

Cultural District Committee — SUBCOMMITTEE Porchfest Meeting
Thursday, April 30, 2025, 6:30pm
Franklin Recreation Department – 275 Beaver Street, Franklin MA

Agenda

Updates from PorchFest Sub-Committee Lead, John LoPresti

- Review and approve March 27th meeting minutes

A. Updates on Event Planning initiatives:

- a. Status is PorchFest website
- b. Information Table Banner/Tablecloth
- c. Discuss food vendors/partners
- d. Status of Band Registrations
- e. Status of Porch Registrations
- f. Review/discuss event marketing
- g. Beginning scheduling of bands and porches
- h. Other:
 - i. Event Insurance
 - ii. Preparing for Town review meeting

Unfinished Business (Voting if applicable). *Unfinished business is a category of business that includes items that were not completed in a previous meeting. This can include: Items that were on the agenda but were not discussed because the meeting ended. Items that were being discussed when the meeting ended. Items that were postponed to the current meeting*

- Subcommittee Workflow - Marketing/ Community Engagement Plan

New Business (Voting if Applicable)

- PorchFest preparation and scheduling.
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Member Round Table (*updates, not voting*)

Any other Updates/Feedback

Adjournment

Agenda Prepared By: John LoPresti, Cory Shea

Date of Preparation: April 21, 2025

Posted: April ??