



FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

May 25, 2022

Meeting will be held at the **Municipal Building**
2nd floor, Council Chambers
355 East Central Street
7:00 PM

A NOTE TO RESIDENTS: All citizens are welcome to attend public board and committee meetings in person. Meetings are [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom.

Link to access meeting via Zoom for May 25, 2022 Town Council Meeting:

- Zoom Link [HERE](#) -- Then click "Open Zoom".
- Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/84926215441>
- Call-In Phone Number: Call 1-929-205-6099 and enter **Meeting ID # 849 2621 5441** --Then press #

1. ANNOUNCEMENTS FROM THE CHAIR

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- Chair to identify members participating remotely.*

2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. HEARINGS - 7:00 pm

- FY23 Town Council Annual Operating Budget Hearing
 - [FY23 Voting Document](#)
 - [FY23 Town Administrator Budget Message \(per Town Charter Section 6-4-1\)](#)
 - [Appendix A1 - Town Administrator Recommended Budget Voting Document & Budget Book \(per Town Charter provision 6-5-1 and 6-5-2\)](#)
 - [Appendix B1 - Franklin School Committee Recommended FY22 Budget Executive Summary](#)
 - [Appendix C1 - Historic Data: Budget Breakdown](#)
 - [Appendix C2 - Historic Data: Operating Revenue](#)
 - [Appendix C3 - Historic Data: Fixed Cost](#)
 - [Appendix C4 - Historic Data: Local Aid](#)

- ix. [Appendix C5 - Historic Data: Local Receipts](#)
- x. [Appendix C6 - Historic Data: Assessments](#)
- xi. [Appendix C7 - Historic Data: New Growth](#)
- xii. [Appendix C8 - Historic Data: Free Cash Balances](#)
- xiii. [Appendix C9 - Historic Data: FC & RE](#)
- xiv. [Appendix D1 - Stormwater Brochure and Summary](#)
- xv. [Appendix D2 - DPW Director Brutus Cantoreggi Stormwater Ad-Hoc Committee Presentation](#)
- xvi. [Appendix E1 - COVID-19 Federal Stimulus Update](#)

4. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
111	TOWN COUNCIL						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
123	TOWN ADMINISTRATOR						
	PERSONAL SERVICES	377,228	390,485	391,083	391,083	391,083	-
	EXPENSES	13,700	33,750	34,532	34,532	34,532	-
		390,928	424,235	425,615	425,615	425,615	-
131	FINANCE COMMITTEE						
	EXPENSES	1,500	1,500	1,500	1,500	1,500	-
		1,500	1,500	1,500	1,500	1,500	-
135	COMPTRROLLER						
	PERSONAL SERVICES	471,065	493,285	491,450	491,450	491,450	-
	EXPENSES	70,150	75,150	81,300	81,300	81,300	-
		541,215	568,435	572,750	572,750	572,750	-
141	BOARD OF ASSESSORS						
	PERSONAL SERVICES	368,803	327,321	327,321	327,321	327,321	-
	EXPENSES	94,350	99,900	99,900	99,900	99,900	-
		463,153	427,221	427,221	427,221	427,221	-
147	TREASURER/COLLECTOR						
	PERSONAL SERVICES	328,401	390,892	379,142	379,142	379,142	-
	EXPENSES	91,105	91,105	91,105	91,105	91,105	-
		419,506	481,997	470,247	470,247	470,247	-
151	LEGAL SERVICES						
	PERSONAL SERVICES	107,584	109,736	109,736	109,736	109,736	-
	EXPENSES	60,000	60,000	60,000	60,000	60,000	-
		167,584	169,736	169,736	169,736	169,736	-
152	HUMAN RESOURCES						
	PERSONAL SERVICES	170,845	174,261	241,532	241,532	241,532	-
	EXPENSES	28,630	53,650	34,750	34,750	34,750	-
		199,475	227,911	276,282	276,282	276,282	-
155	INFORMATION TECHNOLOGY						
	PERSONAL SERVICES	-	37,500	37,645	37,645	37,645	-
	EXPENSES	293,693	307,706	384,597	384,597	384,597	-
		293,693	345,206	422,242	422,242	422,242	-
161	TOWN CLERK						
	PERSONAL SERVICES	175,851	208,014	198,019	198,019	198,019	-
	EXPENSES	16,746	20,550	19,650	19,650	19,650	-
		192,597	228,564	217,669	217,669	217,669	-
164	ELECTION & REGISTRATION						
	PERSONAL SERVICES	107,795	15,620	26,791	26,791	26,791	-
	EXPENSES	36,518	31,800	34,800	34,800	34,800	-
		144,313	47,420	61,591	61,591	61,591	-
176	ZONING BOARD OF APPEALS						
	EXPENSES	8,000	8,000	10,000	10,000	10,000	-
		8,000	8,000	10,000	10,000	10,000	-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
177	PLANNING & GROWTH MGMT						
	PERSONAL SERVICES	323,636	316,227	395,971	395,971	395,971	-
	EXPENSES	32,300	32,300	32,300	32,300	32,300	-
		355,936	348,527	428,271	428,271	428,271	-
184	AGRICULTURAL COMMISSION						
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		1,000	1,000	1,000	1,000	1,000	-
192	PUBLIC PROPERTY & BUILDINGS						
	PERSONAL SERVICES	2,930,726	2,861,523	2,967,959	2,967,959	2,967,959	-
	EXPENSES	4,109,949	4,400,000	4,539,000	4,539,000	4,539,000	-
		7,040,675	7,261,523	7,506,959	7,506,959	7,506,959	-
196	CENTRAL SERVICES						
	EXPENSES	128,000	118,700	150,500	150,500	150,500	-
		128,000	118,700	150,500	150,500	150,500	-
	Subtotal, General Government	10,351,576	10,663,975	11,145,583	11,145,583	11,145,583	-
210	POLICE						
	PERSONAL SERVICES	5,438,989	5,751,420	5,866,231	5,866,231	5,866,231	-
	EXPENSES	302,485	296,340	316,140	316,140	316,140	-
		5,741,474	6,047,760	6,182,371	6,182,371	6,182,371	-
220	FIRE						
	PERSONAL SERVICES	5,690,085	5,921,247	5,930,474	5,930,474	5,930,474	-
	EXPENSES	459,076	520,500	538,800	538,800	538,800	-
		6,149,161	6,441,747	6,469,274	6,469,274	6,469,274	-
225	REGIONAL DISPATCH						
	EXPENSES	447,355	435,074	610,664	610,664	610,664	-
		447,355	435,074	610,664	610,664	610,664	-
240	INSPECTION DEPARTMENT						
	PERSONAL SERVICES	395,731	426,676	340,608	340,608	340,608	-
	EXPENSES	23,820	22,712	22,712	22,712	22,712	-
		419,551	449,388	363,320	363,320	363,320	-
292	ANIMAL CONTROL						
	EXPENSES	76,700	77,700	80,700	80,700	80,700	-
		76,700	77,700	80,700	80,700	80,700	-
	Subtotal, Public Safety	12,834,241	13,451,669	13,706,329	13,706,329	13,706,329	-
300	FRANKLIN PUBLIC SCHOOLS						
	EXPENSES	65,658,500	67,820,825	70,216,996	70,220,825	70,220,825	-
		65,658,500	67,820,825	70,216,996	70,220,825	70,220,825	-
390	TRI-COUNTY REGIONAL SCHOOL						
	EXPENSES	2,504,543	2,449,637	2,540,198	2,540,198	2,540,198	-
		2,504,543	2,449,637	2,540,198	2,540,198	2,540,198	-
395	NORFOLK AGGIE VOC ED TUITION						
	EXPENSES	47,250	37,250	66,660	66,660	66,660	-
		47,250	37,250	66,660	66,660	66,660	-
	Subtotal, Education	68,210,293	70,307,712	72,823,854	72,827,683	72,827,683	-

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Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
422	DPW - HIGHWAY						
	PERSONAL SERVICES	589,535	502,198	631,136	631,136	631,136	-
	EXPENSES	679,860	553,730	545,100	545,100	545,100	-
		1,269,395	1,055,928	1,176,236	1,176,236	1,176,236	-
422	DPW - PARK & TREE						
	PERSONAL SERVICES	585,499	516,792	529,825	529,825	529,825	-
	EXPENSES	531,630	517,510	516,750	516,750	516,750	-
		1,117,129	1,034,302	1,046,575	1,046,575	1,046,575	-
422	DPW - SNOW & ICE						
	PERSONAL SERVICES	221,000	203,000	203,000	203,000	203,000	-
	EXPENSES	859,411	853,500	853,500	853,500	853,500	-
		1,080,411	1,056,500	1,056,500	1,056,500	1,056,500	-
422	DPW - CENTRAL MOTORS						
	PERSONAL SERVICES	186,054	192,486	200,935	200,935	200,935	-
	EXPENSES	626,300	594,800	667,900	667,900	667,900	-
		812,354	787,286	868,835	868,835	868,835	-
422	DPW - RECYCLING						
	PERSONAL SERVICES	63,537	81,355	84,528	84,528	84,528	-
	EXPENSES	115,000	125,000	133,000	133,000	133,000	-
		178,537	206,355	217,528	217,528	217,528	-
422	DPW - ADMINISTRATION						
	PERSONAL SERVICES	337,136	181,369	180,839	180,839	180,839	-
	EXPENSES	242,100	162,100	211,300	211,300	211,300	-
		579,236	343,469	392,139	392,139	392,139	-
422	DPW - STORM WATER						
	PERSONAL SERVICES	-	265,545	252,414	252,414	252,414	-
	EXPENSES	-	602,000	677,000	677,000	677,000	-
		-	867,545	929,414	929,414	929,414	-
422	DPW - STREET LIGHTING						
	EXPENSES	-	-	65,000	65,000	65,000	-
		-	-	65,000	65,000	65,000	-
424	DPW - STREET LIGHTING						
	EXPENSES	100,000	50,000	-	-	-	-
		100,000	50,000	-	-	-	-
	Subtotal, Dept of Public Works	5,137,062	5,401,385	5,752,227	5,752,227	5,752,227	-
510	BOARD OF HEALTH						
	PERSONAL SERVICES	170,484	205,235	257,056	257,056	257,056	-
	EXPENSES	64,000	43,500	48,400	48,400	48,400	-
		234,484	248,735	305,456	305,456	305,456	-
541	COUNCIL ON AGING						
	PERSONAL SERVICES	263,887	334,595	460,951	460,951	460,951	-
	EXPENSES	6,100	6,100	6,700	6,700	6,700	-
		269,987	340,695	467,651	467,651	467,651	-

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Dept.	Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
543	VETERANS SERVICES						
	PERSONAL SERVICES	-	73,814	89,054	89,054	89,054	-
	EXPENSES	68,023	15,700	11,115	11,115	11,115	-
	VETERANS SERVICES	184,817	158,000	165,000	165,000	165,000	-
		252,840	247,514	265,169	265,169	265,169	-
	Subtotal, Human Services	757,311	836,944	1,038,276	1,038,276	1,038,276	-
610	LIBRARY						
	PERSONAL SERVICES	542,963	687,373	705,524	705,524	705,524	-
	EXPENSES	362,382	352,000	352,000	352,000	352,000	-
		905,345	1,039,373	1,057,524	1,057,524	1,057,524	-
630	RECREATION						
	PERSONAL SERVICES	292,168	327,986	336,147	336,147	336,147	-
	EXPENSES	219,628	273,400	273,400	273,400	273,400	-
		511,796	601,386	609,547	609,547	609,547	-
690	HISTORICAL MUSEUM						
	PERSONAL SERVICES	29,125	29,708	29,708	29,708	29,708	-
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		30,125	30,708	30,708	30,708	30,708	-
691	HISTORICAL COMMISSION						
	EXPENSES	4,000	4,000	4,000	4,000	4,000	-
		4,000	4,000	4,000	4,000	4,000	-
695	CULTURAL COUNCIL						
	EXPENSES	15,000	15,000	15,000	15,000	15,000	-
		15,000	15,000	15,000	15,000	15,000	-
696	CULTURAL DISTRICT COMMITTEE						
	EXPENSES	1,000	1,000	1,000	1,000	1,000	-
		1,000	1,000	1,000	1,000	1,000	-
	Subtotal, Culture & Recreation	1,467,266	1,691,467	1,717,779	1,717,779	1,717,779	-
710	DEBT SERVICE - PRINCIPAL						
	EXPENSES	4,164,000	4,387,900	4,199,000	4,199,000	4,199,000	-
		4,164,000	4,387,900	4,199,000	4,199,000	4,199,000	-
750	DEBT SERVICE - INTEREST						
	EXPENSES	2,497,741	2,400,169	2,250,120	2,250,120	2,250,120	-
		2,497,741	2,400,169	2,250,120	2,250,120	2,250,120	-
	Subtotal, Debt & Interest	6,661,741	6,788,069	6,449,120	6,449,120	6,449,120	-
910	EMPLOYEE BENEFITS						
	EXPENSES	12,969,739	13,827,957	15,023,035	15,023,035	15,023,035	-
		12,969,739	13,827,957	15,023,035	15,023,035	15,023,035	-
	Subtotal, Employee Benefits	12,969,739	13,827,957	15,023,035	15,023,035	15,023,035	-
945	RISK MANAGEMENT						
	EXPENSES	575,000	636,540	700,000	700,000	700,000	-
		575,000	636,540	700,000	700,000	700,000	-
	Subtotal, Liability Insurance	575,000	636,540	700,000	700,000	700,000	-
TOTAL ALL GENERAL FUND		\$118,964,229	\$123,605,718	\$128,356,203	\$128,360,032	\$128,360,032	\$-

**TOWN OF FRANKLIN
OPERATING BUDGET FY2023
VOTING DOCUMENT**

Dept. Department	FY 2021 Town Council Final	FY 2022 Town Council Final	FY 2023 Department Request	FY 2023 Town Admin Recommend	FY 2023 Fincom Recommend	FY 2023 Town Council Final
434 SOLID WASTE BUDGET						
PERSONAL SERVICES	106,857	120,800	99,954	99,954	99,954	-
EXPENSES	2,365,000	2,543,000	2,467,000	2,467,000	2,467,000	-
	2,471,857	2,663,800	2,566,954	2,566,954	2,566,954	-
Subtotal, Solid Waste Disposal	2,471,857	2,663,800	2,566,954	2,566,954	2,566,954	-
440 SEWER BUDGET						
PERSONAL SERVICES	742,609	768,946	802,798	802,798	802,798	-
EXPENSES	3,684,002	3,880,750	3,828,510	3,828,510	3,828,510	-
DEBT PRINCIPAL	277,000	347,000	288,000	288,000	288,000	-
DEBT INTEREST	53,990	252,700	85,010	85,010	85,010	-
	4,757,601	5,249,396	5,004,318	5,004,318	5,004,318	-
Subtotal, Sewer	4,757,601	5,249,396	5,004,318	5,004,318	5,004,318	-
450 WATER BUDGET						
PERSONAL SERVICES	1,400,158	1,434,375	1,479,850	1,479,850	1,479,850	-
EXPENSES	2,113,180	2,267,700	2,306,000	2,306,000	2,306,000	-
DEBT PRINCIPAL	1,494,325	2,168,654	2,070,065	2,070,065	2,070,065	-
DEBT INTEREST	620,528	720,550	604,367	604,367	604,367	-
	5,628,191	6,591,279	6,460,282	6,460,282	6,460,282	-
Subtotal, Water	5,628,191	6,591,279	6,460,282	6,460,282	6,460,282	-
TOTAL ALL ENTERPRISE FUNDS	\$12,857,649	\$14,504,475	\$14,031,554	\$14,031,554	\$14,031,554	\$-
TOTAL OPERATING BUDGET	\$131,821,878	\$138,110,193	\$142,387,757	\$142,391,586	\$142,391,586	\$-