**Franklin Public Library**

**Board of Directors Meeting Minutes**

**April 10, 2017**

**Present**:  Sandi Brandfonbrener, Monique Doyle, Kathleen Gerwatowski of the Board and Library Director Felicia Oti. Doug Newton and Suzanne Stilgoe were absent.

**Call to Order**:  Sandi called the meeting at 7:03 p.m.

**Public Comment**:  None

**Minutes**:  The minutes from the February and March meetings were approved as amended.

**Report of the Board Members**:

**Sandi**: Sandi made a motion to accept Resolution 17-16 amending Resolution 90-44. The Board voted in favor of accepting the resolution.  It will now go before the Town Council for vote.

**Monique:** Monique updated what Doug and Sandi had prepared pertaining to the Guidance/Informational Operating Principles. These principles explain the role of a library board member.

**Kathleen:** Kathleen suggested a digital sign in front of the newly renovated library which displays town events of all types. Canton Public Library offers this type of signage and it is very effective.  Kathleen also shared materials from the Duxbury Public Library, such as “staff picks” and “toolboxes” on various interests such as birdwatching and computer maintenance. One can check out a plastic bin which contains everything one needs to try out a particular interest or hobby.

**Library Director**: At the February meeting, the Board discussed the possibility of an email address for board members. However, at present the town is transitioning to a new email server. In order for the Board to have group email, it would cost $50 per person per year. Rather than pursue this costly option, the Library Director and Assistant Director will create a group email on gmail to post on the library website. This will eliminate the need to provide personal email addresses for board members.

Regarding the meeting room policy, Felicia met with certain town officials recently. Consistency is important across all meeting rooms. Saturdays and Sundays will not be allowed because of parking challenges. The Senior Center is available for weekend events.  Reservations may be made six months in advance. Groups are allowed to meet monthly. No commercial enterprises are accepted.

The Board discussed the policy for art displays in the newly renovated library.  A motion was made to adopt the town’s art policy which is already in effect, rather than draft a new policy. The motion was passed.

**Next meeting**: The next meeting will be held on May 22, 2017.

**Topics for next meeting:**

·         Update on meeting Room policy

·         Adoption of Guidance Operating Principles

·         Renovation/expansion update

**Adjournment**:  The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Kathleen Gerwatowski