

**Master Plan 2023**  
**Community Services, Facilities, and Circulation Subcommittee**  
**Meeting Minutes**  
**October 25, 2023, 7:10 PM**  
**Room 205**  
**355 East Central Street**

**This meeting was available to be attended in person by all citizens. The meeting was also live-streamed by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29. Recordings have been made available on Franklin TV's "Franklin Town Hall TV" YouTube channel. Additionally, citizens were able to participate remotely via phone and Zoom.**

**1. Introductions -**

Committee Members in Attendance: Chair Cobi Frongillo, Member Kenneth Elmore

Committee Members Absent: None

Member / Others in Attendance via Zoom: Member Erin Gallagher and Member Ginelle Lang.

***Meeting called to order by Chair at 7:00 pm***

***2. Prior Meeting Minutes - Motion seconded and approved by a 4-0 vote.***

**3.** Chairman spoke of the meeting structure going forward. The proposed structure would have a topic of the night. The topics would be Public Safety, Education, Public Works, Roads, Senior Issues, and Government Issues. Member Gallagher asked that the MBTA be included in the Roads topic. Member Ginelle mentioned the online resources and the Web Site which would fall under the general Government category. The Chair mentioned parking would be discussed in the Roads meeting. The purpose of the single topic meetings would be to gather as much information and public feedback as possible.

#### **4. Goals and Objectives of the Master Plan.**

**The Chair shared a spreadsheet titled - CFSC Goals & Objectives (2020 Update).**

##### **Community Services and Facilities**

##### **Major Goals**

Budgeting and the need to obtain sufficient resources The chair noted that other towns have personnel whose function is to explore grant opportunities. Member Elmore stated that the goal to obtain sufficient resources and objective to find alternative sources of resources should be switched and that infrastructure is needed to research and obtain sufficient resources.

The chair and members discussed water issues and the need to predict and fund future maintenance costs. Member Lang summarized that the goal is to fund preventative maintenance plans instead of reactive maintenance plans.

##### **Other Objectives and goals discussed by the members were to:**

Maintain, update and expand the town's utilities, infrastructure and facilities. Continue superb delivery of public services. Maintain the quality of Franklin's Municipal Buildings, Public School facilities and all other town owned properties. Implement the School Department's strategic plans. Support sustainable development, renewable energy, recycling , Low impact Development and other “green” initiatives.

##### **Circulation**

##### **Major goals**

Improve and maintain the towns public roadway systems to assure adequate service, Maximize public safety, Accommodate desirable growth and serve existing and future land use patterns

***Note: the Zoom recording was terminated 01:16:15 into the meeting***

***Community Services, Facilities, and Circulation Subcommittee- TBA***