

**Franklin Council on Aging
February 8, 2022**

Members Present: Bob Crowley (Chair), Ron Higginbottom (Vice Chair), Lyn O'Brien (Secretary), Ken Norman, Faith Flaherty, Janet Jewett, Lester Quan,

Also Present: Danielle Hopkins (FSC Director), Christina LaRose (FSC Deputy Director), and JoAnn Wright (FOFE President)

Absent: Mary Hicks

Meeting started at 10:01 am

Minutes from meeting on January 11, 2022: Approved as amended.

Citizen's Comments: None

Correspondence: None

Directors Report: (Danielle Hopkins) (See attached report for details)

- Great First Month- getting to know the Senior Center and the members. Very appreciative of the support
- Common Grounds Café Update- posting for Chef and Kitchen Manager. Will be doing interviews by end of month. Looking to open as soon as possible
- Working with Fire Dept. to have the annual Corned Beef and Cabbage luncheon in March!
- New Programs Overview
- FY 23 Budget- Danielle working with Jamie Hellen (TA), Karen Bratt (HR), and Treasurer's/Financial Dept. to set up
- Social Services Statistics Reviewed.

Chairman's Report: (Bob Crowley)

- Informed Director/ Deputy Director of what usually is attached to COA Agenda including program statistics, director's report, and social services statistics. All members of COA to be emailed agenda and minutes prior to meeting
- Welcomed Director/ Deputy Director and looking forward to having a great working relationship

FOFE Report: (JoAnn Wright)

- Looking into possible new LPI Newsletter, will be meeting to discuss at end of month
- Awaiting FOFE annual budget request from FSC Director- will be discussed at February meeting
- Sent out member letters, continuing to receive a lot of responses

Old Business:

- Continuing discussion from last month concerning Role of COA with new Director's as an advisory board. Will continue to increase communication and working relationship.

New Business

- Conversation about committees. Need to make a list of who's on what committee
- ByLaw and Mission Review Committee
 - Ron- Chair, Faith, Janet M, Jan J, Lyn, Bob and Danielle will join
 - Set Meeting Date for end of February

Comments:

Motion to adjourn by Ron, second by Jan and approved, meeting adjourned at 10:44 am.

Next Meeting: March 8th, 2023 10:00 am, Franklin Senior Center

Respectfully submitted by Ronald Higginbottom, Vice Chair COA