



Project Leaders



Town of Franklin Police Station

Owner's Project Management Services

March 07, 2024

Prepared for

Pam Vickery
Chief Procurement Officer
Town of Franklin

Prepared by

Derek Osterman, Assoc. AIA, LEED AP, MCPPO
Senior Director, Project Management Services
Colliers Project Leaders



March 05, 2024

Ms. Pam Vickery
Chief Procurement Officer
Town of Franklin, Municipal Building
355 East Central Street, Room #206
Franklin, MA 02038

**Subject: *Qualifications to Provide Owner's Project Manager Services
for the New Franklin Police Station***

Dear Ms. Vickery and Police Station Building Committee:

Colliers Project Leaders was founded in 1996 and has operated for more than two decades with a fairly simple mission in mind – ***to be the premier provider of owner's project manager (OPM) services.*** We strongly believe that our exclusive focus on this mission means that all of our resources, training, and experiences will directly support the services provided on behalf of the Town of Franklin.

We have worked as the OPM for a vast range of municipal construction, renovation and modernization projects and have served ***more than 50 cities and towns throughout the Commonwealth.*** Our vast knowledge of municipal building types and the unique nature of municipal processes involved with such projects give us the understanding and perspective needed to properly represent the interests of your community.

Our proposed project team was carefully selected to match both the unique needs of this project and the appropriate subject matter expertise. ***Our Public Safety Expert, Anthony DiLuzio, has led more than 20 public safety projects over the past two decades,*** from stand-alone police and fire stations to combined public safety facilities. Tony brings a wealth of knowledge, experience, and passion for each project that is unmatched. ***Our team is available to start immediately on the New Police Station Project.*** Please refer to Sections II and IV for information regarding staff assignments and work plan.

Colliers certifies that we meet the minimum qualifications set forth within the RFQ. In addition, we acknowledge receipt of Addendum #1 issued on February 15, 2024.

I am personally committed to helping you meet your objectives. If you have questions or require additional information, you can contact me at derek.osterman@collierseng.com or (617) 997-3047.

Sincerely,

A handwritten signature in black ink, appearing to read "Derek Osterman", with a long horizontal line extending to the right.

Derek Osterman, Assoc. AIA, LEED AP, MCPPO
Senior Director, Project Management Services

Contents



I. Executive Summary

II. Team/Key Staff

III. Experience & References



IV. Work Plan

V. Project Approach

VI. Required Forms





Colliers Project Leaders

Colliers Project Leaders has operated for the past two decades with a fairly simple mission in mind – to be ***the premier provider of owner's project manager services in the marketplace.*** Our focus upon owner's project management provides our clients with the assurance that they are receiving services which are at the heart and soul of our firm's existence.

Colliers' Project Management team provides clients with managerial, technical and analytical support for the planning, design, construction, and commissioning of major capital construction projects. Our work has been guided by a belief that many municipalities do not have the internal resources with the time and/or expertise necessary to fully advocate for the needs of their many stakeholders throughout the planning, design, and construction process. With this reality in mind, we provide clients with the needed expertise to supplement their existing capabilities and to help ensure their building initiatives are professionally planned and managed.



Our team of seasoned professionals currently includes more than 120 experts of virtually all aspects of building planning, design and construction. Additionally, with over \$10+ Billion in projects currently under management, our team is extremely familiar with the latest trends and issues affecting the design and construction industry.

Team/Key Staff

Colliers is confident that we are uniquely qualified to deliver the necessary owner’s project manager services for the Town of Franklin’s New Police Station Project as outlined within the RFQ and as may be required. We firmly believe you will be hard pressed to find another team with the local project experience matched with the depth of talent and resources that Colliers is proposing for this project.

Colliers is committed to serving Franklin with a team approach that allows the strengths of our individuals to complement each other and provide a superior level of service. To accomplish this goal, your project will be assigned a Project Director who will oversee all Colliers activities related to the project and ensure that the Town is well served. In addition, a Project Manager will be responsible for the day-to-day operations and the final success of the project. Please refer to **Section 6 of the Standard Designer Application Form for an organization chart** that depicts the interrelationships of key personnel and **Section 7 of the Standard Designer Application Form for our key personnel’s professional background and brief resume.**

Team’s Roles and Responsibilities

Provided below is an overview of the proposed project team’s roles and responsibilities for the New Police Station.

Team Member	Roles and Responsibilities
Project Director Derek Osterman, Assoc. AIA, LEED AP, MCPPO	Ensure satisfactory project completion with an emphasis upon planning, master scheduling, master budgeting, quality assurance, and coordination between the project team’s various disciplines and the project owner.
Public Safety Expert Anthony DiLuzio, MCPPO	Serve as the public safety subject matter expert on an as-needed basis.
Project Manager Michael Reith, RA, LEED AP	Deliver quality control and management for the project, schedule oversight & management, project report development, provide day-to-day project team management, develop contracts and manage negotiations, assist in development of total project budget, financial control/oversight of projects, and create contingency and change order expenditure reports.

<p>Construction Representative/Clerk of the Works Rui Almeida</p>	<p>Support the Project Director and Project Manager, perform document and office management tasks (i.e. field reports, photos, drawings, minutes, and schedule), provide notice of contract non-compliance to the project team, schedule & coordinate FF&E, IT, & move management, maintain logs and review certified Payrolls, coordinate design team or other consultants review of application for payment, provide daily updates of potential concerns, review change orders, and track & monitor all work performed on a time and material basis.</p>
<p>MEP Support Sarah E. Maston, PE, BCxP, LEED AP</p>	<p>Provide specialized technical support as needed to review HVAC and electrical systems strategies, drawings and components at various intervals during the design process.</p>
<p>Financial Monitoring & Reporting Thao Nguyen</p>	<p>Responsible for the regular monitoring, analysis and reporting of capital program finances.</p>

Sub-Consultants

Colliers prides itself on having assembled a team with the expertise and capacity to deliver our owner's project manager services through the use of in-house personnel. We have found this approach highly successful, allowing us to control the cost and quality of service delivery. As such, Colliers has no plans to subcontract any portion of work to outside firms.

Experience & References

Colliers has a well-established reputation for providing owner's project manager services within the municipal marketplace and is well-versed in guiding our clients through the complex process of capital construction projects. As a result of our project experience throughout the Northeast, Colliers has developed a unique perspective and understanding of the very specialized needs of construction projects – allowing us to view the larger issues at hand and to develop strategies and tactics to successfully lead the Town of Franklin through the process.

The following table represents an overview of Colliers' owner's project manager engagements for construction projects of similar type and size throughout Massachusetts that have been completed or contracted by the firm and key personnel within the last five (5) years. **Public safety, fire station, and police station projects have been highlighted in blue.**

Massachusetts Projects Within Last 5 Years	
Client & Project Name	Contact Information
Adams' Greylock Glen Outdoor Center	Town of Adams Donna Cesan Special Projects Manager 8 Park St Adams, MA 01220 413-743-8300
Amherst's Jones Library	Town of Amherst Sharon Sharry Library Director 43 Amity Street, Amherst, MA 01002 413-259-3090
Ashby's Public Safety Complex	Town of Ashby Mike Bussell Fire Chief 895 Main Street, Ashby, MA 01431 978-386-5522
Beverly's City Hall Renovation	City of Beverly David Gelineau Purchasing Agent 191 Cabot Street, Beverly, MA 01915 978-921-6000

Beverly's McPherson Youth Center	City of Beverly David Gelineau Purchasing Agent 4 McPherson Drive, Beverly, MA 01915 978-921-6000
Bristol County Agricultural High School	Bristol County Agricultural High School Adele Sands Superintendent 135 Center Street, Dighton, MA 02715 860-584-7086
Dover Community Center	Ford Spalding Building Committee Chair 37 North Sussex Street Dover, MA 07801 508 735 3635
Easthampton's Mountain View School	City of Easthampton Allison LeClair, Ed.D. Superintendent of Schools 50 Payson Avenue, Floor 2, Easthampton, MA 01027 413-529-1500
Fitchburg City Hall Campus	City of Fitchburg Mary Delaney Chief Procurement Officer 166 Boulder Drive, Suite 108, Fitchburg, MA 01420 978-829-1850
Fitchburg's Crocker Elementary School	City of Fitchburg Mary Delaney Chief Procurement Officer 166 Boulder Drive, Suite 108, Fitchburg, MA 01420 978-829-1850
Fitchburg Police Station	City of Fitchburg Stephen DiNatale Mayor 166 Boulder Dr Ste 108, Fitchburg, MA 01420 978-829-1801
Fitchburg Public Library	Deborah Hinkle Library Director 166 Boulder Dr, Suite 108 Fitchburg, MA 01420 978 829 1780
Foxborough's Mabelle M. Burrell Elementary School	Town of Foxborough Bill Yukna SBC Chairman 40 South Street, Foxborough, MA 02035 508-543-1665

Franklin Regional Transit Authority's Vehicle Maintenance & Operations Facility	FRTA Michael Perrault Assistant Administrator 12 Olive Street, Greenfield, MA 01301 413-774-2262
Gardner Elementary School	City of Gardner Mark Pellegrino Superintendent 95 Pleasant Street, Gardner, MA 01440 978-632-1000
Greater Fall River Vocational School District's Diman Regional Vocational Technical High School	Greater Fall River Vocational School District Deborah Kenney Business Manager 251 Stonehaven Road, Fall River, MA 02723 508-672-1070 ext. 108
Hadley's New Fire Substation	Town of Hadley Michael Spanknebel Fire Chief 100 Middle Street, Hadley, MA 01035 413-584-0874
Hadley's New Senior Center	Town of Hadley Jane Nevinsmith Select Board Clerk and Hadley Senior Center Building Committee Chair 100 Middle Street, Hadley, MA 01035 413-586-3772
Haverhill's Cosentino Middle School	City of Haverhill James J. Fiorentini Mayor 685 Washington Street, Haverhill, MA 01832 978-374-2300
Hopkinton's Marathon Elementary School	Town of Hopkinton Susan Rothermich Director of Finance and Operations 129 Hayden Rowe Street, Hopkinton, MA 01748 508-417-9385
Longmeadow's New Adult Center	Town of Longmeadow MaryBeth Bergeron Chair, Permanent Town Building Committee 20 Williams Street, Longmeadow, MA 01106 MBerge4527@aol.com
Longmeadow's New Public Works Facility	Town of Longmeadow MaryBeth Bergeron Chair, Permanent Town Building Committee 20 Williams Street, Longmeadow, MA 01106 MBerge4527@aol.com

Maynard's Green Meadow Elementary School	Town of Maynard Brian Haas Superintendent, Maynard Public Schools 195 Main Street Maynard, MA 01754 978-897-2222
MassDOT Central Massachusetts Transportation Center	MassDOT Edmond (Ed) Libsch State Facility Engineer 10 Park Plaza, Suite 4160, Boston, MA 02116 857-368-9672
Narragansett Regional School District's Templeton Elementary School	Narragansett Regional School District Dr. Christopher Casavant Superintendent 462 Baldwinville Road, Baldwinville, MA 01436 978-929-5661
North Adams' Greylock-Breyton Elementary School	Dick Alcombright Former Mayor 37 Main Street, Suite 200 North Adams, MA 413-776-1458
North Attleborough Police Facility	Town of North Attleborough Richard McQuade Chief of Police 43 S Washington St., North Attleborough, MA 02760 508-695-1212
North Brookfield's New Fire Headquarters	Town of North Brookfield Joseph Holway Fire Chief 215 North Main Street, North Brookfield, MA 01535 508-762-6122
Northfield's Emergency Services Facility	Town of Northfield Floyd "Skip" Dunnell Fire Chief 56 School St, North Brookfield, MA 01535 413-498-5100
Scituate's Widow's Walk Golf Course Clubhouse	Town of Scituate James M. Boudreau Town Administrator 600 Chief Justice Cushing Highway, Scituate, MA 02066 781-545-8741
Somerville's New Public Safety Facility	City of Somerville Melissa Woods, AICP Senior Project Manager 93 Highland Avenue, Somerville, MA 02143 617-372-6040

South Hadley's Senior Center Replacement	Town of South Hadley Leslie Hennessey Executive Director, Council on Aging 116 Main St., Room 109, South Hadley, MA 01075 413-538-5030 ext. 6204
Spencer-East Brookfield Regional School District's David Prouty High School	Spencer-East Brookfield Regional School District Paul S. Haughey, Ed.D. Superintendent of Schools 306 Main Street, Spencer, MA 01562 508-885-8500
Stow's Randall Library	Town of Stow Denise M. Dembkoski Town Administrator 380 Great Road, Stow, MA 01775 978-897-2927
Webster's Bartlett High School	Webster Public Schools Monique Pierangeli Assistant Superintendent for Business & Finance 77 Poland Street, Webster, MA 01570 508-943-0104 option 1
West Boylston Senior Center	Town of West Boylston John Hadley Building Committee Chair 140 Worcester Street, West Boylston, MA 01583 508-509-1246
Westminster's Public Safety Building	Town of Westminster Ralph LeBlanc Chief of Police 7 South Street, Westminster, MA 01473 978-874-6318
Whitman Middle School	Whitman-Hanson Regional School District Jeffrey Szymaniak Superintendent of Schools 610 Franklin St., Whitman, MA 02382 781-618-7412
Williamstown's New Fire Station	Town of Williamstown Craig Pedercini Fire Chief 34 Water Street, Williamstown, MA 01267 413-458-8113
Worcester's South Division Firehouse & Emergency Communication Facility	Julie A. Lynch, AIA, NCARB, LEED GA Chief of Public Facilities 141 Grove St. Worcester, MA 01605 508 799 8588

Knowledge of Massachusetts State Building Code



Colliers' Project Management team features registered architects, **including a member of your proposed team, Michael Reith**, and building officials who have a strong understanding of the Americans with Disabilities Act and all other relevant building codes and regulations.

Our licensed architects, engineers, and building officials perform design reviews and ensure that all applicable codes are being followed. Potential code issues are identified to the design team and tracked by the Project Manager to ensure resolution before construction

documents are bid. All Colliers' Project Managers undergo annual training to keep current on any changes to the state building code and the latest regulations.

Additionally, we know energy efficiency is an important and ever-changing part of the state building code. Colliers' team thoroughly understands the requirements of the updated Stretch Energy Code and how this will impact of cost of the New Police Station Project as well as its long-term life cycle cost.

We aim for our projects to exceed the standard mandated, which could include LEED, Net Zero Energy, Living Building Standards, and beyond. Our in-house Carbon and Energy Services Group conducts ongoing training sessions to keep our Project Managers current with any and all changes to these standards.

Knowledge of Commonwealth Construction Procurement Laws



Our team members, Derek Osterman and Anthony DiLuzio, are Massachusetts Certified Public Purchasing Officials (MCPPO) and thoroughly understand the original 2004 Construction Reform Laws and their current revisions, which had a significant impact on construction statutes, thresholds, and procedures for public construction. Additionally, our project management team consists of **11 MCPPO certified personnel** who are available to support the New Police Station Project if necessary.

As a result of our experience serving as owner's project manager for **more than 50 cities and towns throughout the Commonwealth**, our team has extensive knowledge and a thorough understanding of the Massachusetts Procurement Laws including Ch. 149a CM-at-Risk, Ch. 149 requirements for general contracting, Ch. 30b requirements for supplies and services, and Ch. 7 for Architect / Designer Requirements.

In summary, we've procured more than \$300 Million in architectural and engineering contracts, \$2 Billion in construction contracts, \$500 Million in furniture and Equipment, and \$300 Million of technology contracts under the Commonwealth of Massachusetts procurement laws. **We know how to procure in Massachusetts.**



Project Leaders



Town of Ashby

Public Safety Complex

Ashby, MA

Project Overview

Colliers provided project management services for the Town of Ashby's Public Safety Complex. The project included renovation of the existing Fire Station with an 11,500 square foot addition. The additional space allowed for the Police Department to be housed in the same building.

The Fire Station remained a four-bay facility with life safety and operational upgrades to accommodate the proposed addition. The addition provided the Fire Department with administration space, bunk rooms, a kitchen, dining room, and day room. The Police Department area includes a sally-port and two alternate vehicle bays, two universal cells, locker room, and administrative offices.

Site development required connecting to the Town's nearby public well and development of a septic system to accommodate the improved facility.

Services Overview

As project manager, Colliers provided the following services:

- Develop the total project budget and schedule
- Manage the site selection process including geo-technical and site survey
- Facilitate the contract between the Owner and the Architect
- Develop potential permitting and site logistic issues with proposed mitigation opportunities
- Develop financial impact analyses of splitting the phasing of construction based on the Town's borrowing capacity
- Represent the project at Public Meetings to secure project vote

Completion

September 2022

Project Size

11,500 gsf

Project Budget

\$6.9 Million

Services Provided

Project Management

Architect

Caolo & Bieniek Associates, Inc.

Contractor

Hunter Construction Group, Inc.

www.cplusa.com

Client Contact

Mike Reggio

Building Committee Chair

508 331 2731

Mike Bussell

Fire Chief

978 386 5522



Project Leaders



City of Fitchburg

Police Station Renovation

Fitchburg, MA

Project Overview

Colliers has been engaged to provide project management services for the renovation of Fitchburg Police Station. Built in 1985, the Fitchburg Police Station is approximately 20,000 gsf located on three floors. Repairs and improvements are intended to ensure the station’s safety and longevity. Scope of work includes increasing the size and upgrading the E911 Communications Center, updating public areas such as the elevator and lobby, building envelope and site issues such as the parking lot, construction of additional space for police personnel functions and equipment, and bringing the building systems up to current code requirements.

Services Overview

Colliers’ responsibilities include, but are not limited to:

- Review and monitor the progress of the Engineer’s Project design
- Assist with preparing the Project for public bidding
- Participate in conducting the pre-qualification process of subcontractors
- Monitor project budget and provide monthly status reports
- Develop and monitor master project schedule
- Provide oversight of the construction contractor
- Schedule, coordinate and attend progress meetings
- Assist the Owner in preparation and submittal of the final evaluations to DCAMM

Completion

April 2024

Project Size

20,000 gsf

Project Budget

\$3.5 Million

Services Provided

Project Management

Architect

Context Architecture

Contractor

TBD

www.cplusa.com

Client Contact

Stephen DiNatale
Mayor
978 829 1801



Town of Hadley

New Fire Substation

Hadley, MA

Project Overview

Colliers provided project management services for the Town of Hadley's New Fire Substation.

The single-story, energy-efficient building features a mezzanine level for mechanical systems. The building was designed to be architecturally harmonious with existing municipal and other proposed nearby buildings. The functional spaces include a meeting room, kitchen, dispatch room, office, two bunk rooms, apparatus bay, and appropriate bathrooms.

The building replaced the 1950s two-bay garage at the North Hadley Village Hall that has been used by firefighters for vehicles, emergency communications, and equipment.

Services Overview

As project manager, Colliers provided the following services:

- Development of the total project budget and schedule
- Management of the architect selection process
- Performance of quality control measures during construction, including but not limited to, on-site representation, conducting weekly construction meeting, field report issuing, review of pay applications, change orders, facilitation of construction issue resolution, conducting monthly Building Committee and Finance Subcommittee meetings, etc.
- Managing the furniture, fixture, equipment and technology procurement, and installation process
- Managing the construction closeout process, including but not limited to, punch list management, closeout document management, move management, etc.

Completion

July 2020

Project Size

5,400 gsf

Project Budget

\$3.7 Million

Services Provided

Project Management

Commissioning

Architect

Caolo & Bieniek Associates, Inc.

Contractor

Kurtz, Inc.

www.cplusa.com

Client Contact

Michael Spanknebel

Fire Chief

413 584 0874



Project Leaders



Town of Hampden

Police Station

Hampden, MA

Project Overview

Colliers provided project management services for the Town of Hampden's new Police Station.

The new 6,800 gsf, \$2.2 million facility features video monitoring throughout the building, electronic keycard access, bulletproof walls and windows, a secure prisoner area, energy-efficient lighting, an emergency generator, a training room, an emergency operations center, a sally port, and covered parking for police vehicles.

The station is centrally located in a busy commercial and residential section of the town, making it an ideal launching pad for service calls.

Services Overview

Colliers provided comprehensive project management services and was directly responsible for conducting on-site observations and spot checks of the work in progress as a basis for determining conformance of all work, materials, and equipment with the contract documents. In addition, Colliers served as the on-site agent for the Town of Hampden and attended scheduled building committee meetings and reported on the construction activity as required.

Completion

October 2016

Project Size

6,800 gsf

Project Budget

\$2.2 Million

Services Provided

Project Management

Architect

Kaestle Boos Associates

Contractor

Marois Construction Co.

www.cplusa.com

Client Contact

Jeff Farnsworth

Former Chief of Police

413 348 3669

Town of North Attleborough

Police Facility

North Attleborough, MA

Project Overview

Colliers has been engaged to provide project management services for the North Attleborough Police Facility's HVAC system replacement project.

Services Overview

As project manager, Colliers' responsibilities include:

- Design input and review
- Prepare a monthly report summarizing the recent progress on the project, including a Master Project schedule
- Monitor the overall project budget
- Attend meetings of the Municipal Building Committee and all other meetings, as necessary
- Coordinate with the Town's Inspectors and Boards and Committees for required approvals
- Develop and implement a quality control program to be followed during construction
- Construction observation
- Coordinate with the Town for project procurements including but not limited to procurement of professional services
- Monitor project closeout and confirm completeness of all required closeout documents and procedures
- Ensure Town employees receive training in all building systems
- Confirm operation of systems after one year

Completion

March 2024

Project Size

30,000 gsf

Project Budget

\$2.7 Million

Services Provided

Project Management
Commissioning

Contractor

TBD

www.cplusa.com

Client Contact

Richard McQuade
Chief of Police
508 695 1212



Project Leaders



Town of North Brookfield

Fire Station Headquarters

North Brookfield, MA

Project Overview

Colliers has been engaged to provide project management services for construction of a new Fire Station Headquarters in North Brookfield.

The facility will be a single-story, energy-efficient building. Housing both Fire and Emergency Medical Services (EMS) operations, the building will be comprised of five double deep apparatus bays, Decon area, turnout gear, and vehicle exhaust systems. Firefighter and administration areas will include four double bunk rooms, a kitchen, dining room, and day room. The facility will also be designed to accommodate a large public meeting room that can be used for meetings and training of Fire and EMS personnel.

The proposed site is located in the center of Town and is currently a documented contaminated site "capped" in compliance with Department of Environmental Protection (DEP) regulations. Design efforts will minimize site and foundation work to reduce the budget impacts while providing the highest level of occupant safety in the completed facility.

Services Overview

As project manager, Colliers is providing the following services:

- Developing the total project budget and schedule
- Managing the early phase site investigation and permitting issued with DEP
- Facilitating the contract between the Owner and the Architect
- Developing potential permitting and site logistic issues with proposed mitigation opportunities
- Overseeing all bidding and procurement issues on behalf of the Town

Completion

2025

Project Size

14,782 gsf

Project Budget

\$7.5 Million

Services Provided

Project Management

Architect

Tecton Architects, PC

Contractor

TBD

www.cplusa.com

Client Contact

Joseph Holway

Fire Chief

508 762 6122



Town of Northfield

Emergency Services Facility

Northfield, MA

Project Overview

Colliers has been engaged to provide project management services for the Town of Northfield's Emergency Services Facility Project. The purpose of the project is to build a state-of-the-art emergency services facility that will increase efficiency and provide Northfield's police, EMS, and fire departments with a modern space to adequately house personnel and equipment.

Services Overview

As project manager, Colliers has been tasked with providing the following services:

- Attend the Emergency Services Building Committee (ESBC) meetings as needed to achieve deliverables and contribute to setting agenda topics and schedule as appropriate
- Prepare preliminary cost estimates based on past similar projects and accepted standard costs
- Provide advice and consultation with the ESBC with respect to design, scope of work, cost estimating, general and sub-contractor pre-qualifications, scheduling and coordination
- Attend construction meetings as scheduled and oversee the work of the General Contractor throughout construction
- Manage the change order process for maximum effectiveness while minimizing delay and costs
- Coordinate final stages of construction administration, including contractor punch lists and closeout

Completion

2025

Project Size

17,740 gsf

Project Budget

\$17 Million

Services Provided

Project Management

Architect

Caolo & Bieniek Associates Inc.

Contractor

TBD

www.cplusa.com

Client Contact

Floyd "Skip" Dunnell

Fire Chief

413 498 5100



Project Leaders



City of Somerville

New Public Safety Facility

Somerville, MA

Project Overview

Colliers has been engaged to provide project management services for the new Public Safety Facility in Somerville, MA. The proposed project will include a state-of-the-art headquarters for the Police Department and Engine Company 3 of the Fire Department as well public/community space.

Additionally, the project manager, the Somerville Redevelopment Authority (SRA), the Office of Strategic Planning and Community Development (OSPCD), and the City Council will jointly explore private complementary uses on the site. Colliers will lead the project team in site remediation of hazardous soils materials and redevelopment of the public streets accessing the site.

The City's goal for this project is to develop the first net zero public safety facility in New England.

Services Overview

Colliers will represent the City during all phases of the new facility's design and construction as well as the associated property and streetscape improvements.

As project manager, Colliers will work closely with the City, Police and Fire Departments, and the City's architect, consultants, and contractor on project permitting, final design, and construction.

In addition, Colliers will oversee and coordinate with the architects' work as well as all budgeting, and assisting with the coordination and work of all other City consultants including technology, communications, and furniture. Other construction phase services include observing and documenting progress, tracking changes, coordination, oversight of construction meetings, and representing the best interests of the City.

Completion

2025

Project Size

80,000 gsf

Project Budget

\$75 Million

Services Provided

Project Management

Architect

Context Architecture

Contractor

TBD

www.cplusa.com

Client Contact

Melissa Woods, AICP
Director, Capital Projects
617 372 6040



Project Leaders



Town of Westminster

Public Safety Building

Westminster, MA

Project Overview

Colliers has been engaged to provide project management services for the Town of Westminster’s new Public Safety Building. The facility will replace the existing, outdated building and will be built on a new site.

The Town is currently investigating several site locations for the proposed two-story, energy-efficient, 21,500 square foot building, which will house Police, Fire, and Emergency Medical Services (EMS) operations.

The Fire Station will include six double deep apparatus bays, Decon area, turnout gear, and vehicle exhaust systems. The firefighter and administration area will include five bunk rooms, a kitchen, dining room, and day room. The police department will include a sally-port and two alternate vehicle bays, three universal cells, evidence processing and storage, and a 911 communications center.

Services Overview

As project manager, Colliers is providing the following services:

- Develop the total project budget and schedule
- Manage the site selection process including geo-technical and site survey
- Facilitate the contract between the Owner and the Architect
- Develop potential permitting and site logistic issues with proposed mitigation opportunities
- Develop financial impact analyses of splitting the phasing of construction based on the Town’s borrowing capacity
- Represent the project at future Public Meetings to secure project vote

Completion

TBD

Project Size

21,500 gsf

Project Budget

\$17.5 Million

Services Provided

Project Management

Architect

Tecton Architects, PC

Contractor

TBD

www.cplusa.com

Client Contact

Ralph LeBlanc
Chief of Police
978 874 6318

Kyle Butterfield
Fire Chief
978 874 2313 ext. 200

City of Worcester

South Division Firehouse & Emergency Communication Facility

Worcester, MA

Project Overview

Colliers has been engaged to provide project management services for the design and construction of Worcester's new South Division Firehouse and Emergency Communications Facility. The existing South Division Firehouse is proposed to be replaced and relocated, and will also accommodate an Emergency Communications Center that houses a regional 911 Emergency Call Center. The City is aiming to achieve a high-performance building that is low carbon and energy efficient with a comfortable and safe indoor environment that is accessible, easily maintained and responds to the larger community it serves.

Services Overview

As project manager, Colliers' responsibilities include, but are not limited to:

- Develop Project Budget Reflecting Building Program Needs
- Coordinate the Design Process with Design Team, Users, Operators & Regulatory Groups
- Establish and Manage the Bidding and Contracting Process
- Conduct Inspections of Construction for Quality Assurance
- Manage Building Occupancy
- Mover Procurement
- Furniture, Fixtures and Equipment and Technology Coordination
- Ensure Systems Performance through Testing
- Train Operating Staff in Systems Operations & Maintenance

Completion

December 2026

Project Size

25,000 gsf

Project Budget

\$38 Million

Services Provided

Project Management

Architect

Perkins&Will

Contractor

TBD

www.cplusa.com

Client Contact

Julie A. Lynch, AIA, NCARB, LEED GA
Chief of Public Facilities
508 799 8588



Colliers has assembled a multi-disciplined team with the necessary skill sets to support our clients through all aspects of capital projects. ***Our proposed team is well prepared and available to begin work immediately as may be required.*** In addition, any member of Colliers' 120+ technical professionals can be made available to assist the proposed project team, as required.

One of the unique attributes of the Colliers' team is our range of in-house capabilities. We are able to bring expertise in all aspects of the project with our team of licensed architects, engineers (mechanical, electrical, plumbing, structural, civil) and construction professionals (former superintendents, project managers, and scheduling experts). In addition, we have a number of LEED accredited professionals and building code officials. Our financial analysts focus on ensuring every dollar expended is accounted for. There is virtually no aspect of a project where we can't turn to an in-house colleague for an answer or a solution to a problem.

Please refer to Section II of this statement of qualifications for our proposed project team. In addition, please refer to ***Section 6 of the Standard Designer Application Form for an organization chart*** that depicts the interrelationships of key personnel and ***Section 7 of the Standard Designer Application Form for our key personnel's professional background and brief resume.***

Project Approach

Colliers' philosophy in the management of capital projects has been shaped by more than two decades of experience representing owners in the design, construction, and management of municipal facilities. The design and construction industry has evolved from an era in which a Master Builder designed and personally directed tradesmen in the construction of a project, to the present where complicated and sophisticated processes involving numerous designers, consultants, managers, contractors, and regulatory authorities all play important roles. The result of this evolution is not always positive – construction projects with major cost overruns, expensive mechanical systems that don't operate properly, and municipal spaces that don't meet the owner's expectations.

Colliers has assembled a team of talented professionals with varied backgrounds and competencies from across the design and construction industry to help municipalities navigate through this complex and risky environment. Our approach is proactive and highly collaborative. With this perspective in mind, Colliers has adopted the following core objectives for delivering our services:



Protect the interests of the Town of Franklin through careful oversight to ensure that newly created and/or renovated spaces are **functionally** appropriate for the occupants, **aesthetically** conforming to design standards, and **financially** managed to the established budget.



Reduce costs and maximize value throughout the project with **design critiques** that provide options for best value, avoid high cost change orders, and utilize **bidding and contracting strategies** that reap benefits from a competitive marketplace.



Preserve the project schedule by establishing **critical milestones** throughout the design and construction process, facilitating meetings and document reviews, and **identifying critical path** issues that can create delays before they materialize.



Maintain construction quality assurance throughout the process by **confirming the proper design and construction** of materials and equipment, and **verifying the performance** of installed systems.

With these objectives as our foundation, we follow a phased management plan which is described in detail on the following pages.

Pre-Design Phase

Establish Building Program in Support of Strategic Plan

Upon identification of a specific project, Colliers will work with Franklin to establish a building program which delineates the space needs to be addressed by the project. This building program will define the criteria that the Design Team must satisfy in its physical building design solution. Absent a clear understanding and definition of the building program, Designers frequently must enter the design process only to be sent literally back to the drawing board time and again to further develop and define the needs of the Owner. This trial and error process is labor intensive, time consuming, and costly.

Develop Project Budget Reflecting Building Program Needs

One of the more critical and often difficult responsibilities of Franklin will be to clearly delineate a total project budget anticipating and including all related costs. Too frequently the Owner's expectations of project costs are mistakenly based on construction square foot costs, which exclude many related project costs such as furniture, site modifications, insurance, special fees, asbestos abatement, and special Owner's expenses. Likewise, budget parameters are often established which do not realistically reflect the program ambitions or consider the inflationary impact of time. The resultant frustrations from the Owner, who must now identify additional funds, building users who will no longer receive the building promised, and facilities operators who are left with sub-par materials and equipment to reduce project costs, could have been avoided. As your project manager, Colliers will develop a total project budget reflecting the program expectations that were established in the project planning phase.

Delineate Owner, Designer, Constructor Roles & Responsibilities

With the understanding of the inherent dynamics between the various parties and the needs of the New Police Station, Colliers will clearly delineate the roles and responsibilities of all involved. The clear recognition of the various project needs, available resources, and the inter-relationships of the Franklin, Design Team and Construction Team must be translated into clear contract documents.



Design Phase

Coordinate the Design Process with Design Team, Users, Operators & Regulatory Groups

The design of a building project is an interactive process involving multiple designers with varied specialties as well as numerous representatives of the Owner's constituencies, each of which must have access to the design evolution appropriate to their respective roles. Communications with and presentations by the Design Team must be facilitated to manage the logistics and political dynamics while simultaneously ensuring the appropriate level of input and critique. This interaction and coordination does not happen absent facilitation and leadership by the project manager.

Reconcile Design Solutions with Program Expectations, Cost Estimates, and Budget Parameters

At several critical junctures throughout the design process, Colliers will independently review the solutions proposed by the Design Team to ensure conformance with the direction provided at the outset. Frequently, the many involved parties lose sight of the originally established program objectives and financial constraints. The project manager will perform regular reconciliations of design solutions with the program, estimates and the established budget to keep the New Police Station on track.

Conduct Technical Review and Critique of Systems Designs and Details

To analyze the conformance of the Design Team's physical solutions to the needs of the Franklin, several reviews of the proposed solution must be undertaken. In particular, Colliers will review drawings and specifications as they evolve to ensure suggestions do not compromise operational practices, meet programmatic expectations, include appropriate level of detail, minimize capital costs, and are physically attainable given the construction parameters and logistics.

Establish and Manage the Bidding and Contracting Process

To minimize construction costs and maximize value, Colliers will assist in determining the project delivery method and develop a strategy for the procurement of contracted services. During this process, focus must be paid to protect the quality of bidders and clarify the scope of work, allowing for more accurate bids and minimizing future change orders. Opportunities also exist to ensure that local companies, including small and minority-owned businesses, are well informed of the project and are given an even opportunity to bid. Supporting the bidding process includes properly verifying qualifications, soliciting proposals from contractors, reviewing and discussing the submissions, negotiating contract terms and executing agreements.



Construction Phase

Coordinate Construction Activities

If not properly managed, construction activities can significantly disrupt neighborhood and community members. Ongoing construction will likely require the transportation of materials, demolition and/or installation of major building components, and a large number of construction personnel on the site. As your project manager, Colliers will carefully coordinate these construction activities to account for daily traffic patterns and local events, making alternate plans as needed.

Monitor & Manage Construction Changes and Project Finances

In any renovation or new construction project unanticipated changes are likely to occur while the construction activities are underway. The reasons for changes are varied including unforeseen conditions, material and/or furniture changes, or drawing modifications to name a few. To control expenditures during this period, Colliers will carefully monitor and manage any project changes as well as the contracts and payments to the various contracted entities.

Conduct Inspections of Construction for Quality Assurance

As is the case with any purchased service, the quality of workmanship varies according to the individuals assigned to the task. To assure the quality of workmanship on a project and compliance with the contract documents, Colliers will regularly conduct inspections of contractor work and quickly identify and resolve any problems that may be identified.

Manage Building Occupancy

As the project nears completion, Colliers will coordinate and manage the process of purchasing the furniture, fixtures and equipment for the facility. Once installed, Franklin personnel will be assisted with the physical move into the building.



FF&E and Move Management Phase

Meetings and Maintaining the Master Plan

To maintain an accurate and up-to-date Master Move Plan, Colliers will be attending many regularly scheduled meetings. Our role within each of the meetings may differ – from that of leader to collaborator to observer. We will certainly lead the relocation and Furniture, Fixtures & Equipment (FF&E) team meetings, using an action agenda to maintain accountability and visibility into all efforts.

- Identification of key project milestones and installation sequences
- Regular update communications
- Collaboration with departmental move coordinators who will act as local representative sharing key needs, disseminating information, and serve as a point of contact

Mover Procurement

Colliers will develop comprehensive statements of work and RFP packages for the procurement of FF&E, move vendor, and specialty vendors. The generated move plan, phasing, and schedule will be included in all RFPs, as the more clearly the scope is defined, the more accurate the RFP responses will be. We will be diligent about determining the new building rules and regulations as they pertain to building protection, including that information in the FF&E and mover RFPs. Colliers will manage the FF&E and mover procurement process including pre-qualifying companies, developing the RFP, documenting inventories and floor plans, conducting site walk-throughs, leading interviews, analyzing bids, creating a bid summary, and making a recommendation based on the RFP responses.

Furniture, Fixtures & Equipment Coordination

Colliers will work with the new furniture specifications developed by the designer and approved by Franklin, and will develop a matrix of all new FF&E that will provide the basis of the procurement packages.

Our team will work with the Franklin purchasing team to coordinate FF&E procurement as outlined in the Master Plan. We will then work with the vendors to validate the orders.



Closeout and Training Phase

Ensure Systems Performance through Testing

Ultimately, the responsibility for the operation and maintenance of installed building systems will fall to the Owner's staff. Therefore, prior to accepting the newly installed systems and delivering final payments to the contractors, Colliers will test the various systems under operating conditions. Testing under these conditions is the only way to tell for certain if systems will operate as intended while there is still financial incentive for the contracted parties to remedy problems.

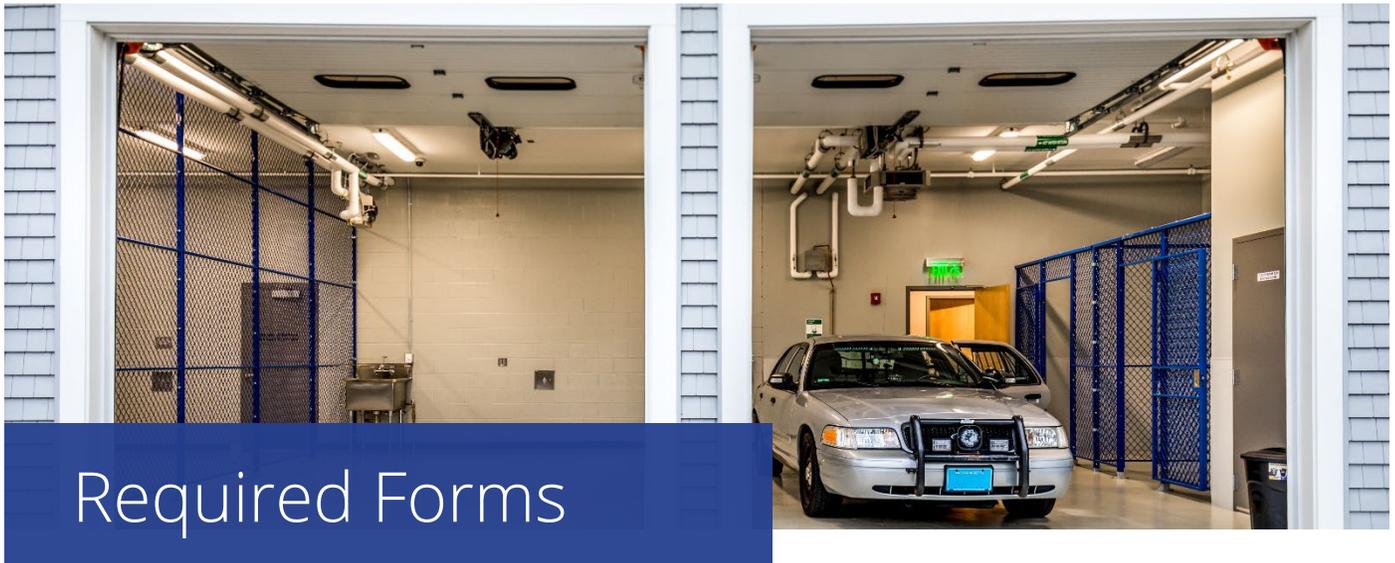
Monitor & Manage Contractor Correction of Problems

Every building is a prototype, therefore problems are likely. Once identified, Colliers will monitor the contractor's efforts to address any problems. Depending upon the type of system being corrected, additional performance testing may be the only means of insuring proper operation.

Train Operating Staff in Systems Operations & Maintenance

Any new system will require training for the operations and maintenance staff. Frequently, the mechanical systems installed in modern buildings are significantly more complicated to operate and maintain than those in older buildings. Without proper training, those responsible for the regular troubleshooting and preventative maintenance of the newly installed systems will likely compromise the systems' operations or life through either the bypass of procedures or the improper usage of components. Colliers will ensure the operations staff is properly trained on all new systems. This process starts with field visits during construction and concludes with physical training once the building is completed.





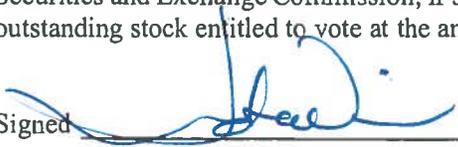
Required Forms

Colliers is pleased to provide on the following pages the required forms and other items listed below as requested within the Town of Franklin's Request for Qualifications:

1. Certificate of Non-Collusion
2. Certificate of Compliance with State Tax Laws
3. Standard Designer Application Form

• **CERTIFICATE OF NON-COLLUSION**

The Designer certifies under penalties of perjury that it has not offered, given, or agreed to give, received, accepted, or agreed to accept, any gift, contribution, or any financial incentive whatsoever to or from any person in connection with the contract. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals. Furthermore, the Designer certifies under the penalties of perjury that throughout the duration of the contract, it will not have any financial relationship in connection with the performance of this contract with any materials manufacturer, distributor or vendor. The provisions of this section shall not apply to any stockholder of a corporation the stock of which is listed for sale to the general public with the Securities and Exchange Commission, if such stockholder holds less than ten per cent of the outstanding stock entitled to vote at the annual meeting of such corporation.

Signed 
Jonathan F. Winikur, Division Director

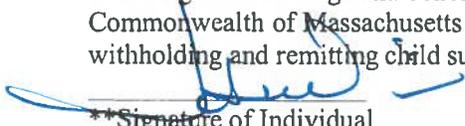
Date 02/21/2024

Colliers Project Leaders USA NE, LLC

Name of Architect/Engineer

• **CERTIFICATE OF COMPLIANCE WITH STATE TAX LAWS**

Pursuant to M.G.L. Chapter 62C, Sec. 49A, and M.G.L. Ch. 151A, Section 19A, the undersigned acting on behalf of the Contractor, certifies under the penalty of perjury that, to the best of the undersigned's knowledge and belief, the Contractor is in compliance with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support*.



**Signature of Individual



***Contractor's Social Security Number or Corporate Contractor Federal Identification Number

By: Jonathan F. Winikur, Division Director
Corporate Officer
(Mandatory, if applicable)

Date: 02/21/2024

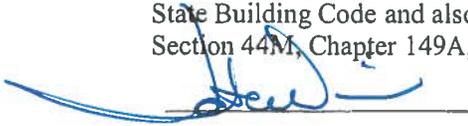
*The provision in the Attestation of relating to child support applies only when the Contractor is an individual.

**Approval of a contract or other agreement will not be granted unless the applicant signs this certification clause.

**Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed or extended. This request is made under the authority of Massachusetts General Laws, Chapter 62C, section 49A.

• **Statement on MGL/Building Code:**

I certify that all information is submitted under penalties of perjury and that I am familiar with the State Building Code and also Massachusetts General Laws, Chapter 149, Section 44A-44H, Section 44M, Chapter 149A, Chapter 193 of the Acts of 2004 and Chapter 30, Section 39M.



Signed

(Title)

Jonathan F. Winikur, Division Director

1. Project Name/Location For Which Firm Is Filing:
 Town of Franklin
 Owner's Project Manager Services for the New Police Station Project
 Franklin, MA

2. Project #

 This space for use by Awarding Authority only.

3a. Firm (Or Joint-Venture) – Name/Address of Primary Office to Perform the Work:
 Colliers Project Leaders
 100 Federal Street, 13th Floor
 Boston, MA 02110

3e. Name of Proposed Project Manager:
 For Study: Michael Reith, RA, LEED AP
 For Design: Michael Reith, RA, LEED AP

3b. Date Present and Predecessor Firms Were Established:
 Strategic Building Solutions, LLP was formed on December 3, 1996. On January 13, 2000, Strategic Building Solutions discontinued its use of LLP and registered as an LLC. On April 20, 2015, Strategic Building Solutions, LLC became part of the Colliers' team and conducted business as Strategic Building Solutions, LLC (dba Colliers International). On June 24, 2019, the company changed its name and now operates as Colliers Project Leaders USA NE, LLC.

3f. Name/Address of Other Participating Offices of the Prime Applicant, if Different from Item 3a Above:
 Colliers Project Leaders
 135 New Road
 Madison, CT 06443

3c. Federal ID #: [REDACTED]

3g. Name/Address of Parent Company, if Any:
 Colliers Engineering & Design
 101 Crawfords Corner Road, Suite 3400
 Holmdel, NJ 07733

3d. Name/Title of Principal-In-Charge of the Project (MA Registration Required):
 Joseph Naughton, AIA (MA #9386), LEED AP, MCPPO, Managing Director

Email Address: joe.naughton@collierseng.com

Telephone No: 844-727-0055 **Fax No.:** None

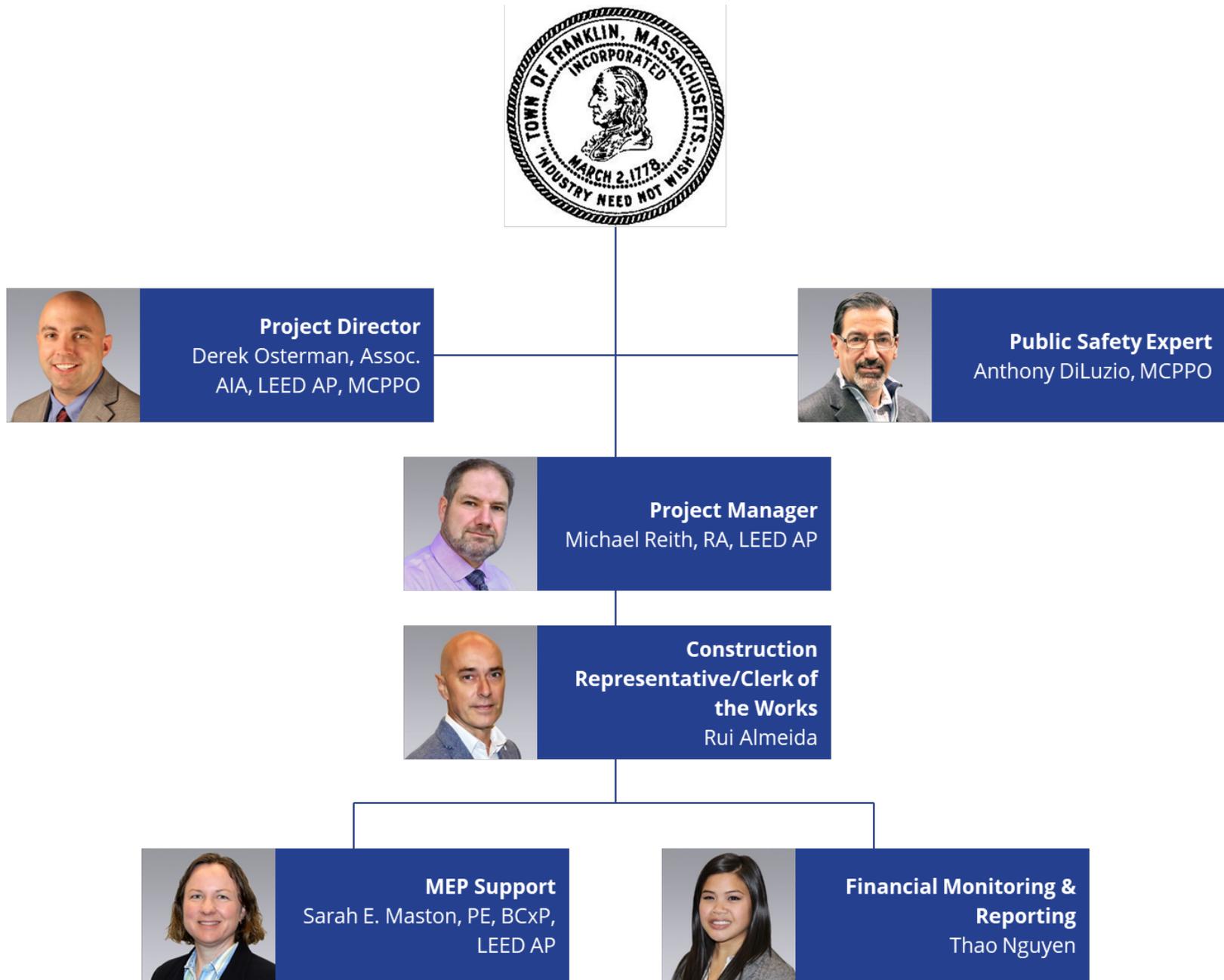
- 3h. Check Below If Your Firm Is Either:** Not Applicable
- (1) SDO Certified Minority Business Enterprise (MBE)
 - (2) SDO Certified Woman Business Enterprise (WBE)
 - (3) SDO Certified Minority Woman Business Enterprise (M/WBE)
 - (4) SDO Certified Service Disabled Veteran Owned Business Enterprise (SDVOBE)
 - (5) SDO Certified Veteran Owned Business Enterprise (VBE)

4. Personnel From Prime Firm Included in Question #3a Above By Discipline (List Each Person Only Once, By Primary Function – Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline And, Within Brackets, The Total Number Holding Massachusetts Registrations):

Admin. Personnel	19	()	Ecologists	()	Licensed Site Profs.	()	Other	()
Architects	12	(7)	Electrical Engrs.	1	Mechanical Engrs.	5	Project Managers	72 (12)
Acoustical Engrs.		()	Environmental		Planners: Urban/Reg.		Engr. Specialists	5 ()
Civil Engrs.	3	(1)	Fire Protection		Specification Writers		Financial Analyst	2 ()
Code Specialists		()	Geotech. Engrs.		Structural Engrs.		ME Specialists	5 ()
Construction Insp.		()	Industrial		Surveyors			()
Cost Estimators		()	Interior Designers					()
Drafters		()	Landscape				Total	124 (20)

5. Has this Joint-Venture previously worked together? Yes No
 Not Applicable

6. List **ONLY** Those Prime And Sub-Consultant Personnel Specifically Requested In The Advertisement. This Information Should Be Presented Below In The Form Of An Organizational Chart. Include Name Of Firm And Name Of The One Person In Charge Of The Discipline, With Mass. Registration Number, As Well As MBE/WBE Status, If Applicable:



7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.

<p>a. Name and Title Within Firm: Derek Osterman, Assoc. AIA, LEED AP, MCPPO; Senior Director</p> <p>b. Project Assignment: Project Director</p> <p>c. Name and Address Of Office In Which Individual Identified In 7a Resides: Colliers Project Leaders 100 Federal Street, 13th Floor Boston, MA 02110</p> <p style="text-align: right;"> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/> </p>	<p>a. Name and Title Within Firm: Anthony DiLuzio, MCPPO; Associate Director</p> <p>b. Project Assignment: Public Safety Expert</p> <p>c. Name and Address Of Office In Which Individual Identified In 7a Resides: Colliers Project Leaders 100 Federal Street, 13th Floor Boston, MA 02110</p> <p style="text-align: right;"> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/> </p>
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d. Years Experience: With This Firm: 9 years With Other Firms: 14 years **d. Years Experience:** With This Firm: 6 years With Other Firms: 30 years

e. Education: Degree(s) /Year/Specialization
Master of Architecture/The Boston Architectural College
Bachelor of Design/The Boston Architectural College **e. Education: Degree(s) /Year/Specialization**
Bachelor of Science/Wentworth Institute of Technology/Architectural Engineering
Associates Degree/Wentworth Institute of Technology/Architectural Engineering

f. Active Registration: Year First Registered/Discipline/Mass Registration Number
LEED Accredited Professional
MCPPO Certification – 2022 **f. Active Registration: Year First Registered/Discipline/Mass Registration Number**
MCPPO Certification – March 2021

g. Current Work Assignments and Availability For This Project:

- Worcester’s South Division Firehouse & Communications Facility – Currently in Design
- Rhode Island State Police Southern Barracks – Currently in Bidding
- Webster’s Bartlett High School – Currently in Construction

Derek will be immediately available to fill his role for the New Police Station Project.

- Worcester’s South Division Firehouse & Communications Facility – Currently in Design
- North Brookfield’s Fire Station Headquarters – Currently in Design
- Fitchburg Police Station – Currently in Construction

Tony will be immediately available to fill his role for the New Police Station Project.

h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):
Mr. Osterman is an Associate AIA with more than 20 years of leadership experience in project management, planning and design. He specializes in professional services for corporate and commercial, institutional, federal, and advanced technology clients. Derek approaches his role as Senior Director as an opportunity personally connect with clients leading them to their goals through exemplary customer service.

h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):
Mr. DiLuzio has more than 35 years of experience providing project management, overseeing design and engineering professionals, preparing construction documents, and coordinating engineering disciplines. Prior to joining Colliers, Tony was responsible for implementing and leading all aspects of the project management group serving municipal clients on a wide variety of project types across the Commonwealth.

Relevant Completed Project Experience:

- Pawtucket’s Department of Public Works
- MSBA Accelerated Repair – Tri-County Regional Vocational Technical High School
- MSBA Accelerated Repair – Orleans Elementary School
- MSBA Accelerated Repair – Westford’s Colonel John Robinson School and Norman E. Day School
- Lincoln (RI) High School
- North Providence’s School Building Projects
- Chariho RSD’s Alternative Learning Academy
- Central Falls SD’s Capital Improvement Projects
- Smithfield PS’s Capital Improvements Plan

Relevant Completed Project Experience:

- Fitchburg City Hall Campus
- West Boylston Senior Center
- Bolton’s Public Safety Facility (Previous Firm)
- Montague’s Public Safety Facility (Previous Firm)
- Hudson Fire Headquarters (Previous Firm)
- Grafton’s Center Fire Station (Previous Firm)
- Worcester’s Franklin Street Fire Station & Memorial (Previous Firm)
- Yarmouth’s Fire Station #3 (Previous Firm)
- Abington Police Headquarters (Previous Firm)
- Ayer Police Headquarters (Previous Firm)

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.

<p>a. Name and Title Within Firm: Michael B. Reith, RA, LEED AP; Project Manager</p> <p>b. Project Assignment: Project Manager</p> <p>c. Name and Address Of Office In Which Individual Identified In 7a Resides: Colliers Project Leaders 100 Federal Street, Floor 13 Boston, MA 02110</p> <p style="text-align: right;"> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/> </p>	<p>a. Name and Title Within Firm: Rui Almeida, Construction Representative</p> <p>b. Project Assignment: Construction Representative/Clerk of the Works</p> <p>c. Name and Address Of Office In Which Individual Identified In 7a Resides: Colliers Project Leaders 100 Federal Street, Floor 13 Boston, MA 02110</p> <p style="text-align: right;"> MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDVOBE <input type="checkbox"/> VBE <input type="checkbox"/> </p>
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d. Years Experience: With This Firm: 4 years With Other Firms: 19 years **d. Years Experience:** With This Firm: 6 years With Other Firms: 24 years

e. Education: Degree(s) /Year/Specialization
Bachelor of Architecture/ Boston Architectural Center/2004
Associate of Arts/Onondaga Community College/1992/Architecture

e. Education: Degree(s) /Year/Specialization
Master of Arts History of Art/New University of Lisbon/2008/Architecture and Urbanism XV-XVIII Century
Bachelor's Degree/Technical University of Lisbon/1989/Architecture
Associate's Degree/Roger Williams University/1983/Architectural Engineering Technology

f. Active Registration: Year First Registered/Discipline/Mass Registration Number
Registered Architect (MA #20439)
LEED Accredited Professional

f. Active Registration: Year First Registered/Discipline/Mass Registration Number

g. Current Work Assignments and Availability For This Project:

- Fitchburg's Crocker Elementary School – Currently in Construction

Mike will be immediately available to fill his role for the New Police Station Project.

g. Current Work Assignments and Availability For This Project:

- Cumberland SD's Capital Improvements Program – Currently in Construction

Rui will be immediately available to fill his role for the New Police Station Project.

h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

Mr. Reith is a registered architect with more than 25 years of experience in the construction industry in both design and project management roles. Michael has particular expertise with healthcare facility projects, ranging from minor office and clinical space modifications to multi-phased, large-scale addition and renovation projects. Michael is well-versed on developing construction documents, permitting, negotiations with subcontractors, oversight of construction, turnover to Operations, budget development and tracking as well as coordination and management of the design and construction teams. In his role as Project Manager, Michael provides ongoing project oversight so that associated practices are in accordance with hospital policy and are in the best interest of the hospital employees and patients.

Mr. Almeida offers a unique perspective of the construction industry with more than 25 years of experience as a trained architect, urban planner, and designer. With experience in architectural and interior design as well as project management and space planning, Rui brings his innovative problem-solving skills to complex construction projects.

Relevant Completed Project Experience:

- Charlton Memorial Hospital's Atwood Building Renovations (Previous Firm)
- Charlton Memorial Hospital's Cancer Center Addition (Previous Firm)
- Charlton Memorial Hospital's Cleanroom Renovation and Expansion (Previous Firm)
- Charlton Memorial Hospital's New Electrophysiology (EP) Lab (Previous Firm)

Relevant Completed Project Experience:

- Hopkinton's Marathon Elementary School
- Bristol County Agricultural High School
- Seekonk's Mildred H. Aitken Elementary School (Previous Firm)
- Woonsocket's Multiple Planning Projects (Previous Firm)
- Westerly's Multiple Planning Projects (Previous Firm)
- Central Falls' Quinn Plaza (Previous Firm)
- Central Falls' Historic Jenks Park Improvement Project (Previous Firm)
- Woonsocket's "Re-imagine Main Street" Master Plan (Previous Firm)
- Westerly's Harbor Management Plan (Previous Firm)
- Westerly's Comprehensive Infrastructure Plan (Previous Firm)

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.

<p>a. Name and Title Within Firm: Sarah E. Maston, PE, BCxP, LEED AP; Director</p> <p>b. Project Assignment: MEP Support</p> <p>c. Name and Address Of Office In Which Individual Identified In 7a Resides: Colliers Project Leaders 100 Federal Street, Floor 13 Boston, MA 02110</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 35%;">MBE</td> <td style="width: 10%;"><input type="checkbox"/></td> </tr> <tr> <td>WBE</td> <td><input type="checkbox"/></td> </tr> <tr> <td>SDVOBE</td> <td><input type="checkbox"/></td> </tr> <tr> <td>VBE</td> <td><input type="checkbox"/></td> </tr> </table> <p>d. Years Experience: With This Firm: 3 years With Other Firms: 25 years</p> <p>e. Education: Degree(s) /Year/Specialization Bachelor of Science/Rensselaer Polytechnic Institute/1996/Mechanical Engineering</p> <p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number PE (MA #45487) Building Commissioning Professional (BCxP) LEED Accredited Professional</p> <p>g. Current Work Assignments and Availability For This Project:</p> <ul style="list-style-type: none"> • Diman Regional Vocational Technical High School – Currently in Construction • Spencer-East Brookfield RSD's David Prouty High School – Currently in Construction • North Attleborough's Police Department – Currently in Construction <p>Sarah will be immediately available to fill his role for the New Police Station Project</p> <p>h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Ms. Maston is a professional mechanical engineer with more than 25 years of experience in mechanical/HVAC systems evaluation, troubleshooting, design, startup, and commissioning for a variety of project types. She has also designed systems utilizing terminal units, radiant heat, central air systems, humidity controls, building automation, energy recovery, and central plants. Additionally, Ms. Maston has performed building efficiency studies, and LEED feasibility studies.</p> <p>Relevant Completed Project Experience:</p> <ul style="list-style-type: none"> • Marshfield's Department of Public Works Facility • Marshfield Police Station • Fitchburg City Hall Campus • Norwell Public Library • Shrewsbury Police Station • Adam's Greylock Glen Outdoor Center • Fitchburg's South Street Elementary School • Middleborough High School • Danvers' Ivan G. Smith Elementary School 	MBE	<input type="checkbox"/>	WBE	<input type="checkbox"/>	SDVOBE	<input type="checkbox"/>	VBE	<input type="checkbox"/>	<p>a. Name and Title Within Firm: Thao Nguyen, Senior Financial Analyst</p> <p>b. Project Assignment: Financial Monitoring & Reporting</p> <p>c. Name and Address Of Office In Which Individual Identified In 7a Resides: Colliers Project Leaders 100 Federal Street, Floor 13 Boston, MA 02110</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 35%;">MBE</td> <td style="width: 10%;"><input type="checkbox"/></td> </tr> <tr> <td>WBE</td> <td><input type="checkbox"/></td> </tr> <tr> <td>SDVOBE</td> <td><input type="checkbox"/></td> </tr> <tr> <td>VBE</td> <td><input type="checkbox"/></td> </tr> </table> <p>d. Years Experience: With This Firm: 6 years With Other Firms: 6 years</p> <p>e. Education: Degree(s) /Year/Specialization Bachelor of Arts/Emmanuel College/2010/Accounting</p> <p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number</p> <p>g. Current Work Assignments and Availability For This Project:</p> <ul style="list-style-type: none"> • Fitchburg's Crocker Elementary School – Currently in Construction • North Brookfield's Fire Station Headquarters – Currently in Design • Fitchburg Police Station – Currently in Construction <p>Thao will be immediately available to fill her role for the New Police Station Project.</p> <p>h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Relevant Completed Project Experience: Ms. Nguyen brings more than 10 years of financial and business expertise to her role. Thao's analytical prowess, honed through audit experience, is instrumental in developing, implementing, and summarizing budgets and expenses for our diverse client portfolio. As a Senior Financial Analyst, Thao not only assists Project Managers in financial tracking, but also collaborates with clients to ensure seamless reconciliation of expenses within their internal systems. Additionally, Thao excels in employee training and management, further contributing to the efficiency and success of our financial processes.</p> <p>Relevant Completed Project Experience:</p> <ul style="list-style-type: none"> • Fitchburg City Hall Campus • Longmeadow's New Adult Center • Hadley's New Senior Center & New Fire Substation • South Hadley's Senior Center Replacement • Cape Cod Regional Technical High School • Granby's East Meadow Elementary School • Narragansett RSD's Templeton Elementary School • Foxborough's Mabelle M. Burrell Elementary School 	MBE	<input type="checkbox"/>	WBE	<input type="checkbox"/>	SDVOBE	<input type="checkbox"/>	VBE	<input type="checkbox"/>
MBE	<input type="checkbox"/>																
WBE	<input type="checkbox"/>																
SDVOBE	<input type="checkbox"/>																
VBE	<input type="checkbox"/>																
MBE	<input type="checkbox"/>																
WBE	<input type="checkbox"/>																
SDVOBE	<input type="checkbox"/>																
VBE	<input type="checkbox"/>																

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include **ONLY** Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).

a. Project Name And Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands) Construction Costs (Actual, Or Estimated If Not Completed) Fee for Work for Which Firm Was Responsible
(1) Fitchburg Police Station Fitchburg, MA Anthony DiLuzio, MCPPO	<ul style="list-style-type: none"> 20,000 gsf renovation project which will include upgrading the E911 Communications Center, updating public areas, building envelope and site issues, construction of additional space for police personnel functions and equipment, and bringing the building systems up to current code requirements 	City of Fitchburg Stephen DiNatale Mayor City of Fitchburg 718 Main Street Fitchburg, MA 01420 978-829-1801	April 2024 (E)	\$3.5 Million (E) \$185,669
(2) Somerville Public Safety Facility Somerville, MA Anthony DiLuzio, MCPPO	<ul style="list-style-type: none"> New 80,000 gsf state-of-the-art police, fire, and 311 call-in service center with public/community space First Net Zero public facility in New England 	Melissa Woods Director, Capital Projects City of Somerville 93 Highland Avenue Somerville, MA 01243 617-372-6040	2025 (E)	\$75 Million (E) \$1,275,750
(3) Ashby Public Safety Complex Ashby, MA Ken Guyette, MCPPO	<ul style="list-style-type: none"> 9,500 gsf Police/Fire/EMS addition of 4,500 gsf existing Fire Station Site, septic, well and infrastructure updates 	Mike Bussell Fire Chief Town of Ashby 1093 Main St. Ashby, MA 01431 978-386-5522	September 2022 (A)	\$6.9 Million (A) \$384,300
(4) Northfield Emergency Services Facility Northfield, MA Ken Guyette, MCPPO	<ul style="list-style-type: none"> New 17,740 gsf Emergency Services Facility to house the Fire, Police, Emergency Management, and Ambulance Departments 	Floyd "Skip" Dunnell Fire Chief Town of Northfield 93 Main Street Northfield, MA 01360 413-498-5100	2025 (E)	\$17 Million (E) \$316,333
(5) Worcester South Division Firehouse & Emergency Communication Facility Worcester, MA Anthony DiLuzio, MCPPO	<ul style="list-style-type: none"> 25,000 gsf replacement and relocation of the existing facility which will also accommodate an Emergency Communications Center 	Julie A. Lynch, AIA, NCARB, LEED GA Chief of Public Facilities City of Worcester 50 Officer Manny Familia Way Worcester, MA 01605 508-799-8588	December 2026 (E)	\$38 Million (E) \$1,246,885

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.

of Total Projects: 38 Projects

of Active Projects: 21 Projects

Total Construction Cost (In Thousands)
of Active Projects (excluding studies): \$850 Million

Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	Sch., D.D., C.D.	1. Bristol County Agricultural High School Dighton, MA Alan Minkus, AIA, LEED AP, MCPPO	Bristol County Agricultural High School Adele G. Sands Former Superintendent 617-737-6400	\$103.8 Million (A)	May 2022 (A) New & Renovation
P	Sch., D.D., C.D.	2. Cape Cod Regional Technical High School Harwich, MA Ken Guyette, MCPPO	Cape Cod Regional Technical High School Charles Sumner Building Committee Chair 774-353-7033	\$128.1 Million (A)	Summer 2022 (A) New
P	Sch., D.D., C.D.	3. City of Beverly McPherson Youth Center Beverly, MA Ken Guyette, MCPPO	City of Beverly David Gelineau Purchasing Agent 978-921-6000	\$7 Million (E)	June 2024 (E) Renovation
P	Sch., D.D., C.D.	4. City of Beverly City Hall Beverly, MA Ken Guyette, MCPPO	City of Beverly David Gelineau Purchasing Agent 978-921-6000	\$25 Million (E)	September 2025 (E) Renovation
P	Sch., D.D., C.D.	5. City of Easthampton Mountain View School Easthampton, MA Alan Minkus, AIA, LEED AP, MCPPO	City of Easthampton Dr. Allison LeClair Superintendent of Schools 413-529-1500	\$104.2 Million (A)	September 2022 (A) New
P	Sch., D.D., C.D.	6. City of Fitchburg City Hall Campus Fitchburg, MA Ken Guyette, MCPPO	City of Fitchburg Mary Delaney Chief Procurement Officer 978-829-1850	\$23 Million (A)	January 2021 (A) Renovation
P	Sch., D.D., C.D.	7. City of Fitchburg Crocker Elementary School Fitchburg, MA Phil Palumbo, MCPPO	City of Fitchburg Mary Delaney Chief Procurement Officer 978-829-1850	\$76 Million (E)	September 2025 (E) New
P	Sch., D.D., C.D.	8. City of Fitchburg Fitchburg Police Station Fitchburg, MA Ken Guyette, MCPPO	City of Fitchburg Stephen DiNatale Mayor 978-829-1801	\$3.5 Million (E)	April 2024 (E) Renovation
P	Sch., D.D., C.D.	9. City of Fitchburg Fitchburg Public Library Fitchburg, MA Ken Guyette, MCPPO	City of Fitchburg Sharon Bernard Library Director 978-829-1780	\$35 Million (E)	July 2025 (E) New & Renovation

P	Sch., D.D., C.D.	10. City of Gardner Gardner Elementary School Gardner, MA Alan Minkus, AIA, LEED AP, MCPPO	City of Gardner Mark Pellegrino Superintendent 978-632-1000	\$89.5 Million (A)	August 2023 (A) New
P	Sch., D.D., C.D.	11. City of Haverhill Consentino Middle School Haverhill, MA Derek Osterman, Assoc. AIA, LEED AP, MCPPO	City of Haverhill James J. Fiorentini Mayor 978-374-2300	\$159.9 Million (E)	September 2026 (E) TBD
P	Sch., D.D., C.D.	12. City of North Adams Greylock/Brayton Elementary School North Adams, MA Tim Alix, LEED AP, MCPPO	City of North Adams Barbara Malkas, Ed.D. Superintendent 413-776-1458	TBD	TBD
P	Sch., D.D., C.D.	13. City of Somerville New Public Safety Facility Somerville, MA Ken Guyette, MCPPO	City of Somerville Melissa Woods, AICP Director, Capital Projects 617-372-6040	\$75 Million (E)	2025 (E) New
P	Sch., D.D., C.D.	14. City of Worcester South Division Firehouse & Emergency Communication Facility Worcester, MA Anthony DiLuzio, MCPPO	City of Worcester Julie A. Lynch, AIA, NCARB, LEED GA Chief of Public Facilities 508-799-8588	\$38 Million (E)	December 2026 (E) New
P	Sch., D.D., C.D.	15. Franklin Regional Transit Authority Maintenance & Operations Facility Turner Falls, MA Ken Guyette, MCPPO	FRTA Michael Perreault Assistant Administrator 413-774-2262	\$12 Million (E)	November 2023 (E) New
P	Sch., D.D., C.D.	16. Granby Public Schools East Meadow Elementary School Granby, MA Alan Minkus, AIA, LEED AP, MCPPO	Town of Granby Christopher Martin Town Administrator 413-467-7177	\$32.4 Million (A)	September 2018 (A) New
P	Sch., D.D., C.D.	17. Greater Fall River Vocational School District Diman Regional Vocational Technical High School Fall River, MA Alan Minkus, AIA, LEED AP, MCPPO	Greater Fall River Vocational School District Deborah Kenney Business Manager 508-672-1070 ext. 108	\$293 Million (E)	2027 (E) New
P	Sch., D.D., C.D.	18. Massachusetts Department of Transportation (MassDOT) Central Massachusetts Transportation Center Worcester, MA Ken Guyette, MCPPO	MassDOT Edmond (Ed) Libsch State Facility Engineer 857-368-9672	\$35.5 Million (E)	June 2023 (E) New
P	Sch., D.D., C.D.	19. Narragansett Regional School District Templeton Elementary School Templeton, MA Alan Minkus, AIA, LEED AP, MCPPO	Narragansett Regional School District Dr. Christopher Casavant Superintendent 978-929-5661	\$45.1 Million (A)	August 2019 (A) New
P	Sch., D.D., C.D.	20. Spencer-East Brookfield Regional School District David Prouty High School Spencer, MA Alan Minkus, AIA, LEED AP, MCPPO	Spencer-East Brookfield Regional School District Paul S. Haughey, Ed.D Superintendent of Schools 774-666-0049	\$112 Million (E)	December 2026 (E) New & Renovation

P	Sch., D.D., C.D.	21. Town of Adams Greylock Glen Outdoor Center Adams, MA Ken Guyette, MCPPO	Town of Adams Donna Cesan Special Projects Manager 413-743-8300	\$8.3 Million (A)	October 2023 (A) New
P	Sch., D.D., C.D.	22. Town of Amherst Jones Library Amherst, MA Alan Minkus, AIA, LEED AP, MCPPO	Town of Amherst Sharon Sharry Library Director 413-259-3090	\$46.1 Million (E)	November 2025 (E) New & Renovation
P	Sch., D.D., C.D.	23. Town of Ashby Public Safety Complex Ashby, MA Ken Guyette, MCPPO	Town of Ashby Mike Bussell Fire Chief 978-386-5522	\$6.9 Million (A)	September 2022 (A) New & Renovation
P	Sch., D.D., C.D.	24. Town of Bernardston Fire Station Facility Bernardston, MA Ken Guyette, MCPPO	Town of Bernardston Louis Bordeaux Town Coordinator 413-648-5401	\$3 Million (E)	December 2022 (E) New & Renovation
P	Sch., D.D., C.D.	25. Town of Dover Community Center Dover, MA Ken Guyette, MCPPO	Town of Dover Ford Spalding Building Committee Chair 508-735-3635	\$19 Million (E)	October 2024 (E) New
P	Sch., D.D., C.D.	26. Town of Foxborough Mabelle M. Burrell Elementary School Foxborough, MA Alan Minkus, AIA, LEED AP, MCPPO	Town of Foxborough Bill Yukna SBC Chairman 508-543-1665	\$34.7 Million (A)	December 2021 (A) Renovation
P	Sch., D.D., C.D.	27. Town of Hadley New Fire Substation Hadley, MA Ken Guyette, MCPPO	Town of Hadley Michael Spanknebel Fire Chief 413-584-0874	\$3.8 Million (A)	July 2020 (A) New
P	Sch., D.D., C.D.	28. Town of Hadley New Senior Center Hadley, MA Ken Guyette, MCPPO	Town of Hadley Jane Nevinsmith Hadley Select Board Clerk and Hadley Senior Center Building Committee Chair 413-586-3772	\$7.1 Million (A)	July 2020 (A) New
P	Sch., D.D., C.D.	29. Town of Hopkinton Marathon Elementary School Hopkinton, MA Alan Minkus, AIA, LEED AP, MCPPO	Town of Hopkinton/Hopkinton Public Schools Susan Rothermich Director of Finance and Operations 508-417-9385	\$5 Million (E)	November 2023 (E) New
P	Sch., D.D., C.D.	30. Town of Longmeadow Glenbrook Middle School Longmeadow, MA Alan Minkus, AIA, LEED AP, MCPPO	Town of Longmeadow Lyn N. Simmons Town Manager 413-565-4110	TBD	TBD
P	Sch., D.D., C.D.	31. Town of Longmeadow New Adult Center Longmeadow, MA Ken Guyette, MCPPO	Town of Longmeadow MaryBeth Bergeron Chair, Permanent Town Building Committee MBerge4527@aol.com	\$14 Million (A)	October 2021 (A) New
P	Sch., D.D., C.D.	32. Town of Longmeadow New Public Works Facility Longmeadow, MA Alan Minkus, AIA, LEED AP, MCPPO	Town of Longmeadow MaryBeth Bergeron Chair, Permanent Town Building Committee MBerge4527@aol.com	\$22 Million (A)	March 2021 (A) New

P	Sch., D.D., C.D.	33. Town of Maynard Green Meadow Elementary School Maynard, MA Phil Palumbo, MCPPO	Maynard Public Schools Brian Haas Superintendent 978-400-2222	TBD	TBD
P	Sch., D.D., C.D.	34. Town of North Attleborough Police Facility North Attleborough, MA Anthony DiLuzio, MCPPO	Town of North Attleborough Richard McQuade Chief of Police 508-695-1212	\$2.7 Million (E)	March 2024 (E) Renovation
P	Sch., D.D., C.D.	35. Town of North Brookfield New Fire Headquarters North Brookfield, MA Ken Guyette, MCPPO	Town of North Brookfield Joseph Holway Fire Chief 508-762-6122	\$7.5 Million (E)	2025 (E) New
P	Sch., D.D., C.D.	36. Town of Northfield New Emergency Services Facility Northfield, MA Ken Guyette, MCPPO	Town of Northfield Andrea Llamas Town Administrator 413-498-2901 ext. 115	\$17 Million (E)	2025 (E) New
P	Sch., D.D., C.D.	37. Town of Reading J. Warren Killam Elementary School Reading, MA Derek Osterman, Assoc. AIA, LEED AP, MCPPO	Town of Reading Fidel A. Maltez Town Manager 781-942-6646	TBD	TBD
P	Sch., D.D., C.D.	38. Town of Scituate Widow's Walk Golf Course Clubhouse Scituate, MA Ken Guyette, MCPPO	Town of Scituate James M. Boudreau Town Administrator 781-545-8741	\$1.8 Million (A)	July 2022 (A) Renovation
P	Sch., D.D., C.D.	39. Town of South Hadley Senior Center Replacement South Hadley, MA Ken Guyette, MCPPO	Town of South Hadley Leslie Hennessey Executive Director, Council on Aging 413-538-5030 ext. 6204	\$11.4 Million (E)	November 2021 (A) New
P	Sch., D.D., C.D.	40. Town of Stow Randall Library Stow, MA Ken Guyette, MCPPO	Town of Stow Denise M. Demboski Town Administrator 978-897-2927	\$9 Million (E)	April 2026 (E) New & Renovation
P	Sch., D.D., C.D.	41. Town of West Boylston Senior Center West Boylston, MA Ken Guyette, MCPPO	Town of West Boylston John Hadley Building Committee Chair 508-509-1246	\$5.7 Million (A)	March 2019 (A) Renovation
P	Sch., D.D., C.D.	42. Town of Westminister Public Safety Building Westminister, MA Ken Guyette, MCPPO	Town of Westminister Ralph LeBlanc Chief of Police 978-874-6318	\$17.5 Million (E)	TBD
P	Sch., D.D., C.D.	43. Town of Williamstown New Fire Station Williamstown, MA Ken Guyette, MCPPO	Williamstown Fire District Craig Pedercini Fire Chief 413-458-8113	\$10 Million (E)	August 2024 (E) New
P	Sch., D.D., C.D.	44. Webster Public Schools Bartlett High School Webster, MA Derek Osterman, Assoc. AIA, LEED AP, MCPPO	Webster Public Schools Monique Pierangeli Asst. Superintendent for Business & Finance 508-943-0104 option 1	\$101.4 Million (E)	October 2026 (E) TBD

P	Sch., D.D., C.D.	45. Whitman-Hanson Regional School District Whitman Middle School Whitman, MA Derek Osterman, Assoc. AIA, LEED AP, MCPPO	Whitman-Hanson Regional School District Jeffrey Szymaniak Superintendent of Schools 781-618-7412	TBD	TBD
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* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

10. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-Consultants For The Proposed Project. If Needed, Up To Three, Double-Sided 8 1/2" X 11" Supplementary Sheets Will Be Accepted. **APPLICANTS ARE ENCOURAGED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE AREAS OF EXPERIENCE REQUESTED IN THE ADVERTISEMENT.**

Please refer to Section I – Section V for additional information regarding Colliers’ Qualifications for Town of Franklin’s New Police Station Project.

11. Professional Liability Insurance:

Name of Company	Aggregate Amount	Policy Number	Expiration Date
Berkshire Hathaway Specialty Insurance Company	\$1M	[REDACTED]	02/25/2025

12. Have monies been paid by you, or on your behalf, as a result of Professional Liability Claims (in any jurisdiction) occurring within the last 5 years and in excess of \$50,000 per incident? Answer **YES** or **NO**. If YES, please include the name(s) of the Project(s) and Client(s), and an explanation (attach separate sheet if necessary).

No

13. Name Of Sole Proprietor Or Names Of All Firm Partners and Officers:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a. Jonathan Winikur	Division Director	MCPPO	Strategic Planning	d.			
b.				e.			
c.				f.			

14. If Corporation, Provide Names Of All Members Of The Board Of Directors:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a.				d.			
b.				e.			
c.				f.			

15. Names Of All Owners (Stocks Or Other Ownership):

Name And Title	% Ownership	MA. Reg.#	Status/Discipline	Name And Title	% Ownership	MA. Reg.#	Status/Discipline
a.				d.			
b.				e.			
c.				f.			

16. I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. I further certify that this firm is a “Designer”, as that term is defined in Chapter 7C, Section 44 of the General Laws, or that the services required are limited to construction management or the preparation of master plans, studies, surveys, soil tests, cost estimates or programs. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.

Submitted by
(Signature)



Printed Name and Title Jonathan F. Winikur, Division Director Date March 5, 2024