

**DESIGN REVIEW COMMISSION
AGENDA**

**April 6, 2021
7:00 PM.**

Virtual Meeting

Due to the growing concerns regarding the COVID-19 virus, we will be conducting a remote/virtual Design Review Commission Meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by copying the link (Phone, Computer, or Tablet required). Please click on <https://us02web.zoom.us/j/89855854631> or call on your phone at 1-929-205-6099, meeting ID is 89855854631.

- 7:00 PM Active Recovery Boston – 82 Emmons Street**
Install Aluminum Belt Sign
- 7:05 PM iFixPhones – 15 East Central Street**
Installation of a sign without connecting to electricity
- 7:10 PM Altium Packaging – 1253 West Central Street**
Removal of existing signage and installation of new 45.25” x 190” non illuminated acrylic letters and logo and install 7.5” x 1-1 5/8” white door vinyl

General Matters:

Approval of Minutes: March 23, 2021

COMMENTS: These listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

This agenda is subject to change. Last updated: April 1, 2021

The next meeting of the Design Review Commission is scheduled for April 20, 2021

FORM Q

TOWN OF FRANKLIN
DESIGN REVIEW APPLICATION
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: Active Recovery Boston

Property Address 82 Emmons St.

Assessors' Map # _____ Parcel # 275-124-000-000

Zoning District (select applicable zone): _____

Zoning History: Use Variance _____
Non-Conforming Use _____

B) Applicant Information:

Applicant Name: _____
Signs By Cam, Inc.

Address: _____
837 Upper Union Street
Suite C-18
Franklin, MA 02038

Telephone Number: 508 364-2905

Contact Person: Cam

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: Kate Kelly Property Owner: Pam Longobardi

Address: 82 Emmons St. 82 Cottage St.
Franklin, MA Franklin, MA

All of the information is submitted according to the best of my knowledge
Executed as a sealed instrument this _____ day of _____ 20____

Cam Allen
Signature of Applicant

X Pam Longobardi
Signature of Owner

Cam Allen
Print name of Applicant

Pam Longobardi
Print name of Owner

***FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company
Business Name: Signs By Cam, Inc.
Contact Person: 837 Upper Union Street
Suite G-18
Address Franklin, MA 02038
Telephone Number: _____

b. Architect/Engineer (when applicable)
Business Name: _____
Contact Person: _____
Address _____
Telephone Number: _____

E) Work Summary

Summary of work to be done: Install Aluminum belt Sign

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION

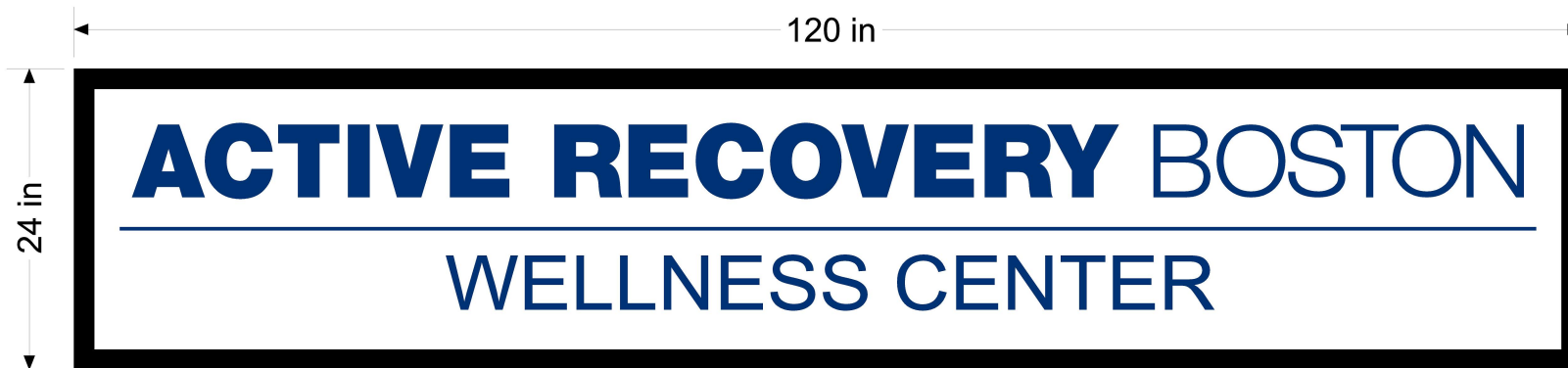
1. Drawing of Proposed Sign which must also include
type of sign (wall, pylon etc.) colors
size/dimensions materials
style of lettering lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
3. Picture of existing location and signs (if previously existing location)

b) FOR BUILDINGS/DEVELOPMENTS OR PROJECT SUBMISSIONS:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED W/APPLICATION

1. Site Plan including Landscape Plan showing plantings. Plantings must be from Best Development Practices Guide
2. Lighting Plan indicating lighting levels & specifications of proposed lights
3. Building drawings, indicating size and height of building(s); front, rear and side elevations (when there are no adjoining buildings) and floor plans
4. Drawings or pictures of existing conditions
5. If any signage on the building or site, provide information from above Signage Checklist

Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.



***NON-LIT**



8 HIDDEN GALVANIZED LAG BOLTS

Signs By Cam Inc.

Sign & Graphic Solutions • Uncompromising Integrity

Cam Afonso

837 Upper Union St., Suite C-18
Franklin, MA 02038

Phone: 508-364-2905

Fax/Office: 508-528-0766

E-Mail: cam@signsbycam.com

Website: www.signsbycam.com

APPROVED FOR PRODUCTION:

X

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ALL DRAWINGS ARE PROPERTY OF SIGNS BY CAM, Inc.
ANY DUPLICATION OF ANY KIND IS PROHIBITED.
PERSON(S) WILL BE PROSECUTED TO THE FULL EXTENT
OF THE LAW.

JOB INFORMATION

JOB TITLE:

CONTACT:

PHONE:

FAX:

JOB DESCRIPTION:

SQUARE FOOTAGE: =

SIGN MATERIAL SPECS

BANNER: ☐ COROPLAST: ☐ WOOD: ☐

ACRYLIC: ☐ MAGNETIC: ☐ URETHANE: ☐

PVC: ☐ ALUMINUM: ☐ NUEDGE: ☐

SINGLE SIDED: ☐ DOUBLE SIDED: ☐

OTHER: _____

COLOR SPECS:

BACKGROUND:

COPY:

OUTLINE:

SHADOW:

BORDER:

LOGO:

FORM Q

TOWN OF FRANKLIN
DESIGN REVIEW APPLICATION
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: IFixPhones dba / Ifixonwheelz LLC

Property Address 15 East Central st, Franklin, MA

Assessors' Map # _____ Parcel # _____

Zoning District (select applicable zone): _____

Zoning History: Use Variance _____
Non-Conforming Use _____

B) Applicant Information:

Applicant Name: Allahverdi Mammadov

Address: 46 Century st, Medford
MA 02155

Telephone Number: 857 526 3102

Contact Person: Ali

C) Owner Information (Business Owner & Property Owner if different)

Business Owner: Same as above Property Owner: Anna Clarke, Maria Giorgio and
Address: _____ Siannina DeGaetano, Trustees of
_____ Ferrara family

All of the information is submitted according to the best of my knowledge
Executed as a sealed instrument this _____ day of _____ 20____


Signature of Applicant

Signature of Owner

Ali
Print name of Applicant

Print name of Owner

***FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 - 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company

Business Name: Excel Signs
Contact Person: Grant
Address: 259 Quincy Ave, Quincy MA 02169
Telephone Number: 617 479 8552

b. Architect/Engineer (when applicable)

Business Name: _____
Contact Person: _____
Address: _____
Telephone Number: _____

E) Work Summary

Summary of work to be done: Installation of a sign
without connecting it to a electricity

F) Information & Materials to be Submitted with Application

a) FOR SIGN SUBMISSIONS ONLY:

NINE (9) COPIES OF THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION

1. Drawing of Proposed Sign which must also include:
type of sign (wall, pylon etc.) colors
size/dimensions materials
style of lettering lighting-illuminated, non-illuminated and style
2. Drawing and/or pictures indicating location of new sign.
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Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

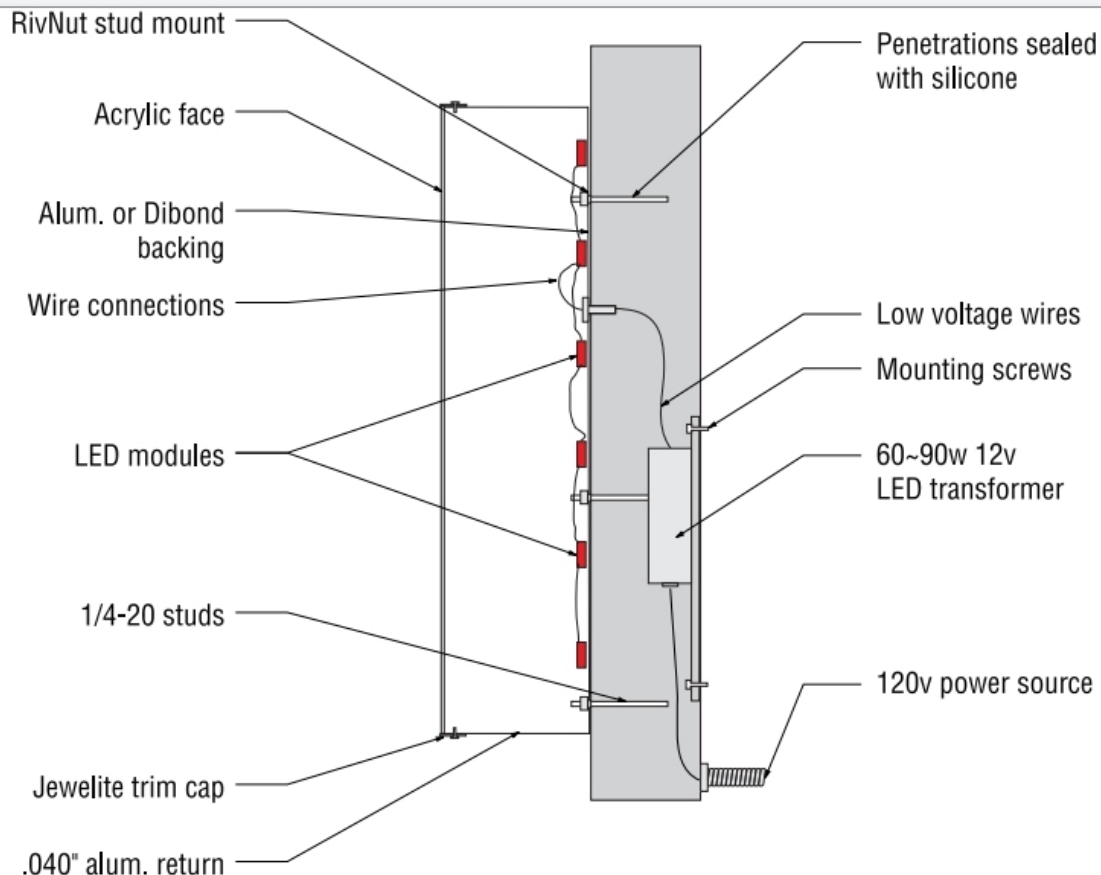


- SPECIFICATIONS:
- Face: 1/8" acrylic with vinyl overlay
 - Trim Cap: 1" black Jewelite
 - Return: .040" black alum.
 - Illumination: Internal LED
 - Flush mount



Channel Letters

This image is for general reference only, and may not accurately represent the actual product.



Channel Letters - Typical Cross Section - Not to Scale

This image is for general reference only, and may not accurately represent the actual product.

iFixPhones

We Sell and Buy
Businesses

Sealed

WE FIX
YOUR
PHONE

11 East Central Street
New York

11E1
New York, NY 10003

GARREY
MOTORS
CYCLE PARTS

9KY 692

Helping Clients
Value, Sell and Buy
Businesses

iFixPhones

WE FIX
YOUR
PHONE

- SCREEN REPAIR AND REPLACEMENT
- ANDROID PHONE UNLOCKING
- LCD REPLACEMENT
- FRONT AND BACK CAMERA REPAIR
- DATA BACK UP AND SOFTWARE UPDATE
- CHARGE PORT REPAIR

15 East Central Street

FORM Q

TOWN OF FRANKLIN
DESIGN REVIEW APPLICATION
FOR §185-31(2) OF THE ZONING BY-LAW

A) General Information

Name of Business or Project: Altium Packaging

Property Address 1253 West Central Street Franklin, MA

Assessors' Map # 275 Parcel # 023

Zoning District (select applicable zone): _____

Zoning History: Use Variance _____

Non-Conforming Use _____

B) Applicant Information:

Applicant Name: Thinkbox Graphics, Inc.

Address: 200 Center Street
Bellingham, MA 02019

Telephone Number: 508-928-2488

Contact Person: Jonathan Farnsworth

C) Owner Information (Business Owner & Property Owner if different)

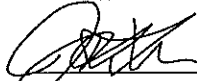
Business Owner: Matt Hendricks- Dairy Brands Property Owner: Matt Hendricks- Dairy Brands

Address: 5 Hampshire Street STE 120 5 Hampshire Street STE 120
Mansfield, MA 02048 Mansfield, MA 02048

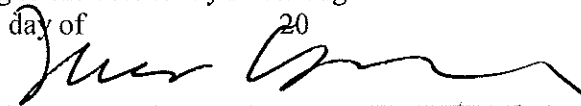
All of the information is submitted according to the best of my knowledge

Executed as a sealed instrument this

day of 20



Signature of Applicant



Signature of Owner Matt Hendricks, GM

Jonathan Farnsworth

Print name of Applicant

Print name of Owner

***FOR SIGNS COMPLETE PAGES 1 & 2 ONLY.**

FOR SITE PLANS, BUILDING PLANS, PROJECTS, COMPLETE PAGES 1 – 4

SEE ADDENDA ATTACHED FOR ASSISTANCE IN COMPLETION OF FORM Q

D) Architect/Engineer/Sign Company Information (if not the applicant)

a. Sign Company

Business Name: Creative Sign Designs

Contact Person: Joshua Weber

Address 12801 Commodity Place Tampa, FL 33626

Telephone Number: (888) 713-7620

b. Architect/Engineer (when applicable)

Business Name: Thinkbox Graphics, Inc.

Contact Person: Jonathan Farnsworth

Address 200 Center Street Bellingham, MA 02019

Telephone Number: 508-928-2488

E) Work Summary

Summary of work to be done: Removal of existing wall signage and installation of a new 45.25" x 190" non-illuminated acrylic letters & logo and installation 7.5" x 1'- 1 5/8" white door vinyl

F) Information & Materials to be Submitted with Application

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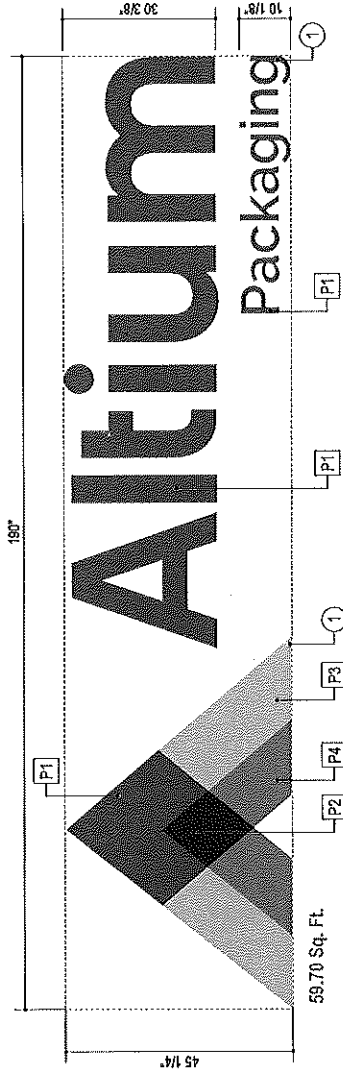
Note: Please bring a sample of the following to the meeting: materials samples (brick, siding, roofing etc.) as well as samples of paint colors.

PRODUCTION NOTES

- 1) 1/4" THICK ACRYLIC LETTERS
- ROUTER CUT
- PAINTED FACE & EDGES
- STUD MOUNTED FLUSH w/ 1/4-20 STUDS

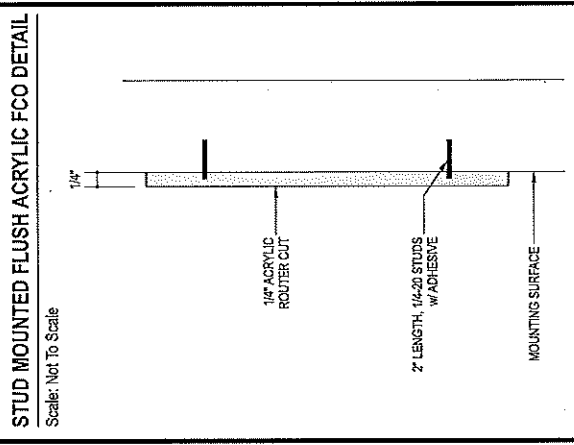
PAINT COLORS

P1	ALTUM RED - TO MATCH PMS 2347
P2	ALTUM DARK RED - TO MATCH PMS 1807
P3	ALTUM SIENNA - TO MATCH PMS 130
P4	ALTUM SIENNA - TO MATCH PMS 152



PROPOSED
Not To Scale

Flat Cut Acrylic Logo
Scale: 1/2"=1'-0"





12801 Commodity Place
Tampa, Florida 33626
Phone: 800-804-4809
Fax: 813-749-2311
www.creativesigndesigns.com

PROJECT:
**Altium- Franklin MA
1023A**

SITE ADDRESS
**1253 W. Central St.
Franklin MA, 2038**

CRM / Quote:
85220

Account Manager:
. .rr

Project Manager / Project Leader
. . .r

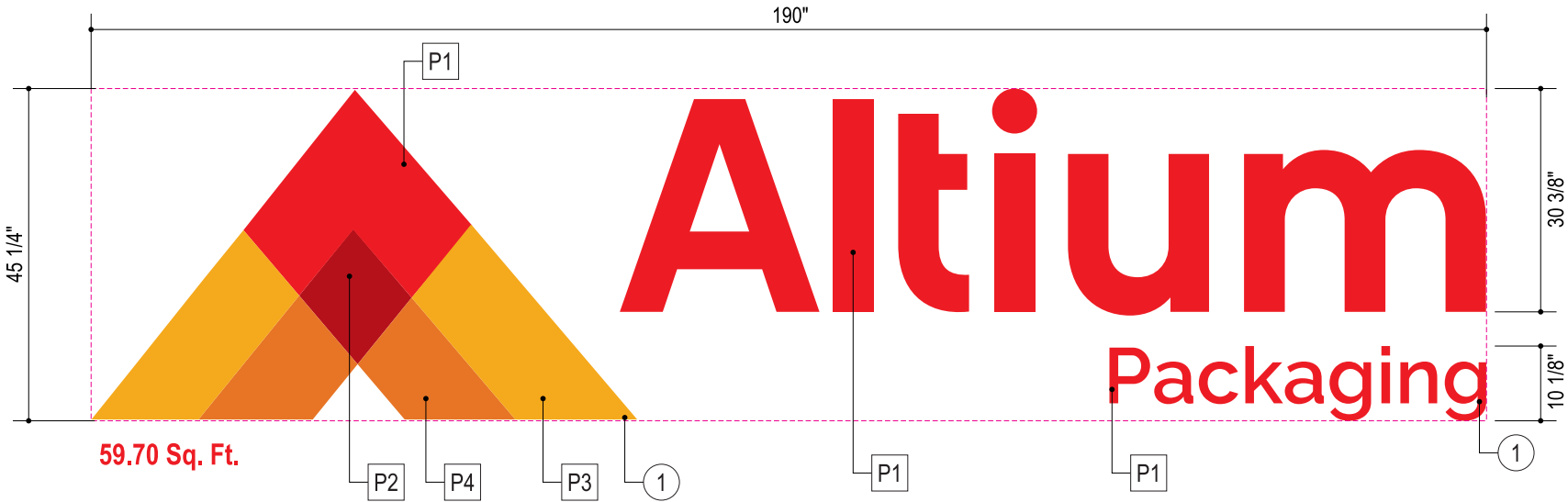
Designer: **ZM** Date: **1/25/21**

Revision:		
No.	Date	Description
01		
02		
03		
04		

Approval:
☐ Approved
☐ Approved as noted
☐ Revise and resubmit
Approved: _____
Date: _____

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Sheet: _____



PRODUCTION NOTES

- 1) 1/4" THICK ACRYLIC LETTERS
 - ROUTER CUT
 - PAINTED FACE & EDGES
 - STUD MOUNTED FLUSH w/ 1/4-20 STUDS

PAINT COLORS

P1	ALTUM RED - TO MATCH PMS 2347
P2	ALTUM DARK RED - TO MATCH PMS 1807
P3	ALTUM SUNSHINE - TO MATCH PMS 130
P4	ALTUM SIENNA - TO MATCH PMS 152



12801 COMMODITY PLACE
TAMPA, FLORIDA 33626
PHONE: 800-804-4809
FAX: 813-749-2311
creativesigndesigns.com

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BE REPRODUCED, PUBLISHED, CHANGED
OR USED IN ANY WAY WITHOUT WRITTEN CONSENT.

PROJECT:
ALTUM
Franklin, MA

SITE ADDRESS:
1253 W. Central St.
Franklin, MA 2038

CRM / Quote: 25838 - 85220

ACCOUNT MANAGER:
ALEXIS BARRY

PM / PL:
A. GOLDSTEIN / JOSH W.

DESIGNER:
YANCEY MUNN

DATE:
10/26/20

REVISIONS:

APPROVAL:
☐ APPROVED
☐ APPROVED AS NOTED
☐ REVISE AND RESUBMIT
SIGNED: _____
DATE: _____

SHEET:
1 1 OF 2

FILE NAME:
85220_FRANKLIN PRODUCTION_10-28-20

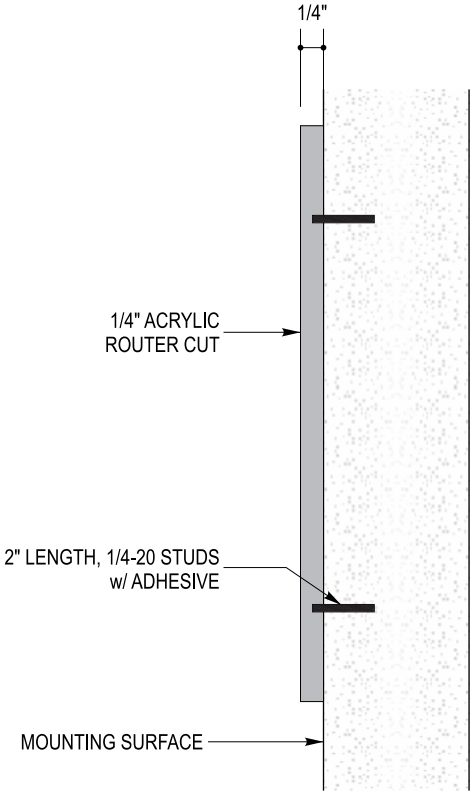


PHOTO ELEVATION DEPICTION INTENDED FOR GENERAL CONCEPT ILLUSTRATION
ACTUAL SIZING & PERSPECTIVE WILL VARY SLIGHTLY FROM IMAGE

PROPOSED
Not To Scale

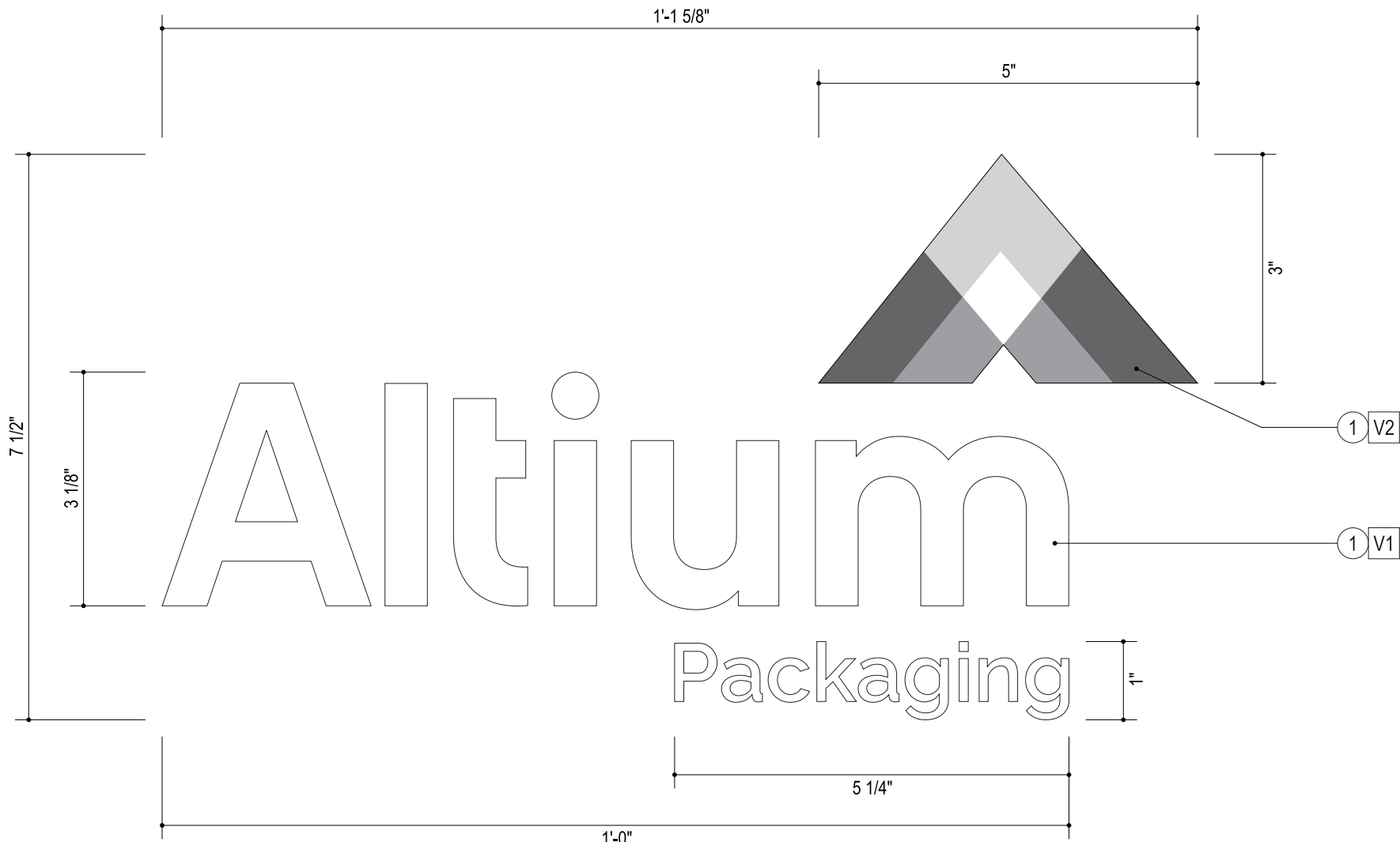
STUD MOUNTED FLUSH ACRYLIC FCO DETAIL

Scale: Not To Scale



Flat Cut Acrylic Logo

Scale: 1/2"=1'-0"

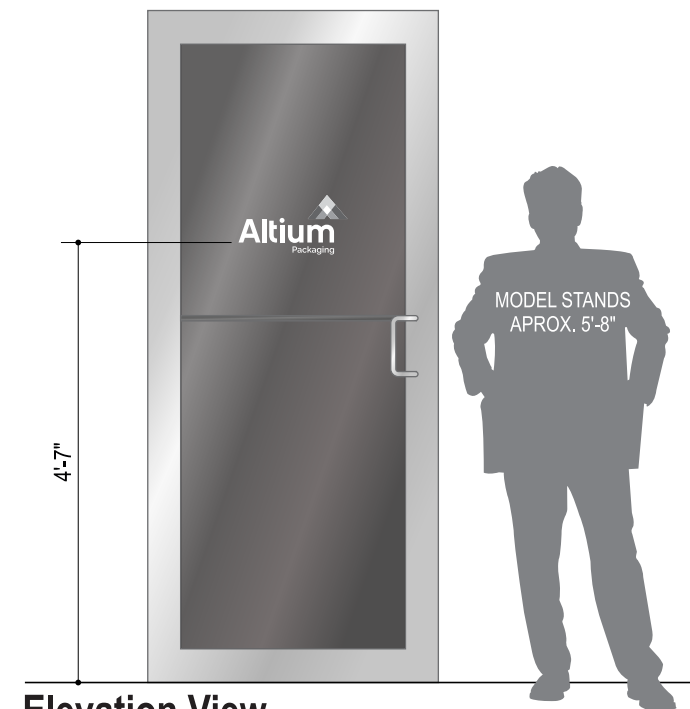


PRODUCTION NOTES

1) 1st SURFACE APPLIED VINYL GRAPHICS

VINYL

V1	3M OPAQUE WHITE
V2	DIGITAL PRINT ON 3M OPAQUE WHITE



Elevation View

Scale: 1/2"=1'-0"



12801 COMMODITY PLACE
TAMPA, FLORIDA 33626
PHONE: 800-804-4809
FAX: 813-749-2311
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OR USED IN ANY WAY WITHOUT WRITTEN CONSENT.

PROJECT:
ALTium
Franklin, MA

SITE ADDRESS:
1253 W. Central St.
Franklin, MA 2038

CRM / Quote: 25838 - 85220

ACCOUNT MANAGER:
ALEXIS BARRY

PM / PL:
A. GOLDSTEIN / JOSH W.

DESIGNER:
YANCEY MUNN

DATE:
10/26/20

REVISIONS:

APPROVAL:
☐ APPROVED
☐ APPROVED AS NOTED
☐ REVISE AND RESUBMIT

SIGNED:
DATE:

Town of Franklin



Design Review Commission
Tuesday, March 23, 2021
Meeting Minutes

Chair Fitzgerald called the above-captioned meeting to order this date at 7:00 PM, as a **Remote Access Virtual Zoom Meeting**. Members in attendance: Chair Mark Fitzgerald, Vice Chair Chris Baryluk, James Bartro, Sam Williams, Gerald Wood, Associate Venkata Sompally. Members absent: None. Also present: Maxine Kinhart, Administrative Assistant.

As stated on the agenda, due to the continued concerns regarding the COVID-19 virus, this meeting will be conducted as a Remote/Virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda.

Chair Fitzgerald authorized Associate Venkata Sompally to vote.

1. Interactions – 31 Hayward Street - Install Directional Sign.

Chair Fitzgerald noted that this item was initially reviewed at the last meeting. He stated that Mr. Cam Afonso of Signs by Cam, Inc., representing the applicant, made some modifications to the submission indicating it is a directional sign. Chair Fitzgerald stated that he believes this sets the right precedent for directional signage in a large multi-tenant property; it is directional for people once on the property. He suggested that as this may happen again as other areas with mill-type buildings are developed, an internal policy regarding directional signs could be developed. Mr. Afonso addressed the Commission and discussed directional signage.

Motion: To **Approve** the sign package as submitted. Motioned by J. Bartro. Seconded by S. Williams. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Baryluk-YES; Wood-YES; Fitzgerald-YES. Voted 6-0-0.

2. Create Some Fun – 254 East Central Street - Replace Sign Faces.

Mr. Cam Afonso of Signs by Cam, Inc., representing the applicant, addressed the Commission. He stated that the sign package as submitted is to replace sign faces.

Motion: To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by J. Bartro. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Baryluk-YES; Wood-YES; Fitzgerald-YES. Voted 6-0-0.

3. iFixPhones – 15 East Central Street - Installation of a sign without connecting to electricity.

Chair Fitzgerald stated that the applicant must show the Commission where the sign will be placed on the proposed building, not on another building. Commission members discussed the location of the building.

Chair Fitzgerald welcomed Cobi Frongillo, Town Council member, to the meeting.

Chair Fitzgerald noted that the sign must be kept in character with the downtown area and internally lit signs are not allowed in the downtown area. Mr. Bartro noted that the application indicated installation of a sign without connecting to electricity. Chair Fitzgerald stated that these items discussed will require the applicant to redo the submission. He stated he would tell the applicant that whatever existing sign on the building is going to be replaced, the proposed sign would have to fit into that footprint. If it is not lit currently, it stays not lit.

Alex Mano, applicant, addressed the Commission. Chair Fitzgerald noted the issues with the sign application. The applicant must show a rendering of where the sign will be placed on the building at 15 East Central Street, and the sign should fit the current footprint as it is in the downtown district. Alex Mano stated he will do both of those items; he confirmed the sign will not be lit. Chair Fitzgerald noted the mounting method must be provided for the building commissioner.

Motion: To **Table** the submission pending resubmission. Motioned by S. Williams. Seconded by V. Sompally. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Baryluk-YES; Wood-YES; Fitzgerald-YES. Voted 6-0-0.

General Matters: Chair Fitzgerald stated that at the last meeting they discussed an email from Sharon Whalen. Mr. Bartro suggested the spirit of the response should be thanking her for her participation and for taking a step to do something to better the Town. Chair Fitzgerald discussed the wording of the bylaw which indicates in keeping with a New England town character; he questioned what that means. Discussion commenced about the sign Ms. Whalen was referring to and how to word the response to Ms. Whalen. Chair Fitzgerald stated that the response would be read at an upcoming meeting, and Ms. Kinhart would be asked to put the response on letterhead to officially respond. Ms. Kinhart requested the Commission members send her any additional information and photos they have so she could attach the information to the minutes. Chair Fitzgerald stated that in regard to modifying the bylaw, such as they were talking to Mr. Afonso earlier in the meeting, if the Cutler McDermott area ever got off the ground in their tenure, it may be something to start thinking about. He noted it is similar to Hayward Mills. He does not know if there are any other mill set-ups in Town; however, it may be something they should think about regarding signage. He requested the Commission members give this some thought.

Chair Fitzgerald confirmed with Ms. Kinhart that he sent an email to Building Commission Gus Brown about sign violations; he did not hear back from Mr. Brown. Chair Fitzgerald suggested that he may need to speak at a Chamber of Commerce meetings about signs. Ms. Kinhart noted that Mr. Brown is the enforcement officer of signs. Chair Fitzgerald discussed the liability of the Town should a business put a sign up without a permit and it falls down. He stated that it seems rather rampant in Town that businesses are putting up signs without permits. He noted that the Commission is perturbed at the volume of sign lawlessness in the community. Ms. Kinhart requested Chair Fitzgerald put that in an email to Mr. Brown.

Meeting Minutes: March 9, 2021

Motion: To **Approve** the March 9, 2021 Meeting Minutes as presented. Motioned by J. Bartro. Seconded by S. Williams. Roll Call Vote: Bartro-YES; Sompally-YES; Baryluk-YES; Wood-YES; Fitzgerald-YES. Voted 5-0-0. (Mr. Williams did not state his vote.)

Motion to Adjourn by M. Fitzgerald. Seconded by J. Bartro. Roll Call Vote: Williams-YES; Bartro-YES; Sompally-YES; Baryluk-YES; Wood-YES; Fitzgerald-YES. Voted 6-0-0.

Meeting adjourned at 7:37 PM.

Respectfully submitted,

Judith Lizardi
Recording Secretary