

BOH MEETING MINUTES

4/5/2023

In attendance: Bridget Sweet, Timothy Cochrane Jr., Member; Cathleen Liberty, Director; Ginny McNeil, Health Agent; Alicia Sullivan, Public Health Nurse; Cassia Montiero, Metacomet Shared Service Grant Epidemiologist; John Robertson, Shared Service Grant Regional Inspector; Steve Sherlock recording and Maureen Canesi, Administrative Assistant.

Vice Chair, Tim Cochrane called the Meeting called to order at 5:02 pm

APPROVAL OF MINUTES

Chair Bridget Sweet made a motion to accept the BOH Minutes of 3/1/23. Member, Tim Cochrane seconded the motion. Member Tim Cochrane polled the Board and the motion passed unanimously.

OLD BUSINESS

2023 Sales Regulations CHECKLIST FOR POLICY DECISIONS

Health Director Cathleen Liberty recommended that this discussion be deferred to the May BOH meeting.

NEW BUSINESS

Review Current Permit Option for Food Operations

Health Director Cathleen Liberty recommended that the Board defer this agenda item to the May BOH meeting.

Public Municipal Meeting Update

Health Director Cathleen Liberty updated the Board about the Open Meeting Law which is now extended to March 31, 2025. This law pertains to public bodies allowing them to hold meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings

Metacomet Shared Service Grant Inspector Update

John Robertson, Regional Inspector, updated the board with the regional inspector report for the month of March, 2023.

Metacomet Public Health Nurse Update

Public Health Nurse Alicia Sullivan updated the board with the public health report for the month of March, 2023.

Metacomet Shared Service Grant Epidemiologist Update

Cassia Monteiro, Epidemiologist, updated the board with the epidemiologist report for the month of March, 2023.

CITIZENS COMMENTARY

Steve Sherlock asked the Board what the date is for the Health Fair: May 24th, 3-6pm at the Franklin Public Library.

He also asked a question regarding the inspection process of ranking Risk Based inspections: Health Director Cathleen Liberty informed him that it has not been implemented yet.

ADJOURNMENT

Chair Bridget Sweet made a motion to adjourn at 5:15 pm. The motion was seconded by Vice Chair, Tim Cochrane. Member Tim Cochrane polled the Board and the motion passed unanimously.

Respectively submitted by: Maureen Canesi