

**Franklin Community Garden Committee – Meeting Minutes**  
**February 6, 2017, 7:33 PM (Franklin Municipal Building, Room 205)**

- **Attendance:** Kiernan Reed, Bonnie Kaiden, Amy Acevedo
- **Minutes for 11/21/16 meeting:**
  - o Approved
- **Town Issues/Committee Issues:**
  - o Ethics training must be completed by 4/7 – Kiernan will forward test info to committee members
  - o Still hunting for new committee members but no one has committed yet – we will all continue to reach out to possible interested parties
  - o Amy still working on website issue, will try to get it completed before sign-ups are due
  - o Sign-ups for season
    - o Need to email last year’s gardeners, ask whether they’re interested in renewing
      - Some have two beds, we will ask which one they want to renew (2<sup>nd</sup> bed not guaranteed from year to year)
    - o Once we have count of returning gardeners we’ll know how many beds are available
    - o Communicate as many ways as we can – looking for new gardeners! Here’s how to sign up
      - Town must handle money, but we’re responsible for everything else (bed assignment, etc.)
      - Makes more sense for us to take the signups and send them over to Town to pay
      - Idea to have a “contact us” type of form on our website that people can fill out; then when the form is submitted and they have been assigned to a bed we will give them info on how they can pay Town (maybe with CC to Rec so they know to expect payment)
      - Once available beds are exhausted we will inform interested people that they’re on the waitlist
      - If we do this we need to make sure that if people try to sign up directly through Town, they bounce them back to us
      - Do we need to submit weekly assignment plan to Town? Since we do the bed assignments, Town doesn’t really need to know who’s assigned to which bed
    - o Kiernan will ask JP to mock up a renewal/signup form for us so we can see how this would work in practice
  - o Need to hammer things out with Rec re: how they will handle things in conjunction with us – we want to make sure they are giving out the same info we are
  - o We missed the most recent budgeting period for the Town so we will need to find out the dates for the next one – Bonnie will check with Jeff Nutting’s office to find out what they need from us and when in order to consider us for inclusion
- **King St. Community Garden Updates:**
  - o None

- **2017 Season (Renewals/New Gardeners):**
  - Several gardeners are definitely interested in renewing – will be working between now and next meeting on communicating with last year's gardeners to make initial list of renewals. Bonnie will email distribution list
    - Ed Williamson – new gardener last year had a bumpy start getting signed up. Has already asked to renew but be reassigned to a different bed.
  - By next meeting we should have a good idea of how many renewals we'll have
- **Events (Planning/Discussion):**
  - At next meeting we'll set dates for plant sale, etc; still too early in season now
- **New Business:**
  - None
- **Adjourn: 8:16 PM**