



Franklin

MASSACHUSETTS

Finance Committee

Meeting Date: December 6, 2016

Present: Dewsnap, Dowd, Dufour, Conley, Fleming, Moses, and Huempfer

Absent: Smith

Call to order: 7:00PM

Citizens Comments: none, no citizens present

Approval of minutes: Minutes of September 20, 2016 were reviewed and approved. Vote 7-0

Items for Action:

- Technology – E Permitting – Amount Requested \$35,000
 - Deputy TA Hellen explained that the first of 3 phases of installing E Permitting throughout the organization would be in the Town Clerk’s office. 4 vendors were interviewed by all pertinent departments and this vendor was the unanimous choice. This will allow on-line access to various functions in the clerk’s office such as dog licensing, vital records and business certificates. It also allows for follow up emails and reminders. The building department will be next and then the remainder of the organization. The \$35,000 represents \$8,000 installation and \$27,000 in yearly licensing.
- Technology – Google Applications – Amount Requested \$45,000
 - Deputy TA Hellen explained that the town is generally using an old e-mail system (First Class) that clearly does not meet the needs of the town. This will allow the licensing and consulting for the migration of all town staff (except the schools) from First Class to Gmail, Google Docs, Calendar, Contacts Directory, Vault and a full suite of apps. The schools began the migration when they moved into the new high school. Google provides schools with all of these products for free. Projected completion of migration is July 2017.
- Turf Field Design & Development – Amount Requested \$60,000
 - TA Nutting explained that the turf fields at the High School and Beaver Street are now out of warranty and several years beyond their projected useful life of 10 years. This money will be used for design and development and construction

management. The town expects to go out to the bid early in 2017 with construction to begin in mid-June 2017.

Actions Taken:

- Motion made and seconded to vote all three requests as a group. Approved 7-0
- Motion to approve all three requests as presented. Approved Vote 7-0

Discussion Items:

- TA Nutting presented an update on proposed and ongoing construction of housing units in Franklin. There are currently about 800 units in the pipeline scheduled to come on line in the next 3 or so years. This compares to an average of 40+/- units over the last 5 or 6 years. The unknowns are the impact on town services such as police, fire and ambulance as well as what the impact will be on the school system.
- TA Nutting expressed concerns over what will happen at the Federal level particularly in terms of education funding,
- TA Nutting also reminded us that the schools used a significant amount of one-time funding last year and will most likely do so this year but then they will then be out of those funds.

Meeting adjourned: 7:45 PM

Next meeting: TBD

Submitted by George Conley