	379,567	7,974,558
7/1/2017	2,821,988	2,481,336	904,612	380,888	6,588,824
7/1/2018	3,726,972	2,809,777	1,470,260	319,625	8,326,634
7/1/2019	3,482,875	2,754,056	1,404,544	285,807	7,927,282
7/1/2020	2,730,757	3,429,103	1,491,152	298,505	7,949,517
7/1/2021	4,470,514	3,622,117	2,168,606	548,721	10,809,958
7/1/2022	4,322,269	2,730,677	2,172,601	980,427	10,205,974

**Facilities Department**

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating	Assest/ Project Request
<b>Request #1</b>	Fire sprinkler replacement Fire 2	1 - Threat to Citizens or Employees health safety or property		\$ -	\$ 225,000.00
Asset/Project Description	Replace life safety sprinkler system				
<b>Request #2</b>	911 upgrade phone systems	3 - Requirement of State or Federal Law or Regulation		\$ -	\$ 150,000.00
Asset/Project Description	state required upgrade to phone systems				
<b>Request #3</b>	Security upgrades Schools	1 - Threat to Citizens or Employees health safety or property		\$ -	\$ 80,000.00
Asset/Project Description	Creating locked person traps at Remington Jefferson and				
<b>Request #4</b>	Moving rest of equipment and supplies out of DT	4 - Improvement of Infrastructure		\$ -	\$ 30,000.00
Asset/Project Description	Remove all things left behind by school department				
<b>Request #5</b>	Senior Center bus	4 - Improvement of Infrastructure		\$ -	\$ 89,000.00
Asset/Project Description	Purchase a handicapped lift small Bus				
<b>Request #6</b>	Public safety Radio equipment	1 - Threat to Citizens or Employees health safety or property		\$ -	\$ 500,000.00
Asset/Project Description	Fiber run and radio equipment for Populatic tower				
<b>Request #7</b>	Replace 7 video servers at the High school	1 - Threat to Citizens or Employees health safety or property		\$ -	\$ -
Asset/Project Description	Includes hardware and software licenses				
					\$ 1,074,000.00

Facilities 10 Year Plan

Town of Franklin Facilities Capital Improvement Plan 10 Year Plan															
						Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	Odometer Readings	Year Purchased	Item Description	Replace Cycle	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31
<b>Fleet Requests</b>															
	49767	2008	Ford Plumber vehicle				54000								
			Senior Center Handicap bus				89000								
	<b>Total Fleet</b>				0	\$0.00	143000	0	0	0	0	0	0		0
<b>Facilities Requests</b>															
			Keller Sullivan Boiler Replacement							\$750,000.00					
			Keller Sullivan Roof						\$1,000,000.00						
			Keller Sullivan Fire alarm replacement				\$300,000.00								
			Parmenter Boiler Replacement HOLD				\$450,000.00								
			Parmenter Playground HOLD				\$250,000.00								
			Municipal Building Portable Generator Funded												
			Remington Jefferson Roof				\$1,500,000.00								
			Remington Jefferson Boilers				\$1,000,000.00								
			Remington Jefferson B-ball Court Replacement				\$110,000.00								
			Remington Jefferson Fire Alarm Replacement				\$300,000.00								
			rENINGTON JEFFERSON MAN TRAP												
			Horace Mann Playground							\$250,000.00					
			Horace Mann Roof Replacement										\$1,000,000.00		
			Horace Mann Rooftop Replacement							\$600,000.00					
			Horace Mann Boiler Replacement										\$950,000.00		
			Horace Mann Fire alarm system replacement				\$300,000.00								
			Davis Thayer Roofing Replacement HOLD				\$160,000.00								
			Davis Thayer Boiler Replacement HOLD						\$450,000.00						
			Municipal Building Boilers DONE			\$250,000.00									
			Horace Mann Courtyard Drainage FUNDED		\$300,000.00										
			Public Safety Communications DONE												
			Kennedy Portable Classroom Demo												
			High School Visitor Bleachers Main Stadium				\$300,000.00								
			Rem/jeff Security Improvements				\$350,000.00								
			Keller/Sullivan Security Improvements				\$350,000.00								
			Kennedy Security Improvements				\$150,000.00								
			Divider at Horace Mann School in Progress		\$25,000.00										
			Kennedy Access Controls IN Progress		\$30,000.00										
			Historical Museum Coupola Repair CPA		\$60,000.00										
			Fire 2 life safety sprinkler system				\$225,000.00								
			911 PHONE SYSTEM UPGRADES				\$150,000.00								
			FIBER RUN AND RADIO EQUIPMENT POPULATIC TOWER				\$500,000.00								
			DAVIS THAYER CLEANOUT				\$50,000.00								
			R/J AND K/S PERSON TRAPS				\$80,000.00								
			<b>Total Facilities</b>		\$415,000.00	\$250,000.00	\$1,291,000.00	\$5,520,000.00	\$1,450,000.00	\$1,600,000.00	\$0.00	\$0.00	\$1,950,000.00	\$0.00	\$0.00
<b>Total Capital Improvement Requests</b>					\$415,000.00	\$250,000.00	\$1,291,000.00	\$5,520,000.00	\$1,450,000.00	\$1,600,000.00	\$0.00	\$0.00	\$1,950,000.00	\$0.00	\$0.00

**Fire Department**

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating Expenses	Assest/ Project Request
<b>Request #1</b>	Structural Firefighter Protective Clothing	1 - Threat to Citizens or Employees health safety or property	10	\$ -	\$ 63,250.00
Asset/Project Description	These funds are being requested to replace the protective clothing that firefighters wear to protect themselves during structural firefighting operations. This continual replacement process is necessary as the outside (shell) material, while resistant to heat, degrades over time due to this heat exposure as well as to the ultraviolet rays of the sun. This degradation, combined with normal wear and tear of the garments; weakens the fabric's ability to provide reliable protection for firefighters. While these garments are anticipated to last about ten years, it is necessary for firefighters to have two complete sets, so that one set can be thoroughly cleaned, while keeping that firefighter in service. The requested funds will allow the department to purchase the full protective ensemble for ten (10) firefighters.				
<b>Request #2</b>	Portable Radios	1 - Threat to Citizens or Employees health safety or property	8	\$ -	\$ 161,724.60
Asset/Project Description	The current radios utilized by the department have reached the recommended lifespan for such equipment and are in need of replacement. We have found that the current radios are already having more transmission/reception problems than acceptable and beginning to require increasingly expensive repairs. In addition, these newer radios will dramatically increase interoperability with surrounding departments and will leverage more of the safety technology that is present in our SCBA units. The intent with this request is to fund year two (2) of a four (4) year upgrade program.				
<b>Request #3</b>	EMS Officer / Command Vehicle	2 - Maintenance - operational necessity	8	\$ -	\$ 67,516.89

**Fire Department**

Asset/Project Description	This year we are requesting funds to replace the vehicle used by the EMS officer position. The current vehicle is a 2011 model year Ford Taurus with 80,000 miles on the odometer. The current vehicle is beginning to show its age mechanically, based upon mileage and engine idle hours, and electrically is incapable of handling the electrical needs that we require. The replacement vehicle would be a marked four-wheel drive SUV, which would allow the EMS officer the ability to carry extended EMS supplies, such as would be needed to respond to multi-casualty incidents (MCIs), additional communications equipment, and have the ability to act as a Mobile Command Vehicle during extended fire or EMS incidents.					
<b>Request #4</b>	Four (4) Combustible Gas Meters	2 - Maintenance - operational necessity	7	\$	-	\$ 26,124.00
Asset/Project Description	The current meters have been in service for seven (7) years and are beginning to malfunction, such that per unit maintenance costs are approaching the cost of a replacement meter. Of the seven (7) meters that were purchased in 2016, only four (4) remain in service. In an assessment of how we deploy our meters, we have determined that four (4) meters should be sufficient for the first-due apparatus. These are pieces of equipment that are used almost daily for any incidents that require atmospheric monitoring, such as calls for smoke/carbon monoxide/odors in structures and for air monitoring at fires and hazardous materials incidents.					
<b>Request #5</b>	Gaumard HAL ALS Simulator Mannequin	3 - Requirement of State or Federal Law or Regulation	10	\$	-	\$ 52,683.00
Asset/Project Description	The HAL® ALS Simulator Mannequin is a wireless, computer-controlled full-body patient simulation solution designed for immersive emergency response and advanced life support simulation-based training. HAL offers participants the opportunity to practice hands-on, using real equipment and in real environments to improve knowledge, skills, and teamwork. The purchase of this simulator mannequin would give us the opportunity to set up an EMS simulator lab, such that our paramedics would be able to practice high risk - low frequency advanced life support (ALS) skills in a realistic environment such as in the field or the back of an ambulance. In addition, this mannequin would allow us to meet the hands-on skills training requirements that are mandated as part of each paramedic's biennial recertification process.					
<b>Request #6</b>	Two (2) Holmatro Mini Cutters	4 - Improvement of Infrastructure	10	\$	-	\$ 7,900.00

**Fire Department**

Asset/Project Description    The purchase of these mini cutters would complement the sets of vehicle extrication tools that we currently use. They are small, cordless units that are designed to get into spaces where normal extrication tools will not fit. At only twenty (20) inches long and ten (10) pounds, these cutters are one -quarter (1/4) the size of normal extrication tools, which allows their use in confined spaces and in close quarters to trapped victims. The request for two (2) units is so that a mini-cutter would be available on the first-due engine in each district.

Fire 5 Year Plan

Town of Franklin				Fire Capital Improvement Plan				5 Year Plan				
Odometer Readings	Engine Miles	Year Purchased	Item Description	Replace Cycle	Year Due	Priority Code	2023	2024	2025	2026	2027	2028
		2013	Engine 3	10	2023	1, 2, & 3		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
		2008	Tower 1	15	2023	1 & 2						
		2004	Brush 1	25	2029	1 & 2						
		2004	Brush 2	25	2029	1 & 2						
		2020	Car 1	8	2028	1 & 2						
		2023	Car 2	8	2031	1 & 2						
		2023	Car 3	8	2031	1 & 2						
		2015	Battalion 1	8	2023	1 & 2		\$65,000				
		2011	Car 4	8	2019	1 & 2						
		2011	Car 6	8	2019	1 & 2	\$67,517					
		2010	Car 7	8	2018	1 & 2			\$65,000			
		2022	Ambulance 1	8	2030	1 & 2						
		2021	Ambulance 2	8	2029	1 & 2						\$400,000
		2016	Ambulance 3	8	2024	1 & 2		\$400,000				
		2014	Ambulance 4	8	2022	1 & 2				\$400,000		
<b>Total Fleet</b>							\$67,517	\$565,000	\$165,000	\$500,000	\$100,000	\$500,000
		2022	Vision 21 Radio Box Decoders	10	2032	1, 2, 3, 4, & 5						
		2021	Solo Rescue Washer	10	2031	1, 2, 4, & 5						
		2021	MSA HUB Units	10	2032	1				\$10,000		
		Various	Protective Firefighting Clothing	10	Various	1 & 3	\$63,250	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000
		2020	Aeroclave Disinfection Unit	5	2025	1, 4, & 5			\$15,000			
		2020	PPE Gear Drying Cabinets	10	2030	1, 4, & 5						
		2002	Breathing Air Compressor - Sta. #2	25	2027	1, 2, & 4					\$150,000	
		2018	Auto Extrication Devices	10	2028	1,2						\$50,000
		2018	PPV Fans	10	2028	2						\$10,000
		2015	Portable Radios	7	2022	1 & 2	\$161,725	\$160,000	\$160,000			
		2016	Combustible Gas Meters	7	2023	1 & 2	\$26,124					
		2019	External Chest Compressor	7	2026	1				\$25,000		
		2015	Cardiac Monitor/Defibrillators	7	2022	1, 2, & 5						
		2016	Copy Machine - HQ	10	2026	2				\$12,000		
		2019	Pulse Ox/CO Monitor - add'l unit	10	2029	1, 2, & 5						
		2020	E-Bikes	10	2030	2 & 5						
		2023	Gaumard ALS SIM Mannequin	10	2033	3	\$52,683					
		2023	Holmatro Mini-Cutters	10	2033	5	\$7,900					
<b>Total Non-Fleet</b>							\$311,682	\$225,000	\$240,000	\$112,000	\$215,000	\$125,000
<b>TOTAL</b>							\$379,198	\$790,000	\$405,000	\$612,000	\$315,000	\$625,000

**Police Department**

<b>Project #</b>	<b>Asset/Project Name</b>	<b>Funding Priority</b>	<b>Life Expectancy</b>	<b>Annual Operating Expenses</b>	<b>Assest/ Project Request</b>
<b>Request #1</b>	POLICE VEHICLES	1 - Threat to Citizens or Employees health safety or property	4-6 YEARS	\$ -	\$ 338,349.00
Asset/Project Description	The department is requesting funds to repalce five (5) police vehicles consistent with our vehicle repalcement policy. The selected vehicles are scheduled to be rotated out of service by recommendation of DPW mechanics and fleet managers based on age, mileage and projected future maintenace costs.				
<b>Request #2</b>	ELECTRONIC CONTROL WEAPONS (TASERS)	2 - Maintenance - operational necessity	5 YEARS	\$ -	\$ 14,603.00
Asset/Project Description	The Department is in year four (4) of the Axon Enterprise Taser 60 - 5 year purchase plan. This plan allowed the purchase of 46 units simultaneously while spreading the cost of repalcements over a five year period.				
<b>Request #3</b>	PROTECTIVE BODY ARMOR	1 - Threat to Citizens or Employees health safety or property	5 YEARS	\$ -	\$ 16,896.00
Asset/Project Description	To replace thirteen (13) concealable soft body armor vests worn by officers that has met or exceeded the five year operational cycle and warranty status.				
<b>Request #4</b>	TECHNOLOGY / OFFICE EQUIPMENT	2 - Maintenance - operational necessity	5 YEARS	\$ -	\$ 8,690.00
Asset/Project Description	The department needs to replace technology and office related equipment. Eight (8) desktop computers that were originally purchased in 2015-2016 are in need of replacement. The desktops we will purchase meet the Information Technology Departments replacement guidelines and the IT department was consulted prior to this request.				
<b>Request #5</b>	MESSAGE / SPEED ENFORCEMENT TRAILER	5 - Improved productivity	10 YEARS	\$ -	\$ 21,250.00

**Police Department**

Asset/Project Description	The department is seeking funding to purchase a message / speed enforcement trailer to add to our current fleet of trailers (2). These trailers are regularly requested and deployed after receiving resident complaints pertaining to speeding issues. The message boards are requested regularly by several town departments to display notices to the residents (DPW, Recreation, School, Downtown partnership, etc.).				
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Police Department 5 Year Plan

Town of Franklin Police Capital Improvement Plan 5 Year Plan										
					Year 1	Year 2	Year 3	Year 4	Year 5	
	Odometer Readings	Year Purchased	Item Description	FY To be Replaced	FY23	FY24	FY25	FY26	FY27	NOTES
<b>Fleet</b>										
	Odometer / Engine		<b>POLICE CRUISERS - MARKED</b>	Fiscal Year						
	64,223 / 80,279	2017	FORD POLICE INTERCEPTOR UTILITY - 601	2023	\$73,908.00					
	0 / 0	2022	FORD POLICE INTERCEPTOR UTILITY - 602							
	25,464 / 31,830	2020	FORD POLICE INTERCEPTOR SEDAN- 603	2026				\$80,761.00		
	1,053 / 1,316	2021	FORD POLICE INTERCEPTOR UTILITY - 604							
	12,008 / 15,010	2021	FORD POLICE INTERCEPTOR UTILITY - 605	2027					\$83,184.00	
	0 / 0	2022	FORD POLICE INTERCEPTOR UTILITY - 606							
	75,000 / 93,750	2017	FORD POLICE INTERCEPTOR UTILITY - 612	2023	\$73,908.00					
	71,230 / 89,038	2017	FORD POLICE INTERCEPTOR UTILITY - 613	2023	\$69,921.00					
	42,224 / 52,780	2019	FORD POLICE INTERCEPTOR SEDAN - 614	2024		\$76,125.00				
	35,775 / 44,719	2019	FORD POLICE INTERCEPTOR UTILITY- 615	2025			\$78,409.00			
	15,648 / 19,560	2021	FORD POLICE INTERCEPTOR UTILITY - 616	2027					\$83,184.00	
	29,594 / 36,993	2018	FORD POLICE INTERCEPTOR UTILITY - 617	2025			\$78,409.00			
	79,270 / 99,088	2017	FORD POLICE INTERCEPTOR UTILITY - 618	2022					\$83,184.00	
	8,786 / 10,983	2021	FORD POLICE INTERCEPTOR UTILITY - 619							
	47,621 / 59,526	2018	FORD POLICE INTERCEPTOR UTILITY- 622	2024		\$76,125.00				
	60,901 / 76,126	2018	FORD POLICE INTERCEPTOR UTILITY- 623	2024		\$76,125.00				
	19,292 / 24,115	2020	FORD POLICE INTERCEPTOR UTILITY- 624	2026				\$80,761.00		
	31,671 / 39,589	2019	FORD POLICE INTERCEPTOR UTILITY- 626	2025			\$78,409.00			
	90,132 / 112,665	2017	FORD POLICE INTERCEPTOR UTILITY- 629	2026				\$80,761.00		
			<b>POLICE CRUISERS - UNMARKED</b>							
	33,002	2015	FORD POLICE INTERCEPTOR SEDAN - 607	2025			\$63,979.00			
	55,234	2016	FORD POLICE INTERCEPTOR SEDAN - 608	2023	\$60,306.00					
	47,100	2013	FORD POLICE INTERCEPTOR SEDAN - 609	2023	\$60,306.00					
	11,907	2020	FORD POLICE INTERCEPTOR UTILITY - 610							
	0	2022	FORD POLICE INTERCEPTOR UTILITY - 611							
	2,638	2021	FORD POLICE INTERCEPTOR UTILITY - 620							
	39,593	2014	FORD POLICE INTERCEPTOR SEDAN - 621	2025			\$63,979.00			
	53,447	2018	FORD POLICE INTERCEPTOR UTILITY- 625	2026				\$65,898.00		
	0	2021	FORD POLICE INTERCEPTOR SEDAN- 627							
	82,834	2015	FORD POLICE INTERCEPTOR UTILITY- 628	2024		\$62,115.00				
	41,211	2017	CHEVROLET CRUZE SEDAN - UC1							
			<b>MOTORCYCLES</b>							
	30,135	2008	HARLEY-DAVIDSON MOTORCYCLE C-1	2024		\$50,000.00				
	2,313	2019	HARLEY-DAVIDSON MOTORCYCLE C-2							
			<b>MDT REPLACEMENT</b>	2022						
	<b>Total Fleet</b>				<b>\$338,349.00</b>	<b>\$340,490.00</b>	<b>\$363,185.00</b>	<b>\$308,181.00</b>	<b>\$249,552.00</b>	

Police Department 5 Year Plan

<b>Equipment</b>										
		2013	MESSAGE BOARD / RADAR	10 YEARS		\$22,000.00				
		2019	MESSAGE BOARD / RADAR	10 YEARS						
		2022	MESSAGE BOARD / RADAR	10 YEARS	\$21,250.00					
		2009	COPY MACHINE	5-7 YEARS						
			PRINTERS	5-7 YEARS						
		2017	SHREDDER	10 YEARS						
		2007	SHREDDER	10 YEARS						
		2007	COMPARATOR	15 YEARS						
		2013 - 2014	PORTABLE RADIOS	5-7 YEARS						
		2018	REPEATER - UPPER UNION WATER TOWER	10 YEARS						
		2007	REPEATER - FORGE HILL	10 YEARS						
		2011	REPEATER - PIGEON HILL - LONGHILL ROAD	10 YEARS						
		2009	REPEATER - POPULATIC	10 YEARS						
		1998	RECEIVER - EMC	15 YEARS						
		2013 - 2014	AUTOMATED EXTERNAL DEFIBRILLATORS	8 YEARS						
	<b>Total Equipment</b>				\$21,250.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Technology</b>										
		VARIOUS	COMPUTER SERVERS	5 YEARS						
		VARIOUS	COMPUTER TECHNOLOGY (DESKTOPS / PRINTERS)	3-5 YEARS	\$8,690.00	\$3,300.00	\$3,300.00	\$9,900.00	\$9,900.00	
		VARIOUS	CAMERA EQUIPMENT	5 YEARS						
	<b>Total Technology</b>				\$8,690.00	\$3,300.00	\$3,300.00	\$9,900.00	\$9,900.00	\$0.00
<b>Facilities</b>										
			BUILDING REPAIRS							
		2004	HVAC SYSTEM							
		2004	HOT WATER HEATERS							
		1991	GENERATOR							
		2007	DOOR SECURITY SYSTEM							
		1991	SALLYPORT GARAGE DOORS							
		2009	TELEPHONE SYSTEM							
			OFFICE FURNITURE / OFFICE EQUIPMENT			\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
	<b>Total Facilities</b>				\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
<b>Other Captial Items</b>										
		VARIOUS	PROTECTIVE BODY ARMOR	5 YEARS	\$16,896.00	\$14,600.00	\$17,100.00	\$18,600.00	\$18,600.00	
		VARIOUS	TASERS	5 YEARS	\$14,600.00	\$14,600.00	\$14,600.00	\$14,600.00	\$14,600.00	
	<b>Total Other Capital</b>				\$31,496.00	\$29,200.00	\$31,700.00	\$33,200.00	\$33,200.00	\$0.00
<b>Total Captial Improvement Requests</b>					\$399,785.00	\$399,990.00	\$403,185.00	\$356,281.00	\$297,652.00	\$0.00

## Highway and Grounds Department

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating Expenses	Assest/Project Request
<b>Request #1</b>	6 Wheel Truck with Sander & plow	2 - Maintenance - operational necessity	10	\$ -	\$ 245,000.00
Asset/Project Description	H-38 1999 GMC sander is no longer in our fleet and has been auctioned off as it would not pass inspection due to a rotting frame. We would like to replace this truck to provide plowing, salting and daily work services throughout the year.				
<b>Request #2</b>	10 Wheel Dump Truck	2 - Maintenance - operational necessity	10	\$ -	\$ 75,000.00
Asset/Project Description	W31 2000 Mac 10 Wheel Dump to be traded in and replaced with new 10 Wheel Dump, Plow and Wing Plow Setup. \$250,000 total cost to be split with Water (30%), Sewer (20%), Highway (30%), Stormwater (20%)				
<b>Request #3</b>	1-Ton Dump Truck	2 - Maintenance - operational necessity	7	\$ -	\$ 70,000.00
Asset/Project Description	The H-39 F350 1-Ton was never approved for replacement. This truck was auctioned off last year as it was unsafe to drive due to severe frame rot. The truck would not pass inspection. We would like to replace this dump truck with a 1-Ton dump truck with a 9' plow. This truck was assigned to a plow route in the past and we would like to get it back into the snow plowing rotation. This truck would also be used by the Highway & Parks dept. daily tasks.				
<b>Request #4</b>	1300 gallon liquid brine spray tank and truck outfitting	2 - Maintenance - operational necessity	10	\$ -	\$ 35,000.00

## Highway and Grounds Department

Asset/Project Description	This tank would be used during the winter months to pre-treat the roadways. The cost would also cover the outfitting expenses to convert one of our older trucks into a dedicated spray truck to pretreat the roads prior to storm events.				
<b>Request #5</b>	Hybrid 4X4 pick-up truck	2 - Maintenance - operational necessity	7	\$ -	\$ 55,000.00
Asset/Project Description	The Assistant Highway & Grounds Supt. position is a big part of winter operations and the need to have a 4 wheel drive pick-up truck is crucial. The truck would also be used for his dalily tasks throughout the year and by buying a hybrid truck would save on fuel.				
<b>Request #6</b>	Toro Wide Area Mower	2 - Maintenance - operational necessity	7	\$ -	\$ 65,000.00
Asset/Project Description	The 2012 Toro mower is the towns workhorse for mowing the athlectic fields, Parks and School grounds around town. This mower is now 10 years old and past it's life expectancy. Without this mower we would fall behind keeping up with the 60 acres of weekly mowing .				
<b>Request #7</b>	Kubota Tractor	2 - Maintenance - operational necessity	12	\$ -	\$ 55,000.00
Asset/Project Description	The 1999 Kubota tractor was originally purchased by the school dept and is now 23 years old. This tractor is used to maintain the athlectic fields throughout the town. We would like to replace this tractor to be able to keep up with the maintainance needed to keep the fields in excellent safe playable conditions.				
<b>Request #8</b>	Salt Brine Machine	7 - Other	10	\$ -	\$ 120,000.00

**Highway and Grounds Department**

Asset/Project Description	We recently started to apply a anti-icing salt brine prior to storms. At this time we are buying the product but in the future to reduce salt use and cost we would like to purchase our own equipment and make the product in house.				
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DPW Highway & Grounds 5 Yr Plan

Town of Franklin Highway & Grounds Capital Improvement Plan 5 Year Plan										
						Year 1	Year 2	Year 3	Year 4	Year 5
	Odometer Readings	Year Purchased	Item Description	Replace Cycle	FY22	FY23	FY24	FY25	FY26	FY27
<b>Fleet Requests</b>										
A1	76,816	2008	Chevy Cobalt FWD	7				40000		
D-1	45,429	2016	GMC 1500 Pick-up	7			55000			
E1	50,770	2014	Chevy Equinox	7					40000	
E1.5	79,105	2010	Chevy Malibu FWD	7				40000		
E4	19,634	2014	Chevy Sonic	7						40000
E5	41,033	2015	Chevy Cruze FWD	7					40000	
H-1	25,453	2019	Ford F-150 4x4 P/U	7						
H-3	68,554	2001	Sterling Dump w/Plow/Sander	10				245000		
H-4	17,281	2017	Freightliner Dump w/Plow/Sander	10						
H-5	941	2022	Freightliner Dump w/Plow/Sander	10						
H-6	401 hrs.	2022	Case Loader 721 G	15						
H-7	46,245	2000	Sterling Dump w/ Plow/Sander	10			245000			
H-8	22,267	2017	Ford 1 Ton Dump w/Plow	7						70000
H-9	35,773	2009	International Dump w/Plow/Sander	10				245000		
H-11	66,251	2014	Ford F-150 P/U 4x4	7			55000			
H-10	119,334	2005	Sterling Dump w/ Plow/Sander	10				245000		
H-12	625 hrs.	2018	Kabota Mini Excavator	12						
H-13	61,949	1998	Ford Dump w/Plow/CB Cleaner	10						
H-14	866 hrs.	2018	Multi-hog sidewalk plow	12						
H-15	1308 hrs	2004	Bomag Vibratory Roller	15			30000			
H-16	2,922	2022	Ford 1 Ton Dump w/Plow	7						
H-17	72,609	2002	Ford 1 Ton Dump w/Plow	7			70000			
H-18	10,979	2018	Freightliner Dump w/Plow/Sander	10						
H-19	1331 hrs.	2014	Terex Skidsteer	12				50000		
H-22	53,203	1999	Sterling Dump w/Plow/Sander	10			245000			
H-23	4944 hrs.	2012	Hyundai Loader	15						20000
H-24	70,652	2005	Sterling Dump w/Plow/Sander	10					245000	
H-27	4959 hrs.	2004	John Deere Tractor	12						
H-28	37,265	2008	Sterling Dump w/Plow/Sander	10					245000	

DPW Highway & Grounds 5 Yr Plan

Town of Franklin Highway & Grounds Capital Improvement Plan 5 Year Plan										
						Year 1	Year 2	Year 3	Year 4	Year 5
	Odometer Readings	Year Purchased	Item Description	Replace Cycle	FY22	FY23	FY24	FY25	FY26	FY27
H-29	40,107	2002	Sterling Dump w/Plow/Sander	10				245000		
H-30	5,796	2019	Freightliner Dump w/Plow/Sander	10						
H-33	1586 hrs.	2014	John Deere Skid-Steer Loader	9					65000	
H-34	17,707	2019	Ford 1 Ton Dump w/Plow	7						
H-35	465 hrs.	2017	Multi-hog sidewalk plow	12						
H-36	254 hrs.	2017	Multi-hog sidewalk plow	12						
H-37	50,217	2006	Ford Dump w/Plow/Sander	10				245000		
H-38	52,767	1999	GMC w/Sander	10		245000				
H-39	117,968	2005	Ford F-350	7		70000				
H-40	800 hrs.	2015	Terex Skidsteer				50000			
HS-1	2811 hrs.	2015	Elgin Streen Sweeper	8				220000		
HS-2	784 hrs.	2019	Global Street Sweeper	8						220000
TR-1		2012	15 Ton Trailer	15						
TR-8	22hrs.	2005	Stetco Jetting Unit	10						
TR-9	5967hrs.	1993	Ingersol Air Compressor (towed)	10						
TR-32	672 hrs.	2015	KM International Hot box	7						35000
TR-34	95 hrs.	2016	Sullivan Air Compressor	12						30000
TR-37	807hrs.	2020	KM International Hot box							
M-1	22,589	2019	Ford F-250 Utility Body	8						
T-2	117,794	2006	Ford F-350 4x4 Pick-up	7				70000		
T-3	9,872	2020	Chevy 1-Ton 4x4 W/Plow	7						
T-4	23,977	2017	Ford F-350 1-Ton Dump truck W/plow	10						
T-5	2,078	2022	Chevy 1-Ton 4x4 W/Plow	7						
T-6	35,198	2007	Ford F-550 4x4 Stake Body	9			65000			
T-7	69,929	2007	Ford F-350 Utility body	7					55000	
T-8	6,811	2021	Freightliner Dump w/Plow/Sander	7						
T-10	34,559	2016	Ford F-350 6.8 L Dump W/Sander	7					70000	
T-11	42,492	2016	GMC Crew Cab	7					50000	
T-12	83,628	2006	Ford F550 bucket Truck 4WD	7						80000
T-13	2236 hrs.	1999	Kubota L4310 HS	15		55000				

DPW Highway & Grounds 5 Yr Plan

Town of Franklin Highway & Grounds Capital Improvement Plan 5 Year Plan										
						Year 1	Year 2	Year 3	Year 4	Year 5
	Odometer Readings	Year Purchased	Item Description	Replace Cycle	FY22	FY23	FY24	FY25	FY26	FY27
T-14	8990 hrs.	1997	John Deere Tractor Model 855	15						30000
T-16	60,079	2005	Ford F-550 4x4 Dump Truck	7			70000			
T-18	108,757	2004	Ford F-550 xl Super Duty	7			70000			
LM-1	1283 hrs.	2019	Exmark Z-turn 100 " Lawn mower	7						
LM-2	80 hrs.	2020	Kubota ZD28 F-60 "P	7						
LM-3	868 hrs.	2015	John Deere 72" Zero Turn	7				30000		
LM-4	2248 hrs.	2012	Toro 4100 D Wide Area Mower	7		65000				
LM-5	1591 hrs.	2015	Toro 4100 D Wide Area Mower	7					80000	
LM-6	278 hrs.	2018	John Deere 48 " Z-turn Lawn Mower	7						
LM -7	113 hrs.	2021	John Deere 72" Zero Turn on order	7						
LM-8	1944 hrs.	2014	John Deere 72" Zero Turn	7				30000		
LM-10	372 hrs.	2013	John Deere Field Groomer	10				25000		
LM-11	182 hrs.	2017	Smithco Field Groomer	7					25000	
TR-6	92113 hrs.	1999	Woodchuck Chipper Model-WC-19	10				65000		
	843 hrs.	2011	Husqvarna golf cart	7					20000	
W-31	118,483	2001	10 Wheel Dump Truck 30% paid by Highway	12		75000				
			New Pick-up truck for Assistant Supt.	7		55000				
			Salt brine machine			120000				
			1300 Gallon liquid brine spray tank			35000				
	<b>Total Fleet</b>				0.00	720,000.00	955,000.00	1,755,000.00	935,000.00	525,000.00
<b>Equipment Requests</b>										
<b>Total Captial Improvement Requests</b>										
					0.00	720,000.00	955,000.00	1,755,000.00	935,000.00	525,000.00

**Sewer Department**

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating Expenses	Asset/Project Request
<b>Request #1</b>	<b>Sewer Ejector Station Equipment Replacement - Part 2</b>	1 - Threat to Citizens or Employees health safety or property	15-20 years	\$ -	\$ 125,000.00
Asset/Project Description	Replacement of Sewer Ejector Pots that are over 30 years old and the steel pots are rotting causing leaks at Monterey, Dawn Marie, and Ainsley Sewer Pump Stations.				
<b>Request #2</b>	<b>Phase VI Sewer Rehabilitation Construction - Part 2</b>	2 - Maintenance - operational necessity	50 Years	\$ -	\$ 500,000.00
Asset/Project Description	Phase 6 Sanitary Sewer Rehabilitation includes rehabilitation of approximately 7,000 LF of sanitary sewer pipe by cured-in-place pipe lining and cured-in-place spot repairs throughout the Beaver Street Interceptor sewershed. Continue efforts to remove I&I from the sewer system, while repairing the structural integrity of older pipes in the system.				
<b>Request #3</b>	<b>Sewer Pump Station Improvements - Phase II</b>	1 - Threat to Citizens or Employees health safety or property	30 years	\$ -	\$ 200,000.00
Asset/Project Description	- Replacement of aging pumps, motors, and drives with current technology to prevent interruptions to sewer service. - Replace obsolete pump control and level systems at to prevent sewer overflows at Grove No. 1 & Grove 2 Sewer Lift Stations and 7 other sewer pump station locations.				
<b>Request #4</b>	<b>Planning Study for future phases of I&amp;I reduction</b>	2 - Maintenance - operational necessity	50 years	\$ -	\$ 200,000.00
Asset/Project Description	Flow Metering, analysis, and planning study to identify future areas for I&I reduction				
<b>Request #5</b>	<b>Equipment &amp; Vehicles</b>	2 - Maintenance - operational necessity	30 years	\$ -	\$ 110,000.00
Asset/Project Description	- Replace Dawn Marie Generator Replacement (current generator is from 1988) - \$60,000 - W31 2000 Mac 10 Wheel Dump to be traded in and replaced with new 10 Wheel Dump, Plow and Wing Plow Setup. \$250,000 total cost to be split with Water (30%), Sewer (20%), DPW (30%), Stormwater (20%)				
<b>Request #6</b>	<b>Asset Management</b>	5 - Improved productivity	30 years	\$ -	\$ 95,000.00
Asset/Project Description	The Town of Franklin (Town) is applying for funding under the Massachusetts Department of Environmental Protection (MassDEP) and its State Revolving Fund (SRF) partner the Massachusetts Clean Water Trust (the Trust) to continue its Asset Management efforts in wastewater. The Town's goals for this project include: <ul style="list-style-type: none"> <li>• Evaluate sewer pipeline criticality and performance</li> <li>• Improve the current pump station asset registry including verifying information, expanding the registry to include previously undocumented assets, and expanding the depth of information and attributes assigned to assets</li> <li>• Perform a condition and risk assessment of the pump station assets</li> <li>• Develop a capital improvement plan for sewer pump station assets to ensure that proper investments are made to repair or replace these assets.</li> </ul> As a result of this project, the Town will be able to better understand the criticality of sewer pipelines and its current capacity performance. The Town will also improve the accuracy and completeness of existing sewer pump station data and be able to prioritize its sewer pump station assets based on asset condition and consequence of failure and improve its ability to make data-driven capital planning decisions regarding how to best allocate limited funds for asset rehabilitation and replacement (R&R).				
<b>Request #21</b>	[Write Project Title Here]	[Choose from dropdown]		\$ -	\$ -
Asset/Project Description	[Write description of project here]				
					\$ 1,230,000.00

DPW 5yr Plan - Sewer

Town of Franklin Sewer Capital Improvement Plan 5 Year Plan											
						Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<i>Fleet Requests</i>	<b>Odometer Readings</b>	<b>Year Purchased</b>	<b>Item Description</b>	<b>Replace Cycle</b>		<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>
W-8	5,536	2019	International Sewer Vactor	2034							
W-9	77,676	2015	Ford 550 Dual Wheel	2023				\$75,000			
W-11	3749 hrs	2006	Case Backhoe	2036							
W-16	14,101	2020	Chevy 2500 Silverado Utility Body	2030							
W-22	119,134	2013	Ford F-150 Pick up	2023			\$65,000				
W-24	32,239	2008	Ford F-550 Dump Truck	2023						\$75,000	
W-31 - <i>Split with all Div.</i>	118,506	2000	Mack Ten Wheel Dump	2020		\$50,000					
<b>Total Fleet</b>						\$50,000	\$65,000	\$75,000	\$0	\$75,000	\$0
						Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<i>Equipment Requests</i>	<b>Hours</b>	<b>KW</b>	<b>Make</b>	<b>Year Installed</b>	<b>Replace Year</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>
9 Ainsley Dr.	11.5	15	Generac	2021	2051						
35 Bridle Path	88.7	25	Generac	2019	2049						
65 B Charles River Dr.	486.3	35	Katolight	1999	2029						
59 B Anthony Rd.	155.9	30	Superior	2005	2035						
8 A Dawn Marie Cir.	564.2	15	Generac	1988	2018	\$60,000					
445 East Central St.	287.2	60	Superior	2000	2030						
32 Liberty Way (FIP)	118.6	125	Olympian	2007	2037						
Grove #1	95	18	Wisconsin (Inline Engine)	1986	2026						
Grove #2	40.3	18	Wisconsin (Inline Engine)	1986	2026						
34 A Jackson Cir.	12	35	Wisconsin (Inline Engine)	1998	2028						
3 Jefferson Rd.	438.3	25	Generac	1990	2020		\$60,000				
18 Kenwood Cir.	862.7	45	Kohler	1996	2026						
Milliken Ave.	465.1	100	Superior	1998	2028						
2 Monterey Dr.	142.4	40	Generac	2017	2047						
180 Longhill Rd.	1344.8	30	Kohler	1993	2023				\$60,000		
4 Oxford Dr.	339.9	35	Kohler	1997	2027						
46 Palomino Dr.	947.2	35	Kohler	1998	2028						
61 Populatic St.	492.1	45	Kohler	2001	2031						
2 Red Gate Lane	874.2	50	Kohler	1995	2025					\$85,000	
14 B Squibnocket Rd.	393.8	45	Onan	1992	2022			\$80,000			
393 Washington St.	162.8	125	Superior	2003	2033						
Beth Road (Drainage)	72.7	16	Generac	2016	2046						
<b>Total Equipment</b>						\$60,000	\$60,000	\$80,000	\$60,000	\$85,000	\$0
						Year 1	Year 2	Year 3	Year 4	Year 5	Year 6

DPW 5yr Plan - Sewer

Town of Franklin Sewer Capital Improvement Plan 5 Year Plan										
Capital Projects	Description	Total Opinion of Probable Project Costs	Year Installed	Replace/Repair Year	FY23	FY24	FY25	FY26	FY27	FY28
Asset Management	<p>The Town of Franklin (Town) is applying for funding under the Massachusetts Department of Environmental Protection (MassDEP) and its State Revolving Fund (SRF) partner the Massachusetts Clean Water Trust (the Trust) to continue its Asset Management efforts in wastewater. The Town's goals for this project include:</p> <ul style="list-style-type: none"> <li>Evaluate sewer pipeline criticality and performance</li> <li>Improve the current pump station asset registry including verifying information, expanding the registry to include previously undocumented assets, and expanding the depth of information and attributes assigned to assets</li> <li>Perform a condition and risk assessment of the pump station assets</li> <li>Develop a capital improvement plan for sewer pump station assets to ensure that proper investments are made to repair or replace these assets.</li> </ul> <p>As a result of this project, the Town will be able to better understand the criticality of sewer pipelines and its current capacity performance. The Town will also improve the accuracy and completeness of existing sewer pump station data and be able to prioritize its sewer pump station assets based on asset condition and consequence of failure and improve its ability to make data-driven capital planning decisions regarding how to best allocate limited funds for asset rehabilitation and replacement (R&amp;R).</p>	\$250,000	NA		\$95,000					
Replace Air Bubbler Systems at 9 Lift Stations	The Town is currently in the process of replacing air bubbler systems at each pump station. The following pump stations still require bubbler replacements: Public Works Sewer Lift Station, Grove No. 1 Sewer Lift Station, Grove No. 2 Sewer Lift Station, Jackson Sewer Lift Station, Kenwood Sewer Lift Station, Longhill Sewer Lift Station, Oxford Sewer Lift Station, Palomino Sewer Lift Station, and Red Gate Sewer Lift Station.	\$1,200,000	Various		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Phase 6 Sewer Rehab - Part 2	Phase 6 Sanitary Sewer Rehabilitation includes rehabilitation of approximately 7,000 LF of sanitary sewer pipe by cured-in-place pipe lining and cured-in-place spot repairs throughout the Beaver Street Interceptor sewershed. Continue efforts to remove I&I from the sewer system, while repairing the structural integrity of older pipes in the system.	\$500,000	Various		\$500,000					
Monterey Sewer, Dawn Marie & Anthony Rd Ejector Station Equipment	Replacement of Sewer Ejector Pots that are over 30 years old and the steel pots are rotting causing leaks at Monterey, Dawn Marie, and Ainsley Sewer Pump Stations.	\$550,000	Various		\$125,000	\$125,000	\$125,000			
Planning Study for future phases of I&I reduction	Flow Metering, analysis, and planning study to identify future areas for I&I reduction	\$200,000	Various		\$200,000					

DPW 5yr Plan - Sewer

Town of Franklin Sewer Capital Improvement Plan 5 Year Plan										
Future Sewer Rehab	Future Phases of CIP lining and manhole rehab	\$2,500,000	Various			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Phase I SCADA Upgrades	Upgrade radio and PLC equipment at each sewer pump station to current technology.	\$100,000	Various			\$100,000				
<b>Total Capital Projects</b>		\$5,300,000			\$1,120,000	\$925,000	\$825,000	\$700,000	\$700,000	\$700,000
Total Vehicles & Equipment					\$110,000	\$125,000	\$155,000	\$60,000	\$160,000	\$0
<b>Total Capital Improvement Requests</b>		\$5,580,000			\$1,230,000	\$1,050,000	\$980,000	\$760,000	\$860,000	\$700,000

[Water Department](#)

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating Expenses	Asset/ Project Request
<b>Request #1</b>	<b>Fisher St WTP Filter Replacement - Pilot &amp; Design</b>	2 - Maintenance - operational necessity		\$ -	\$ 934,500.00
Asset/Project Description	<p>Purpose: Replace the existing Fisher Street WTP membrane cartridge system before the estimated end of cartridge life (2024) which could lead to WTP failure/loss of services. To improve the system reliability and WTP safety of operations.</p> <p>Project: Demolition of the existing membrane system, WTP building modifications and installation of a new pressurized media filtration system for iron and manganese removal, similar to system in the Grove Street Water Treatment Plant.</p> <p>Benefit: Consistent and reliable treatment to reduce iron and manganese for Well Nos. 1, 2, 2a, and 2b as well as to provide for safer operating conditions and wide availability of spare parts. Consistency between the existing Grove Street WTP and the improved Fisher Street WTP will also provide operational familiarity and opportunities for optimized equipment maintenance.</p>				
<b>Request #2</b>	<b>Well 7 PFAS</b>	1 - Threat to Citizens or Employees health safety or property		\$ -	\$ 645,500.00
Asset/Project Description	<p>Purpose: To provide treatment for PFAS detected at the Well No. 7/7A site. In 2020 Well 7/7A had detections of four of six regulated PFAS. From December 2020 to January 2022 sampling results showed an overall increase in PFAS, with an exceedance of the Maximum Contaminant Level (MCL) occurring in December 2021.</p> <p>Project: Construct a new PFAS treatment facility adjacent to the current building at the Well No. 7/7A site. Use of a Granulated Activated Carbon (GAC) treatment system, a well-proven technology, is anticipated and will be tested/confirmed through the performance of a PFAS bench scale pre-design evaluation.</p> <p>Benefit: To reduce the PFAS at Well No. 7 to below the regulated limits for continued use of this important water source in the Franklin system.</p>				
<b>Request #3</b>	<b>Equipment / Vehicles</b>	2 - Maintenance - operational necessity		\$ -	\$ 75,000.00
Asset/Project Description	<p>W31 2000 Mac 10 Wheel Dump to be traded in and replaced with new 10 Wheel Dump, Plow and Wing Plow Setup. \$250,000 total cost to be split with Water (30%), Sewer (20%), DPW (30%), Stormwater (20%)</p>				
<b>Request #4</b>	<b>Meter Replacements</b>	2 - Maintenance - operational necessity		\$ -	\$ 50,000.00

Water Department

Asset/Project Description	The Franklin Water system includes over 10,000 water meters, all of which act as cash registers for the water and sewer department. AWWA recommends that water meters be replaced every 10-15 years. As meters age, their accuracy decreases, generally in favor of the customer. Therefore, we would like to continue our 20 year meter replacement program.				
<b>Request #5</b>	<b>Infrastructure</b>	4 - Improvement of Infrastructure		\$ -	\$ 50,000.00
Asset/Project Description	Replacement of water main sections prone to leaks. Also, includes funding to start a Valve Exercising and Replacement Program throughout Town.				
<b>Request #20</b>	[Write Project Title Here]	[Choose from dropdown]		\$ -	\$ -
Asset/Project Description	[Write description of project here]				
					\$ 1,755,000.00

DPW 5yr Plan - Water

						Town of Franklin Water Capital Improvement Plan 5 Year Plan					
						Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<i>Fleet Requests</i>	<i>Odometer Readings</i>	<i>Year Purchased</i>	<i>Item Description</i>	<i>Replace Cycle</i>		FY23	FY24	FY25	FY26	FY27	FY28
W-1 (Approved FY 21)	99,402	2008	Ford F-150 Pick up	2016							
W-2	60,177	2011	Chevy Malibu FWD	2031							
W-3	29,573	2013	Freightliner Utility Vehicle	2033							
W-4	8,710	2018	International Dump Truck	2038							
W-5	-	2022	Freightliner 108SD 6 Wheel Dump	2042							
W-6	4,255	2022	Chevy Colorado Pickup 4WD	2037							
W-7	3,387	2022	Ford Transit 150	2037							
W-10	71,218	2016	Chevy Silverado Pick up	2031							
W-12	59,332	2016	GMC Pick-up	2031							
W-13	4,357 hrs	2009	Kubota Mini Backhoe	2029				\$200,000			
W-14 (Replaced FY 21 - Bac	51,701	1999	Sterling Dump Truck	2014							
W-15	33,261	2008	Ford F-550 Dump Truck	2028							\$75,000
W-17	45,000	2017	Chevy Silverado Pick up	2027						\$70,000	
W-18	42,223	2004	Sterling Dump Truck	2019				\$180,000			
W-21	87,946	2015	Chevy Silverado Pick up	2025			\$75,000				
W-23	543 hrs	2019	Case 580M Backhoe	2049							
W-27	1,035 hrs	2008	John Deere Skid-Steer	2028							
W-30	904 hrs	2001	Bomag Roller	2031							
W-31	118,506	2000	Mack Ten Wheel Dump	2020		\$75,000					
T-9 (Approved FY 22)	79,723	2008	Ford F350 Utility Pickup 4WD	2018							
TR-18	640 hrs		Compressor Trailer								
Valve Exerciser	30.7	2022	Hurco Valve Exerciser								
<b>Total Fleet</b>						<b>\$75,000</b>	<b>\$75,000</b>	<b>\$180,000</b>	<b>\$200,000</b>	<b>\$70,000</b>	<b>\$75,000</b>
						Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<i>Equipment Requests</i>	<i>Hours</i>	<i>KW</i>	<i>Make</i>	<i>Year Installed</i>	<i>Replace Year</i>	FY23	FY24	FY25	FY26	FY27	FY28
Water Treatment Plant	492.2	450	Cummins	2005	2035						
Grove Street WTP	35.2	240	Kohler	2021	2051						
Wells No. 1 & 2	443.6	100	Cummins	2005	2035						
Well No. 3	6	105	Kohler	2021	2051						
Well No. 4	524.5	110	Superior	2006	2036						
Well No. 5	420.8	120	Katolight	2006	2036						
Well No. 6	58.4	130	Kohler	2021	2051						
Well No. 7	214.8	125	Kohler	2014	2044						
Well No. 8	223.7	100	Generac	2018	2048						
Well No. 9	313.1	50	Kohler	2002	2032						
Well No. 10	18.6	50	Kohler	2020	2050						
Hillside Tanks		7	Generac	2013	2043						
Bright Hill Booster	192.8	80	Kohler	2014	2044						
Dianna Estates Booster	940.3	50	Kohler	1993	2024		\$60,000				
Pleasant Street Booster	337.9	150	Kohler	2010	2040						
FIP Booster	185.3	75	CAT	2007	2037						
Tanglewood Booster	527.6	60	Kohler	2001	2031						
Susan's Way	383.8	60	Kohler	2005	2035						
Washington Street Booster	118	60	Blue Star	2015	2045						

DPW 5yr Plan - Water

		Town of Franklin Water Capital Improvement Plan 5 Year Plan									
Cornwallis/Lyons Street	385.1	50	Kohler	1999	2029						\$60,000
<b>Total Generators</b>						\$0	\$60,000	\$0	\$0	\$0	\$60,000
						Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<i>Capital Projects</i>	Description	Total Opinion of Probable Project Costs	Year Installed	Replace /Repair Year	FY23	FY24	FY25	FY26	FY27	FY28	
Hillside Tank Repair #1 & #2	<p><b>Purpose:</b> To replace two, approximately 100-year old steel water storage tanks with one new tank and tank mixing system.</p> <p><b>Project:</b> Demolish the two tanks and replace them with a single 1.7 Million Gallon tank equipped with a mixing system.</p> <p><b>Benefit:</b> To eliminate concerns about the condition of these two aging tanks and to maintain reliable service in the future. Installation of a tank mixer is intended to improve water quality and mitigate potential freezing.</p> <p><b>Design completed under FY 22 Capital Request</b></p>	\$6,940,000	1888 / 1928	2022							
Fisher St WTP Filter Replacement - Pilot & Design	<p><b>Purpose:</b> Replace the existing Fisher Street WTP membrane cartridge system before the estimated end of cartridge life (2024) which could lead to WTP failure/loss of services. To improve the system reliability and WTP safety of operations.</p> <p><b>Project:</b> Demolition of the existing membrane system, WTP building modifications and installation of a new pressurized media filtration system for iron and manganese removal, similar to system in the Grove Street Water Treatment Plant.</p> <p><b>Benefit:</b> Consistent and reliable treatment to reduce iron and manganese for Well Nos. 1, 2, 2a, and 2b as well as to provide for safer operating conditions and wide availability of spare parts. Consistency between the existing Grove Street WTP and the improved Fisher Street WTP will also provide operational familiarity and opportunities for optimized equipment maintenance.</p>	\$12,900,000	2019	2023	\$934,500						
Well 7 PFAS	<p><b>Purpose:</b> To provide treatment for PFAS detected at the Well No. 7/7A site. In 2020 Well 7/7A had detections of four of six regulated PFAs. From December 2020 to January 2022 sampling results showed an overall increase in PFAs, with an exceedance of the Maximum Contaminant Level (MCL) occurring in December 2021.</p> <p><b>Project:</b> Construct a new PFAS treatment facility adjacent to the current building at the Well No. 7/7A site. Use of a Granulated Activated Carbon (GAC) treatment system, a well-proven technology, is anticipated and will be tested/confirmed through the performance of a PFAS bench scale pre-design evaluation.</p> <p><b>Benefit:</b> To reduce the PFAs at Well No. 7 to below the regulated limits for continued use of this important water source in the Franklin system.</p>	\$5,290,000	N/A	2023	\$645,500						

DPW 5yr Plan - Water

		Town of Franklin Water Capital Improvement Plan 5 Year Plan									
Pleasant Street Tank (Reconfigure existing Service Area)	<p><b>Purpose:</b> Reconfigure the existing low service area (Pleasant Street) system to eliminate the "in series" pumping and perform needed tank rehabilitation.</p> <p><b>Project:</b> Demolition of the old tank and booster station, new prefabricated pressure-reducing valve (PRV) stations at Pleasant Street and Greystone Road and at Miller Street at Brook Street Ext. Replace the pump at Well No. 4 with a pump capable of supplying the approved yield of Well Station No. 4 (0.921 MGD). Interior and exterior tank surface cleaning and recoating, and repairs to the tank walls as well as fencing and site repairs.</p> <p><b>Benefit:</b> To reduce annual energy costs. To eliminate the need for future tank painting, pump replacement, and other structural/architectural improvements associated with the existing infrastructure. The needed maintenance will also provide resiliency to the existing infrastructure for continued operation now and into the future.</p>	\$6,200,000	1964	2025			\$390,000				
Forge Hill Tank & Bald Hill Tank Repair	<p><b>Purpose:</b> Rehabilitation of Bald Hill Tank and Forge Hill Tank, including the interior overflow pipe assembly and shell manhole surfaces which are displaying extensive corrosion.</p> <p><b>Project:</b> Interior and exterior repairs for both tanks including surface cleaning, silt removal, and high-performance coating on the exterior and interior as well as rehabilitation of the overflow pipe and shell manhole at Forge Hill Tank.</p> <p><b>Benefit:</b> The needed maintenance will also provide resiliency to the existing infrastructure for continued operation now and into the future.</p>	\$2,910,000	1977	2026				\$260,000			
Meter Replacements	The Franklin Water system includes over 10,000 water meters, all of which act as cash registers for the water and sewer department. AWWA recommends that water meters be replaced every 10-15 years. As meters age, their accuracy decreases, generally in favor of the customer. Therefore, we would like to continue our 20 year meter replacement program.		N/A	20-years	\$50,000	\$50,000	\$50,000	\$50,000			
Infrastructure	Replacement of water main sections prone to leaks. Also, includes funding to start a Valve Exercising and Replacement Program throughout Town.	\$550,000			\$50,000	\$50,000	\$50,000	\$50,000			
Phase III SCADA Upgrades	Update Communication equipment & Fiber connections	\$100,000	N/A			\$100,000					
<b>Total Capital Projects</b>		<b>\$34,890,000</b>			<b>\$1,680,000</b>	<b>\$200,000</b>	<b>\$490,000</b>	<b>\$360,000</b>	<b>\$0</b>	<b>\$0</b>	
Vehicles & Equipment					\$75,000	\$135,000					
<b>Total Capital Improvement</b>					<b>\$1,755,000</b>	<b>\$335,000</b>	<b>\$670,000</b>	<b>\$560,000</b>	<b>\$70,000</b>	<b>\$135,000</b>	

Recreation Department

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating Expenses	Assest/ Project Request
<b>Request #1</b>	Nason Street Tot Lot site work and fencing	2 - Maintenance - operational necessity	20 years	\$ -	\$ 25,000
Asset/Project Description	Tree removal and fencing				
<b>Request #2</b>	Fletcher Field Playground	2 - Maintenance - operational necessity	20 years	\$ -	\$ 150,000
Asset/Project Description	Remove and replace with a new playground and ADA				
<b>Request #3</b>	Beaver Pond irrigation, ADA walkways, Scoreboard and	2 - Maintenance - operational necessity	20 years	\$ -	\$ 150,000
Asset/Project Description	Replace scoreboard and finish press box project				
<b>Request #4</b>	King Street Memorial Park (CPA)	4 - Improvement of Infrastructure	25 years	\$ -	\$ 5,000,000
Asset/Project Description	[Write description of project here]				
<b>Request #5</b>	Dacey Field Playground	2 - Maintenance - operational necessity	20 Years	\$ -	\$ 300,000
Asset/Project Description	[Write description of project here]				
<b>Request #6</b>	Horace Mann Athletic Fields	2 - Maintenance - operational necessity	25 Years	\$ -	\$ 250,000.00
Asset/Project Description	[Write description of project here]				
<b>Request #7</b>	Restrooms at FHS Ballfields and Dacey Community Field	4 - Improvement of Infrastructure	25 Years	\$ -	\$ 1,000,000
Asset/Project Description	Pre fabricated restrooms at high priority field locations				
<b>Request #8</b>	Remington Basketball Court	2 - Maintenance - operational necessity	25 Years	\$ -	\$ 275,000
Asset/Project Description	Post tensioned concrete basketball court				

			Town of Franklin Recreation Capital Improvement Plan 5 Year Plan							
						Year 1	Year 2	Year 3	Year 4	Year 5
	Odometer Readings	Year Purchased	Item Description	Replace Cycle	FY23	FY24	FY25	FY26	FY27	FY28
<b>Requests</b>										
		2023	Nason Street Tot lot site work and fencing (CPA)	20 years	\$25,000					
		2023	Fletcher Field Playground	20 years	\$150,000					
		2023	Beaver Pond irrigation and ADA walkways	25 years	\$50,000					
		2024	Beaver Pond Scoreboard replacement & press box	25 years	\$100,000					
		2024/2025	King Street Memorial Playground, Pickle Ball Court, Parking Lot, Building Improvements	20 years		\$2,500,000	\$2,500,000			
		2026	Dacey Field Playground	20 years				\$300,000		
	School?	2027	Horace Mann Athletic Fields	30 years					\$250,000	
		2027	Restroom/Concessions at FHS Baseball and Dacey Field	25 years					\$1,000,000	
	School?	2028	Remington Basketball courts	25 years						\$275,000
	<b>Total Recreation</b>				\$325,000	\$2,500,000	\$2,500,000	\$300,000	\$1,250,000	\$275,000
<b>Equipment Requests</b>										
	<b>Total Equipment</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Technology Requests</b>										
	<b>Total Technology</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Facilities Requests</b>										
	<b>Total Facilities</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Captial Item Requests</b>										
	<b>Total Other Capital</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Captial Improvement Requests</b>					\$325,000	\$2,500,000	\$2,500,000	\$300,000	1,250,000	\$275,000

School Department

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating Expenses	Assest/ Project Request
<b>Request #1</b>	K-5 English/Language Arts Curriculum Materials	2 - Maintenance -	4	\$ -	\$400,000
Asset/Project Description	Curriculum needed as a result of a recent Literacy Audit. Currently using materials that are outdated, inconsistent between buildings and materials that do not meet the instructional needs of students or best practices for literacy instruction.				
<b>Request #2</b>	150 Teacher Laptops - FHS	2 - Maintenance -	5	\$ -	\$187,500
Asset/Project Description	Replace Teacher laptops that will be 4 years old at the start of the 2023-2024 school year. Estimate \$1250 each				
<b>Request #3</b>	TV studio replacement at FHS	2 - Maintenance -	5	\$ -	\$282,000
Asset/Project Description	TV studio replacement at FHS to last another 5 years				
<b>Request #4</b>	Special Education Van Wheelchair accessible (with camera)	2 - Maintenance -	10+	\$ -	\$77,000
Asset/Project Description	Additional wheelchair van to accommodate student transportation needs				
<b>Request #5</b>	Double Combi Oven - Parmenter	2 - Maintenance -	15+	\$ -	\$50,000
Asset/Project Description	A double combi oven would allow for expanding fresh food production and more scratch cooking.				
					\$ 996,500.00

School & Technology 5yr Plan

Town of Franklin School Capital Improvement Plan 5 Year Plan													
	Year Purchased	Item Description	Replace Cycle	FY23	FY24	FY25	Year 3 FY26	Year 4 FY27	Year 5 FY28	Year 6 FY29	Year 8 FY30	Year 9 FY31	Year 10 FY32
<b>Fleet Requests</b>													
Special Ed. Van	2011	Van #5					\$63,000						
Special Ed. Van	2010	Van #6				\$61,000							
Special Ed. Van	2010	Van #7		\$59,000									
Special Ed. Van	2011	Van #3						\$65,000					
Special Ed. Van		Additional Van - program expansion to 14 vans (13+spare) (W/C)-this van will give us additional seating capacity to transport students both in and out of wheel chairs.		\$77,000									
				<b>\$77,000</b>	<b>\$59,000</b>	<b>\$61,000</b>	<b>\$63,000</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Equipment Requests</b>													
ELA		Currently no common literacy curriculum resources, Materials for elementary literacy instruction-licenses and textbooks - multi-year subscription	5		\$400,000					\$400,000			
Math		Replacement materials for elementary math instruction - licenses and textbooks - 5 year subscription	5	\$380,000					\$380,000				
Science		Replacement materials for elementary & middle science instruction	5	\$0 [1]							\$150,0		
Social Studies		Replacement materials for elementary & middle social studies instruction	5	[2]			\$100,000					\$100,000	
				<b>\$380,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$380,000</b>	<b>\$0</b>	<b>\$150,0</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Technology Requests</b>													
500 Chromebooks		Replacement Devices for 1:1 Chromebooks (\$250 per unit)	5		\$125,000	\$125,000	\$125,000	\$125,000	\$125,000				
150 Teacher Laptops - FHS		Replace Teacher laptops that will be 4 years old at the start of the 2023-2024 school year. Estimate \$1250 each	4	\$187,500				\$187,500					
K-8 +admin Laptop Replace		Roughly 300 laptops to replace	4			\$360,000				\$360,000			
4 Large Projectors at FHS		These four large projectors located in the following 4 large space areas : Gym, Auditorium, cafeteria, lecture hall were \$60,000 each when purchased with the new school in 2014. They will be 10 years old and coming to the end of their useful lifespan. [3]	10		\$240,000								
TV studio replacement at FHS		TV studio replacement at FHS to last another 5 years	5	\$282,000					\$282,000				

School & Technology 5yr Plan

Town of Franklin School Capital Improvement Plan 5 Year Plan													
							Year 3	Year 4	Year 5	Year 6	Year 8	Year 9	Year 10
	Year Purchased	Item Description	Replace Cycle	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32
		Interactive TouchView displays at FHS	10		\$324,800								
				\$469,500	\$689,800	\$485,000	\$125,000	\$312,500	\$407,000	\$360,000	\$0	\$0	\$0
		<b>Facilities Requests</b>											
		See Facilities Capital Requests including work for schools											
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Other Capital Item Requests</b>											
		Double Combi Oven - Parmenter		\$50,000									
				\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Total Capital Improvement Requests</b>		\$976,500	\$748,800	\$546,000	\$288,000	\$377,500	\$787,000	\$360,000	\$150,0	\$100,000	\$0

## School & Technology 5yr Plan

[1] K-8

[2] elementary

[3] Auditorium and Lecture hall are priorities. Gym audio needs to work now.

[Technology Department](#)

Project #	Asset/Project Name	Funding Priority	Life Expectancy	Annual Operating Expenses	Assest/ Project Request
<b>Request #1</b>	Police Department Wifi Replacement	2 - Maintenance - operational necessity	8 yrs	\$ -	\$ 5,500.00
Asset/Project Description	Police Department currently has non-enterprise Wifi.				
<b>Request #2</b>	UPS Replacement at Town Hall	2 - Maintenance - operational necessity	5 years	\$ -	\$ 15,000.00
Asset/Project Description	- Note: I applied for community Compact Grant for this				

Technology 5yr Plan

Town of Franklin Technology Capital Improvement Plan 5 Year Plan										
						Year 1	Year 2	Year 3	Year 4	Year 5
		Year Purchased	Item Description	Replace Cycle	FY23	FY24	FY25	FY26	FY27	FY28
<b>Technology Requests</b>										
			Technology Stabilization fund [1]	annual	500,000	500,000	500,000	500,000	500,000	
			-OR-							
			Police Department Wifi Replacement		10,000					
			UPS Replacement at Town Hall		15,000					
		2020	Virtual Environment replace			140,000				
		2020	Firewall Replacement 5-8 years						100,000	
		2021	Wireless access Replacement - 5-8 years						400,000	
		2021	Network Switch Replacement 5- 8 years						400,000	
		2022	Desktop Replacement - Town - 5-6 years						100,000	
		2021	Laptop Replacement - town 3-4 years				100,000			
			<b>Total Technology</b>		\$0	\$140,000	\$100,000	\$0	\$1,000,000	\$0
<b>Facilities Requests</b>										
			<b>Total Facilities</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Captial Item Requests</b>										
			<b>Total Other Capital</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Captial Improvement Requests</b>										
					\$0	\$140,000	\$100,000	\$0	\$1,000,000	\$0

[1] If this fund is created then the items below may be financed with the funds in the stabilization fund - tr



**TOWN OF FRANKLIN**

**RESOLUTION NO.:**        **23-18**

**APPROPRIATION:**        **Capital FY23**

**TOTAL REQUESTED:**    **Free Cash**                    **\$1,928,487**  
    **Water Retained Earnings**    **\$1,237,750**  
    **Sewer Retained Earnings**    **\$ 935,000**

**PURPOSE:** To appropriate funds for the 2023 Capital Improvement Plan:

Department	Description	Category	Amount	Total
Schools	K-Grade 5 English/Language Curriculum Material	Curriculum	325,000.00	
Schools - Facilities	Remington-Jefferson & Keller-Sullivan Security	Equipment	80,000.00	
School - Technology	Replace Teacher Laptops	Technology	75,000.00	480,000.00
Facilities	Davis-Thayer Clean Out & Market Appraisal		50,000.00	
	Senior Center Van	Vehicles	89,000.00	139,000.00
Technology	UPS Replacement at Municipal Building	Equipment	15,000.00	
	Police Station Wi-Fi Replacement	Technology	5,500.00	20,500.00
Town Admin & Bldg Comm	Sealers of Weights & Measures Equipment	Equipment	40,000.00	
	Schmid's Farm Home Demolition	Infrastructure	80,000.00	120,000.00
Fire	Four (4) Combustible Gas Meters	Equipment	26,124.00	
	Portable Radios	Equipment	161,725.00	
	Gaumard HAL ALS Simulator	Equipment	52,683.00	
	EMS Command Vehicle	Vehicles	67,517.00	
	Two (2) Holmatro Mini Cutters	Equipment	7,900.00	
	Structural Firefighter Clothing	Equipment	63,250.00	379,199.00
Police	Police Vehicles	Vehicles	338,349.00	
	Electronic Control Weapons (Tasers)	Equipment	14,603.00	
	Protective Body Armor	Equipment	16,896.00	
	Message/Speed Enforcement Trailer	Equipment	21,250.00	
	Technology Investments	Technology	8,690.00	399,788.00
Public Works	Vehicles and Equipment	Vehicles	390,000.00	390,000.00
<b>TOTAL FREE CASH APPROPRIATION</b>				<b>1,928,487.00</b>
Water Enterprise	Well 7 PFAS	Infrastructure	645,500.00	
	Vehicles and Equipment	Vehicles	75,000.00	
	Fisher Street WTP Upgrade Feasibility Study	Infrastructure	467,250.00	
	Meter Replacement	Equipment	50,000.00	1,237,750.00

<b>TOTAL WATER RETAINED EARNINGS APPROPRIATION</b>				1,237,750.00
Sewer Enterprise	Sewer Ejector Station Equipment Replacement	Equipment	125,000.00	
	Phase V1 Sewer Rehabilitation Construction - Part 2	Equipment	500,000.00	
	Equipment & Vehicles	Equipment	110,000.00	
	Inflow & Infiltration (I&I) Investments	Equipment	200,000.00	935,000.00
<b>TOTAL SEWER RETAINED EARNINGS APPROPRIATION</b>				935,000.00

**FINANCE COMMITTEE ACTION**

**Meeting Date: 2/7/2023**

**Vote: 8-0**

**Recommended Amount: \$4,101,237**

**MOTION**

Be It Moved and Voted by the Town Council that the sums of One Million Nine Hundred and Twenty Eight Thousand, Four Hundred and Eighty Seven Dollars (\$1,928,487) be appropriated from Free Cash, One Million Two Hundred and Thirty Seven Thousand, Seven Hundred Fifty Dollars (\$1,237,750) be appropriated from Water Retained Earnings and Nine Hundred and Thirty Five Thousand Dollars (\$935,000) be appropriated from Sewer Retained Earnings to be expended at the discretion of the Town Administrator for the FY 2023 Capital Improvement Plan as outlined above including any residual funds remaining in these line items.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2023

**VOTED:**

**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**A True Record Attest:**

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Chair  
Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION NO.:** 23-19

**APPROPRIATION:** FREE CASH TO STABILIZATION ACCOUNTS TRANSFERS

**TOTAL REQUESTED:** \$ 1,682,000

**PURPOSE:** Continued Funding of the Stabilization Funds per Town Policy

TRANSFER TO:	REASON	SOURCE	AMOUNT
FIELDS STABILIZATION	REPLACE IN 2027	FREE CASH	\$ 150,000.00
FIRE TRUCK STABILIZATION		FREE CASH	\$ 100,000.00
BUDGET STABILIZATION		FREE CASH	\$ 1,000,000.00
OPEB Trust Fund	Continued Funding 10% of Free Cash	FREE CASH	\$ 432,000.00
<b>TOTAL FREE CASH APPROPRIATION</b>			<b>\$ 1,682,000.00</b>

**FINANCE COMMITTEE ACTION**

**Meeting Date:** 2/7/2023

**Vote:** 8-0

**Recommended Amount:** \$1,682,000

**MOTION**

Be It Moved and Voted by the Town Council that the sum of One Million Six Hundred Eighty Two Thousand Dollars (\$1,682,000) be transferred from Free Cash to the Field, Budget, Fire Truck and OBEB Trust Stabilization accounts as outlined above.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2023

**VOTED:**

**UNANIMOUS:** \_\_\_\_\_

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**A True Record Attest:**

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION NO.:** 23-20

**APPROPRIATION:** WATER RETAINED EARNINGS TRANSFER TO WATER MAIN CAPITAL PROJECT R19-05

**TOTAL REQUESTED:** \$44,225.28

**PURPOSE:** TO FUND A BUDGETARY DEFICIT IN THE WATER MAIN CAPITAL PROJECT R19-05

TRANSFER TO:	REASON	SOURCE	AMOUNT
Water Main Project R19-05	Budgetary Deficit	Water Retained Earnings	\$44,225.28

**MOTION**

- Be It Moved and Voted by the Town Council that the sum of Forty-Four Thousand Two Hundred Twenty-Five Dollars and Twenty-Eight Cents (\$44,225.28) be transferred from Water Retained Earnings to the Water Main Capital Project R19-05.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2023

**VOTED:**  
UNANIMOUS \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

**A True Record Attest:**

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

February 10, 2023

To: Town Council

From: Jamie Hellen, Town Administrator

Re: **Bylaw Amendments 23-889 & 23-890: Inclusionary Zoning**

---

The following two bylaw amendments represent the Inclusionary Zoning bylaw. I am suggesting that the Council refer these to the Planning Board (PB) for public hearings and to firmly support the proposals. We should allow the PB to make their formal recommendation to the Council, and when their recommendation comes back, two public hearings will also be heard and the Council can take any amendment action they desire.

Please see the attached materials from the Community Planning Office on the substance of the bylaws.

In short, these bylaws do the following:

- Adds a 10% affordable housing requirement for all housing projects of 10 units or more in ONLY Downtown/Commercial, Residential V, and Commercial 1 zoning districts (other than one spot in "Office" zoning district). I have linked the [current zoning map](#).
- Reduces the density of development in RV and C1 from (approximately) 20 units per acre by "special permit" to **18** units per acre "by right" (to comply with the minimum requirement of the new MBTA Communities law).
- Adds in a new three-family dwelling in the same zoning districts.
- Adds in a new bylaw for inclusionary zoning (IZ). For a cliff notes version of what it is, please [click here for the state website](#). Having an IZ on the books also gives us credit on competitive grant applications at the state level.

These proposals were approved by the EDC+ Steering Committee unanimously, 7-0, to move on to the Town Council to recommend to the PB to begin the public hearing process. The unanimous vote is the central factor in approving this exceptional compromise. Staff highly recommend approval.

# FRANKLIN PLANNING & COMMUNITY DEVELOPMENT

355 EAST CENTRAL STREET, ROOM 120  
FRANKLIN, MA 02038-1352  
TELEPHONE: 508-520-4907

## MEMORANDUM

**TO:** JAMIE HELLEN, TOWN ADMINISTRATOR  
**FROM:** BRYAN W. TABERNER, AICP, DIRECTOR  
**RE:** PROPOSED ZONING CHANGES  
ZONING BYLAW AMENDMENT 23-889, RESIDENTIAL USES (FORMERLY 22-889)  
ZONING BYLAW AMENDMENT 23-890, INCLUSIONARY ZONING (FORMERLY 22-890)  
**DATE:** FEBRUARY 9, 2023

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The Department of Planning & Community Development (DPCD) has worked during the last several months to develop Zoning Bylaw amendments recommended in the “*Franklin For All*” zoning project, and the Town’s 2022 Housing Production Plan (HPP). Recent work, including the two subject Zoning Bylaw Amendments, address the following 1.) Housing density allowed within Commercial I (CI), and General Residential V (GRV) zoning districts; 2.) By-right multifamily housing; 3.) MBTA Communities requirements outlined in Section 3A of the Zoning Act, and 4.) Inclusionary Zoning.

The proposed changes below will create a baseline which to address additional zoning changes, including the possibility of adopting a 40R Smart Growth Overlay District, and addressing accessory dwelling units.

By-Right Multifamily Housing and related Housing Density. Currently multifamily housing developments are only allowed by-right in the Downtown Commercial zoning district (up to one dwelling unit per 2,000 square feet of lot area). In the Commercial I (CI) and General Residential V (GRV) zoning districts up to one dwelling unit per 1,000 square feet of lot area (44 housing units per acre) may be permitted by Planning Board special permit. Special Permits for dense multifamily housing are not automatically granted, and it can be difficult to obtain a permit to develop as many as 44 housing units on an acre of land. The permitting process can be very expensive for the property owner and developer, and there is no guarantee the permit will be granted.

MBTA Communities Requirements. Massachusetts passed new laws through the Acts of 2020 adding a new Section 3A to chapter 40A of MGL. Under Section 3A communities with commuter rail stations (or other MBTA service) are required to have at least one zoning district “*of reasonable size in which multi-family housing is permitted as of right*” that will “*have a minimum gross density of 15 units per acre*”.

Regulation implementing the new laws is contained in “Compliance Guidelines for Multi-family Zoning Districts” (<https://www.mass.gov/info-details/multi-family-zoning-requirement-for-mbta-communities>). The size and location of the zoning district required by Section 3A is dependent upon several factors.

Below is a table outlining the Town of Franklin’s Section 3A requirements taken from the Compliance Guidelines. To summarize the Town of Franklin’s MBTA Communities multifamily zoning requirements, the Town is required to amend its Zoning Bylaw to assure it has one or more zoning districts that in total would allow a minimum multi-family unit capacity of 1,883 housing units by-right, seventy-five percent of which must be located not more than 0.5 miles of the MBTA station.

### Section 3A MBTA Communities Requirements

Community: Franklin Community Category: Commuter Rail

Minimum multi-family unit capacity <sup>1</sup>	Minimum land area of District	Percent of district to be located in station area <sup>2</sup>
1,883 Units	50 acres	At least 75 percent

- 1.) Minimum multi-family unit capacity equals 15 percent of the number of housing units in Franklin at time of the 2020 U.S. Census.
2. The Station area is a half-mile circle around the MBTA commuter rail station.

The majority of CI and GRV zoning districts are within a half mile of the Downtown MBTA station. DPCD recommends amending the Zoning Bylaw’s use regulations to change the housing density allowed in the CI and GRV zoning districts, and to allow a certain number of housing units by-right. By allowing multifamily housing by right in the CI and GRV zoning districts, a developer knows it is possible to get a permit for a certain size development. If the developer wants a denser development they should be allowed to seek a Planning Board special permit.

During a series of Economic Development Committee+ meetings in the fall and early winter, the participants debated the level of housing density that should be allowed within the CI and GRV zoning districts. The Committee voted to set the density to one dwelling unit per 2,250 square feet of lot area.

The proposed density of one dwelling unit per 2,250 square feet of lot area will help the Town meet the MBTA Communities requirements stated in Section 3A; 1 unit per 2,250 sf of lot area comes to 19.36 units per acre. With the Town’s Downtown Commercial zoning district already allowing up to 1 housing unit per 2,000 sf of lot (21.78 housing units per acre) by-right, having CI and GRV allow 19.36 units per acre by-right should sufficiently address the Section 3A requirements.

Please note, DPCD staff are currently working with the Town’s GIS Department and planners from the Metropolitan Area Planning Council (MAPC) to assess whether or not the proposed changes above would actually meet the Section 3A requirements.

One small Zoning Bylaw amendment that would make a few minor changes to Part VI of the Use Regulations tables (Attachment 7 of the Zoning Bylaw) will make the proposed changes above possible. However, the above proposed changes do not deal with affordable housing issues.

Inclusionary Zoning. DPCD has worked on developing an Inclusionary Zoning (IZ) Bylaw for several years; during that time much has happened, including the HPP, the “Franklin For All” study, and by-right multifamily requirements for MBTA Communities. Over the last couple months the State has amended the requirements of MBTA Communities regarding affordable housing; one change is as follows: DHCD “will consider an affordability requirement to be consistent with as of right zoning as long as the zoning requires not more than 10 percent of the units in a project to be affordable units”.

For that reason, requiring more than ten percent affordable housing units in the Downtown Commercial, Commercial I, and General Residential V zoning districts is not allowed (unless the units are more than half mile from the MBTA Station). The newest DHCD guidance also states to be consistent with as of right zoning “the cap on the income of families or individuals who are eligible to occupy the affordable units is not less than 80 percent of the area median income”. These changes required DPCD to update the Inclusionary Zoning (IZ) Bylaw. The updated version is simplified in that it only requires 10% affordable units for all multifamily housing developments of ten (10) or more units.

Proposed Zoning Bylaw Amendments. Attached are two proposed zoning bylaw amendments related to the issues discussed above.

**Zoning Bylaw Amendment 23-889, Multifamily Housing Density.** The proposed bylaw makes several small changes to Part VI of the Use Regulations tables. Most importantly it allows multifamily housing in the CI and GRV zoning districts by-right, up to 1 unit per 2,250 SF of lot area. And it allows the developer to apply for additional density by special permit. The following wording is included in the Use Regulations table related to multifamily housing of 4 or more units in CI and GRV:

No more than one dwelling unit per 2,250 square feet of lot area may be permitted; additional dwelling units may be allowed by Special Permit from the Planning Board.

Another important change was replacing one row in the Residential Use Regulations table with two rows, which define two types of multifamily housing:

- 6.1 Multifamily or Apartment
  - a. With Four or More Housing Units
  - b. With Three Housing Units.

Splitting the use into two allows a 3 unit development to be allowed in certain districts where other larger multifamily developments are not.

**Zoning Bylaw Amendment 23-890, Inclusionary Zoning.** The Zoning Bylaw amendment adds a new section to the Town's Zoning Bylaw: §185-51 Inclusionary Zoning. Multifamily developments with 10 or more housing units will be required to have at least ten percent of the housing units available for rent (or purchase) by eligible individuals or households making less than 80% of the area wide median household income.

I request the Town Council vote to refer the Zoning Amendments to the Planning Board for a Public Hearing. Please let me know if you have questions or require additional information on any of the above issues.



SPONSOR: *Town Administration*

**TOWN OF FRANKLIN  
ZONING BY-LAW AMENDMENT 23-889 (FORMERLY 22-889)**

**A ZONING BY-LAW TO AMEND THE FRANKLIN TOWN CODE AT  
CHAPTER 185, ATTACHMENT 7. PART VI, USE REGULATION SCHEDULE:  
RESIDENTIAL USES**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:**

Chapter 185 of the Code of the Town of Franklin is hereby amended by the following additions (xvz) and as deletions (~~xyz~~) to §185, Attachment 7, Part VI, Use Regulation Schedule: Residential Uses, Multifamily or Apartment:

185 Attachment 7  
USE REGULATION SCHEDULE  
PART VI

Symbols in the Use Regulations Schedule shall mean the following:

Y = A permitted use.

N = An excluded or prohibited use.

BA = A use authorized under special permit from the Board of Appeals.

PB = A use authorized under special permit from the Planning Board.

P/SP = Permitted as of right. A special permit from the Board of Appeals is required if the proposed project results in an increase in estimated water consumption of more than 15,000 gallons per day.

Principal Uses	District														
	RRI RVI	RRII RVII	SFRIII	SFRIV	GRV	NC	RB	CI	CII	DC	B	I	LI	O	MBI
6. Residential															
6.1 Multifamily or Apartment	<b>N<sup>1</sup></b>	<b>N</b>	<b>N</b>	<b>PB<sup>3</sup></b>	<b>PB<sup>4</sup></b>	<b>N</b>	<b>PB<sup>3</sup></b>	<b>N</b>	<b>Y<sup>5,6</sup></b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>PB<sup>7,8</sup></b>	<b>N</b>	
<b>a. With Four or More Housing Units<sup>4</sup></b>	<b><u>N<sup>1</sup></u></b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>Y<sup>2,3</sup></u></b>	<b><u>PB<sup>2,8</sup></u></b>	<b><u>N</u></b>	<b><u>Y<sup>2,3</sup></u></b>	<b><u>N</u></b>	<b><u>Y<sup>5,6</sup></u></b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>PB<sup>7,8</sup></u></b>	<b><u>N</u></b>	
<b>b. With Three Housing Units</b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>PB<sup>2</sup></u></b>	<b><u>Y<sup>2</sup></u></b>	<b><u>Y<sup>2</sup></u></b>	<b><u>N</u></b>	<b><u>Y<sup>2</sup></u></b>	<b><u>Y</u></b>	<b><u>Y</u></b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>N</u></b>	<b><u>N</u></b>
6.2 Single-family	Y	Y	Y	Y	Y	Y	Y	Y	N	N	N	N	N	N	N
6.3 Two-family															
a. New	N	N	Y <sup>2</sup>	Y <sup>2</sup>	Y <sup>2</sup>	N	Y	Y	N	N	N	N	N	N	N
b. By conversion	BA	BA	BA	Y	Y	N	BA	Y	BA	N	N	N	N	N	N

NOTES:

1. Except PB in RVI District (~~see § 185-38~~) per § 185-38, and RVII District per § 185-50.
2. Lot area must be at least 25% greater than that required for a single-family dwelling.
3. No more than one dwelling unit per ~~1,000~~ **2,250** square feet of lot area may be permitted; **additional dwelling units may be allowed by Special Permit from the Planning Board.**
4. ~~No more than one dwelling unit per 3,000 square feet of lot area may be permitted.~~ **All multifamily developments with 10 or more housing units are required to address the Affordable Housing requirements in § 185-51.**
5. All dwelling units shall be located on floors above the street level floor.
6. No more than one dwelling unit per 2,000 square feet of lot area will be permitted; additional dwelling units may be allowed by Special Permit from the Planning Board.
7. All multi-family residential developments require a minimum of 5-acres.
8. No more than one dwelling unit per 3,000 square feet of lot area will be permitted.

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

---

**DATED:** \_\_\_\_\_, 2023

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_ **ABSENT:** \_\_\_\_

**RECUSED:** \_\_\_\_\_

---

**Nancy Danello, CMC**  
**Town Clerk**

---

**Glenn Jones, Clerk**  
**Franklin Town Council**



SPONSOR: *Town Administration*

**TOWN OF FRANKLIN**  
**ZONING BY-LAW AMENDMENT 23-890 (FORMERLY 22-890)**  
**INCLUSIONARY ZONING**  
**A ZONING BY-LAW TO AMEND THE FRANKLIN TOWN CODE**  
**AT CHAPTER 185, SECTION 51**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:** Chapter 185 of the Code of the Town of Franklin is hereby amended by adding a new Section at §185-51. Inclusionary Zoning, to read as follows:

**§185-51. Inclusionary Zoning**

A. Purpose and Intent.

The purpose of this bylaw is to encourage the development of new multifamily housing that is affordable for rent or purchase to both low and moderate-income households. It is intended that the affordable housing units required by this bylaw consist of at least 10 percent Inclusionary Units as defined below in Section B.

B. Definitions.

Inclusionary Units: Housing units which the Planning Board finds are affordable for rent or purchase by eligible individuals or households making less than 80% of the areawide median household income as calculated by the United States Department of Housing and Urban Development (HUD) with adjustments for family size, provided there are deed restrictions. Such units will be Local Initiative Program, Local Action Units, in compliance with the requirements for the same as specified by the Commonwealth's Department of Housing and Community Development (DHCD).

Eligible Household: An individual or household whose annual income is less than 80% of the area wide median income as determined by HUD, adjusted for household size, with income computed using HUD's rules for attribution of income to assets.

C. Applicability.

In all zoning districts, the inclusionary zoning provisions of this section shall apply to the following uses:

- (1) Any project that results in a net increase of ten (10) or more multi-family dwelling units, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space.
- (2) Any life care facility or any elderly persons and/or handicapped persons housing development with ten (10) or more dwelling units.

D. Permit Process.

The development of any multifamily housing project set forth in Section C above shall be permitted either by right, or through a special permit process. Please refer to Section 185 Attachment 7, Use Regulation Schedule Part VI, Residential uses.

E. Special Permit Process.

The development of any project that requires a special permit set forth in Section C above requires the grant of a Special Permit from the Planning Board as the designated Special Permit Granting Authority (SPGA).

- (1) A Special Permit shall be granted if the proposal meets the requirements of this bylaw as well as Section 185-45.

F. Provision of Inclusionary Units.

As a condition of approval for a Permit for multifamily housing, the applicant shall contribute to the local stock of affordable units in accordance with the following requirements:

- (1) Ten (10) percent of units shall be offered as Inclusionary Units.
- (2) Units in a multiple unit development subject to this bylaw shall be established as Inclusionary Units in any one or combination of methods provided for below:
  - (a) Constructed or rehabilitated on the locus subject to a multifamily housing Permit (see Section G);
  - (b) Constructed or rehabilitated on a locus different than the one subject to the multifamily housing Permit (see Section H);
  - (c) An applicant may offer, and the Town may accept, donations of land in fee simple, on or off-site, that the Town determines are suitable for the construction of affordable housing units. The value of donated land shall be equal to or greater than the value of the construction of the Inclusionary Units. The Town may require, prior to accepting land as satisfaction of the requirements of this bylaw, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of equivalent value.
- (3) The applicant may offer, and the Town may accept, any combination of the Section F.(2)(a)-(c) requirements provided that in no event shall the total number of units or land area provided be less than the equivalent number or value of Inclusionary units required by this bylaw.
- (4) Fractions of whole numbers shall be resolved following these rules:
  - (a) Remainder of number less than 0.50 will be rounded down to the whole number.
  - (b) Remainder of number equal to or greater than 0.50 will be rounded up to the next whole number.
- (5) All Inclusionary Units shall be subject to an affordable housing restriction and a regulatory agreement in a form acceptable to the Town's Attorney and the Municipal Affordable Housing Trust. The regulatory agreement shall be consistent with any applicable guidelines issued by the Department of Housing and Community Development and shall ensure that affordable units can be counted toward the Town

of Franklin’s Subsidized Housing Inventory. The regulatory agreement shall also address all applicable restrictions listed in Sections G and H below. The multifamily housing Permit shall not take effect until the restriction, the regulatory agreement, and the special permit if applicable, are recorded at the Registry of Deeds and a copy provided to the Planning Board, the Inspector of Buildings, and the Municipal Affordable Housing Trust.

**G. Provisions Applicable to Inclusionary Units On-site.**

- (1) **Siting of Inclusionary Units.** All Inclusionary units constructed or rehabilitated under this bylaw shall be situated within the development so as not to be in less desirable locations than market-rate units in the development, and shall on average, be no less accessible to public amenities, such as open space, as the market-rate units.
- (2) **Minimum design and construction standards for Inclusionary Units.** Inclusionary housing units shall be integrated with the rest of the development and shall be compatible in design, appearance, construction, and quality of materials with other units. Interior features and mechanical systems of affordable units shall conform to the same specifications as apply to market-rate units.
- (3) **Timing of construction or provision of Inclusionary Units.** Where feasible, Inclusionary Units shall be provided coincident to the development of market-rate units, but in no event shall the development of Inclusionary Units be delayed beyond the schedule noted below:

<b>Market-rate Units (% Complete)</b>	<b>Inclusionary Units (Percent Required)</b>
<30%	-
30% Plus 1 Unit	10%
Up to 50%	30%
Up to 75%	50%
75% Plus 1 Unit	70%
Up to 90%	100%
Fractions of Units shall not be Counted	

- (4) **Marketing Plan for Inclusionary Units.** Applicants under this bylaw shall submit a marketing plan or other method approved by the Town through its local comprehensive plan, to the Planning Board for its approval, which describes how the Inclusionary Units will be marketed to potential home buyers or tenants. This plan shall include a description of the lottery or other process to be used for selecting buyers or tenants.

**H. Provision of Inclusionary Housing Units Off-Site.**

- (1) As an alternative to the requirements of Section G above, an applicant subject to the bylaw may develop, construct or otherwise provide Inclusionary Units equivalent to those required by Section F off-site. All requirements of this bylaw that apply to on-site provision of Inclusionary Units, shall apply to provision of off-site Inclusionary Units. In addition, the location of the off-site units to be provided shall be approved

by the Planning Board as an integral element of the multifamily housing Permit review and approval process.

I. Maximum Incomes and Selling Prices: Initial Sale.

- (1) To ensure that only eligible households purchase Inclusionary Units, the purchaser of an Inclusionary Unit shall be required to submit copies of the last three years' federal and state income tax returns and certify, in writing and prior to transfer of title, to the developer of the housing units or his/her agent, and within thirty (30) days following transfer of title, to the Municipal Affordable Housing Trust, that his/her or their family's annual income level does not exceed the maximum level as established according to the data available from the HUD and DHCD, and as may be revised from time to time.
- (2) The maximum housing cost for Inclusionary Units created under this bylaw is as established by the Commonwealth's Department of Housing and Community Development Local Initiative Program, or as revised by the Town.

J. Preservation of Inclusionary Units; Restrictions on Resale.

- (1) Each Inclusionary Unit created in accordance with this bylaw shall have limitations governing its resale through the use of a regulatory agreement set forth in Section F(5). The purpose of these limitations is to preserve the long-term affordability of the Inclusionary Units and to ensure its continued availability for low income households. The resale controls shall be established through a Restriction on the property and shall be in force in perpetuity.
  - (a) Resale price. Sales beyond the initial sale to a qualified affordable income purchaser shall be determined by maximum resale price as defined by DHCD or the Town. The resale price multiplier shall be recorded as part of the Restriction on the property noted in Section J(1) above.
  - (b) Right of first refusal to purchase. The purchaser of an Inclusionary Unit developed as a result of this bylaw shall agree to execute a deed rider prepared by the Town, consistent with model riders prepared by DHCD, granting, among other things, the municipality's right of first refusal to purchase the property in the event that a subsequent qualified purchaser cannot be located.
  - (c) As a condition for a multifamily housing Permit under this bylaw, the applicant will comply with the mandatory set-asides and accompanying restrictions on affordability, including the execution of the deed rider noted in Section J(1)(b) above. The Building Commissioner/Zoning Enforcement Officer shall not issue an occupancy permit for any Inclusionary Unit until the deed restriction is recorded.

K. Conflict with Other Bylaws.

The provisions of this bylaw shall be considered supplemental of existing zoning bylaws. To the extent that a conflict exists between this bylaw and others, the more restrictive bylaw, or provisions therein, shall apply.

L. Severability.

If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this bylaw shall not affect the validity of the remainder of the Town of Franklin's Zoning Bylaw.

The foregoing Zoning By-law Amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

---

**DATED:** \_\_\_\_\_, 2023

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

\_\_\_\_\_  
**Nancy Danello, CMC**  
**Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk**  
**Franklin Town Council**

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

February 10, 2023

To: Town Council  
From: Jamie Hellen, Town Administrator

**Re: Bylaw Amendment 23-893: Amendment to Sewer System Map - First Reading**

---

This is the first reading of Bylaw Amendment 23-893, which, if approved, will allow a sewer connection from the cannabis grow facility which is currently under construction at 160 Grove St. The property owner of 160 Grove St. has submitted an application for this extension, which will involve connecting to the existing gravity sewer which terminates in front of Franklin Tile at 168 Grove St. and installing new gravity sewer approximately 600 ft. northerly and upstream to the area in front of #160.

Further information and recommendations are provided in the attached letter from Town Engineer Mike Maglio and DPW Director Brutus Cangoreggi dated January 25, 2023. Also attached is the proposed map amendment.

Keep in mind that cannabis discharge is highly regulated under state law and less of a factor here. The reason for this is also due to the fact the Town is rebuilding lower Grove Street this year and then will have a five-year sewer connection moratorium under town bylaw. Staff have reached out to all affected customers along Grove Street and the owners of 160 want to tie into the town sewer system.

If you have any questions, please feel free to let us know.



# TOWN OF FRANKLIN

## DEPARTMENT OF PUBLIC WORKS

Franklin Municipal Building  
257 Fisher Street  
Franklin, MA 02038-3026

January 25, 2023

Mr. Jamie Hellen  
Town Administrator  
355 East Central Street  
Franklin, MA 02038

RE: Grove Street Sewer Extension between Kenwood Circle and #168 Grove St

Dear Jamie,

The property owner of 160 Grove Street has submitted an application for a Sewer System Extension Permit to allow a sewer connection from the cannabis grow facility which is currently under construction. The development of this site was originally approved with a septic system and the owner is looking to have the new building connected to Town sewer.

The proposed sewer extension will involve connecting to the existing gravity sewer which terminates in front of #168 Grove St (Franklin Tile) and installing new gravity sewer approximately 600 feet northerly and upstream to the area in front of #160 Grove St.

This new gravity sewer extension would provide sewer access to the following four properties:

- 158 Grove – Grove Street Realty Trust (67 Degrees) – to be connected through a private easement on 160 Grove St to be determined by the two property owners
- 160 Grove – Hennep Properties, LLC (under construction, cannabis grow facility)
- 162 Grove – Charley2017 LLC (NETA cannabis dispensary – existing private septic)
- 164 Grove – CC Lights, LLC (vacant lot, PB approved cannabis dispensary)

The properties on the opposite side of Grove St are either already connected to sewer through easements across adjacent properties, or have frontage on the existing gravity sewer.

If approved, the developer has agreed to contribute \$30,000 to the Town to provide upgrades to the Town's existing sewer pump station as part of the overall project, as well as a \$10,000 contribution to the Town's Water Conservation Fund.

We note that the DPW is currently working on design plans for roadway improvements to Grove St that are being funded through our \$2.2M MassWorks Grant and are planned for the 2023 construction season. As such, any proposed sewer work to be done under this application will need to be completed by June 30, 2023 so that the Town's grant funding will not be jeopardized.

If the Council decides to approve the extension, we recommend the following conditions be attached to the approval:

1. The applicant will need to file all required permits and pay the respective fees, including the \$40,000 total contribution, prior to construction and the installation shall be in accordance with DPW standards. Since there will be both Town water and a private well to be located on the site, any special provisions for sewer billing will be subject to DPW approval at the time of permitting.
2. Stubs for future sewer connections shall be provided for 162 Grove St and 164 Grove Street. A potential sewer connection shall be provided for 158 Grove St through the 160 Grove St site as shown on the proposed design plan, to be determined by the two private property owners.
3. Trench excavation within the Grove Street pavement shall be backfilled with controlled density fill and be paved at a minimum width of 8 feet with a paving machine for the entire length of pavement trenching required for construction. The thickness of the pavement for the trench patch shall match the existing asphalt thickness on Grove St, at a minimum the trench patch shall be installed in two lifts for a total thickness of 4" thick.
4. Construction of the sewer improvements and final trench patching shall be completed prior to June 30, 2023.
5. The Applicant will provide to the Town an as-built drawing with ties to the constructed improvements.

Should you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



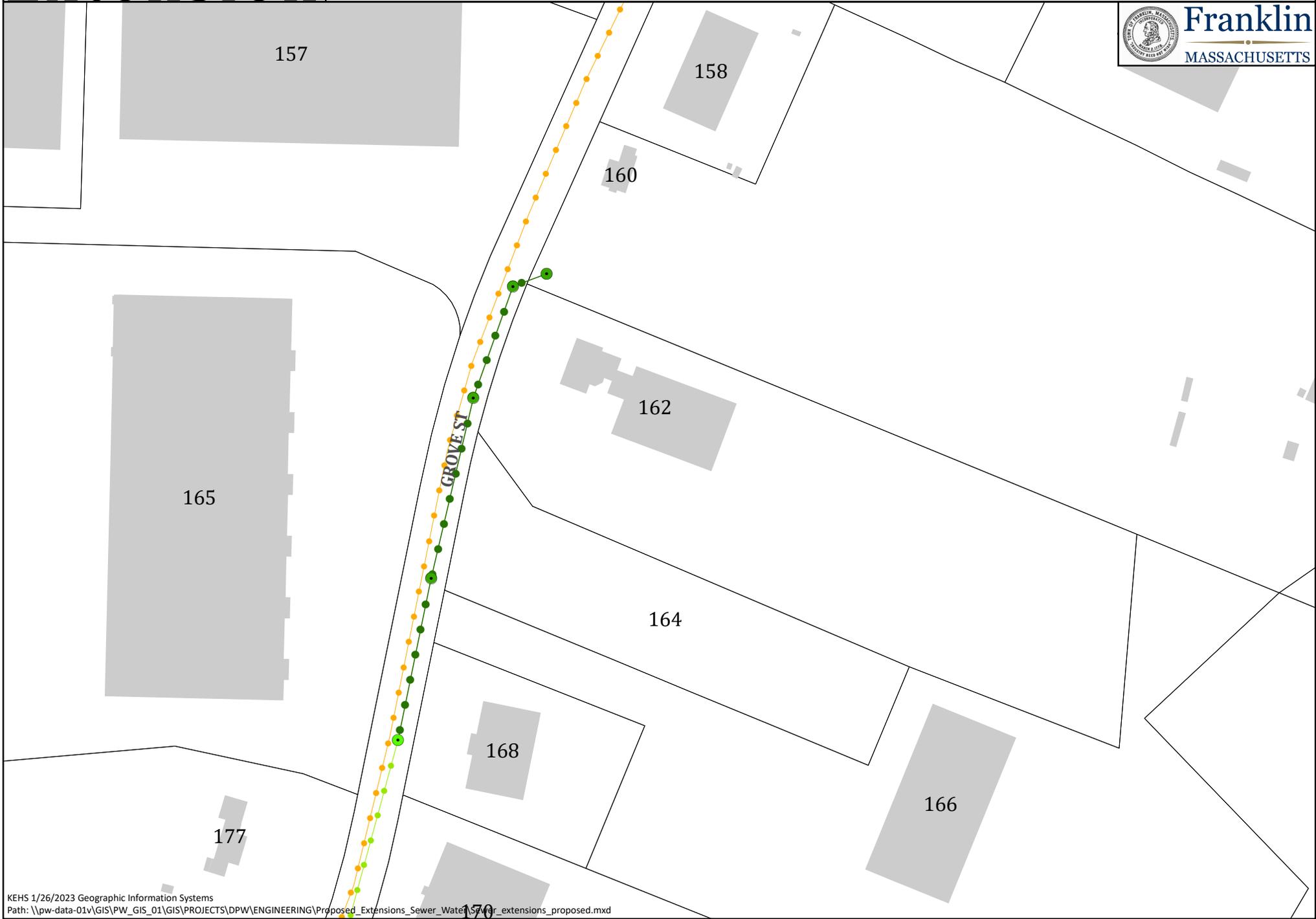
Michael Maglio, PE  
Town Engineer



Robert A. Cantoreggi  
Director of Public Works

# Proposed Sewer Extension

- Proposed Gravity Main
- Existing Gravity Main
- Existing Force Main
- Proposed Manhole
- Existing Manhole
- Building
- Parcel Line





**TOWN OF FRANKLIN  
BY-LAW AMENDMENT 23-893**

**AMENDMENT TO SEWER SYSTEM MAP**

**A BY-LAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN, CHAPTER 139,  
ENTITLED SEWERS, AS FOLLOWS:**

**BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT :**

Chapter 139-14 of the Code of the Town of Franklin entitled Sewer System Map, Exhibit A (map) be amended by adding the following extension as an eligible location:

§139-14. Sewer System Map

Exhibit A:

Extending sewer system for cannabis grow facility at 160 Grove Street. The proposed sewer extension will involve connecting to the existing gravity sewer which terminates in front of #168 Grove Street (Franklin Tile) and installing new gravity sewer approximately 600 feet northerly and upstream to the area in front of #160 Grove Street.

This Bylaw shall not become effective until all conditions agreed to between the property owner and DPW are satisfied.

This Bylaw shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

**DATED:** \_\_\_\_\_, 2023

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

**Nancy Danello, CMC  
Town Clerk**

\_\_\_\_\_  
**Glenn Jones, Clerk  
Franklin Town Council**

# Town of Franklin

355 East Central Street  
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949  
[www.franklinma.gov](http://www.franklinma.gov)

OFFICE OF THE TOWN ADMINISTRATOR

## Memorandum

February 10, 2023

To: Town Council

From: Jamie Hellen, Town Administrator

**Re: Resolution 23-21: Cable Funds in Support of PEG Service and Programming**

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The Massachusetts Department of Revenue requires the Town Council to vote to appropriate PEG funds received from Comcast and Verizon to an established revolving account.

Please find the attached resolution to appropriate \$91,505.95 in PEG funds received for the fourth quarter of 2022 from Comcast to Franklin Community Cable Access, Inc.

Please let us know if you have any questions.



## TOWN OF FRANKLIN RESOLUTION 23-21

**APPROPRIATION:** Cable Funds in Support of PEG Service and Programming per  
MGL Ch. 44, §53F3/4

**TOTAL REQUESTED:** \$91,505.95

**PURPOSE:** To appropriate \$91,505.95 from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, representing the amount received from Comcast in the previous quarter, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

**MOTION:** Be it Moved and Voted by the Town Council that the sum of \$91,505.95 be appropriated from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

---

**DATED:** \_\_\_\_\_, 2023

**VOTED:** \_\_\_\_\_

**UNANIMOUS:** \_\_\_\_\_

**A TRUE RECORD ATTEST:**

**YES:** \_\_\_\_\_ **NO:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**RECUSED:** \_\_\_\_\_

Nancy Danello, CMC  
Town Clerk

---

Glenn Jones, Clerk  
Franklin Town Council