

**Franklin Cultural Council**  
**Meeting Minutes for Wednesday, October 11th 2023; 7:30-9:00PM**  
**Franklin Municipal Building, Third Floor Training Room & on ZOOM**

**ATTENDEES**

- Sarah Cronin, Swati Rao, Pushpa Jangareddi, Jean Wolf, Lauren Sanford, John Ristaino, Brianna Cummings, Carol Fletcher

**VOTING ON MINUTES**

- **September** meeting minutes were voted on
  - Pushpa so moved; Sarah seconded
  - Minutes were unanimously approved by council members.

**FORMAL VOTE ON OFFICERS**

- Members voted on the appointment of John Ristaino as chairperson, Sarah Cronin as treasurer, and Brianna Cummings as secretary.
  - Lauren so moved; Pushpa seconded
  - Appointments were unanimously approved by council members

**GRANT/BUDGET UPDATES**

- Council members discussed the year end balances for FY23 in both the account from the Town of Franklin, and the account from the state of Massachusetts.
  - Grants can be paid out of both the state and town accounts; only 5% of state money can be spent on council administrative expenses
  - Year end balances - roughly \$25k in state account, \$18.5k in town account
    - Grantees have until January to submit for reimbursements
- Budget as it stands has been reconciled with the Town Treasurer and this is the final number for FY23
- FY24 revenue and anticipated expenses were also discussed
  - The total amount requested from grantees for FY24 will not be known until October 17th, when the application closes
- Council members voted on the amount of money that will be available for granting for FY24, which is due to the MCC by October 17th
  - It was decided that \$27,500 would be allocated for granting, and \$22,000 would be allocated for programming.
    - Sarah so moved; Carol seconded
    - Available grant money was unanimously approved by council members

**HARVEST FESTIVAL BOOTH**

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- The group discussed the staffing of the Harvest Festival booth. Feedback was that in the future, it would be beneficial to utilize branded pop-up tents and more FCC specific materials for events like these.

**INFORMAL DISCUSSION**

- Council members informally discussed the continued collaborative efforts between the FCC and FCDC, which will continue.

**UPCOMING MEETING**

- Members of the Franklin Cultural Council will meet next on November 15th at 7:30pm.

**ADJOURN.**