

## Town of Franklin



### Design Review Commission

**Tuesday, July 21, 2020  
Meeting Minutes**

Chair Fitzgerald called the above-captioned meeting to order this date at 7:00 PM, **as a Remote Access Virtual Zoom Meeting**. Members in attendance: Mark Fitzgerald, Chris Baryluk, Sam Williams, James Bartro. Members absent: Ralph Niemi.

As stated on the agenda, due to the growing concerns regarding the COVID-19 virus, this meeting will be conducted as a Remote/Virtual Design Review Commission meeting. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number, or citizens can participate by using the Zoom link provided on the agenda.

**1. Lan Connect Systems – 186 Grove Street – Install new sign**

Mr. Rocco Cavallaro of Cavallaro Signs addressed the Commission. Chair Fitzgerald reviewed the submittal.

**Motion:** To **Approve** the sign package as submitted. Motioned by S. Williams. Seconded by J. Bartro. Voted 4-0-0.

**2. Tegra Medical – 16 Forge Parkway – Install 3D letters**

Mr. Cam Afonso of Signs by Cam stated that 60 ft. on the building is allowed; they are under that amount. They will install 3D 1 in. thick PVC letters with no lighting.

**Motion:** To **Approve** the sign package as submitted. Motioned by C. Baryluk. Seconded by S. Williams. Voted 4-0-0.

**3. Former Uptowne Pub – 2-8 Main Street – Replace front windows to match exactly how the Bamboo House front is arranged.**

Chair Fitzgerald reviewed the submittal. He stated the awnings are not the concern; the windows are being replaced and they are matching the paint. Applicant confirmed this is how it looked in the past.

**Motion:** To **Recommend** the façade updates as submitted. Motioned by S. Williams. Seconded by C. Baryluk. Voted 4-0-0.

**Meeting Minutes:** June 16, 2020 and July 7, 2020

**Motion:** To **Approve** the June 16, 2020 Meeting Minutes as presented. Motioned by S. Williams. Seconded by J. Bartro. Voted 4-0-0.

**Motion:** To **Approve** the July 7, 2020 Meeting Minutes as presented. Motioned by S. Williams. Seconded by C. Baryluk. Voted 3-0-1. (Mr. Bartro abstained.)

**General Matters:** Ms. Maxine Kinhart confirmed that an interested member to the Commission was invited to tonight's meeting; however, she was unable to attend. Mr. Bartro discussed the sign at the Acapulcos Restaurant on Union Street. He stated he reviewed his notes from the meeting at which the sign package was approved, and it was agreed that the sign was to be an almond color, not white. Mr. Williams stated the sign looks very white and is lit. Chair Fitzgerald questioned if the tan color was in the stipulations of the decision. Mr. Bartro shared his computer screen to confirm the sign package rendering shows a tan color. Mr. Williams stated he would look again at the actual sign to confirm it is white, not tan. Chair Fitzgerald stated he would drive by the sign at night; if it is glaring white, then it is not the sign that was proposed.

**Motion to Adjourn** by C. Baryluk. Seconded by S. Williams. Voted 4-0-0. Meeting adjourned at 7:17 PM.

Respectfully submitted,

*Judith Lizardi*

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Judith Lizardi  
Recording Secretary