

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

June 8, 2022

Meeting will be held at the **Municipal Building**
2nd floor, Council Chambers
355 East Central Street
7:00 PM

A NOTE TO RESIDENTS: All citizens are welcome to attend public board and committee meetings in person. Meetings are [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom.

Link to access meeting via Zoom for June 8, 2022 Town Council Meeting:

- Zoom Link [HERE](#) -- Then click "Open Zoom".
- Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/84615805700>
- Call-In Phone Number: Call 1-929-205-6099 and enter **Meeting ID # 846 1580 5700** --Then press #

1. ANNOUNCEMENTS FROM THE CHAIR

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- Chair to identify members participating remotely.*

2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. APPROVAL OF MINUTES

- [April 13, 2022](#)
- [May 4, 2022](#)

4. PROCLAMATIONS / RECOGNITIONS

- Proclamation - Franklin Flyers Youth Hockey Team
- Proclamation - Franklin High School Theatre Company

5. APPOINTMENTS - None Scheduled.

6. HEARINGS - 7:00 pm - None Scheduled.

7. LICENSE TRANSACTIONS

- [License Modification: Change of Hours - PH Franklin, Inc. d/b/a Raillery Public House, Located at 280 Franklin Village Drive, Franklin, MA 02038](#)

- b. [New Farmer Winery-Farmers Market License - Crave Mead, LLC d/b/a Crave Mead, Located at 7 Main St., Unit 1, Blackstone, MA 01504](#)

8. PRESENTATIONS / DISCUSSION

- a. [Presentation/Discussion: North Grove Priority Development Area Redevelopment Concept - Urban Land Institute Technical Assistance Panel & MassDevelopment](#)

9. LEGISLATION FOR ACTION

- a. [Resolution 22-32: Salary Schedule: Full-Time Elected Official - Town Clerk](#) (**Motion to Approve Resolution 22-32 - Majority Roll Call Vote**)
- b. [Resolution 22-30: FY22 Capital Plan Round 2](#) (**Motion to Approve Resolution 22-30 - Majority Vote**)
- c. [Resolution 22-34: Gift Acceptance - Senior Center \(\\$100\), Fire Department \(\\$50\)](#) (**Motion to Approve Resolution 22-34 - Majority Vote**)
- d. [Resolution 22-35: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4](#) (**Motion to Approve Resolution 22-35 - Majority Vote**)
- e. [Resolution 22-39: Authorizing the Additional Borrowing of Money to Pay Additional Costs of the Beaver Street Interceptor Replacement Project](#) (**Motion to Approve Resolution 22-39 - Two Thirds Majority Vote**)

10. TOWN ADMINISTRATOR'S REPORT - None Scheduled.

11. SUBCOMMITTEE & AD HOC COMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Budget Subcommittee
- c. Economic Development Subcommittee

12. FUTURE AGENDA ITEMS

13. COUNCIL COMMENTS

14. EXECUTIVE SESSION

- a. *Exemption #6: To consider the purchase, exchange, lease or value of real property, because an open meeting may have a detrimental effect on the negotiating position of the public body and the chair so declares.*
 - i. *Schmidt's Farm, Prospect Street*

15. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

FRANKLIN TOWN COUNCIL
MINUTES OF MEETING
April 13, 2022

A meeting of the Town Council was held on Wednesday, April 13, 2022, at the Municipal Building, 2nd Floor, Council Chambers, 355 East Central Street, Franklin, MA. Councilors present: Brian Chandler, Theodore Cormier-Leger, Robert Dellorco, Cobi Frongillo (via Zoom), Melanie Hamblen, Glenn Jones, Thomas Mercer, Deborah Pellegrini, Patrick Sheridan. Councilors absent: None. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Mark Cerel, Town Attorney; Alecia Alleyne, Assistant to the Town Administrator.

CALL TO ORDER: ► Chair Mercer called the meeting to order at 7:00 PM. Chair Mercer called for a moment of silence. All recited the Pledge of Allegiance.

ANNOUNCEMENTS: ► Chair Mercer reviewed the following as posted on the agenda. A Note to Residents: All citizens are welcome to attend public board and committee meetings in person. Meetings are live-streamed by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone or Zoom. He announced that this meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others. Chair Mercer announced that Councilor Frongillo will attend the meeting via Zoom; therefore, all votes will be by roll call.

CITIZEN COMMENTS: ► Mr. David Rittenhouse, 24 Hunters Run, stated that he is a climate activist and a member of 350 Mass. He stated that the climate crisis has become difficult to ignore. He reviewed some weather situations including flash floods that caused damage to Norwood Hospital. He stated that it will only get worse if there is not bold action; Franklin needs to take bold action. He stated that 80 percent of Massachusetts towns are green communities. He listed additional actions he would like including move new construction to electric heat pumps, change new construction bylaws to require 240-volt EV outlets in garages, give preference to multi-housing projects that would use geo-thermal heating and cooling systems, and join the 17 cities and towns involved in MassEnergize.

APPROVAL OF MINUTES: None.

PROCLAMATIONS/RECOGNITIONS: ► *Recognition: Roger Magalhaes - Recipient of The Immigrant Learning Center's Barry M. Portnoy Immigrant Entrepreneur Award in Outstanding Business Growth.* ► Councilor Hamblen read a proclamation honoring Mr. Magalhaes on receiving The Immigrant Learning Center's Barry M. Portnoy Immigrant Entrepreneur Award in Outstanding Business Growth. ► Mr. Magalhaes stated that he was from Brazil. He stated that America is a great place, the land of opportunities.

APPOINTMENTS: None.

HEARINGS: 7:00 p.m. ► *Alcoholic Beverages Licensees – Failure to Pass Compliance Check.* ► Mr. Hellen reviewed that Chief of Police Thomas Lynch would be giving a presentation on the March 2, 2022, Franklin Police Department Alcohol Compliance Check Operation performed throughout the Town of Franklin. ► Attorney Cerel stated that all the violators did not show up for tonight's hearing; he stated that during his tenure in Franklin, that has not previously happened. He recommended that it be determined if any of the licensees are present and then determine how to proceed. In response to questions, Mr. Cerel stated that the Town Council is performing an administrative function as opposed to the usual legislative function. They are going to sit as hearing officers to determine whether or not there

has been a violation of the liquor laws with respect to the various licensees; therefore, the role is passive. It is to allow the chief and his associate to present. If there is any counter, allow them to respond. He stated that the Town Council should sit there like on a jury and just listen. Once done, and the hearing is closed, what the disposition would be will be discussed if it is determined that the violations occurred.

► Chair Mercer stated that a representative from Jimmy D's is in attendance, TM1 Solutions is not in attendance, and Dharma Bhakti Corporation d/b/a Liquor World is not in attendance. ► Mr. Jimmy DeVito stated that he was in attendance for Jimmy D's. ► Attorney Cerel stated that there was a notice of hearing mailed to all three licensees. The letters requested their attendance. The letters were mailed first class mail, not return receipt. He suggested options to handle tonight's hearings. ► Mr. Hellen pointed out that Town bylaw indicates factors to mitigate and factors that would aggravate the violation. He stated that it is fully within the Town Council's jurisdiction to make those decision within the framework of the Town Code. ► Attorney Cerel confirmed that the three establishments are individual hearings.

► **Jimmy D's LLC d/b/a Jimmy D's - 338 Union Street.** ► Chair Mercer declared the hearing for Jimmy D's LLC d/b/a Jimmy D's at 338 Union Street open. ► Chief Thomas Lynch stated that Lieutenant Eric Zimmerman put this operation together. ► Lieutenant Zimmerman paraphrased his letter to Chief Lynch dated March 3, 2022, which was provided in the Town Council's meeting packet. He reviewed the Compliance Check Operation and procedure and noted the three establishments that failed the Compliance Check. He stated that 24 establishments passed the Compliance Check. He reviewed that Jimmy D's served the underage operative a Bud Light Bottle while they were at the bar. Police officers responded to the establishments that failed the Compliance Check. The employee who sold the alcohol to the underage operative was identified, informed of the violation, and informed that the Town would contact them. ► Mr. Jimmy DeVito, owner of Jimmy D's, stated that he is not going to challenge this citation. ► Mr. Hellen noted that Bylaw Amendment 14-727 relating to alcoholic beverage license holder violations is included in the meeting packet. ► Chief Lynch stated that this is Jimmy D's first offense; they have never had any issues alcohol related with Jimmy D's. ► Attorney Cerel stated there are two parts to the bylaw: compliance checks and actual violations for a real sale. He reviewed the traditional penalties for a first offense. He stated that this is discretionary with the Town Council. ► Town Council members asked questions. ► Mr. DeVito stated that he reviewed the selling of alcohol procedure; everyone is TIPS certified. He stated that he has to watch and stay on the employees every night. ► Councilor Chandler noted that the report indicates that there was no manager present in the establishment at the time of the violation. ► Mr. DeVito stated that he was the manager that night; he may have gone for a walk for about 20 minutes. He returned when the detectives were leaving. ► Attorney Cerel reviewed that the ABCC takes a restricted view of the compliance check process as opposed to violations. He stated that the Town Council has to follow a very strict procedure on the compliance check. ► **MOTION to Recommend** that since the licensee made an acknowledgment of the violation, he would like to follow the normal protocol suggested by the Town Attorney of three days suspension with one day served on the same day of the week as the violation which was a Wednesday, and Wednesday, April 20, 2022, was agreed upon, and two days held for up to two years by **Jones. SECOND** by **Dellorco. Discussion:** ► Chief Lynch confirmed that he was satisfied with the penalty. ► Councilor Pellegrini questioned the penalty as indicated in the motion made by Councilor Jones. ► Chair Mercer stated that the motion that is on the floor is what the Town Council has done in the past. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-NO; Sheridan-YES. ► VOTE: Yes-8, No-1, Absent-0.**

► **TM1 Solutions, Inc. d/b/a 7-Eleven 37380 - 664 Union Street.** ► Chair Mercer declared the hearing for TM1 Solutions, Inc. d/b/a 7-Eleven 37380 at 664 Union Street open. ► Lieutenant Zimmerman paraphrased his letter to Chief Lynch dated March 3, 2022, which was provided in the Town Council's meeting packet. He reviewed the Compliance Check Operation and procedure and noted TM1 Solutions, Inc. d/b/a 7-Eleven 37380 failed the Compliance Check. He reviewed that the underage operative purchased a six-pack of Bud Light from the store and exited the store with the alcohol; the operative was

not asked to provide an ID nor was he questioned about his age. ► Chair Mercer confirmed there was no representative present in person or via Zoom regarding this violation. ► Attorney Cerel recommended that the hearing be continued and notice be served by the police on the licensee for the next hearing date. ► **MOTION to Continue** the public hearing to May 4, 2022, at 7 p.m. by Jones. **SECOND** by Dellorco. **No discussion.** ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

► ***Dharma Bhakti Corporation d/b/a Liquor World - 365 West Central Street.*** ► Chair Mercer declared the hearing for Dharma Bhakti Corporation d/b/a Liquor World at 365 West Central Street open. ► Lieutenant Zimmerman paraphrased his letter to Chief Lynch dated March 3, 2022, which was provided in the Town Council’s meeting packet. He reviewed the Compliance Check Operation and procedure and noted Dharma Bhakti Corporation d/b/a Liquor World failed the Compliance Check. He reviewed that the underage operative purchased a six-pack of Bud Light from the store and exited the store with the alcohol; the operative was not asked to provide an ID nor was he questioned about his age. ► Chair Mercer confirmed there was no representative present in person or via Zoom regarding this violation. ► Attorney Cerel recommended that the hearing be continued and notice be served by the police on the licensee for the next hearing date. ► **MOTION to Continue** the public hearing to May 4, 2022, at 7 p.m. by Jones. **SECOND** by Dellorco. **No discussion.** ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

LICENSE TRANSACTIONS: None.

PRESENTATIONS/DISCUSSIONS: ► ***Presentation: Community Planning: DHCD Multi-Family Housing Guidelines for MBTA Communities - Bryan Taberner, Director, Planning and Community Development.*** ► Director of Planning and Community Development Bryan Taberner and Town Planner Amy Love addressed the Town Council. ► Mr. Taberner narrated a slideshow presentation, which was included in the Town Council members’ meeting packet, titled “New Multifamily Zoning Requirements for MBTA Communities.” He stated that this is a required presentation by the State. He stated there are new requirements for MBTA Communities. He discussed that over the last few years the Baker Administration has worked with the State Legislature and various State agencies to address the current housing crisis. A variety of programs have been developed and laws have been passed; one such law is the reason for this presentation. As part of the Economic Development Bill, in January 2021, the State enacted a new Section 3A of M.G.L. c. 40A (the Zoning Act), which requires that an “MBTA Community” permit multi-family housing as of right, by meeting certain criteria. Section 3A requires that an MBTA Community shall have at least one zoning district of reasonable size in which multi-family housing is permitted as of right and meets other criteria set forth in the statute: minimum gross density of 15 housing units per acre, not more than .5 mile from a commuter rail station, subway station, ferry terminal or bus station, if applicable, no age restrictions, and suitable for families with children. DHCD has drafted implementation guidelines; one requirement of each MBTA Community is to present the draft guidelines to the Town Council, which is the reason for this presentation. He reviewed that the draft guidelines outline a two-part test to determine reasonable size: minimum land area and minimum multi-family unit capacity. The multi-family unit capacity is a number of units based on a percentage of total housing units within the community. He reviewed that Franklin has 12,551 (2020 census) and as a MBTA Community with commuter rail service is required to have a zoning district(s) that would allow at least 15 percent in density for multi-family housing. Franklin’s minimum unit capacity has been calculated to be 1,883 units (12,551 total 2020 housing units x 15 percent = 1,883 multi-family housing units). He reviewed the location of the districts. The statute provides that “a district of reasonable size shall . . . be located not more than 0.5 miles from a commuter rail station, subway station, ferry terminal or bus station, if applicable.” DHCD Draft Guidelines state MBTA Communities with some land area within 0.5

miles of a transit station require at least .5 of land of the as of right multi-family zoning district to be located within the prescribed distance. Note that several districts can be included in the 0.5-mile distance, such as Downtown Commercial, Commercial I, and General Residential V. He reviewed the draft guidelines and current requirements. The public comment period ended on March 31, 2022. MBTA Communities are required to complete an online “MBTA Community Information Form” by May 2, 2022. This online form includes some straightforward requests for Franklin. He discussed how to comply in 2022. MBTA Communities will be deemed to achieve interim compliance if they complete the online form by May 2, 2022. If the Town remains in compliance with the Draft Regulations, the Town will remain eligible for the 2022 MassWorks and Housing Choice Community Grants. Once final guidelines are developed, communities will be expected to take affirmative steps towards the creation of a compliant multi-family district. Deadline for having a compliant zoning district as proposed in the draft guidelines will be phased-in at 2023 for subway and bus communities and 2024 for commuter rail and MBTA adjacent communities. He reviewed that the MBTA Communities multi-family zoning requirements are being addressed as part of the “Franklin for All” project. The Town’s consultants will develop recommendations on possible zoning bylaw amendments that may be required to meet MBTA Communities requirements. Specific recommendations for potential zoning changes, including how best to address the new MBTA Communities requirements, will be developed over the summer and into the fall. He stated that the Town should not have a difficult time addressing the MBTA Communities requirements. ► Mr. Hellen stated that zoning changes are an extensively long process to change; you cannot rush zoning bylaw changes. He stated that there will be plenty of opportunity for feedback and ideas. ► Town Council members asked questions and made comments. ► In response to questions, Mr. Taberner stated that there are two MBTA stations in Franklin. Some of the units could be put at each station. He explained that a housing unit is a housing unit regardless of size. ► Mr. Hellen reminded all that the land owners around the Forge Park area include the Commonwealth of Massachusetts, MassDOT, MBTA, a large family trust area, and a few neighborhoods in the back. He stated that the Forge Park area because of the location right off the interstate and off Rt. 140 is a unique area. He stated that from the State’s perspective, there may be discussion if they feel there is too much going to go to that area.

LEGISLATION FOR ACTION:

Note: Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. ***Resolution 22-26: Acceptance of Easement of Property at 732 Washington Street (Motion to Approve Resolution 22-26 - Majority Vote).*** ► Councilor Jones read the resolution. ► **MOTION to Approve Resolution 22-26: Acceptance of Easement of Property at 732 Washington Street by Dellorco. SECOND by Hamblen. Discussion:** ► Mr. Hellen reviewed that this action is to accept a permanent easement, approximately 48 sq. ft. in size, located at 732 Washington Street. The owners have agreed to grant this easement to the Town as part of the Town’s plan for improvements at the intersection of Washington Street and Grove Street. Approving this step will allow the Town to move forward with construction this summer of the intersection traffic light. ► Councilor Chandler thanked the Gordon family, owners of the land. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES. ► VOTE: Yes-9, No-0, Absent-0.**

TOWN ADMINISTRATOR’S REPORT: ► Mr. Hellen stated that the café at the Senior Center is open. He stated that the Senior Center will be holding strategic planning seminars in April. He stated that on May 14, 2022, from 9 AM to 1 PM, the MetroWest Arts & Culture Symposium will be held.

SUBCOMMITTEE REPORTS:

- a. **Capital Budget Subcommittee.** ► None.
b. **Budget Subcommittee.** ► None.

- c. Economic Development Subcommittee.** ► Councilor Hamblen stated that they met prior to tonight's Town Council meeting. They discussed the West Street/East Street neighborhood follow up and the Town bylaw parking fines that have not been looked at for 20 years. That will come before the full Town Council for approval. They discussed changes regarding downtown district parking; the proposal will come before the full Town Council.

FUTURE AGENDA ITEMS: ► Councilor Pellegri asked that the Davis Thayer School be put on as an agenda item so it can be discussed. ► Councilor Sheridan asked for a response to the citizen comment presented at the meeting. ► Councilor Hamblen stated that she would like to see more about MassEnergize. ► Councilor Jones requested Davis Thayer School be put on an agenda.

COUNCIL COMMENTS: ► Councilor Hamblen hoped everyone was enjoying spring and getting outside. ► Councilor Cormier-Leger thanked the Gordon family for the easement. He thanked the Franklin Special Education Department for their great work. ► Councilor Chandler stated that he attended the EDC meeting tonight. He stated that the School was saving \$100,000 from health insurance and they were going to hire an assistant principal. With the Town's portion of that, he asked if the Town could use the money to bring back the civilian parking clerk as there are many upset people. ► Councilor Pellegri noted the parking issue that was discussed at the EDC meeting. She stated that a resident told her after the meeting that with cars parked on the street, the street sweeper could not do the job and the resident swept the street. ► Councilor Jones stated that his local had a women in industries event. ► Councilor Dellorco stated that the Franklin Special Education Department does a great job. He stated he received a few calls on the King Street crosswalk sign; people are still not stopping. He asked Mr. Hellen to take a look at that.

EXECUTIVE SESSION: None.

ADJOURN: ► MOTION to Adjourn by Dellorco. SECOND by Hamblen. No Discussion. ► ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES. ► VOTE: Yes-9, No-0, Absent-0.

Meeting adjourned at 8:17 PM.

Respectfully submitted,

Judith Lizardi
Recording Secretary

**FRANKLIN TOWN COUNCIL
MINUTES OF MEETING
May 4, 2022**

A meeting of the Town Council was held on Wednesday, May 4, 2022, at the Municipal Building, 2nd Floor, Council Chambers, 355 East Central Street, Franklin, MA. Councilors present: Theodore Cormier-Leger, Robert Dellorco, Cobi Frongillo, Melanie Hamblen, Glenn Jones, Thomas Mercer, Deborah Pellegrini, Patrick Sheridan. Councilors absent: Brian Chandler. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Mark Cerel, Town Attorney; Alecia Alleyne, Assistant to the Town Administrator.

CALL TO ORDER: ► Chair Mercer called the meeting to order at 7:00 PM. Chair Mercer called for a moment of silence. All recited the Pledge of Allegiance.

ANNOUNCEMENTS: ► Chair Mercer reviewed the following as posted on the agenda. A Note to Residents: All citizens are welcome to attend public board and committee meetings in person. Meetings are live-streamed by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone or Zoom. He announced that this meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others. He announced that Councilor Chandler will not be attending the meeting.

CITIZEN COMMENTS: ► Mr. Colin Cass, 146 Longhill Road, discussed the environmental crisis. He stated that the global environment is threatened. The effect of all the crises on the environment is predictable. Priorities get shifted and the problem does not get solved. He stated that his question is what should the Franklin Town Council be expected to do in the face of a global problem like climate change. He stated that the Town should expect to act independently and single-mindedly toward net zero for Franklin. No Town business should occur without net zero as an explicit objective. The Town's budget should begin from the premise.

APPROVAL OF MINUTES: ► *March 16, 2022 and April 6, 2022.* ► **MOTION to Approve** the March 16, 2022 meeting minutes by **Dellorco. SECOND** by **Jones. No discussion.** ► **VOTE: Yes-8, No-0, Absent-1.** ► **MOTION to Approve** the April 6, 2022 meeting minutes by **Dellorco. SECOND** by **Jones. No discussion.** ► **VOTE: Yes-8, No-0, Absent-1.**

PROCLAMATIONS/RECOGNITIONS: ► *Proclamation - Harriet DiMartino.* ► Chair Mercer stated that Ms. DiMartino reached her 100th birthday on April 18, 2022. Her two sons Donald and David were present at the meeting; Ms. DiMartino was watching the meeting from home. Chair Mercer read aloud the proclamation honoring Ms. Harriet DiMartino on the occasion of her 100th birthday. ► Representative Jeff Roy read aloud a resolution from the Massachusetts House of Representatives congratulating Ms. Harriet DiMartino and extending sincere best wishes on the occasion of her 100th birthday. Representative Roy stated that Governor Baker asked him to deliver a certificate from the Commonwealth of Massachusetts congratulating Ms. DiMartino on the occasion of her 100th birthday. Mr. Donald DiMartino stated thank you.

APPOINTMENTS: None.

PRESENTATIONS/DISCUSSIONS: ► *Discussion: Congressman Jake Auchincloss, 4th Congressional District.* ► Chair Mercer welcomed Congressman Jake Auchincloss and thanked him for attending the meeting. He stated that he made this inquiry to the congressman because there has been so much activity at the federal level on infrastructure. He thought it might be helpful to have a discussion

regarding this. He stated that he wants to focus on federal policy that affects the operations of our local government in our community. ► Congressman Jake Auchincloss stated that he would like to go over federal policy that they are working on that he thinks they can get passed in the next six months. He reviewed what they are working on in Congress. He stated that at the widest level in international affairs we are still grappling daily with the war in Ukraine starting on February 24, 2022. He stated that NATO has rallied in unity. He stated that they will continue to provide substantially a blank check for what they need to defend themselves. He stated that Republicans and Democrats are in strong support of the President to give the Ukrainian forces what they need for the fairest fight they can get. He stated that they are also dealing with the ongoing challenge of Covid. He stated that we need to maintain vigilance. He reviewed the pending funding in Congress for the Covid effort. He stated that he strongly believes in the \$15 billion package for this effort. He stated that from the war and Covid there has been an upending in the supply chain and a recognition domestically that our supply chains are not as resilient as they should be. He stated that the America Competes Act is something that Congress should be able to pass in the next six month which makes critical investments in manufacturing and workforce development and should help us be more productive. He discussed Build Back Better. He stated that a slimmed down version of that package is possible to pass. He stated that this would be the largest investment in clean energy; he stated that they have the votes in the Senate to pass the bill. He stated that they also need to pass before the midterms the Electoral Count Act which would formalize Congress's roll in tabulating electoral results from the states. He stated that he would close with the most directly local item which is infrastructure. He stated that in March 2021 they passed the American Rescue Plan which got shots into arms, helped the schools reopen, provided relief to hardest hit Americans, and provided \$350 billion to state and local governments nationally to be used for a wide variety of purposes with infrastructure being one of them; Massachusetts received \$8 billion for this. He stated that there are historic sums of money available for infrastructure. He noted that Franklin is using a lot of their funds on water infrastructure projects. ► Town Council members thanked Congressman Auchincloss for his presentation and asked questions. ► Congressman Auchincloss discussed housing development and affordable housing. He discussed that there is more funding available for water infrastructure than ever has been. He stated that this is the time to act. He discussed that they are pulling back in the expansion of new highways and stated that there are funding streams for public transit. He noted investments in walking and cycling infrastructure. He reviewed the America Competes Act and noted that the food supply chain and food insecurity is not really addressed in this act. He stated that there is serious progress being made that every school-aged child is getting a full set of nutritious meals daily. He talked about the surge in children's mental health issues and that it has to be addressed and hard conversations are needed about what is driving this. He stated that there is anxiety about the systematic challenges that we have. He stated that what makes this country great is that we have never given into that hopelessness. He stated that he is excited about the 118th Congress. He told students to get engaged locally; start working with people in an authentic face-to-face way. He talked about the biking money available from two grant programs for cities and towns trying to do complete streets. He reviewed that the Town receiving the ISO #1 rating is very good. He provided his view on policing in the state for the future; he stated that he respects the work that police officers do. He stated that there is a tremendous amount of work being done at the federal level to increase funding for mental health care. ► Mr. Richard Ciccone, 185 Chestnut Street, asked if some money through the federal government could be used for the MBTA to revitalize Dean Station. He stated that whatever help Congressman Auchincloss could provide would be appreciated. ► Ms. Eileen Mason, 62 Beaver Street, stated that she was a realtor in town. She stated that Dean Station is great, but they do not want to encourage more commuter parking there. She stated that she would like the commuter parking at the Forge Hill Station. She asked if there are any funds to get a parking garage at Forge Park. ► Congressman Auchincloss discussed where the federal grants come in. He stated that the Town and the State usually apply together for a grant. ► Mr. Brutus Cantoreggi, Director of Public Works, stated that the Town is using ARPA funds. He discussed the water lines, infrastructure, and capital management plan. He provided an update of the Beaver Street Interceptor. ► A resident noted the Supreme Court's decision that may be coming down. She stated that there is a lot of stress and trauma. She wanted to know

what Congress's role is in being involved in this conversation. ► Congressman Auchincloss discussed the leaked draft of an opinion that would overturn *Roe v. Wade*. He stated that access to reproductive health care is a human right. He reviewed the issue as it is presented in the House and Senate. He stated that in the long term it has to be codified in Congress. ► Chair Mercer noted that Congressman Auchincloss represents 34 communities in Massachusetts.

Chair Mercer called a two-minute recess.

HEARINGS: 7:00 p.m. ► *Alcoholic Beverages Licensees – Failure to Pass Compliance Check - Continued from 4/13/2022.* ► *TMI Solutions, Inc. d/b/a 7-Eleven 37380 - 664 Union Street.* ► Chief of Police Thomas Lynch and Lt. Eric Zimmerman were in attendance. ► Chair Mercer stated this item is a continuation from the April 13, 2022, meeting. ► Mr. Mohamed Hijazi, owner/manager, stated that he was not in attendance at the last meeting as he did not receive the notice. ► Chief Lynch confirmed the notice was mailed via U.S. mail and not certified mail. He stated that after the last meeting, an officer took a notice to the establishment. ► Mr. Hellen noted that all the sent correspondence is provided in the Town Council's meeting packet. The letters were hand-delivered the second time and all the owners are here at tonight's meeting. ► Councilor Jones stated that miscommunications happen. Therefore, he recommended the normal protocol be issued. ► **MOTION to Recommend** that the normal protocol be followed of three days suspension with one day served on the same day of the week as the violation which was a Wednesday and the date served will be Wednesday, May 11, 2022, and two days held in abeyance for two years by **Jones. SECOND by Dellorco. No discussion.** ► **VOTE: Yes-8, No-1, Absent-0.**

► ***Dharma Bhakti Corporation d/b/a Liquor World - 365 West Central Street.*** ► Mr. Cerel stated that the owner was represented by his attorney. He stated that he spoke with them prior to the meeting and they do not challenge the violation. ► Attorney on behalf of the licensee stated that there is no dispute of the facts of the incident as indicated on the incident report. ► Councilor Jones stated that miscommunications happen. Therefore, he recommended the normal protocol be issued of three days suspension with one day served on the same day of the week as the violation which was a Wednesday and the date served will be Wednesday, May 11, 2022, and two days held in abeyance for two years. ► Attorney on behalf of the licensee requested all three days be held in abeyance as Liquor World has been operating for five years and this is the first violation. ► **MOTION to Recommend** that the normal protocol be followed of three days suspension with one day served on the same day of the week as the violation which was a Wednesday and the date served will be Wednesday, May 11, 2022, and two days held in abeyance for two years by **Jones. SECOND by Dellorco. Discussion:** ► Mr. Cerel stated that it has always been the practice that in recognition of a first offense the businesses that have been in business for a long time that it is one day served as it has to be recognized the seriousness of the offense. ► **VOTE: Yes-8, No-1, Absent-0.** ► Chair Mercer confirmed with Chief Lynch and Mr. Hellen that going forward everything such as this will be mailed certified mail.

► ***Street Acceptances: ► Joseph Circle.*** ► Chair Mercer stated that he opened both the hearings. ► Mr. Hellen reviewed that this is part of the continued work of street acceptances in the town. The Planning Board voted unanimously at its April 25, 2022, meeting to recommend the street acceptances to the Town Council. ► Councilor Hamblen stated that the EDC did not talk about this. ► Town Engineer Michael Maglio confirmed that Joseph Circle extends into Bellingham; he does not know if Bellingham has accepted their portion of the road. ► Councilor Frongillo discussed how much this infrastructure build-out costs the Town; just building out this road costs the Town a loss of approximately \$6,000. ► Mr. Cerel reviewed the road acceptance procedure. ► Mr. Hellen reviewed that the Town's acceptance of a street as a public way is a legal requirement for the Town to perform maintenance and repair work. It is also necessary for the Town to qualify for receipt of Chapter 90 funds for these roads from the State. ► Mr. Cerel stated that what the Town Council is accepting is a layout and it varies from one project to another.

► *Susan's Way, and a portion of Lawrence Drive.* ► No discussion. ► Chair Mercer stated that he closed both the hearings.

LICENSE TRANSACTIONS: None.

PRESENTATIONS/DISCUSSIONS (continued): ► **Presentation: FY21 Annual Financial Audit - Melanson and Heath.** ► Mr. Hellen introduced Mr. Scott McIntire of Melanson and Heath. He congratulated Mr. McIntire and Melanson and Heath on completing the audit. ► Mr. McIntire narrated a slideshow presentation. He summarized the results of the audit. He stated that the audit went very well. The books and records were in good working order. He reported that there were no disagreements between the Town of Franklin and the firm on how to apply generally accepted accounting principles. He noted accounting estimates such as OPEB and Pension are determined by experts in the field, and they agree with the estimates. He discussed the Independent Auditors' Report on page 1. He stated that the report indicates that in their opinion based on their procedures and auditing standards, the Town's financial statements are prepared in accordance with accounting principles. The results are a clean opinion on the financial statements. He reviewed page 14 of the document regarding Statement of Net Position: Liabilities. He reviewed the unfunded Net Pension Liability of \$38,824,538; it has gone down from the prior year when it was at \$44 million. He pointed out that the fund is using a discount rate of 7.75 percent. The oversight agency is a little concerned that the number is a little high. However, he thinks that Franklin can support it as the earnings exceeded that rate. He noted it is about 70 percent funded. He reviewed the Net OPEB Liability of \$68,668,848. That account balance is also down from a year ago when it was at \$71 million. He stated that the Town is about 12 percent funded. He stated that this is a lot compared to many peer communities. He reviewed page 19 regarding Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities. He discussed page 16 regarding Governmental Funds Balance Sheet and pointed out the Unassigned Fund Balance of \$14,330,669. That represents about 11 percent of the FY21 expenditures. He noted that last year the balance was about \$11.2 million which was 9.1 percent. He reviewed the OPEB Trust Fund as detailed on page 24 of the report. He stated that the amount in the OPEB Trust Fund as of June 30, 2021, is \$9,805,609; that balance went up by \$3 million in the past year. ► Town Council members asked questions and made comments. ► In response, Mr. McIntire stated that infrastructure falls within page 13 of the document titled Statement of Net Position: Assets. He reviewed other capital assets, net of accumulated depreciation of \$206,198,852, which is where infrastructure is included. He stated that rating agencies like to see around 65 percent to 70 percent of long-term debt being paid off over the next 10 years; Franklin fits into that model. ► Mr. Hellen stated that at the end of the day, financial audits are a reflection on the fiscal year and accounting practices and ethics questions to validate from an independent third party that the Town of Franklin is doing a great job in terms of managing its money, reporting, etc. He stated that in getting the best bond rating the Town can, it creates the effect of allowing the Town to have the cash flow and fiscal strength to make the investments and be able to pay them off with a lot of confidence. This is not really related to taxes or our ability to spend/pay, those are indirectly connected. This is a review of our financial policies and effectiveness. ► Mr. McIntire stated that they did not find any material weaknesses in their audit. He stated that he believes the Norfolk County Retirement will be fully funded in 2032.

LEGISLATION FOR ACTION:

Note: Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. **Resolution 22-27: Order of Acceptance of Joseph Circle as a Public Way and Related Utility and Drainage Easements (Motion to Approve Resolution 22-27 - Two-thirds Majority Vote).**
 - Councilor Jones read the resolution. ► **MOTION to Approve** Resolution 22-27: Order of Acceptance of Joseph Circle as a Public Way and Related Utility and Drainage Easements by

Dellorco. SECOND by Hamblen. Discussion: ► Mr. Hellen stated that the next two resolutions regard the street acceptances that the Town Council just had the hearings about. ► **VOTE: Yes-8, No-0, Absent-1.**

- b. Resolution 22-28: Order of Acceptance of Susan's Way and a portion of Lawrence Drive as Public Ways and Related Utility and Drainage Easements (Motion to Approve Resolution 22-28 - Two-thirds Majority Vote).** ► **MOTION to Waive** the reading by **Cormier-Leger. SECOND** by **Dellorco. No discussion.** ► **VOTE: Yes-8, No-0, Absent-1.** ► **MOTION to Approve** Resolution 22-28: Order of Acceptance of Susan's Way and a portion of Lawrence Drive as Public Ways and Related Utility and Drainage Easements by **Dellorco. SECOND** by **Hamblen. No discussion.** ► **VOTE: Yes-8, No-0, Absent-1.**
- c. Bylaw Amendment 22-879: Chapter 170, Vehicles and Traffic, Appendix A, Fines, Parking Violations - First Reading (Motion to Move Bylaw Amendment 22-879 to a Second Reading - Majority Vote).** ► Councilor Jones read the bylaw amendment. ► **MOTION to Move** Bylaw Amendment 22-879: Chapter 170, Vehicles and Traffic, Appendix A, Fines, Parking Violations to a Second Reading by **Dellorco. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen reviewed his parking remedies memorandum to the Town Council dated April 29, 2022, which was provided in the Town Council's meeting packet. He reviewed that the following proposals are amendments to Town code and downtown parking regulations in order to fix some problems that have been voiced over the past several months, or years in the case of West Street. The EDC voted 3 to 1 to forward to the Town Council an updated Appendix in Town Code with traffic citations. He stated that the Town bylaw was last updated in 2002. This issue was brought to our attention by the residents on West Street who have voiced their concern over traffic violations of some Dean College students in the area who may be going into the dorm. He noted that the DPW will put striping down at two key intersections where cars are clearly being illegally parked, namely the corners of West Street and Church Street and Walnut Street/Nason Street. The most noted areas of where folks park are spaces between a lined space and the curb. Signage is present, but with a \$15 fine, if caught, as the only deterrent, most people take the risk. Some additional striping to alert folks they are not legal spaces will hopefully illuminate that these are not legal parking spaces. He noted the comparative research done by Chief Lynch and Lt. Reilly. The police received a dozen citation books from area departments. If this resolution is moved forward, these rates will hover in the middle of where other communities are in the area. It is believed that many other towns have not adopted any recent changes, like Franklin, because most towns around here do not have significant parking problems. The Town needs to be careful and balanced to also not create the unintended consequence of irritating people to the point they do not want to visit, or cut their visits short. He reviewed the proposed Parking Violations chart which included the recommended fines. ► Councilor Hamblen reiterated that the fines have not been updated in 20 years. She noted that the current \$15 fine does not discourage anyone. She recommended the proposed increases. ► Councilor Jones stated that he wants to keep the \$25 fine as is; if it does not work out, the Town Council can always increase the fines in the future. He noted that two hours is a very short window of time; three hours may be more reasonable. He does not want to deter people from visiting the downtown. ► Councilor Dellorco agreed and stated that if the fine is too high, it will deter people from the downtown. He stated that Dean College needs to do something about the problem. ► Mr. Hellen stated that there is a parking lot behind Dean Bank with so much parking that it is never filled. Eventually, they are looking for a new system to utilize the parking behind Dean Bank as there are not as many commuters as there used to be. The lot can be used for parking after 2 PM free of charge. The police and staff are going to look at putting in meters or some other system for that lot. ► Chief Lynch explained how the police officers go by the parking spaces and determine if a vehicle is over the two-hour limit; the police do the best they can. ► Councilor Cormier-Leger asked about the all-night parking fine. ► Mr. Hellen explained that there is not an all-night parking restriction at this time. He noted that these bylaws take effect town-wide. Right now,

there are no over-night parking restrictions in the Town code. ► Chair Mercer stated that he agreed with Councilor Jones and Councilor Dellorco. ► Ms. Lisa Piana, 6 Matthew Drive, Executive Director of the Franklin Downtown Partnership, stated that this is a very important issue for the downtown businesses. She noted that there are six new businesses in the downtown. She stated that she wants to make sure that they continue to have visitors coming to downtown who are not afraid of getting ticketed. She stated that she spoke to a few businesses. They really brought up the Town parking lots. She stated that there are no signs to these parking lots; they do not know where the free parking is. She recommended getting new signs up. She stated that two hours is not enough anymore. She stated that education is needed as well. She invited everyone who wants to talk about parking to attend the June 2, 2022, meeting of the Downtown Partnership. ► Mr. Gary Mackintosh, 24 East Street, agreed with Ms. Piana that the East Street/West Street residential parking concerns are separate from the downtown parking concerns. He stated that he is not sure that \$25 is going to fix the problem with the Dean College students. They would need 14 tickets to match what it would cost them to park in the Dean College parking lot. He noted that Franklin is different than other towns as Franklin has a college and an MBTA station downtown. He would like to have the \$35 stay for the residential areas. ► Ms. April Rock, new business owner representing 12 Main Street, stated that the two-hour minimum will be an issue for businesses. She recommended opening up the lot behind Dean Bank in the morning. ► Mr. Stephen Pisini on behalf of Pisini Shoe Store, 22 Main Street, stated that Ms. Piana did a great job of expressing the concerns of the merchants. He thinks that some people may feel the overtime fines are punitive and it may deter some people. ► Mr. Scott Martin, 18 Arlington Street, President of Downtown Partnership, stated that he has been a business owner on Main Street. He is encouraged about discussions about a three-hour time limit; two hours is not enough time. He stated that he hopes they can make parking available before 2 PM. ► Ms. Eileen Mason, 62 Beaver Street, stated that in bringing businesses to downtown, there is not enough convenient parking for customers. The employees do not have enough places to park. She discussed options for employee parking. She stated that fines are being proposed, but there is no parking plan in place. She requested they hold off on the fines until everyone has had discussions about what to do about the parking. ► Ms. Jane Curran, 18 Park Road, a founder of the Franklin Downtown Partnership and former downtown business owner, asked if all feeder streets would be getting the same fines. She stated that two-hours is not enough to shop downtown. ► Ms. Roberta Trahan, 1 Green Street, member of the Downtown Partnership, stated that she agrees with everything the speakers have said. She stressed the point of education. People do not know where to park; we really need signage. She suggested that more discussion is needed before this item is voted on. ► Mr. Hellen stated that there are 24 spaces dedicated to merchant parking; they are clearly signed in the spaces. Two years have passed and they have not sold one space to a merchant. He reviewed the changed bylaw in 2016 based on the request for more merchant parking. He stated that there has been a parking map for downtown which is included in the meeting packet. He does not think those are the issues. There is merchant parking and there are no takers. He noted that back then, the Town Council determined to charge the same amount for parking for both commuters and merchants in the lots. He stated that some hard policy decisions still have to be made. ► Councilor Frongillo reviewed signage, parking spaces, fines, and length of time in the spaces. ► Chair Mercer stated that in looking around the Town Council and listening to the people, he is not sure the Town Council is ready to make the decisions right now. He stated that he thinks more information needs to be gathered and adjustments need to be made to get a positive vote from the Town Council. ► Councilor Frongillo stated concern about pushing it off too long. ► Chair Mercer stated that there is a June 2, 2022, meeting of the Downtown Partnership; the Town Council and Town Administrator were invited. He is not looking to push this item off too far. ► Mr. Hellen stated that there is another event on June 2, 2022; it is a tough date. ► Mr. Cerel stated that the item can be tabled generally or to a specific date and time. ► **MOTION to Withdraw** the Motion for Bylaw Amendment 22-879: Chapter 170, Vehicles and Traffic, Appendix A, Fines, Parking Violations to a Second Reading by **Dellorco. SECOND** by **Hamblen. No discussion.** ► **MOTION to Table** Bylaw Amendment 22-879: Chapter 170, Vehicles

and Traffic, Appendix A, Fines, Parking Violations to the Town Council meeting on June 22, 2022, by **Jones. SECOND** by **Hamblen. Discussion:** ► Councilor Cormier-Leger requested a subcommittee on this item. ► Chair Mercer stated that he is not sure a subcommittee is necessary. ► **VOTE: Yes-8, No-0, Absent-1.**

- d. Bylaw Amendment 22-880: Chapter 170, Vehicles and Traffic, Article IV, Stopping, Standing and Parking, §170-15 Parking Prohibitions and Limitations, D. Parking Prohibited, Downtown Parking Map - First Reading (Motion to Move Bylaw Amendment 22-880 to a Second Reading - Majority Vote).* ► Councilor Jones read the bylaw amendment. ► **MOTION to Move** Bylaw Amendment 22-880: Chapter 170, Vehicles and Traffic, Article IV, Stopping, Standing and Parking, §170-15 Parking Prohibitions and Limitations, D. Parking Prohibited, Downtown Parking Map to a Second Reading by **Dellorco. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen stated that this item is mutually exclusive from the previous item. He reviewed the provided map. This would be considered the Downtown Business Corridor. He reviewed that many folks have commented to staff recently about the overnight parking and the appetite for a more restrictive bylaw for the main commercial stretch on Main Street and East Central Street. Many have commented that the parking restrictions do not encourage greater rotation of cars in the afternoon and evening, in addition to overnight parking in front of the businesses for extended periods of time, including overnight. These occupied spaces prevent more customers from coming into those restaurants or businesses. The staff have provided a revised map of downtown parking with minor tweaks to those areas including no overnight parking. A modest tweak to the bylaw map is doable at this point to fix a small, concentrated problem. If people want to park for longer than two hours, the Town-owned lots are available. The main corridor should have a good rotation of traffic. He stated the EDC endorsed this proposal. ► Councilor Hamblen stated that Mr. Hellen described this well. ► Councilor Jones reiterated education and signage. ► Mr. Mike Rock, business owner at 12 Main Street, stated that signage is insufficient at this time. He stated that about 70 percent of their foot traffic is between 11 AM and 2 PM. He asked why the proposed restrictions were only Monday through Friday when they do over 50 percent of their business on the weekends. ► Mr. Hellen stated that it was just a starting point. It was a big step to propose no overnight parking on the weekdays. ► Ms. Lisa Piana, 6 Matthew Drive, Executive Director of the Franklin Downtown Partnership, stated that from the Franklin Downtown Partnership's view, this is part of the whole discussion. Businesses and residents want more time for this item. She stated that there should not be any overnight parking, and whether it is two hours or three hours is part of the whole discussion. It is hard to separate this. It is all about parking and solutions. ► Mr. Hellen stated that he does not think people are opposed to the three-hour parking; the question is where do you want the three-hour parking. ► Councilor Frongillo reiterated that signage is most important. ► Councilor Hamblen stated that she agrees with Councilor Frongillo that they can solve the issue today with no overnight parking. She thinks that these will go into effect on July 1, 2022, which gives them time to talk to and educate people. ► Chair Mercer reminded all that this is a first reading going to a second reading. ► **VOTE: Yes-7, No-1, Absent-1.** (Councilor Dellorco voted No.)
- e. Resolution 22-29: Gift Acceptance - Fire Dept. (\$275), Veterans' Services Dept. (\$100) (Motion to Approve Resolution 22-29 - Majority Vote).* ► Councilor Jones read the resolution. ► **MOTION to Approve** Resolution 22-29: Gift Acceptance - Fire Dept. (\$275), Veterans' Services Dept. (\$100) by **Dellorco. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen thanked everyone for their generous contributions. ► **VOTE: Yes-8, No-0, Absent-1.**

TOWN ADMINISTRATOR'S REPORT: ► *Davis-Thayer Update.* ► Mr. Hellen stated that the Town budget was put out two weeks ago; it is available online. Finance Committee budget hearings are on May 9th, May 11th, and May 12th. Regarding Davis-Thayer, the main reason it has taken a little longer is that there is a MSBA regulation that if you close a school within 10 years it has to be reported to the MSBA

because if you ever contemplate building another school in the future within a certain timeframe, you can be penalized. That is critically important. He stated that he and other staff have been trying to get in touch with the MSBA. He had a meeting with them about a month ago. They understand why the School Committee decided to close the building which is huge progress. He received a follow-up email today from the MSBA laying out the rules of the road; unfortunately, the one caveat is that the School Committee will have to wait six more months to declare the property surplus to ensure that the Town does not get penalized in the next decade if there was for some reason another proposal for another school. He stated that he got the okay from the superintendent to see if we can continue to honor the commitment for many of the citizens who wanted to go into the building for nostalgia purposes. He stated that they are anticipating in the fall that the School Committee will declare Davis-Thayer surplus property. He stated that they are looking for a date to have a community event there. ► Councilor Pellegrini asked why this was not known six months ago. ► Mr. Hellen stated that it is not the easiest state agency to get in touch with. He stated the future of the school is going to have to be decided by some kind of committee; there will be ample time for public input. ► Chair Mercer reviewed the email from the MSBA. He stated that the email says that the Town satisfied the six-month notification requirement. He asked for clarity on this statement. ► Mr. Hellen stated that the Town Council has to be respectful of the School Committee on this; he will reach out to the superintendent tomorrow regarding this item. ► Mr. Cerel stated that he has no better way to deal with the MSBA. ► Mr. Richard Ciccone, 185 Chestnut Street, confirmed that Chair Mercer believes that the email indicates that the six-month period has been satisfied. ► Mr. Hellen stated that this is a School Committee policy decision; we should be aiming our energies to the School Committee. He stated that he is trying to respect their jurisdiction and their process. ► Mr. Richard Ciccone, 185 Chestnut Street stated that he has not heard the School Committee discuss this in open meeting. He stated that this is all for the superintendent.

SUBCOMMITTEE REPORTS:

- a. **Capital Budget Subcommittee.** ► None.
- b. **Budget Subcommittee.** ► None.
- c. **Economic Development Subcommittee.** ► Councilor Hamblen stated that the EDC plus Steering Committee met tonight. They discussed how the process for Franklin for All was going and some of the ideas that they want to focus on. She stated that the next public forum for Franklin for All will be at The Black Box on May 16th at 6:30 PM. It will be a hybrid meeting.

FUTURE AGENDA ITEMS: ► Councilor Sheridan noted parking. ► Councilor Cormier-Leger asked that the climate crisis be put on a future agenda. He asked for a future agenda item about a parking garage at the MBTA site. He stated that if there are 24 leased parking spaces available to merchants and no one is leasing them, then the Town Council should review that and come up with a different use for them. ► Chair Mercer suggested that it may be a good time to bring in Ben Franklin and talk about what they have been doing and give the community some knowledge about what is going on.

COUNCIL COMMENTS: ► Councilor Cormier-Leger congratulated Mr. Lucas Giguere on being appointed new Superintendent of Schools. He stated that the Davis-Thayer School conversation has been going on too long; the school closed months ago. ► Councilor Pellegrini stated that she agreed with everything Councilor Cormier-Leger said. ► Councilor Frongillo gave a review of upcoming events and activities. ► Councilor Hamblen thanked everyone who helped get the Town to the ISO #1 rating. She thanked tonight's presenters. She thanked her fellow council members and the community for the condolences for her father. She stated that everyone can help build the bridges and create community unity. ► Chair Mercer thanked the presenter's for attending the meeting tonight. He congratulated Mr. Lucas Giguere as the new Superintendent of Schools. He congratulated Ms. Harriet DiMartino on her 100th birthday. He offered his condolences to the Hamblen family. He offered condolences to the Narducci family.

EXECUTIVE SESSION: None.

**ADJOURN: ► MOTION to Adjourn by Dellorco. SECOND by Jones. No Discussion. ► VOTE:
► VOTE: Yes-8, No-0, Absent-1.**

Meeting adjourned at 10:38 PM.

Respectfully submitted,

Judith Lizardi
Recording Secretary

LICENSE TRANSACTION



Change of Hours

PH Franklin House, Inc.
d/b/a Raillery Public House
280 Franklin Village Drive
Franklin, MA 02038

PH Franklin House, Inc. d/b/a Raillery Public House, is seeking approval for a change of hours on their §12 Restaurant, All Alcoholic Beverages License, to change the opening time of 11:00 a.m. to 10:00 a.m. on Sundays.

All Departments have signed off on this application.

MOTION to approve the request by PH Franklin House, Inc. d/b/a Raillery Public House to change the opening time of 11:00 a.m. to 10:00 a.m. on Sundays .

DATED: _____, 2022

VOTED:

UNANIMOUS: _____

A True Record Attest:

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

CORPORATE VOTE

The Board of Directors of **PH Franklin, Inc.** duly voted on May 20, 2022 to apply to the Licensing Authority of Franklin, MA and the Commonwealth of Massachusetts Alcoholic Beverages Control Commission for a **Change of Hours to expand hours of operation to Sundays starting at 10:00 am.**

In addition, it was:

VOTED: To authorize Glenn J. Stowers to sign the application submitted and to execute on the Entity's behalf any and all necessary documents and do all things required to have the application granted.

A true copy attest,



Glenn J. Stowers, President/Treasurer



Glenn J. Stowers, Clerk

22-434

Common Victualer License

Status: Active

Date Created: May 20, 2022

Applicant

Glenn Stowers
[REDACTED]
[REDACTED]
[REDACTED] [REDACTED]
[REDACTED]

Location

280 FRANKLIN VILLAGE DR
FRANKLIN, MA 02038

Owner:

CEDAR-FRANKLIN VILLAGE LLC C/O CEDAR SHOPPING
CENTERS
PO BOX 35024 CHARLOTTE, NC 28235

Application Type

Select type of application

License Modification

Description of Changes

Provide a brief description of what changes are being made.

Adjust Hours to reflect 10:00am service on sundays.

Owner Information

Business Owner Name

Glenn J Stowers

Business Owner Address

[REDACTED] [REDACTED]

Business Owner Telephone

[REDACTED]

Business Owner Email Address

[REDACTED]

Business Information

Name of Business

PH Franklin Inc

DBA (If applicable)

Raillery Public House

Business Location

280 Franklin Village drive

Business Telephone

508-528-0806

FID

[REDACTED]

Corporation Address

[REDACTED] [REDACTED]

Manager Information

Manager Name

Glenn Stowers

Manager Address

[REDACTED] [REDACTED]

Manager Phone Number

[REDACTED]

Date of Birth

[REDACTED]

Description of Premises

Type of Restaurant

Full Service

Number of Tables (If applicable)

0

Number of Seats (If applicable)

180

Hours of Operation

All Available

Square Footage

6382

Provide a brief description of the premises:

5682 sq. ft. Interiour consisting of 7 rooms on 1 floor with restaurant/dinning room and bar, 3 bathrooms, Kitchen, office, and storage closet with additional 700 sq ft outdoor deck.

Common Victualer Licenses are issued in conformity with the authority granted by General Laws, Chapter 140 and amendments thereto. All licenses expire December 31 of each year.

I hereby state that all information provided on this application is true and accurate.

Electronic Signature

Glenn J Stowers



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

APPLICATION FOR A NEW LICENSE

Municipality

1. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
<input type="text" value="On-Premises-12"/>	<input type="text" value="§12 Restaurant"/>	<input type="text" value="All Alcoholic Beverages"/>	<input type="text" value="Annual"/>

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Applicant seeks a bar restaurant serving casual comfort food. The premises consists of 5,682 sq. ft. with bar and restaurant with an "American Pub" concept. There is also a 700 sq. ft. outdoor deck.

Is this license application pursuant to special legislation? Yes No Chapter Acts of

2. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Entity Name FEIN

DBA Manager of Record

Street Address

Phone Email

Alternative Phone Website

3. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

5,682 sq. ft. on one floor consisting of restaurant and bar. There are a total of seven (7) rooms: 3 bathrooms, dining room/bar, kitchen, office and storage closet. There is also an approximate 700 sq. ft. outdoor deck.

Total Square Footage:	<input type="text" value="6,382"/>	Number of Entrances:	<input type="text" value="1"/>	Seating Capacity:	<input type="text" value="180"/>
Number of Floors	<input type="text" value="1"/>	Number of Exits:	<input type="text" value="4"/>	Occupancy Number:	<input type="text" value="200"/>

4. APPLICATION CONTACT

The application contact is the person whom the licensing authorities should contact regarding this application.

Name: Phone:

Title: Email:

APPLICATION FOR A NEW LICENSE

5. CORPORATE STRUCTURE

Entity Legal Structure	<input type="text" value="Corporation"/>	Date of Incorporation	<input type="text" value="Sep 22, 2020"/>
State of Incorporation	<input type="text" value="Massachusetts"/>	Is the Corporation publicly traded? <input type="radio"/> Yes <input checked="" type="radio"/> No	

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
<input type="text" value="Glenn J. Stowers"/>	<input type="text" value="[REDACTED]"/>	<input type="text" value="[REDACTED]"/>	<input type="text" value="[REDACTED]"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text" value="President/Treasurer"/>	<input type="text" value="100"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. Yes No

APPLICATION FOR A NEW LICENSE

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled?

Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Lease

Landlord Name CSC Franklin Village LP

Landlord Phone

Landlord Email

Landlord Address [REDACTED]

Lease Beginning Date 9/30/2020

Rent per Month [REDACTED]

Lease Ending Date 2025

Rent per Year [REDACTED]

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes No

10. MANAGER APPLICATION

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name Date of Birth SSN

Residential Address

Email Phone

Please indicate how many hours per week you intend to be on the licensed premises

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? Yes No *Manager must be a U.S. Citizen
If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
Have you ever been convicted of a state, federal, or military crime? Yes No
If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
1991	present	owner	Mechanical Energy Co.	Glenn J. Stowers
1982	1991	manager	Cold Air Refrigeration	Robert Stowers

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate.

Manager's Signature Date

APPLICANT'S STATEMENT

I, Glenn J. Stowers the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory

of PH Franklin, Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

10/5/20

Title:

President

Managers Application

Glenn J Stowers

The below is a general Executive summary of Glenn J. Stowers, within this summary highlighted below is a detail of experience in the restaurant industry, Mr. Stowers worked consistently in the restaurant industry between the years 1995 and 2015.

Accomplished executive with a vast and derives history. Entrepreneurial spirit showcasing a quantified track record of results. Strengths are focused on identifying skills in others and nurturing them at all different levels of development. This has led to a career full of stability and eclectic ventures with a solid base concept. The items listed below are a representation of some events and time lines up to this point which have shaped the current approach to business.

Graduated from a Burr De Coe Vocational high school in East Brunswick NJ.

1977-1982

Only graduate to attend collage directly from the graduating class.

Completed 2 years Middlesex County college in NJ. No degree.

Completed field specific studies at North Eastern University. No degree.

Cool-It Refrigeration:

1978 through 1984

Technician

While in high school and immediately following I worked summers and breaks at the family owned refrigeration company in Cambridge Ma learning mechanical skills and observing grass roots management styles.

Cold-Aire Refrigeration:

1984-1991

Technician

The family organization changed names as partners were augmented. I remained here and continued my root education in the mechanical disciplines. It as during this time I received my education on self-reliance and realized the results of work verses reward.

Building Environments Corporation:

1991-2000

Principal.

BEC (Building Environments Corp) was started as an attempt to stand out from the family organization and identify as an individual. The core concept was to lean on the things I had been taught and not hide in the wings but to gain the opportunity to implement all the things I felt were the correct directions. The largest learning curve of this initial experience was that nothing is as easy as it looks and the real path is a slow methodical incremental approach.

I continued to focus and developed an affinity for larger clients, a comfort with this type of client was due to early teachings by my father who showed me through example that these larger groups need help just as the smaller do and that if you are interested in solving issues they will embrace the solution. Then the reward is generally larger and ongoing.



Managers Application

Glenn J Stowers

Americas Mortgage Group:

1993-1995

Partner.

As an equal principal Partner this organization was conceived by me, and two other individuals. One was an Accountant and the other was a Mortgage Broker. We devised an interesting view of the then mortgage landscape which included sourcing mortgage funding in one location and transferring them to a larger economic area and developed a lower income lending program for limited credit borrowers. The company grew quickly and serviced MA and NY clients. We developed two separate offices and introduced a telemarketing program which led to a robust account base. The conclusion of the organization was triggered by changing banking regulations which made the core profit center less appealing.

Clyde's Grill and Bar:

1995-2015

Manager.

A project that started with me and two other individuals, one of which had been a counter part of the Mortgage group. We naively entered the restaurant business under the misconception that if you build it they will come. We quickly found that the landscape was less than inviting as we had a competitive audience that included large national and entrenched local establishments. The timing was not good but we developed a no-quit attitude and ultimately won over the clientele. One partner was dismissed after the initial 18 months which represented a difficult negotiation and has left a strong impression on my management style.

The work over the years consisted of recruiting, training, motivating, and directing the full team from senior management throughout the ranks.

Ultimately the restaurant became one of the entrenched local establishments that still stands and services the community today. I am often approached by the previous staff members whom were part of that original effort and am told that it was one of the more powerful and enriching times to their lives. I echo that comment.

Intercept Boat Company:

1993-2019

Crew/ Board member.

As a mechanical individual I surrounded myself with other's that were interested in all thing mechanical. Through one of these relationships a desire to develop a stronger faster sea going vehicle (Boat) was born. I was lucky to be invited to participate with a strong willed group of passionate people during this time. Due to this passion and after a lot of hard work we had conceived a workable strategy; this combined with the skill sets of each person involved created a stable and highly functioning prototype. We felt we had created an exciting and innovative approach to sea worthiness but lacked the testing education to verify our theories. Due to persistence and commitment to the cause we were granted an audience with the marine studies team at MIT. At the conclusion of testing it was established that what had been created was a craft with the lowest vertical acceleration rates in the world. This led to a variety of very interesting events which included getting involved with Naval Surface Warfare and being quantified as developing what would be deemed "The smoothest riding Boat in the world" along with

GLENN J STOWERS



Managers Application

Glenn J Stowers

many other classified result accolades. The Boat was intended for sea bound insertion and extraction, Aerial deployment, and night mission delivery of assets. We worked with Navy Seal team 6 in Coronado CA and consulted with many branches of the US government including Navy, Coast Guard, Customs, and Law enforcement.

We were invited to and attended many tests and were one of the only privet contractors to be granted use of the drag tanks and weather simulation annex in Carderock VA while working with the Naval Surface Warfare Center (NSWC). We were funded through Office of National Drug Control Policy (ONDCP), while demonstrating the vessel to Military, law enforcement and riverine compliments throughout the country.

The vessel was/is used today as a law enforcement protecting the harbors in NYC as well as Boston, as well as operating as deterrent vessels protecting American oil rigs in Nigeria, and is in development through a joint task force with Grumman and NASA to become an autonomous minesweeper.

Retail Environmental Technologies Corp:

2000-2010

Principal.

The name of the company was augmented to align better to the focused clientele. Retail Environmental Technologies Corp "RETEC" was focused entirely on national retail clients. The preferred profile of a client was small to mid-size box multi location national retail with 500 million in gross revenue and above. RETC provided national consulting, Energy Management with a strong physical presents providing self-performing service and maintenance to this same clientele.

Mechanical Energy Corporation:

2010-Present

Principal.

I refined the organization again into its current form under a new and more flexible name focused on general expansion to include local HVAC services as well as support the robust clientele already enjoyed by the company. The new organization Mechanical Energy Corporation superseded the Retail Environmental Technologies Corp but maintained the RETEC brand as a DBA. The RETEC team is lean and strong demonstrating the ability to maneuver quickly and use time proven methods to satisfy the most demanding of clients. We have secured such major clients as Apple GAP, Old Navy, Victoria Secrets, H&M, Urban Outfitters, J. Jill, etc. We are recognized as a top vendor supplier by these organizations and are the top-rated vendor in our business sector year after year.

2017-Present

Gavel Public House

Consultant.

Participate in direction correction of overall business and advise managing members of strategic moves required to adhere to todays changing business environment. Operate the financials on the day to day operation. Act as general advisor on all process and procedures of the entity and participate in expansion plan to control seasonal sales deficiencies. Ultimately responsible in leveling sales lines and controlling spend stabilizing organization through best practice implementation.

Please feel free to contact me for any clarification or additional information as needed.

GLENN J STOWERS



License Transactions:

Rachel Humphries
Crave Mead, LLC
7 Main Street; Suite 1
Blackstone, MA 01504



This is a request for a Farmer-Winery, Farmer's Market License to allow samples and sale of bottled wine at the Franklin Farmers Market pursuant to Chapter 138, §15F.

MOTION to approve the issuance of a Farmer Winery, Farmer's Market License to Rachel Humphries, Crave Mead, LLC.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

KATHLEEN A. THEOHARIDES
Secretary

JOHN LEBEAUX
Commissioner

April 29, 2022

Crave Mead
Rachel Humphries
7 Main Street
Blackstone, MA 01504

Re: Franklin Farmers Market 2022

Dear Rachel Humphries:

Please be advised that your application for certification of the Franklin Farmers Market, on Fridays from June 3, 2022 to October 28, 2022, and from 2:00pm to 6:00pm, as an agricultural event pursuant to M.G.L. c. 138, Section 15F has been approved.

Please remember that, upon certification of an agricultural event by MDAR, the farm-winery must submit a copy of the approved application to the local licensing authority along with the application for obtaining a special license from the city or town in which the event will be held. Upon issuance of a special license, the winery should confirm that a copy of the special license was sent by the local licensing authority to the Alcoholic Beverages Control Commission (ABCC) at least seven (7) days prior to the event.

Sincerely,

A handwritten signature in black ink that reads "John Lebeaux".

John Lebeaux, Commissioner

APPLICATION BY A FARMER WINERY FOR LICENSE TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)

YEAR 20

22

1. Licensee Information:

Name of Applicant: Rachel Humphries ABCC License Number: (If Existing Licensee) FW-LIC-000107

Mailing Address: 7 Main St., Ste 1 Business Name (d/b/a if different): Crave Mead

Manager of Record: Rachel Humphries City/Town: Blackstone State MA Zip 01504

Other Phone: [Redacted] Email: [Redacted] Website: cravemead.com

Phone Number of Premises: [Redacted]

Contact Person concerning this application (attorney if applicable):

Name: Rachel Humphries City/Town: [Redacted] State MA Zip [Redacted]

Address: [Redacted] Email: [Redacted]

Contact Number: [Redacted] Fax Number: [Redacted]

2. Event Information:

A. Farmer's Market licenses are only permitted at events that the Department of Agriculture has certified as Agricultural Events.

Please attach document from Department of Agricultural Resources certifying that this is an agricultural event.

Date(s) of Event: June 3, 2022 - Oct 28, 2022 Fridays 2-6 pm

B. Contact person for applicant during event:

Name: Rachel Humphries

Phone number of contact: [Redacted]

C. Description of the premises within the Farmer's Market:

Address of Premises for the Sale of Wine: Franklin Town Common 200 Main St.

City/Town: Franklin State MA Zip 02038 Phone Number of Premises: [Redacted]

Describe Area to be Licensed:

please see attached

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

3. Existing License(s) to Manufacture, Export and Sell at Retail:

List the license(s) you hold which authorize the manufacture, exportation and retail sale of wine to consumers: (Attach a copy of each license)

Name	License Type	License Address
Crave Mead LLC	Farmer Winery License <i>(both attached)</i>	7 Main St. Unit 1 Blackstone, MA 01504
Crave Mead LLC	Direct Shipper	same as above

4. Are you providing, without charge, samples of wine to prospective customers?

Yes No

Section 15F specifically requires that "all samples of wine shall be served by an agent, representative or solicitor of the licensee." *IF allowed by BOS*

A. If yes, please provide names and addresses of all agents, representatives and solicitors:

Name	Address	ABCC License Number
Rachel Humphries Crave Mead	7 Main St. Ste 1	FW-LIC-000107

B. Proof of Age for Sale to Consumers:

Please identify all methods by which you will obtain proof of age before providing samples or making any sales of wine to consumers :

Photo ID (US) or Military ID

5. Transportation and Delivery:

Please identify in detail all persons or businesses that are licensed under M.G.L. c. 138, §22 that will be making any delivery of wine on your behalf to the Farmer's Market in Massachusetts.

<i>Rachel Humphries</i>	<i>Kelsey Humphries</i>
<i>Louis Rocheteau</i>	<i>Bridget Humphries</i>

**APPLICATION FOR LICENSE BY A FARMER WINERY TO SELL AT A
FARMER'S MARKET
(CH.138, §15F)**

6. Safety and Tax Registration:

Has the Farmer's Market registered with the Food and Drug Administration? Yes No Registration Date:

7. Disclosure of License Disciplinary Action:

Have any of the your licenses to sell alcoholic beverages ever been suspended, revoked or cancelled?

Yes No

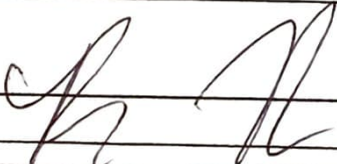
If yes, list said interest below:

Date	License	Reason why license was Suspended, Revoked or Cancelled

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, I have filed all state tax returns and paid all state taxes required under law. I further understand that each representation in this application is material to the determination of the application and state under penalty of perjury that all statements and representations therein are true.

Note: The LLA may require additional information.

Signature



Title

CO-owner / manager

Date

4/20/2022



Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

FARMER-WINERY LICENSE

M.G.L. c. 138, § 19B

This Farmer-Winery License authorizes the following licensee to produce, rectify, blend, or fortify, keep and expose for sale and to sell wine containing not more than twenty-four percent alcohol by weight:

Crave Mead LLC

7 Main St Suite 1
Blackstone, MA 01504

Approved by the Alcoholic Beverages Control Commission on December 21, 2021

Jean Lorizio, Chairman

Crystal Matthews, Commissioner

Deborah Baglio, Commissioner

License Number: **FW-LIC-000107**
Record Number: **2021-000094-FW-REN**
Capacity: **More Than 5K but Less Than 20K Gallons**

THIS LICENSE WILL EXPIRE DECEMBER 31, 2022 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS LICENSE SHALL BE DISPLAYED ON THE PREMISES IN A CONSPICUOUS PLACE WHERE IT CAN BE EASILY READ

2021 Franklin Farmers Market Layout
1 May 2021 (Vendor Placement TBD)

Entertainment

Franklin Town
Common

Main St

Main St

Vendors

Vendors

High St

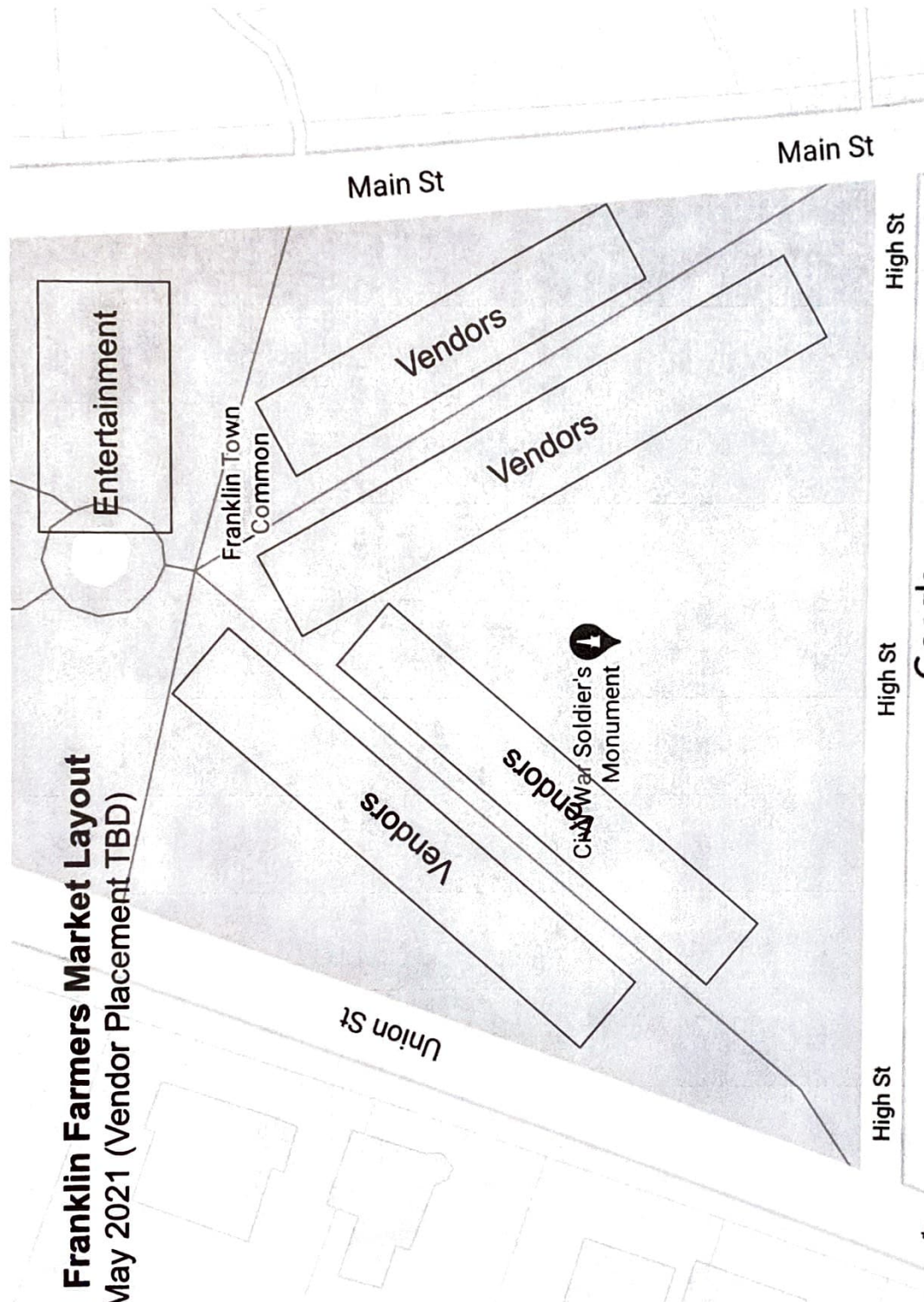
War Soldier's
Monument

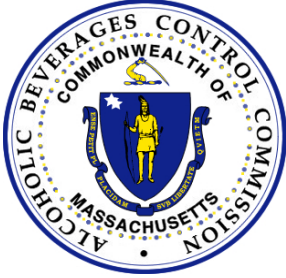
High St

Vendors

Union St

High St





Commonwealth of Massachusetts
Office of the State Treasurer
Alcoholic Beverages Control Commission

TRANSPORTATION & DELIVERY PERMIT

M.G.L. c. 138, § 22

This Permit hereby authorizes the use of the following vehicle for transportation and delivery of alcoholic beverages:

Vehicle Plate Number

38TV47

Related License:

CRAVE MEAD

ABCC License Number: TR-LIC-006832

License Type: Transportation Permit

Approved by the Alcoholic Beverages Control Commission on January 26, 2022

Jean Lorizio, Chairman

Crystal Matthews, Commissioner

Deborah Baglio, Commissioner

License Number: **TR-LIC-006832**

Record Number: **2022-000020-TR-REN**

THIS PERMIT WILL EXPIRE DECEMBER 31, 2022 UNLESS REVOKED OR CANCELLED DURING THIS PERIOD

THIS PERMIT SHALL BE CARRIED IN THE VEHICLE AT ALL TIMES



eTIPS Off Premise and Delivery

CERTIFIED

Issued: 10/4/2021

Expires: 10/4/2024

ID#:



**Rachel Humphries
Crave Mead**



For service visit us online at www.gettips.com

FRANKLIN PLANNING & COMMUNITY DEVELOPMENT

355 EAST CENTRAL STREET, ROOM 120
FRANKLIN, MA 02038-1352
TELEPHONE: 508-520-4907
FAX: 508-520-4906

MEMORANDUM

TO: FRANKLIN TOWN COUNCIL

FROM: BRYAN W. TABERNER, AICP, DIRECTOR

RE: North Grove Priority Development Area Redevelopment Concept,
Urban Land Institute Technical Assistance Panel

CC: Jamie Hellen, Town Administrator; Alecia Alleyne, Assistant to Town
Administrator; AMY LOVE, TOWN PLANNER

DATE: JUNE 2, 2022

For over fifteen years the Town has worked to clean up and redevelop the so-called “Nu-Style Property” on Grove Street. The Town owned property (parcel # 276-022-000) at 21 Grove Street was one of several properties in a small mill complex that has a long manufacturing history (at least 90 years), including textiles and costume jewelry. The parcels and related buildings were historically occupied by Norfolk Woolen Mills, Unionville Woolen Mills, Franklin Paint Company, and most recently by Nu-Style Company & Image Jewelry.

Environmental contamination from previous owners, especially Nu-Style Company & Image Jewelry, was significant. Starting in 2006 the Town worked to assess and remediate contaminated soils and groundwater, and redevelop the property. Substantial funding was provided by Norfolk County, MassDevelopment, Environmental Protection Agency, and the Town for the assessment and remediation work. Several attempts to move the project forward to redevelopment were unsuccessful, including in 2017, when the Town distributed an RFP to find a company or individual who would continue assessment and remediation activities and redevelop the property.

For the last couple years the Department of Planning and Community Development has worked to push forward a new redevelopment concept that would utilize the Town’s Nu-Style property and several adjacent privately owned parcels to revitalize that portion of Grove Street. This neighborhood known as the North Grove Priority Development Area (PDA) has several parcels in need of redevelopment, and one that is still undeveloped.

The complexities of the Town-owned property, and surrounding properties, have made redevelopment of the North Grove PDA extremely difficult. The Town does not have the needed technical staff to implement a project of this nature by itself. DPCD reached out to MassDevelopment for assistance in the form of funding or technical assistance. As a result, the Town is being provided with technical assistance through an Urban Land Institute Technical Assistance Panel (TAP).

If you'd like to know a little about the Urban Land Institute Boston/New England TAP program follow the following link: <https://boston.uli.org/get-involved/technical-assistance-panels/>.

ULI's TAP will be in Town on June 8, 2022 to perform a day long assessment of a new development concept developed by DPCD - *North Grove PDA Revitalization and Access Roadway Project*. The Technical Assistance Panel consists of professionals in the fields of development, planning, real estate, economic development and environmental science.

In general the TAP will work to answer the following questions:

1. Is the Town's *North Grove PDA/EOA Revitalization and Access Roadway Project* actually feasible given existing constraints, or are there better options to clean up and redevelop the Town's Nu-Style property and stimulate private investment in the North Grove PDA?
2. Can the Town create a public/private development partnership to implement the Proposed Project (or other project conceived during the TAP) where all parties gain in the end?
3. What specific process should the Town (and/or public private partnership) take to implement the chosen revitalization project?

The TAP professional will present their findings at your meeting on June 8, 2022. I look forward to seeing the results of their work. Please let me know if you have questions.

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

June 3, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator
Re: Resolution 22-32: Town Clerk's Salary

We are asking the Town Council to approve the Town Clerk's FY23 proposed salary. As an elected official the Town Clerk's salary must be approved by the Town Council per statute.

We are requesting an increase in the Town Clerk's Salary from \$88,608 in FY22 to \$96,000 for FY23 beginning on July 1, 2022, which represents an 8% increase. This includes the 2.5% COLA that every municipal employee will receive in FY23, in addition to a market adjustment to make the salary more commensurate with comparable communities of the same job title.

Based on the discussion at the budget hearings, this is a reasonable step forward that balances the need to await the completion of the Compensation and Classification Study later this fall, which will show a new standard for comparable communities based on a proven methodology, as well as the reality that our current Town Clerk has performed to a very high level in her position since taking over as the Temporary Town Clerk in September of 2020.

At this point, it would be our recommendation to refrain from any further adjustments, or commitments, until the study is complete, the consultant has provided implementation recommendations and we have an opportunity to work with all nonunion personnel. It is our view that it is critical to have the entire team go through this process before making any judgments or predictions.

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 22-32

SALARY SCHEDULE: FULL-TIME ELECTED OFFICIAL

A Resolution Amending Appendix A, Chapter 4 of the Code of the Town of Franklin, entitled "Salary Schedule - Full-Time Elected Official".

BE IT RESOLVED BY THE FRANKLIN TOWN COUNCIL THAT: Appendix A Salary Schedule - Full-Time Elected Official, Chapter 4 of the Code of the Town of Franklin is amended as follows:

APPENDIX A

SALARY SCHEDULE - FULL-TIME ELECTED OFFICIAL

OFFICE	INCUMBENT SALARY	FY23 SALARY
Town Clerk	\$88,608	<u>\$90,475</u>

This resolution is effective for the fiscal year beginning on July 1, 2022.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

June 3, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Allecia Alleyne, Assistant to the Town Administrator

Re: Resolution 22-30 - FY22 Capital Round 2

The following proposals are for the post-snow and ice season capital round 2. We are proposing mostly to put the funds into roads and infrastructure maintenance like the town has traditionally done.

The Finance Committee unanimously approved these proposals at their May 9, 2022 meeting, and the Capital Budget Subcommittee unanimously approved them at their May 25, 2022 meeting.

We have included the Finance Committee materials in the packet.

Please let us know if you have any questions.

Town of Franklin



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OFFICE OF THE TOWN ADMINISTRATOR

May 9, 2021

To: Finance Committee
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Capital Plan Round 2

I am asking the Finance Committee to consider the Round 2 Capital plan requests. The FY22 snow removal season has closed and the final total was \$1,285,669. The Town has \$829,406 remaining in free cash and is requesting approval of the following items in the second round of capital requests. The recommendations are as follows:

Department of Public Works

- Snow and Ice - \$229,169.

The Department of Public Works is requesting \$229,169 in funds to cover the FY22 snow and Ice budget. The DPW expended \$1,285,669 in snow and ice removal this past winter. We originally budgeted \$1,056,500 (our 5 year average) for snow and ice in FY22.

- Roads, Infrastructure & Sidewalk maintenance & SNETT Trail - \$510,237.

This money will be used for maintenance work and will help extend the life of roads and sidewalks in town. A portion of these funds, \$200,000, will be allocated towards required improvement work on the SNETT Trail as part of a land transfer agreement between the Town and the Commonwealth.

Information Technology

- Technology (Desktops, Docking Stations & Computers) - \$90,000.

This money will be used to cover costs associated with cyclical replacement of desktops, docking stations, and computers for municipal and school department staff.

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION NO.: 22 - 30
APPROPRIATION: Capital FY22 – Round 2
TOTAL REQUESTED: \$829,406

PURPOSE: To appropriate funds from Free Cash for the FY22 Capital Improvement Plan Round 2:

Snow & Ice	DPW	\$229,169
Technology (Desktops, Docking Stations & Computers)	Info. Tech.	\$ 90,000
Roads, Infrastructure, Sidewalks & SNETT Trail	DPW	<u>\$510,237</u>
		\$829,406

FINANCE COMMITTEE ACTION

Meeting Date: 5/9/2022 **Vote:** 9-0 **Recommended Amount:** \$829,406

CAPITAL BUDGET SUBCOMMITTEE ACTION:

Meeting Date: 5/25/2022 **Vote:** 4-0 **Recommended Amount:** \$829,406

MOTION

Be It Moved and Voted by the Town Council that the sum of Eight Hundred Twenty Nine Thousand Four Hundred Six (\$829,406) be appropriated from Free Cash, to be expended at the discretion of the Town Administrator for the FY 22 Capital Improvement Plan Round 2 as outlined above including any residual funds remaining in these line items.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED:

A True Record Attest:

UNANIMOUS _____
YES: _____ **NO:** _____
ABSTAIN: _____
ABSENT: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

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OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

June 3, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Resolution 22-34: Gift Acceptance - Senior Center & Fire Department

The Senior Center and Fire Department have received generous donations totaling \$150.00.

The \$100 donation to the Senior Center will be used at the Department's discretion to provide services and programs to senior citizens in the Franklin community.

The \$50 donation to the Fire Department, which was made in memory of Franklin resident Joseph Nasuti, will be applied at the Department's discretion towards the purchase of safety and other related equipment.

We would like to thank everyone for their continued support of our local services.

Donation Summary:

1. Senior Center

- Paul & Christine Molla \$100

2. Fire Department

- Mary & Donald Ranieri \$ 50

DONATION TOTAL \$150

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
RESOLUTION 22-34**

**Acceptance of Gifts – Senior Center &
Fire Department**

WHEREAS, The Senior Center and Fire Department have received generous donations totaling \$150.00 to be used at the discretion of each respective department as follows:

Donation Summary:

SENIOR CENTER - \$100

- 1. Donation will be applied towards services and programs for senior citizens in the Franklin community.

FIRE DEPARTMENT - \$50

- 1. Donation will be applied towards the purchase of safety and other related equipment.

Please see attached memo dated June 3, 2022 for donor information.

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Senior Center and Fire Department gratefully accepts these generous donations to be used at the discretion of the Senior Center and Fire Department as described above.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Nancy Danello, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

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OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

June 3, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: **Resolution 22-35: Cable Funds in Support of PEG Service and Programming**

The Massachusetts Department of Revenue requires the Town Council to vote to appropriate PEG funds received from Comcast and Verizon to an established revolving account.

Please find the attached resolution to appropriate PEG funds received for the first quarter of 2022 from Comcast and Verizon to Franklin Community Cable Access, Inc. as follows:

- Comcast: \$ 94,179.24
 - Verizon: \$ 81,710.97
- Total: \$175,890.21**

Please let us know if you have any questions.



TOWN OF FRANKLIN RESOLUTION 22-35

APPROPRIATION: Cable Funds in Support of PEG Service and Programming per
MGL Ch. 44, §53F3/4

TOTAL REQUESTED: \$175,890.21

PURPOSE: To appropriate \$175,890.21 from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, representing the amount received in the previous quarter, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

MOTION: Be it Moved and Voted by the Town Council that the sum of \$175,890.21 be appropriated from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

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OFFICE OF THE TOWN ADMINISTRATOR

June 3, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

RE: Resolution 22-34: Authorizing the Adjusted Cost of the Beaver Street Interceptor Replacement Project

I am asking the Town Council to authorize the additional borrowing of money to pay the additional costs of the Beaver Street Interceptor replacement project, as documented in the attached materials. This vote will begin an estimated five year long process to construct a replacement for the Beaver Street Interceptor.

The cost authorized in 2021 was for \$25 million. As the staff continue to work on the design, the new estimate is \$33 million based on current construction costs. This vote is **required** in order to properly apply for State Revolving Fund (SRF) funding in this year's grant round. Furthermore, while the Town is still a certified Housing Choice community, we are eligible for a 1.5% interest rate, rather than the standard 2% rate. There is also a chance that the Town may receive some loan forgiveness monies from the Bipartisan Infrastructure Law (BIL). However the loan forgiveness money for non-disadvantaged communities, which Franklin would qualify for, is limited but any funds that we might receive would not be determined until late Fall 2022.

The project remains on schedule assuming the Town applies and is awarded an SRF grant. We have provided the original backup materials for reference. Included in the packet are a series of project timelines and financial models outlining the project:

- An overview of costs associated with the project;
- Project schedule (including state SRF application);
- Estimated monthly drawdown over the life of the borrowing based on current assumptions; and
- October 21, 2020 Town Council project overview.

The project timeline is as follows:

- 2021 - 2022 - Begin formal design and apply for State Revolving Fund (SRF) loan;
- Second half of 2022 - Public bids due and contract negotiations (hopeful ability to get a shovel in the ground);
- 2022 - 2025 - Construction;
- 2025 - Post Construction closeout.

Sewer rate increases are anticipated to need to be increased beginning in 2023. This is an estimate based on current conditions and assumptions based in the model, such as interest rates and markets at that time. The staff will do all that we can to mitigate increases to rates to pay for the project. That said, the cost of inaction on moving forward would far outweigh the cost of action on this critical public infrastructure project.

Please note that Bond Council is preparing the final resolution to ensure accurate legislative language. This resolution will be available early next week prior to the Town Council meeting.

If you have any additional questions please feel free to ask.

Town of Franklin, MA
Beaver Street Interceptor Rehabilitation and Replacement

Budgetary Project Cost Breakdown¹

Construction	\$ 28,431,000
Construction and Post Construction Engineering ²	\$ 3,129,000
Police Details	\$ 1,800,000
Est. Total Project Cost	\$ 33,360,000

1. Construction costs include 20% contingency and escalation to mid-point of construction.

2. Bidding and Award services are included in Construction Services and are SRF eligible.

Breakdown of Design Engineering Costs

Survey	\$ 140,000
Geotechnical Investigations	\$ 135,000
Permitting	\$ 48,000
Design, Plans and Specifications	\$ 1,180,000
State Revolving Fund Loan Application/Admin	\$ 8,500
Subtotal:	\$ 1,511,500

Design Engineering services are not SRF eligible

Breakdown of Construction and Post-Construction Engineering Costs

Bidding/Addenda/Award of Contract	\$ 33,700
Construction Administration	\$ 1,224,900
Full-time, On-Site Resident Engineering (3 Inspectors)	\$ 1,760,000
O&M Manuals, Start-Up and Training	\$ 58,700
Record Drawings	\$ 31,800
Close-Out Documentation and Project Manuals	\$ 19,900
Subtotal:	\$ 3,129,000

Franklin, MA
 Beaver Street Interceptor Renewal/Replacement
 Estimated Monthly Drawdown Schedule

CY	Month	Monthly Drawdown	Cumulative Drawdown	
2021	Mar	\$75,575	\$75,575	
	Apr	\$75,575	\$151,150	
	May	\$75,575	\$226,725	
	Jun	\$75,575	\$302,300	
	Jul	\$75,575	\$377,875	
	Aug	\$75,575	\$453,450	
	Sep	\$75,575	\$529,025	
	Oct	\$75,575	\$604,600	
	Nov	\$75,575	\$680,175	
	Dec	\$75,575	\$755,750	
	2022	Jan	\$75,575	\$831,325
		Feb	\$75,575	\$906,900
Mar		\$75,575	\$982,475	
Apr		\$75,575	\$1,058,050	
May		\$75,575	\$1,133,625	
Jun		\$75,575	\$1,209,200	
Jul		\$75,575	\$1,284,775	
Aug		\$75,575	\$1,360,350	
Sep		\$75,575	\$1,435,925	
Oct		\$75,575	\$1,511,500	
Design Complete Bidding (SRF Drawdown)		Nov	\$11,233	\$1,522,733
Dec		\$11,233	\$1,533,967	
2023	Jan	\$11,233	\$1,545,200	
	Begin Construction	Feb	\$1,109,153	\$2,654,353
	Mar	\$1,109,153	\$3,763,507	
	Apr	\$1,109,153	\$4,872,660	
	May	\$1,109,153	\$5,981,813	
	Jun	\$1,109,153	\$7,090,967	
	Jul	\$1,109,153	\$8,200,120	
	Aug	\$1,109,153	\$9,309,273	
	Sep	\$1,109,153	\$10,418,427	
	Oct	\$1,109,153	\$11,527,580	
	Nov	\$1,109,153	\$12,636,733	
	Dec	\$1,109,153	\$13,745,887	
2024	Jan	\$1,109,153	\$14,855,040	
	Feb	\$1,109,153	\$15,964,193	
	Mar	\$1,109,153	\$17,073,347	
	Apr	\$1,109,153	\$18,182,500	
	May	\$1,109,153	\$19,291,653	
	Jun	\$1,109,153	\$20,400,807	
	Jul	\$1,109,153	\$21,509,960	
	Aug	\$1,109,153	\$22,619,113	
	Sep	\$1,109,153	\$23,728,267	
	Oct	\$1,109,153	\$24,837,420	
	Nov	\$1,109,153	\$25,946,573	
	Dec	\$1,109,153	\$27,055,727	
2025	Jan	\$1,109,153	\$28,164,880	
	Feb	\$1,109,153	\$29,274,033	
	Mar	\$1,109,153	\$30,383,187	
	Apr	\$1,109,153	\$31,492,340	
	End Construction Close-Out	May	\$1,109,153	\$32,601,493
	Jun	\$1,109,153	\$33,710,647	
	Jul	\$1,109,153	\$34,819,800	
	Aug	\$12,925	\$34,832,725	
	Sep	\$12,925	\$34,845,650	
	Oct	\$12,925	\$34,858,575	
	Nov	\$12,925	\$34,871,500	
	Total:		\$34,871,500	



Beaver Street Interceptor Rehabilitation/Replacement and New Pump Station Update

Franklin Town Council Meeting

Brutus Cantoreggi, Director of Public Works

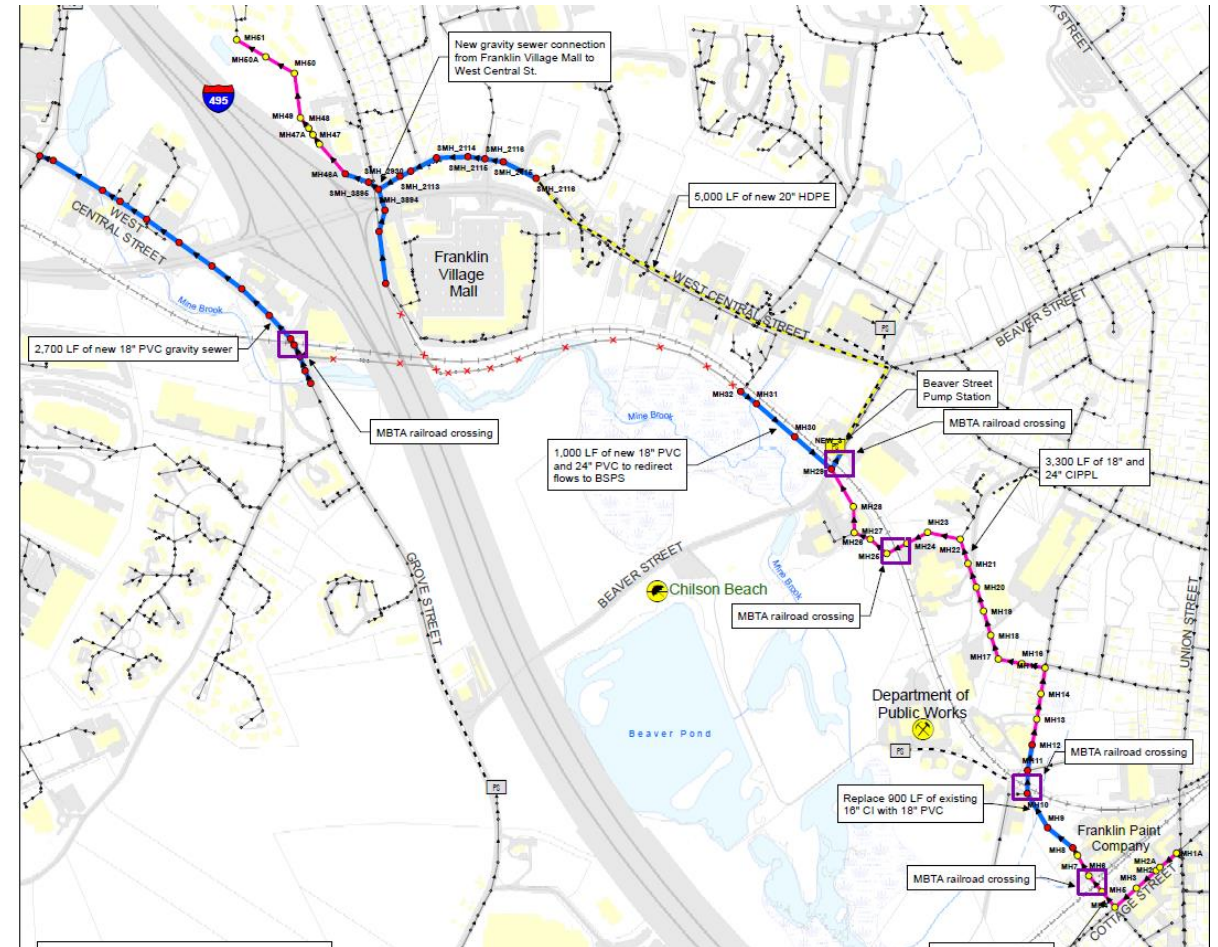
Doug Martin, Water and Sewer Superintendent

June 8, 2022



Project Update – Key Components

- New Beaver Street Pump Station and Force Main
 - 6 MGD Pump Station, 3 pumps
 - 4,000 LF of 18” force main from the pump station to discharge at Pond Street
- Rehabilitating 6,100 LF of BSI using CIPPL
- Installing 6,000 LF of new gravity sewers
- MBTA/Keolis Railroad Crossings – 5 locations
 - Three pipe replacements with jack and bore
 - Two pipe rehabilitation locations using CIPPL
- Abandoning BSI from Panther Way to Franklin Village Plaza and Route 495 crossing
- Anticipated Bidding August 2022





Beaver Street Interceptor Replacement and New Pump Station Construction Cost Estimate

Construction	\$28,431,000
Construction and Post Construction Engineering	\$3,129,000
Police Details	\$1,800,000
Total	\$33,360,000

1. Anticipated 30-month construction duration
2. Construction cost estimates include a 15% contingency and escalation to mid-point of construction
3. Bidding and award services are included in Construction Engineering and are SRF eligible
4. Potential loan forgiveness will be determined late fall



Cost Increase Factors

Outside Factors:

- Current market conditions
 - Fuel prices, inflation
- Supply chain issues
- Availability of materials impacted design decision (pipe material, etc.)

Project Factors:

- Exposed pipe on West Central Street – wetlands/soil conditions require pilings
- Rehabilitating the Grove Street siphon chambers
- Groundwater on Grove Street
- Rerouting the BSI around Franklin Paint (new easement required)
- Additional paving on State and Town roads
- Replacing/abandoning existing, adjacent utilities

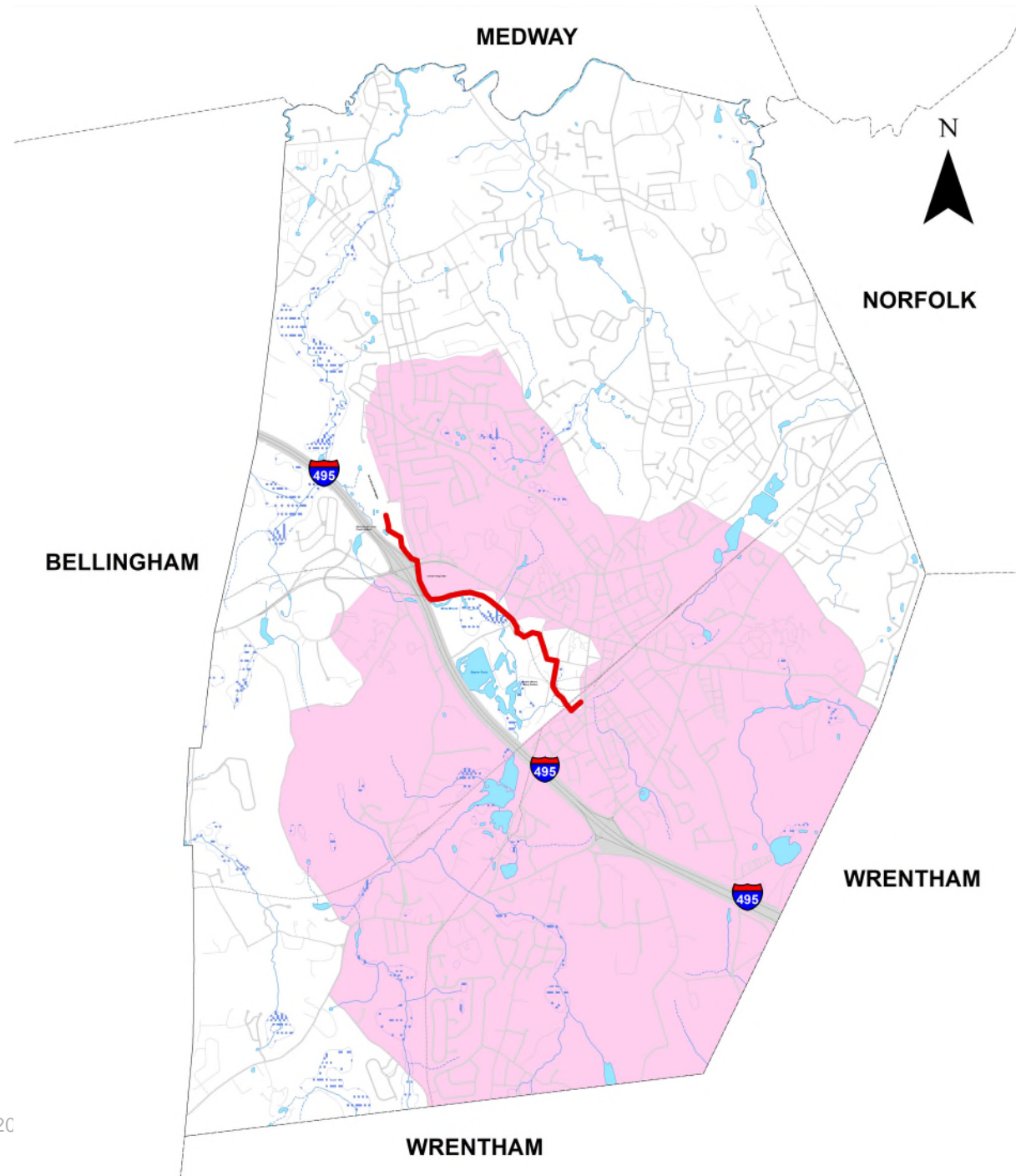


BEAVER STREET INTERCEPTOR REPLACEMENT

Alternatives Analysis

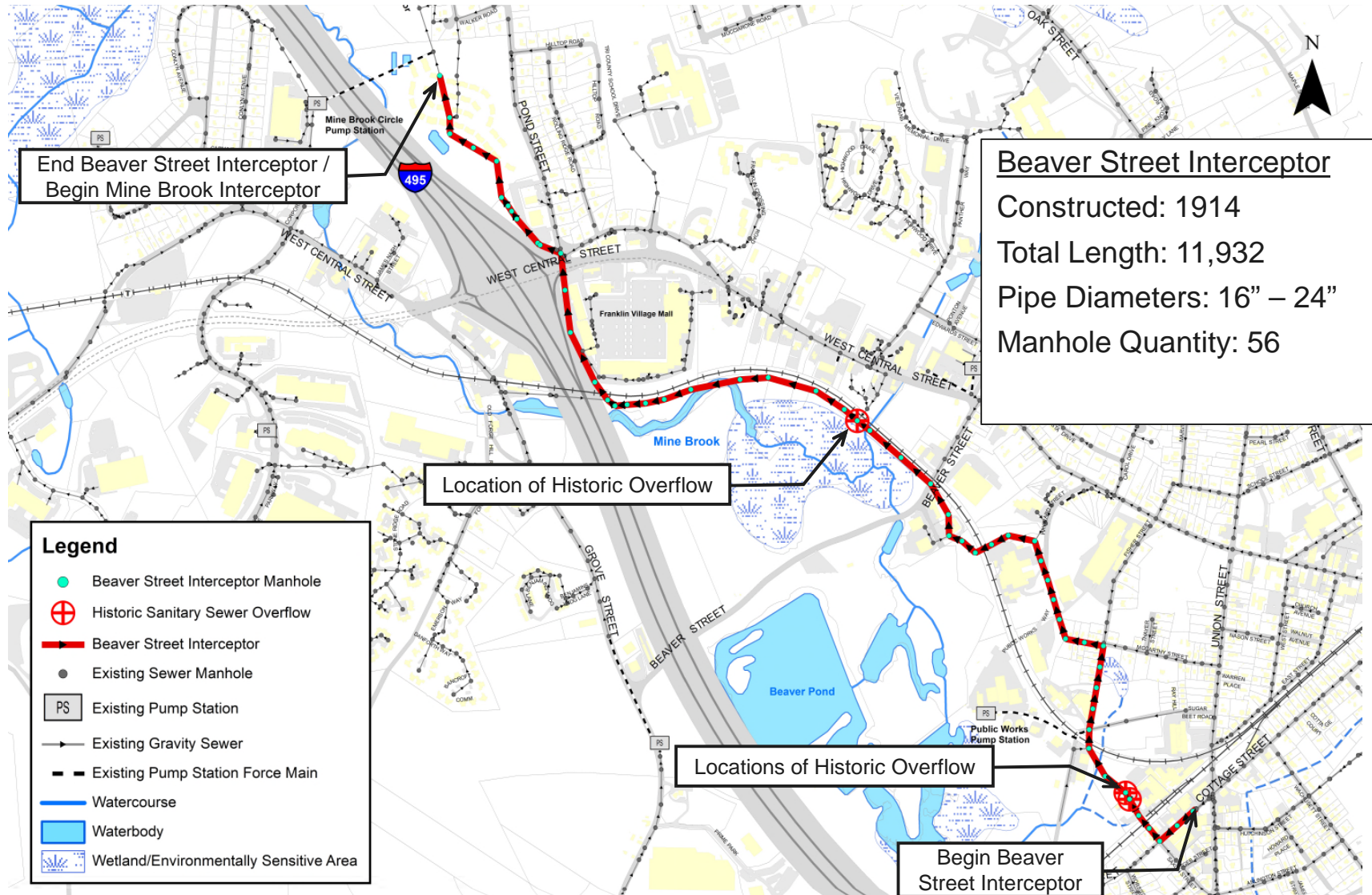
Franklin Town Council Meeting – October 21, 2020

Brutus Cantoreggi, DPW Director
Doug Martin, PE, Water & Sewer Superintendent
Scott Haynes, PE, Arcadis



Beaver Street Interceptor And Tributary Areas

Beaver Street Interceptor (BSI) Existing Conditions



End Beaver Street Interceptor /
Begin Mine Brook Interceptor

Beaver Street Interceptor
 Constructed: 1914
 Total Length: 11,932
 Pipe Diameters: 16" – 24"
 Manhole Quantity: 56

Location of Historic Overflow

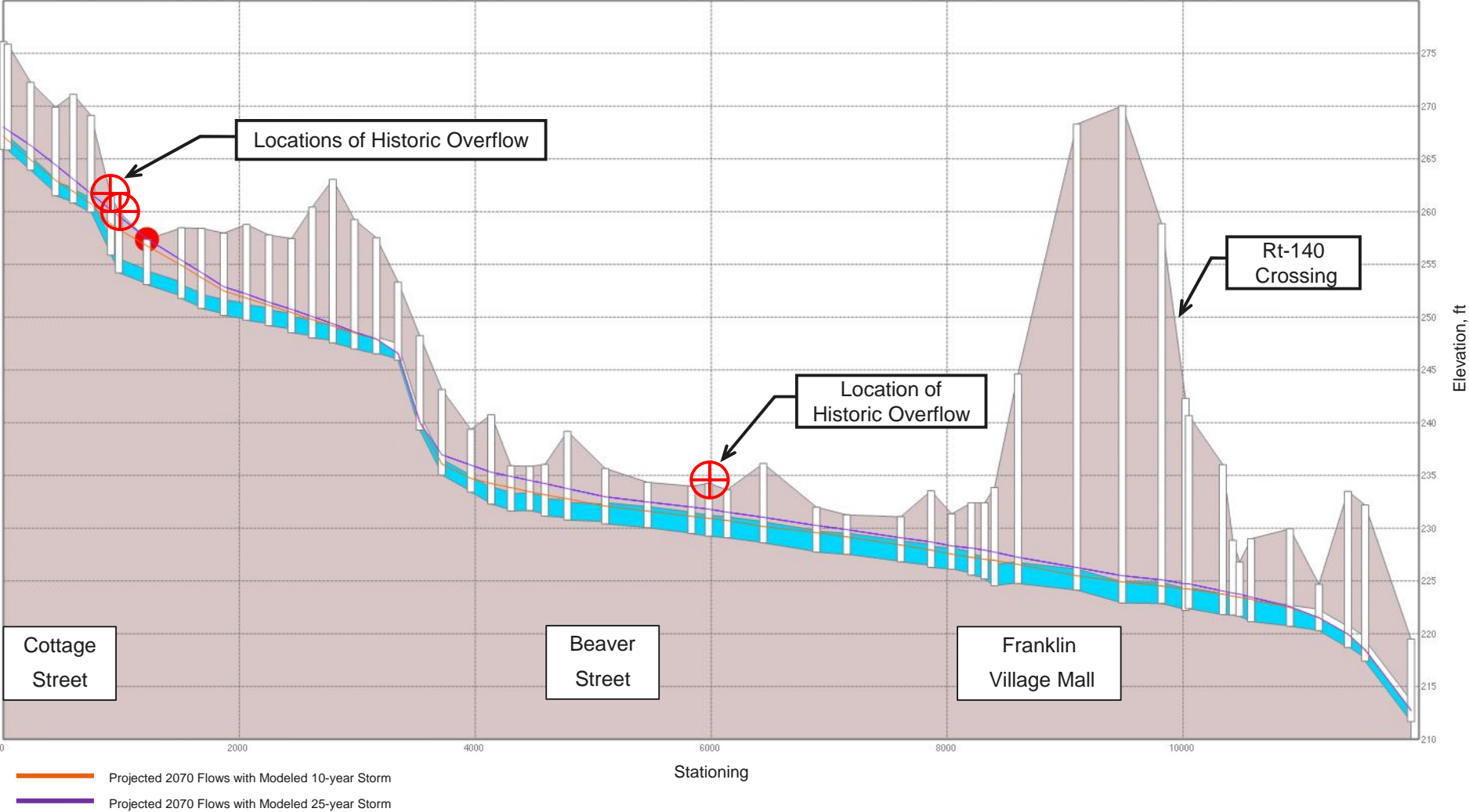
Legend

- Beaver Street Interceptor Manhole
- ⊕ Historic Sanitary Sewer Overflow
- - - Beaver Street Interceptor
- Existing Sewer Manhole
- PS Existing Pump Station
- Existing Gravity Sewer
- - - Existing Pump Station Force Main
- Watercourse
- Waterbody
- Wetland/Environmentally Sensitive Area

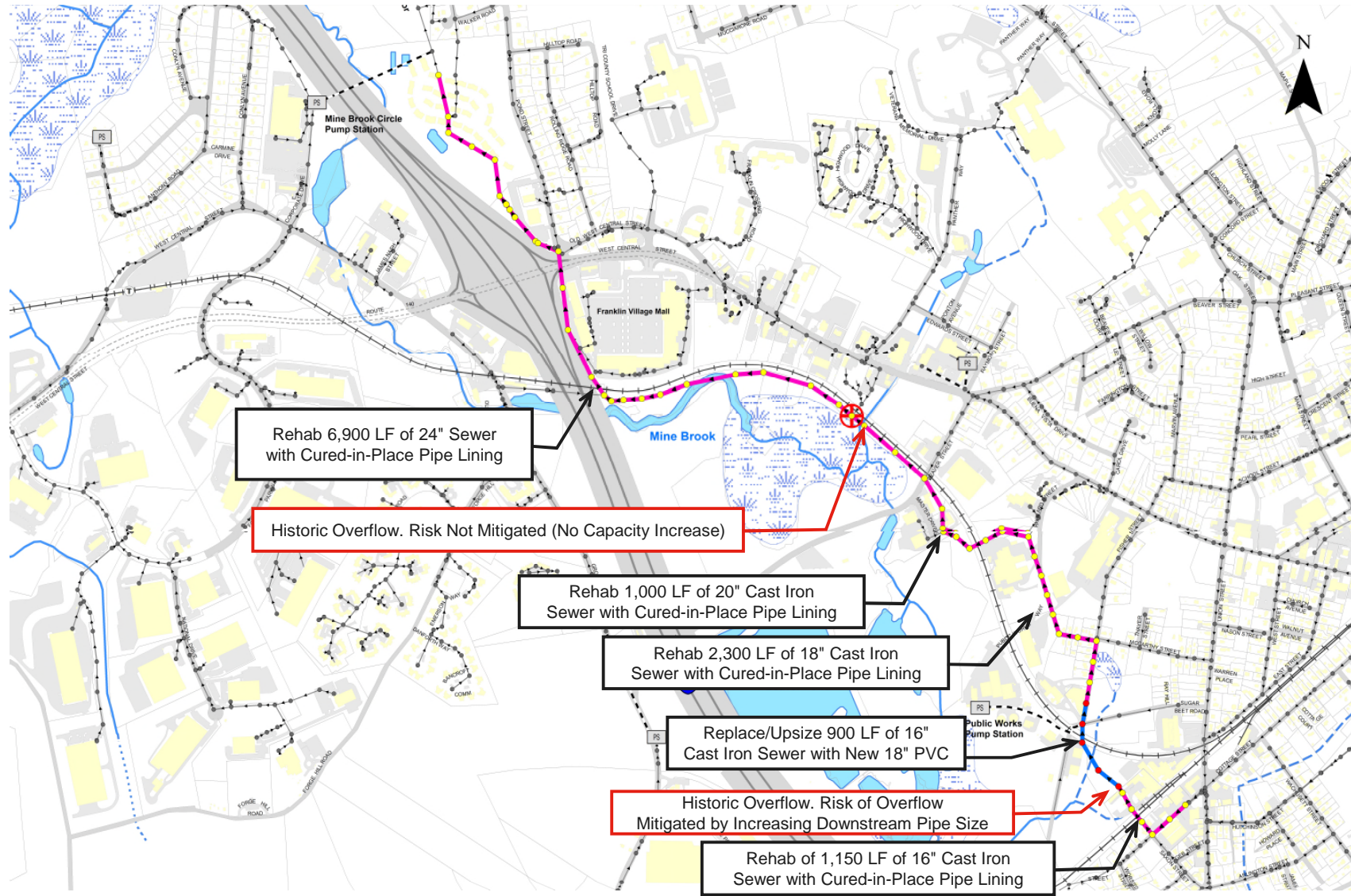
Locations of Historic Overflow

Begin Beaver
Street Interceptor

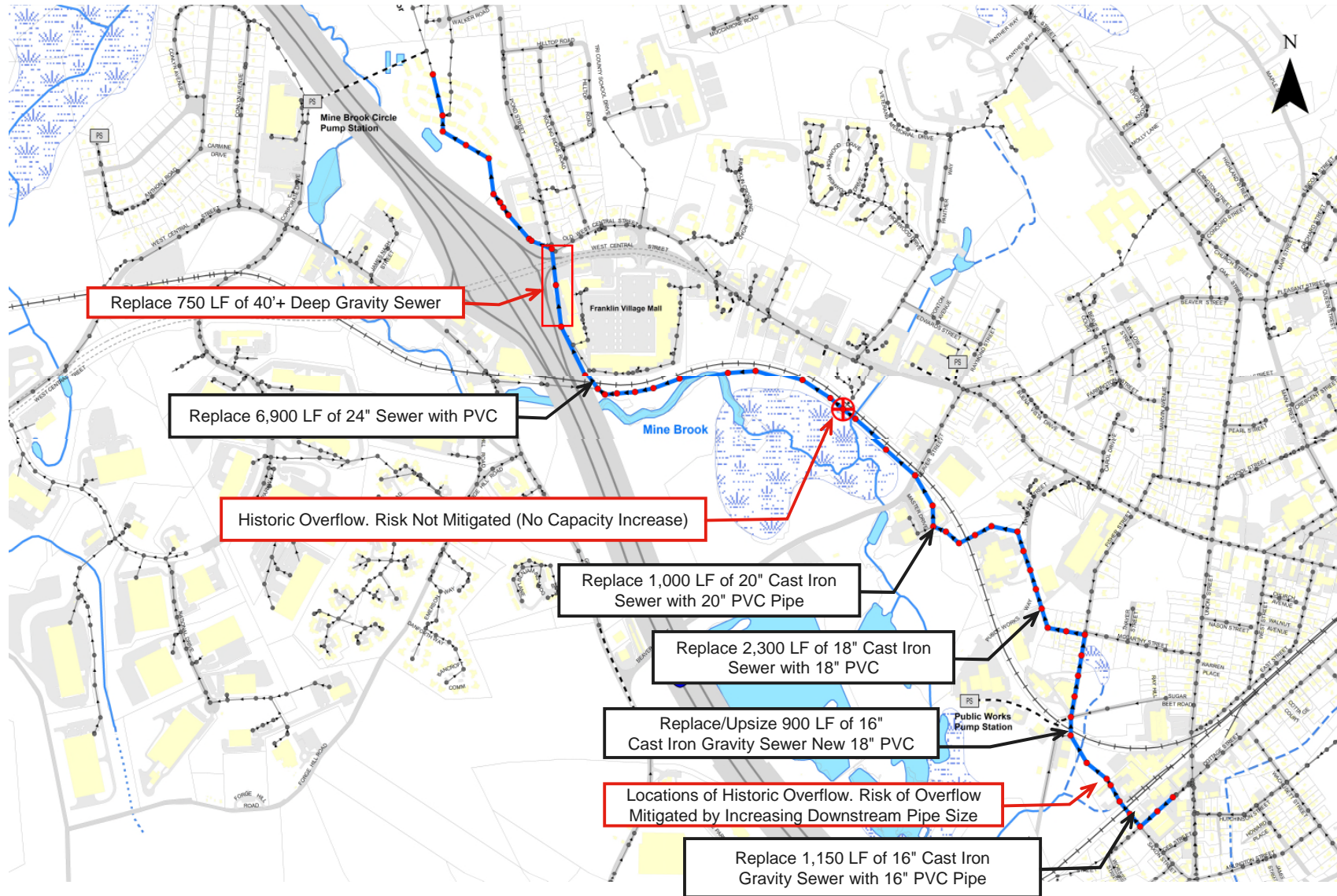
Existing Profile and Hydraulic Model at 50-year Buildout 10-year and 25-year Storm Events



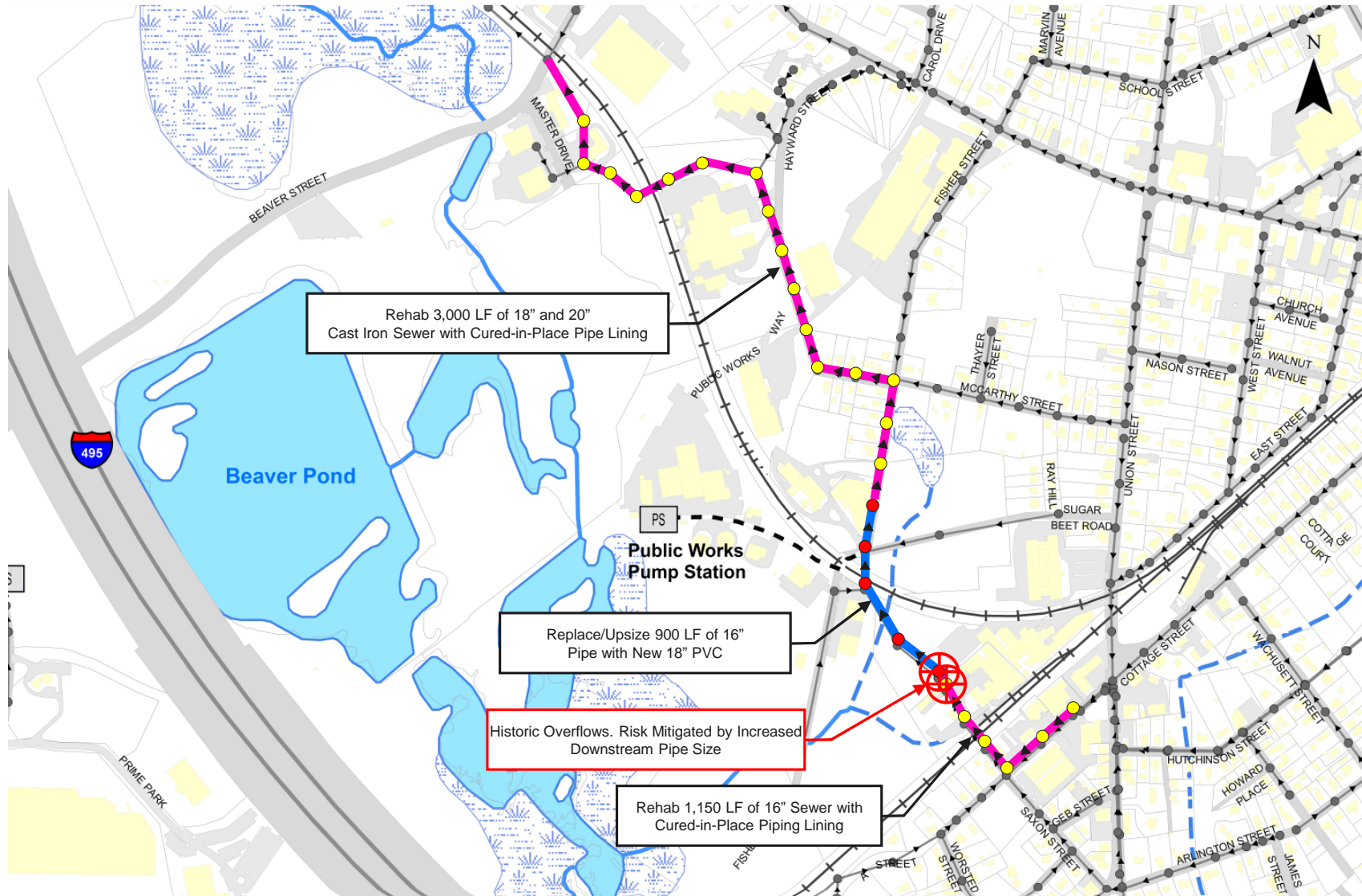
Alternative 1 – Rehabilitation of Existing BSI



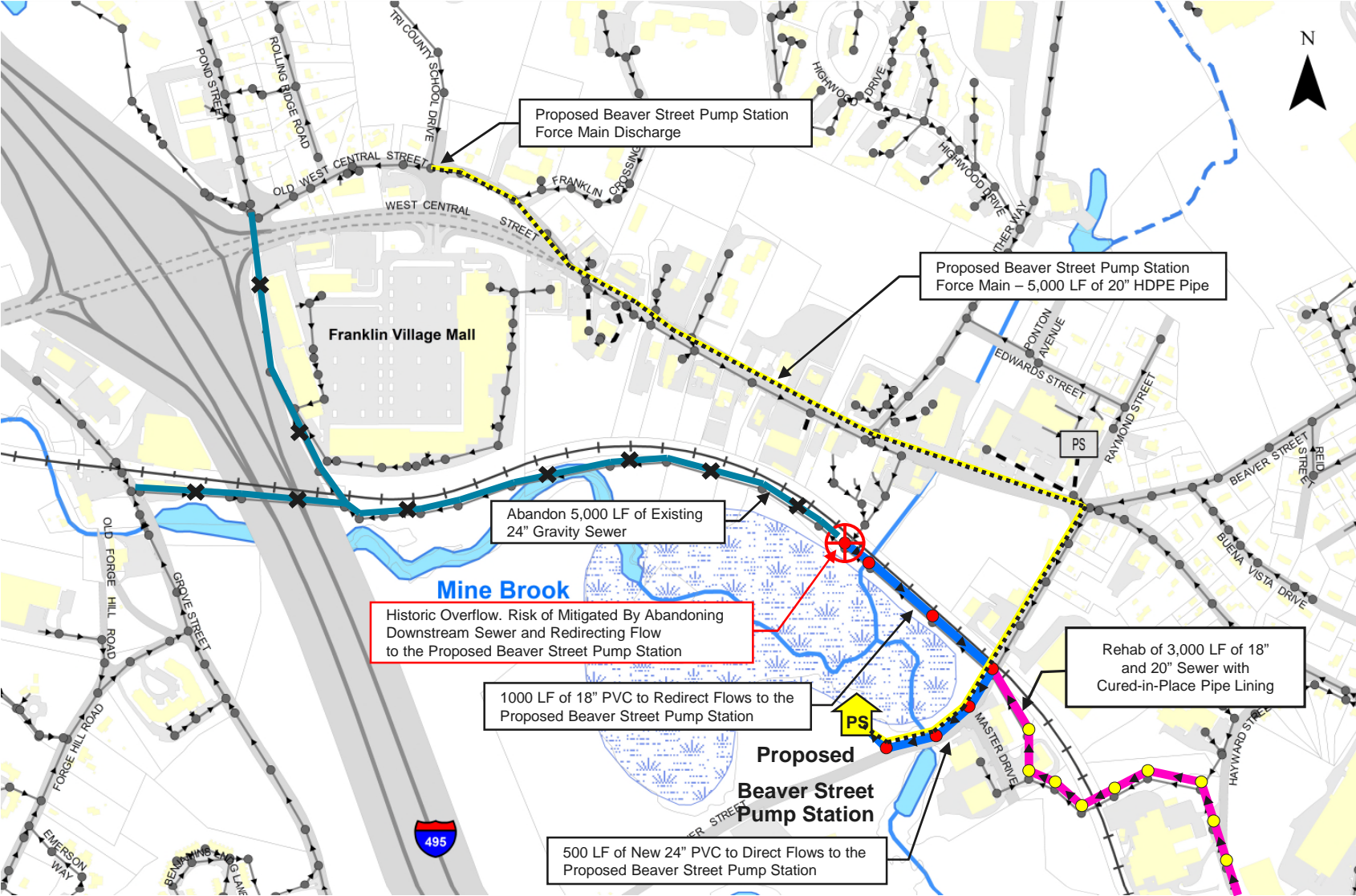
Alternative 2 – BSI Replacement



Alternative 3 – Cottage St to Beaver St



Alternative 3 – Beaver St. to Old West Central St.



Alternative 3 – Old West Central St to Mine Brook Int.



Project Cost Estimates and Comparison of Alternatives

Alternative	Cost Estimate
Alternative 1 – Rehabilitation of Existing BSI	\$9M
Alternative 2 – BSI Replacement	\$13M
Alternative 3 – Rehabilitation and Realignment of BSI	\$25M

Parameter	Relative Weight or Level of Importance	Alternative 1	Alternative 2	Alternative 3
Construction Cost	20%	5	3	2
Reliability of Design/Operation	10%	3	2	5
Risk of Overflows	20%	2	3	5
Environmental Concerns/Risk	15%	2	1	5
Maintenance	10%	3	3	2
Accessibility/Easements	15%	1	1	4
Impacts to Residents/Businesses	5%	4	4	3
Permitting Requirements	5%	2	1	3
	100%			
	Weighted Average	2.8	2.3	3.8
1 - Highly Disadvantageous , 2 – Disadvantageous, 3 – Neutral, 4 – Advantageous, 5 - Highly Advantageous				

QUESTIONS

