



**PURCHASING
DEPARTMENT**
TOWN of FRANKLIN

TO: Bidders of Record

FROM: Pamela Vickery
Chief Procurement Officer

DATE: May 1, 2025

RE: Addendum No. 3 – Landscaping & Grounds Maintenance at FHS and HMMS

To: All Prospective Bidders

The attention of Bidders submitting proposals for the Franklin High School/Horace Mann Middle School Grounds Maintenance, you are hereby called to the following Addendum to the Bid Documents.

The items set forth herein, whether for revision, omission, addition, substitution, or clarification are all to be included as part of the bid documents.

The addendum modifies the original Bid Documents posted on April 17, 2025, with a bid opening date of May 8, 2025 at 10:00 AM. Portions of the Bid Documents not altered by this addendum shall remain in full effect.

Receipt of the number of addendum (Addendum No. 3) must be acknowledged in the bid proposal. Failure to acknowledge said addendum may subject the bidder to disqualification.

Contents of Addendum:

Answers to Questions Posed at Optional Site Meeting:

1. *What is the square footage of mulch for Franklin High School and Horace Mann Middle School?*
Contractor needs to view sites and base mulch needs 2” to 3” in mulch depth.
2. *Is there mulch at the Remington Jefferson School?* Yes by the front entrance.

3. *Mulch in the bid specifications is a brown mulch. The mulch at FHS and HMMS is black. What color is the mulch that will be used?* All sites, including Franklin High School and Horace Mann Middle School, are to be mulched with a light brown pine bark mulch.

4. *Is the top level of the mulch to be removed?* Yes it is.

5. *Last year Franklin High School and Horace Mann Middle School were serviced on Wednesday. Will that be the day again for 2025 – 2026? If the Remington Jefferson School Complex and Keller Sullivan School Complex are included with this work, what day will they be serviced?* FHS and HMMS will be serviced on Wednesday again this year. Wednesday is the best day for the Remington-Jefferson and Keller-Sullivan sites; however, we can offer some flexibility with that day. The service date for those schools will need to be coordinated with the Principals by the Park and Highway Superintendent.

6. *Is weeding the courtyard at FHS part of this work?* Yes, it is.

7. *At Remington Jefferson, are the athletic fields included with this contract?* No, the Town will take care of the athletic fields at Remington-Jefferson. The area around the building will be done by the contractor and includes grass cutting and trimming.

8. *At Keller Sullivan, who is responsible for the athletic fields?* All mowing and trimming will be done by the contractor. There is a steep hill in the back of the school (not marked in red on the map), that the Town will take care of.

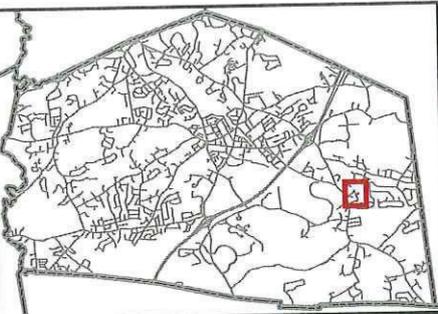
9. *How often is pruning and mulching done at FHS and HMMS?* The pruning and mulching is done once per year.

10. *The bid specifications indicate that the contractor is to obtain CORI checks on employees who work at the school. In Massachusetts, landscapers do not have the ability to obtain CORI checks.* The contractor should conduct background checks and only designate employees to work on site that are of good moral character, strong references, and have a sound background check.

10. *Where can I find copies of the maps for the Keller Sullivan and Remington Jefferson sites?* Maps of Remington Jefferson and Keller Sullivan were included in the bid specifications that were posted to the Town website on April 17th. A copy of those maps is attached to this addendum.

REMINGTON JEFFERSON SCHOOL GROUNDS MAINTENANCE

-  Mulch / Additional Maintenance*
 -  Parcel Line
 -  Municipal Boundary
- *Additional maintenance includes mowing, trimming, weeding of beds, landscape pruning and trimming.



North arrow and scale bar (0 to 200 feet).

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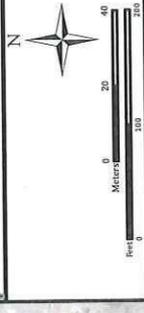
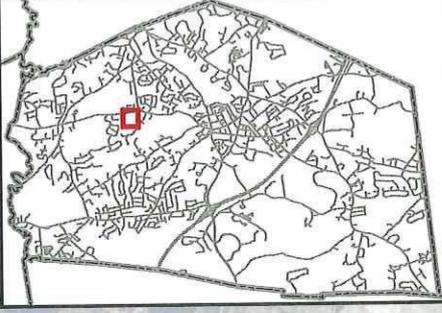


KELLER SULLIVAN SCHOOL GROUNDS MAINTENANCE

Field Mowing and
Trimming; Mulch /
Additional



*Additional maintenance includes mowing, trimming, weeding of beds, landscape pruning and trimming.



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