

**Metacomet Board of Directors Meeting (MECC)**  
**Minutes of Meeting**  
**August 12, 2020**

A meeting of the MECC Board of Directors was held on Wednesday 08/12/2020 via Zoom. Board members present were Chair Jamie Hellen, Vice Chair Kevin Sweet, Clerk Blythe Robinson and Jennifer Thompson. Others in attendance were: Metacomet Executive Director Gary Premo, Metacomet Deputy Director Darrell True, Franklin Police Sgt. Bryan Johnson, Mendon Police Chief David Kurczy, Norfolk Police Chief Charles Stone, Plainville Fire Chief Justin Alexander, Franklin Fire Deputy Chief Jim Klich, Franklin Fire Deputy Chief Joseph Barbieri, State 911 Dept. Frank Pozniak, State 911 Dept. Norm Fournier, Metacomet Administrative Supervisor Padraic Pomeroy

The meeting was called to order at 8:02 a.m. by Chair Hellen.

Preliminary matters read by Vice Chair Sweet. A roll call was completed. All Board members present. The COVID-19 advisory from Governor Baker regarding public meetings was read.

**OPERATIONS:** Chair Hellen requested an update from Executive Director Premo regarding ongoing projects. Director Premo deferred to Deputy Director True who reported that the project with Alpine is wrapping up, noting a couple of small items he is still coordinating with the Fire Departments, including training on the modules, GPS, data conversion from Pamet to Alpine and the Command Status Board. Deputy True reports that the Command Status Board is the last piece and that the project is close to completion. Deputy True reports the Caliber project is moving ahead as scheduled. The training scheduled has been adjusted with the Police chiefs opting to do online training with . Admin Train the Trainer scheduled for August and user training is scheduled for September. The "Go Live" date will be in October. No questions from the board, nor anyone in attendance.

Chair Hellen requested an update from Director Premo on the State 911 Development Grant. Director Premo reported that the 1.8-million-dollar award for 100% coverage of the assessments was awarded with announcements last Friday. Director Premo reported that the two towns that already submitted their assessment for the first quarter will get their reimbursement. Director Premo reports the Equipment Grant still needs work. Chair Hellen asked for clarification. Director Premo declined to elaborate until after a follow up meeting with the State 911 Department. Chair Hellen and Director Premo thanked the State 911 Department for all their work toward this. Vice Chair Sweet requested a break down of the Assessment Grant. Director Premo gave the breakdown: 100% for years one and two. 50% for year three, and 25% for year 4. Vice Chair Sweet thanked the State 911 for their work. Board Clerk Robinson expressed concern about applying for the grant every year as she was of the understanding that the towns would be automatically receiving this and requested clarification. Frank Pozniak from the State 911 Department explained that this is a competitive grant that is awarded every year, but that the state is committed to funding regional centers. Board member Thompson had no questions and also thanked the State for their work.

Franklin Police Sgt. Johnson asked Director Premo if this grant included funds for the Franklin communications project, specifically the Command Station Control. Director Premo explained that this was not in the 2021 grant but is being worked on for the 2022 grant. Sgt. Johnson asked how much this project would cost. Plainville Fire Chief Alexander answered that it would be roughly between eighteen and twenty-two thousand to upgrade.

**ITEMS FOR DISCUSSION:** The annual Board Officers Election was held. Vice Chair Sweet expressed he is ok with keeping the board positions the same. Chair Hellen thanked the Board. A motion to nominate Chair Hellen for Board Chair was made by Clerk Robinson and seconded by Board Member Thompson. A roll call vote was taken. Sweet-Yes, Thompson-Yes, Robinson-Yes, Hellen-Yes. 4 Yes/0 No. A motion to nominate Vice Chair Sweet for Board Vice Chair was made by Chair Hellen and seconded by Board member Thompson. A roll call vote was taken. Robinson-Yes, Thompson-Yes, Hellen-Yes, Sweet-Yes. 4 Yes/0 No. A motion to nominate Clerk Robinson for Board Clerk was made by Chair Hellen and seconded by Board Member Thompson. A roll call vote was taken. Hellen-Yes, Sweet-Yes, Thompson-Yes, Robinson-Yes. 4 Yes/0 No.

**Election Results:**

Board Chair – Hellen

Vice Chair – Sweet

Board Clerk – Robinson

A motion was made by Clerk Robinson and seconded by Board Member Thompson to accept the meeting minutes from April 7, 2020 and April 28, 2020. A roll call vote was taken. Sweet- Yes, Thompson- Yes, Robinson- Yes, Hellen- Yes. 4 Yes/0 No.

A motion was made by Chair Hellen and seconded by Vice Chair Sweet to enter executive session to ratify Executive Director Premo's new contract. A roll call vote was taken. Sweet- Yes, Thompson- Yes, Robinson- Yes, Hellen- Yes. 4 Yes/0 No. Board entered executive session at 8:32 a.m.

A motion was made by Chair Hellen and seconded by Clerk Robinson to close executive session and resume public session at 8:51 a.m. A roll call vote was taken. Sweet -Yes, Thompson- Yes, Robinson- Yes, Hellen- Yes. 4 Yes/0 No.

A motion was made by Chair Hellen and seconded by Clerk Robinson to approve Director Premo's contract as proposed in executive session. A roll call vote was taken. Sweet- Yes, Thompson- Yes, Robinson- Yes, Hellen- Yes. 4 Yes/0 No.

**ADJOURN:** A motion was made by Clerk Robinson and seconded by Board Member Thompson to adjourn. A roll call vote was taken. Sweet- Yes, Thompson- Yes, Robinson- Yes, Hellen- Yes. 4 Yes/0 No. Meeting of the Metacomet Board of Directors adjourned at 8:55 a.m.