

BOH MEETING MINUTES 1-8-20

Attending

Bridget Sweet, Chair

Timothy Cochrane, Vice Chair

Also in attendance: Cathleen Liberty, Director of Public Health, Virginia McNeil, Health Agent, Kathy McSweeney, Steve Sherlock, Sailesh Cherian

Meeting called to order 5:00 pm

REVIEW OF MEETING MINUTES

Review of December, 2019 meeting minutes, accepted by Vice Chair Cochrane, and Chair Sweet. It was voted unanimously to accept the minutes.

OLD BUSINESS

Keeper of the Animals Regulations

Chair Sweet tabled the discussion of amending the regulations to the February meeting when the entire board was convened.

NEW BUSINESS

A. Shiva Market

The owner of Shiva Market was asked to attend the board meeting due to repeat violations and non compliance with the FDA Food Code during recent inspections conducted by Virginia McNeil. After much discussion about training of the staff, obtaining a copy of the FDA Food Code, and cross contamination, Chair Sweet recommended that due to non compliance inspections should take place four times per year in 2020. If after any one inspection the market was not in compliance than Shiva's Market will have to obtain a food consultant.

B. Tobacco Legislature

Director Liberty reviewed the new Tobacco Control Law with the board and noted that all tobacco permit holders in the town have been made aware of the new law and received the signage that the law states should be posted.

C. Site Plan Modification, 122 Chestnut Street

Chair Sweet noted after reviewing the plans that there is public water and sewer therefore the only item that the board was concerned about was the placement of a dumpster.

D. Local Upgrade Approval- 416 Maple Street

Director Liberty explained that the recommendation is to approve the septic design with a local variance due to a reduction in separation between soil absorption system and high groundwater. The board had no concerns and granted the variance.

HEALTH DIRECTOR'S REPORT

Director Liberty submitted the Health Director Report and accepted to be placed on file. Director Liberty gave the board an overview of how many housing, food establishment, and preoperational inspections were conducted. Also how many tobacco permit visits were made due to the new Tobacco Control Law. Chair Sweet asked Director Liberty to give an overview of how she has been reaching out to the community. Director Liberty discussed her community outreach efforts, the food recover program, emergency preparedness, FDA Standards and upcoming grand opportunities.

OTHER BUSINESS UNKNOWN AT TIME OF POSTING

ADJOURN

Motion to adjourn the meeting at 5:40 PM – Vice Chair, Cochrane
Second – Chair, Sweet

Next Board of Health meeting will be on February 5, 2020.

Respectfully submitted,

Cc: Board of Health Members
Town Clerk

Dated