

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

September 2, 2020

Meeting will be held at the **Municipal Building**
2nd floor, Council Chambers
355 East Central Street
7:00 PM

The public will **NOT** be permitted to enter the building or participate in person. Only pre-approved participants on the meeting agenda will be allowed to enter the Building and participate in person. **Residents can attend and participate via the “ZOOM” Platform.**

A NOTE TO RESIDENTS: Due to the continued concerns regarding the COVID-19 virus and Governor Baker's declared State of Emergency, we will be conducting a remote/virtual Town Council Meeting for all public access and participation. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number (Cell phone or Landline Required) OR citizens can participate by clicking on the attached [link](#) (Phone, Computer, or Tablet required). The attached link and phone number will be active for the duration of the meeting for citizens to ask questions/voice concerns. If residents are just interested in watching the meeting it will also be [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29.

- **Link to access meeting:** August 12, 2020 Town Council Meeting Link [HERE](#) -- Then click “Open Zoom”
 - Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/84520249494>
 - **Call-In Phone Number:** Call 1-929-205-6099 and enter Meeting ID # 845 2024 9494 --Then press #

1. ANNOUNCEMENTS

- a. This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.

2. CITIZEN COMMENTS

- a. Citizens are welcome to express their views for up to five minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.

3. APPROVAL OF MINUTES

- a. July 29, 2020

4. PROCLAMATIONS/RECOGNITIONS - None Scheduled

5. APPOINTMENTS - None Scheduled

6. HEARINGS - 7:10pm

- a. Lot Line #4: Zoning Map Changes on or Near Beaver and Oak Streets

7. LICENSE TRANSACTIONS - *None Scheduled*

8. PRESENTATIONS/DISCUSSIONS

- a. Building Inspections, ZBA: Gus Brown, Building Commissioner & Zoning Enforcement Officer

9. SUBCOMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Budget Subcommittee
- c. Economic Development Subcommittee

10. LEGISLATION FOR ACTION

- a. Resolution 20-51: Gift Acceptance - Veterans Department, \$15,423.66 (**Motion to Approve Resolution 20-51 - Majority Roll Call Vote**)
- b. Resolution 20-52: Revision of 2020 Town Council Meeting Schedule (**Motion to Approve Resolution 20-52 - Majority Roll Call Vote**)
- c. Resolution 20-53: Appropriation of Cable Funds in Support of PEG Service and Programming per M.G.L Ch.44, §53F3/4 (**Motion to Approve Resolution 20-53 - Majority Roll Call Vote**)
- d. Resolution 20-54: Gift Acceptance - Senior Center, \$396.30 (**Motion to Approve Resolution 20-54 - Majority Roll Call Vote**)
- e. Resolution 20-55: Acceptance of Grant of Roadway Easement - S.C. Rossi Automotives Services, Inc. (**Motion to Approve Resolution 20-55 - Majority Roll Call Vote**)
- f. Zoning Bylaw Amendment 20-858: Zoning Map Changes on or Near Beaver and Oak Streets - First Reading (**Motion to Move Zoning Bylaw Amendment 20-858 to a second reading - Majority Roll Call Vote**)
- g. Bylaw Amendment 20-859: Sewer System Extension - 100 Daniels Street - 1st Reading (**Motion to Move Bylaw Amendment 20-859 to a Second Reading - Majority Roll Call Vote**)

11. TOWN ADMINISTRATOR'S REPORT

12. FUTURE AGENDA ITEMS

13. COUNCIL COMMENTS

14. EXECUTIVE SESSION - *None Scheduled*

15. ADJOURN

Note:

Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

**FRANKLIN TOWN COUNCIL
MINUTES OF MEETING
July 29, 2020**

A meeting of the Town Council was held on Wednesday, July 29, 2020, at the Municipal Building, 2nd Floor, Council Chambers, 355 East Central Street, Franklin, MA; residents could attend and participate via the Zoom Platform. Councilors present: Andrew Bissanti, Brian Chandler, Robert Dellorco, Eamon McCarthy Earls, Melanie Hamblen, Glenn Jones, Matthew Kelly, Thomas Mercer, Deborah Pellegri. Councilors absent: None. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Mark Cerel, Town Attorney; Chrissy Whelton, Assistant to the Town Administrator.

CALL TO ORDER: ► Chair Mercer called the meeting to order at 7:00 PM. He called for a moment of silence and all recited the Pledge of Allegiance.

ANNOUNCEMENTS: ► Chair Mercer stated, as posted on the agenda, the public will not be permitted to enter the building or participate in person. Only pre-approved participants on the meeting agenda will be allowed to enter the building and participate in person. Residents can attend and participate via the “ZOOM” Platform. Due to the continued concerns regarding the COVID-19 virus and Governor Baker’s declared State of Emergency, we will be conducting a remote/virtual Town Council meeting for all public access and participation. In an effort to ensure citizen engagement and comply with open meeting law regulations, citizens will be able to dial into the meeting using the provided phone number or citizens can participate by clicking on the link provided on the agenda. The provided link and phone number will be active for the duration of the meeting for citizens to ask questions/voice concerns. If residents are just interested in watching the meeting, it will also be live-streamed by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29. This meeting is being recorded by *Franklin TV* and may also be recorded by others.

CITIZEN COMMENTS: None.

APPROVAL OF MINUTES: *May 6, 2020; May 20, 2020; June 3, 2020; and June 17, 2020.*

► *May 6, 2020.* ► **MOTION to Approve the May 6, 2020 meeting minutes by Dellorco. SECOND by Kelly. No Discussion.** ► **VOTE: Yes-8, No-0, Absent-0, Abstain-1.** (Ms. Pellegri abstained.) ► *May 20, 2020.* ► **MOTION to Approve the May 20, 2020 meeting minutes by Dellorco. SECOND by Kelly. No Discussion.** ► **VOTE: Yes-9, No-0, Absent-0.** ► *June 3, 2020.* ► **MOTION to Approve the June 3, 2020 meeting minutes by Dellorco. SECOND by Kelly. No Discussion.** ► **VOTE: Yes-9, No-0, Absent-0.** ► *June 17, 2020.* ► **MOTION to Approve the June 17, 2020 meeting minutes by Dellorco. SECOND by Kelly. No Discussion.** ► **VOTE: Yes-9, No-0, Absent-0.**

PROCLAMATIONS/RECOGNITIONS: None.

APPOINTMENTS: ► *Board & Committee Appointments - Agricultural Commission: Charles J. (CJ) Koshivas; Conservation Commission: Patrick Gallagher; Cultural Council: Joni Magee; and Cultural Council: Pushpa Jangareddi.* ► Mr. Jones read the appointments. ► **MOTION to Ratify the appointment by the Town Administrator of Charles J. (CJ) Koshivas to serve as an associate member of the Franklin Agricultural Commission by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen reviewed Mr. Koshivas’ background. ► Ms. Hamblen noted that Fairmount Fruit Farm is 100 years old. ► Ms. Hamblen and Mr. Earls stated Mr. Koshivas will be a great addition to the Agricultural Commission. ► **VOTE: Yes-9, No-0, Absent-0.** ► **MOTION to Ratify the appointment by the Town Administrator of Patrick Gallagher to serve as a member of the Franklin Conservation Commission by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen reviewed Mr. Gallagher’s interest in this position. ► **VOTE: Yes-9, No-0, Absent-0.** ► **MOTION to Ratify the appointment by the Town Administrator of Joni Magee to serve as member of the Franklin Cultural Council by Jones. SECOND by**

Hamblen. Discussion: ► Mr. Hellen stated that with tonight's two appointments to the Cultural Council, two vacant seats will still remain. ► Mr. Bissanti and Mr. Jones applauded the quality of the candidates being appointed tonight and thanked them for their participation. ► **VOTE: Yes-9, No-0, Absent-0.** ► **MOTION to Ratify** the appointment by the Town Administrator of Pushpa Jangareddi to serve as a member of the Franklin Cultural Council by **Jones. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen thanked Ms. Jangareddi. ► **VOTE: Yes-9, No-0, Absent-0.**

HEARINGS: None.

LICENSE TRANSACTIONS: None.

PRESENTATIONS/DISCUSSIONS: ► *Town of Franklin Market Study & Economic Profile.* ► Mr. Hellen stated Mr. Bryan Taberner, Director of Planning and Community Development, and Mr. Raul Gonzalez, Senior Planner of Metropolitan Area Planning Council, will provide a presentation on this study which was grant funded. This report is a profile of the Town and reviews some of the strengths and weaknesses of the community. The goal is to move this back to the EDC to look at recommendations in the report. He noted that staff believes there are some items they already do and some they believe would be good to initiate. ► Mr. Taberner thanked Mr. Gonzalez as well as Pandora Carlucci, Lisa Piana, Dean College, and Nancy Schoen, for their work and assistance on the project. ► Mr. Gonzalez narrated a slideshow presentation of the Market Analysis and Market Position Summary. He stated that MAPC is the regional planning agency serving the people who live and work in the 101 cities and towns of Metropolitan Boston. He stated the deliverables for this study included the development of a market analysis of the Town of Franklin, development of a market position summary for the Town and for the three key commercial districts, and development of a business recruitment and retention strategy for use by Franklin's DPCD, FCD, and FDP. He noted that it is possible that many of the assumptions and recommendations in the study will not reflect the aftermath of the effects of the COVID-19 pandemic. He reviewed the Franklin market analysis study activities done such as community engagement, a survey, and research to gather data for the report. He discussed the largest and smallest employers, number of businesses, and highest and lowest paying firms in Franklin. The biggest employer in 2018 is the Town of Franklin and next being Dell/EMC and Garelick Farms before filing for bankruptcy in 2019. He reviewed the commuter destination analysis and stated people who work in Franklin come from various places; people who live in Franklin generally work outside of Town. He reviewed some of the questions asked during the roundtable discussions and the results of the economic development survey. He stated that through this process, a list of eleven recommendations was created. The top three included create guidelines for business attraction and expansion; update the Town's website and digital marketing; and promote existing cultural, open space, and recreation amenities. He reviewed the Economic Development Administration available funding opportunities and stated that MAPC will work with the Town on these applications. ► Town Council members asked questions and commented on the study; they thanked Mr. Taberner and Mr. Gonzalez for their hard work on the project. ► Mr. Gonzalez stated that one of the goals is to do outreach to the industrial parks to encourage workers to spend money on the many amenities offered in the Town. He discussed upcoming webinars regarding furthering racial equity in municipalities. ► Mr. Hellen stated the market study document is available on the Town's website. ► Chair Mercer asked if any funding is available to go back into the study and add in the COVID-19 information. ► Mr. Gonzalez stated he would provide contact information regarding possible technical assistance funding opportunities to add the COVID-19 piece. ► Chair Mercer encouraged the public to attend the upcoming EDC meetings for discussion and comment on the report. ► Mr. Steve Sherlock, Franklin Matters, stated there is an EDC meeting tomorrow night at 6 PM. ► Mr. Hellen noted the EDC meetings are for discussion purposes.

► **PACE Program Presentation: MassDevelopment.** ► Mr. Hellen stated this is the first time MassDevelopment has come to a Franklin Town Council meeting. He noted PACE is a program that MassDevelopment offers everyone in the community for clean energy. He noted the first Legislation for

Action item on tonight's agenda regards authorization to participate in the Massachusetts Commercial Property Assessed Clean Energy Program. ► Mr. Taberner noted that in April, representatives from MassDevelopment met with Town staff to introduce the PACE Program. He said that PACE is an important economic development tool. Energy costs are substantial in New England states, and there are not many incentives that MA towns can use to bring businesses to town. He recommended the Town participate in the PACE Program. ► Ms. Wendy O'Malley, PACE Program Manager, narrated a slideshow presentation. She provided an overview of the Commercial Property Assessed Clean Energy Program which will stimulate economic growth. It will allow business owners to finance energy improvements for longer terms and allow them to invest in their buildings to include more comprehensive improvements. PACE financing is repaid via a betterment assessment on a property's tax bill. Twenty-two other states have already adopted PACE programs. She stated that existing commercial/industrial, not-for-profit, and multifamily (5 units or more) buildings are eligible properties for this program. She reviewed the key elements required by the property owner for PACE Massachusetts. She stated there is no maximum financing cost. She highlighted the financing steps regarding the application, review process, and financing documents. She noted the lien placed on the property is assigned to MassDevelopment who will give it to the appropriate Capital Provider; the lien is not given to the municipality. ► Town Council members asked questions about the program and thanked Ms. O'Malley for her presentation. ► Ms. O'Malley stated she believes the structure created does not put any risk on the municipalities; it is financing between the property owner and a third-party. It will encourage investment and promote clean energy initiatives. She confirmed the Town is not charged a fee to participate in the program.

SUBCOMMITTEE REPORTS:

- a. **Capital Budget Subcommittee.** ► None.
- b. **Budget Subcommittee.** ► None.
- c. **Economic Development Subcommittee.** ► EDC will be meeting tomorrow night.

LEGISLATION FOR ACTION:

Note: Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. ***Resolution 20-42: Authorization to Participate in the Massachusetts Commercial Property Assessed Clean Energy Program (PACE Massachusetts) (Motion to Approve Resolution 20-42-Majority Vote).*** ► Mr. Jones read the resolution. ► **MOTION to Approve** Resolution 20-42: Authorization to Participate in the Massachusetts Commercial Property Assessed Clean Energy Program (PACE Massachusetts) by **Dellorco. SECOND** by **Kelly. Discussion:** ► Mr. Hellen stated he hopes this is approved. ► Ms. Pellegrini stated it will be more work for the Treasurer/Collector's department to do the betterment charges and follow up on these properties if they do not pay it; she asked what the benefit to the Town is. ► Mr. Hellen stated that with 12,000 properties in Town, he does not believe this will be a huge burden to the department; for example, if 10 properties took advantage of this and only one was in default. A lot of businesses would take advantage of clean energy. It is a benefit to businesses, so it is a benefit to the Town. ► **VOTE: Yes-9, No-0, Absent-0.**
- b. ***Resolution 20-43: Gift Acceptance - Franklin Police Department, \$250 (Motion to Approve Resolution 20-43 - Majority Vote).*** ► Mr. Jones read the resolution. ► **MOTION to Approve** Resolution 20-43: Gift Acceptance - Franklin Police Department, \$250 by **Dellorco. SECOND** by **Kelly. Discussion:** ► Mr. Hellen thanked everyone for their donations and continued commitment. ► **VOTE: Yes-9, No-0, Absent-0.**
- c. ***Resolution 20-44: Gift Acceptance - Franklin Historical Museum (Motion to Approve Resolution 20-44 - Majority Vote).*** ► Mr. Jones read the resolution. ► **MOTION to Approve** Resolution 20-44: Gift Acceptance - Franklin Historical Museum by **Dellorco. SECOND** by **Kelly. Discussion:** ► Mr.

Hellen and Town Council members thanked Mr. Johnson for his generous donations. ► Ms. Pellegrini stated this donation is so valuable that there will have to be a security system and alarm installed in the Historical Museum, and there will have to be a glass enclosure to look into the room ► **VOTE: Yes-9, No-0, Absent-0.**

- d. Resolution 20-45: Easement - Overhead System (Motion to Approve Resolution 20-45 - Two Thirds Majority Roll Call Vote).* ► Mr. Jones read the resolution. ► **MOTION to Approve Resolution 20-45: Easement - Overhead System by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen stated Legislation for Action items d. and e. are both related to the water treatment plant off Grove Street. These easements are required to be filed with National Grid to connect the electricity to the water treatment plan. ► **ROLL CALL VOTE: Bissanti-YES; Chandler-YES; Dellorco-YES; Earls-YES; Hamblen-YES; Jones-YES; Kelly-YES; Mercer-YES; Pellegrini-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**
- e. Resolution 20-46: Easement - Underground Electrical Distribution System (Motion to Approve Resolution 20-46 – Two-Thirds Majority Roll Call Vote).* ► Mr. Jones read the resolution. ► **MOTION to Approve Resolution 20-46: Easement - Underground Electrical Distribution System by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen stated this is the same discussion as for the previous item. ► **ROLL CALL VOTE: Bissanti-YES; Chandler-YES; Dellorco-YES; Earls-YES; Hamblen-YES; Jones-YES; Kelly-YES; Mercer-YES; Pellegrini-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**
- f. Resolution 20-47: Solid Waste Prior Year Bill (Motion to Approve Resolution 20-47 - Two Thirds Majority Vote).* ► Mr. Jones read the resolution. ► **MOTION to Approve Resolution 20-47: Solid Waste Prior Year Bill by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen stated this is a bill for the solid waste enterprise fund that came in after the end of the fiscal year; this is the final bill to close out FY20. ► **VOTE: Yes-9, No-0, Absent-0.**
- g. Resolution 20-48: Gift Acceptance - Franklin Fire Department, \$50 (Motion to Approve Resolution 20-48 - Majority Vote).* ► Mr. Jones read the resolution. ► **MOTION to Approve Resolution 20-48: Gift Acceptance - Franklin Fire Department, \$50 by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen thanked the Franklin Mom’s Club for their continued support. ► **VOTE: Yes-9, No-0, Absent-0.**
- h. Zoning Bylaw Amendment 20-858: Zoning Map Changes on or Near Beaver and Oak Streets - Referral to the Planning Board (Motion to Refer Zoning Bylaw Amendment 20-853 to the Planning Board - Majority Vote).* ► **MOTION to Waive the reading by Kelly. SECOND by Dellorco. No Discussion.** ► **VOTE: Yes-9, No-0, Absent-0.** ► **MOTION to Refer Zoning Bylaw Amendment 20-858: Zoning Map Changes on or Near Beaver and Oak Streets to the Planning Board by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen stated this is long-standing project regarding lot line changes. ► **VOTE: Yes-9, No-0, Absent-0.**
- i. Bylaw Amendment 20-855: Chapter 82, Water Fee Increase - Second Reading (Motion to Adopt Bylaw Amendment 20-855 - Majority Roll Call Vote).* ► Mr. Jones read the bylaw amendment. ► **MOTION to Adopt Bylaw Amendment 20-855: Chapter 82, Water Fee Increase by Dellorco. SECOND by Kelly. Discussion:** ► Mr. Hellen stated this is the second and final vote required on the water service fees. The main reason for this fee increase is the water treatment plant and the reconstruction of two wells. He stated that consideration of a sewer rate increase as proposed earlier this year has been removed. This will save residents three percent on their sewer bills in FY21. The reason is the Charles River Pollution Control District (CRPCD) was able to lower Franklin’s assessment significantly. ► Mr. Jones asked about current water usage in Franklin. ► Mr. Brutus Cantoreggi, Director of Public Works, stated residents responded well to the water ban. He noted he

would be meeting with the consulting engineer of the Beaver Street Interceptor and anticipating bring options to the Town Council in September/October. ► Mr. Kelly stated that although he sees the need, he does not see raising water rates for residents during a pandemic. He is against this at this time and would be willing to explore it again in September. ► Mr. Bissanti confirmed that the wells are regulated by the State and the water conservation is mandated by the State. ► Mr. Cantoreggi stated the State has restrictions on how much water can be taken from the wells per day. ► Mr. Hellen reviewed the reasons for the proposed rate increase as outlined in his memo to the Town Council. The increase in the water rates is an investment in the Town's infrastructure. He noted the reconstruction of the two wells will increase capacity of the wells. ► Chair Mercer confirmed that if the water rates are not raised, the Town does not have the funding to finish the project. ► Town Council members asked questions and provided comments. ► Mr. Hellen noted that the increase would add approximately \$40 annually to residents' bills and generate approximately \$500,000. ► Mr. Cantoreggi explained that water is a use and citizens can regulate their use. He noted that outdoor watering greatly increases use. ► Chair Mercer reiterated that no one wants to raise any fee or tax; however, reality is that if the fee is not raised, the Town will be in default and cannot finish the project. ► **ROLL CALL VOTE: Bissanti-YES; Chandler-YES; Dellorco-YES; Earls-YES; Hamblen-YES; Jones-YES; Kelly-YES; Mercer-YES; Pellegri-YES. ► VOTE: Yes-9, No-0, Absent-0.**

TOWN ADMINISTRATOR'S REPORT: ► *COVID-19 Update.* ► Mr. Hellen stated there are three active cases in Franklin; for the last seven weeks there have been less than 10 active cases in the community. He stated this community has done a great job. ► He reviewed that all inspectional services have been fully opened. The Building Department has collected approximately \$65,000 in revenue. The Assessor's Department and Board of Health have also returned fully to inspections. Recreational basketball started a few weeks ago. Concerts on the Common started last Friday. He announced that Franklin was part of a six-town consortium that was awarded \$680,000 which will give the Town for Franklin almost \$100,000 for small businesses that have fewer than five employees to apply for grants. By joining together with other towns, Franklin was able to get more resources. ► He stated that FY20 revenues came in at 102 percent of budgeted. He congratulated Ms. Erin Rogers, future Senior Center Director, for graduating from leadership training. He thanked the Franklin Fire Department on their wonderful pinning ceremony. He thanked Franklin TV for all the work they have done with the Zoom, outdoor, and in-person meetings.

FUTURE AGENDA ITEMS: ► Mr. Jones asked about the Town's maintenance and obligations regarding private ways in Town. ► Mr. Hellen said the next round of street acceptances is upcoming. He has talked to the residents of Farrington.

COUNCIL COMMENTS: ► Mr. Chandler said people are happy with the nets at the high school. He thanked Franklin TV for their work. ► Ms. Hamblen thanked everyone at the Fire Department for the ceremony. She thanked Franklin TV for this hybrid meeting with both in-person and Zoom. ► Ms. Pellegri stated the Fire Department pinning ceremony was great. She encouraged everyone to continue to wear masks. She thanked Franklin TV. ► Mr. Bissanti thanked the citizens for all they have done. ► Mr. Kelly stated the Fire Department ceremony was great. He thanked Franklin TV for their hard work. He stated that he hopes the Zoom access part of the meetings will continue as it gives citizens the opportunity to comment and be involved. ► Mr. Jones gave congratulations to all in the Fire Department and the Police Department for doing a great job. He thanked the School Committee and School Department for the hard work they have been putting in to figure out how to get the children back to school. He thanked Franklin TV. ► Mr. Dellorco thanked the Fire Department and said that the Town Council picked a great Fire Chief. He thanked Franklin TV. ► Chair Mercer apologized to the Town for last week's non-meeting as there were technical difficulties. He thanked Franklin TV for solving the issues. He noted that possibly the Zoom calls during meetings can be continued to allow citizen engagement. He thanked Franklin citizens for maintaining low COVID-19 numbers. He stated the Franklin Fire Department pinning

ceremony was a wonderful event. He thanked the Fire Department for their hard work in making the department better.

EXECUTIVE SESSION: None.

ADJOURN: ► MOTION to Adjourn by Dellorco. SECOND by Kelly. No Discussion. ► VOTE: Yes-9, No-0, Absent-0. Meeting adjourned at 9:45 PM.

Respectfully submitted,

Judith Lizardi
Recording Secretary

FRANKLIN PLANNING & COMMUNITY DEVELOPMENT

355 EAST CENTRAL STREET, ROOM 120
FRANKLIN, MA 02038-1352
TELEPHONE: 508-520-4907
FAX: 508-520-4906

MEMORANDUM

TO: JAMIE HELLEN, TOWN ADMINISTRATOR
FROM: BRYAN W. TABERNER, AICP, DIRECTOR
**RE: ZONING BYLAW AMENDMENT 20-858, ZONING MAP CHANGES
TO BETTER DEFINE THE TOWN OF FRANKLIN'S ZONING DISTRICTS**
**CC: MARK G. CEREL, TOWN ATTORNEY; AMY LOVE, TOWN PLANNER;
CHRISSEY WHELTON, ASSISTANT TO THE TOWN ADMINISTRATOR**
DATE: JULY 15, 2020

As you know the Department of Planning and Community Development (DPCD) and other Town staff are undergoing a multi-year project to better define the Town's zoning districts by following parcel lines. Where parcels are within two or more zoning districts, the Zoning District line is moved so each parcel is only in one zoning district, in most cases based on the current land use. Attached is a proposed Zoning Map Amendment that would change the Town's existing Zoning Map (Chapter 185, Section 5, of Franklin Town Code).

Zoning Bylaw Amendment 18-858: Zoning Map Changes from Rural Residential II and Single Family Residential III, Rural Residential II and Single Family Residential IV, Single Family Residential III, or Rural Residential II and Single Family Residential III, and Single Family Residential IV, to Rural Residential II, Single Family Residential III, or Single Family Residential IV, an area on or near Beaver and Oak Streets.

The attached Zoning Map Amendment includes the amendment document, a list of parcels proposed for rezoning, and a diagram with two maps: one showing the current zoning, and one showing proposed Zoning Map changes.

At their meeting on June 10, 2020 the Town Council's Economic Development Subcommittee voted to send the proposed Zoning Map Amendment to the full Council for further consideration. If Council members support the proposed zoning map changes, I request the Town Council vote to refer Zoning Bylaw Amendment 20-858 to the Planning Board for a Public Hearing.

The proposed Zoning Map Amendment is a small part of the larger Town-wide project. Let me know if you have questions or require additional information.



SPONSOR: *Town Administration*

**TOWN OF FRANKLIN
ZONING BY-LAW AMENDMENT 20-858**

**ZONING MAP CHANGES FROM RURAL RESIDENTIAL II AND
SINGLE FAMILY RESIDENTIAL III, RURAL RESIDENTIAL II
AND SINGLE FAMILY RESIDENTIAL IV, SINGLE FAMILY
RESIDENTIAL III, OR RURAL RESIDENTIAL II, SINGLE FAMILY
RESIDENTIAL III AND SINGLE FAMILY RESIDENTIAL IV,
TO RURAL RESIDENTIAL II, SINGLE FAMILY RESIDENTIAL III,
OR SINGLE FAMILY RESIDENTIAL IV,
AN AREA ON OR NEAR BEAVER AND OAK STREETS**

**A ZONING BY-LAW AMENDMENT TO THE CODE OF THE TOWN OF
FRANKLIN AT CHAPTER 185 SECTION 5, ZONING MAP**

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT: The Code of the Town of Franklin is hereby amended by making the following amendments to §185-5, Zoning Map:

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Rural Residential II an area containing **52.328± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

252-003-000

259-018-000

260-003-000

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Single Family Residential III an area containing **16.001± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

252-007-000

259-010-000

259-015-000

252-008-000

259-011-000

259-016-000

252-009-000

259-012-000

260-004-000

259-008-000

259-013-000

260-006-000

259-009-000

259-014-000

That the Zoning Map of the Town of Franklin be amended by changing from Single Family Residential III to Rural Residential II **1.043± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Number

269-111-000

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential IV to Rural Residential II **0.168± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessors' Maps:

Parcel Number

269-078-000

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential IV to Single Family Residential IV an area containing **7.952± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

269-080-000

269-089-000

269-103-000

269-088-000

And the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II, Single Family Residential III and Single Family Residential IV to Rural Residential II **35.027± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessors' Maps:

Parcel Number

269-110-000

The area to be rezoned is shown on the attached map ("Proposed Zoning Map Changes, An Area On Or Near Beaver and Oak Streets").

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

DATED: _____, 2020

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

Teresa M. Burr, CMC
Town Clerk

ABSTAIN _____

ABSENT _____

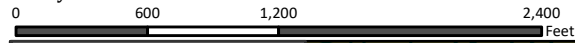
RECUSED _____

Glenn Jones, Clerk
Franklin Town Council

Proposed Zoning Map Changes

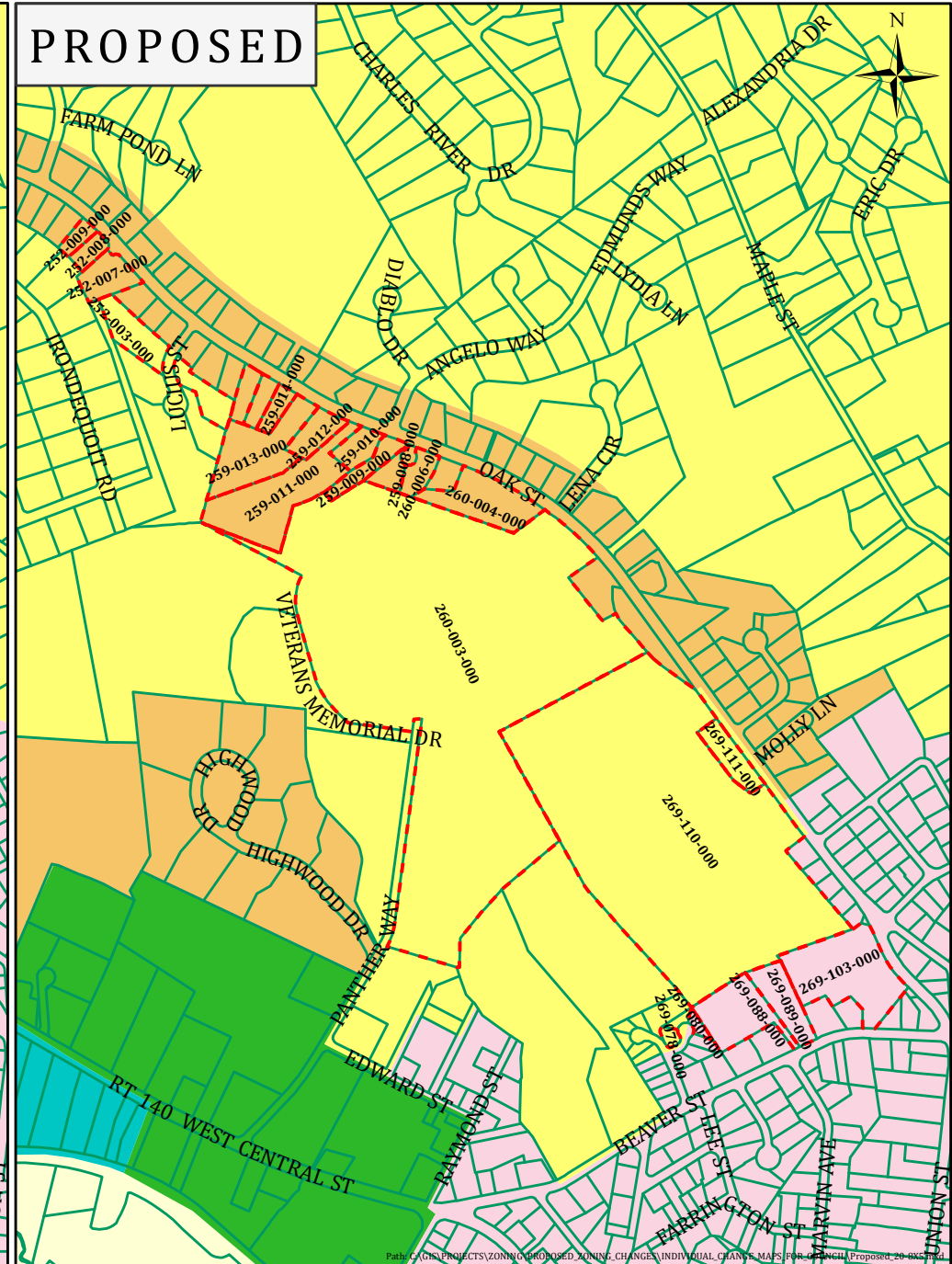
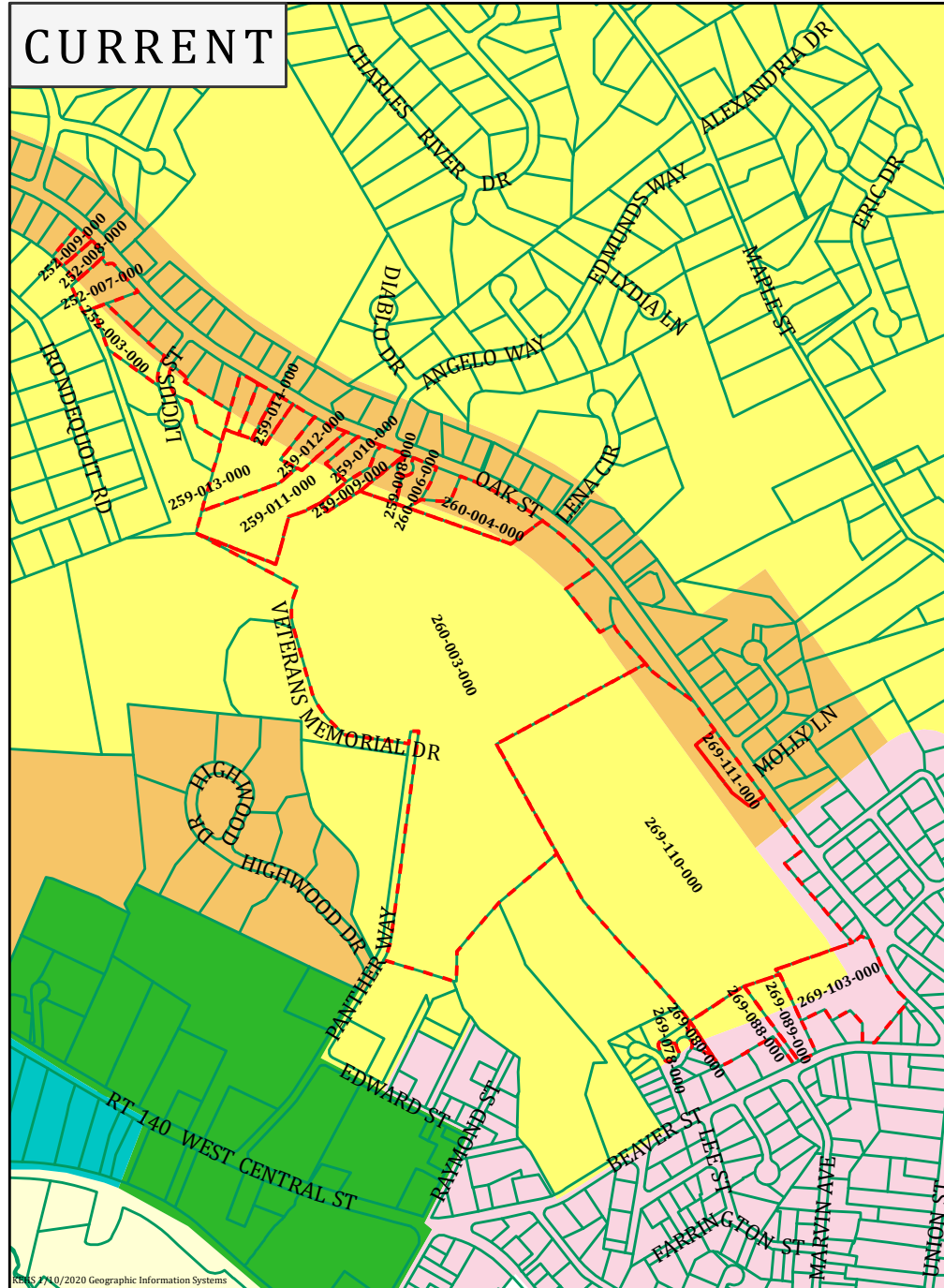
An Area On Or Near Beaver Street and Oak Street

From Rural Residential II & Single Family Residential III, Rural Residential II & Single Family Residential IV, Single Family Residential III, or Rural Residential II, Single Family Residential III & Single Family Residential IV, To Rural Residential II, Single Family Residential III, or Single Family Residential IV



- Business
- Commercial II
- Rural Residential I
- Rural Residential II
- Single-Family III
- Single-Family IV
- Area of Proposed Change
- ~ Parcel Line

20-858



Proposed Zoning Map Amendment 20-858

Purpose: Better define Zoning District boundaries by following parcel lines.

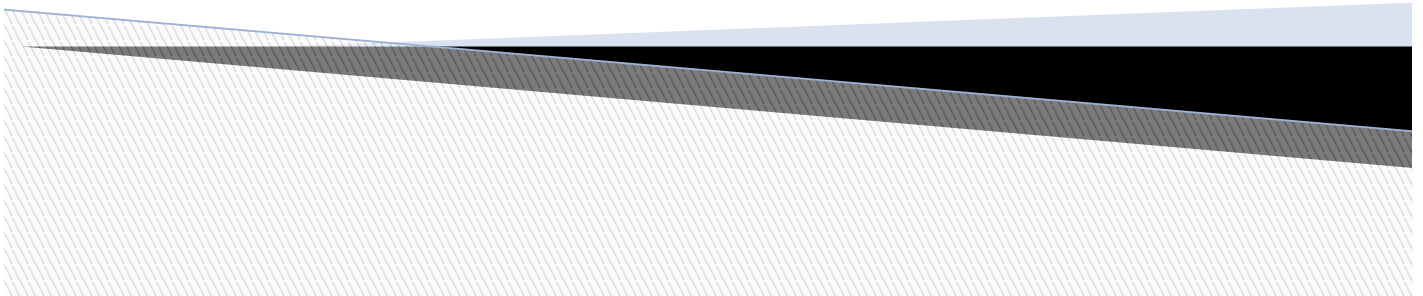
**From Rural Residential II & Single Family Residential III, Rural Residential II & Single Family Residential IV,
Single Family Residential III, or Rural Residential II, Single Family Residential III & Single Family Residential IV,
To Rural Residential II, Single Family Residential III, or Single Family Residential IV
An Area On Or Near Beaver and Oak Streets**

Parcel	Location	Size (acres)	Owners	From	To
252-003-000	5 Lucius Street	1.37400	James W & Joanane L Rossetti	RRII & SFRIII	RRII
252-007-000	402 Oak Street	1.09800	Nicholas W & Deborah Saporoff	RRII & SFRIII	SFRIII
252-008-000	404 Oak Street	0.43550	Maureen T O'Brien, Maureen O'Brien Revocable TR	RRII & SFRIII	SFRIII
252-009-000	406 Oak Street	0.37650	Susan & Bernardo Carlucci	RRII & SFRIII	SFRIII
259-008-000	234 Oak Street	0.50290	Michael K & Kathleen M Donidan	RRII & SFRIII	SFRIII
259-009-000	340 Oak Street	0.73070	George & Amy Allen	RRII & SFRIII	SFRIII
259-010-000	344 Oak Street	0.81990	Charles F & Robin R Scully	RRII & SFRIII	SFRIII
259-011-000	346 Oak Street	4.00500	Ken O & Leslie K Wardrop	RRII & SFRIII	SFRIII
259-012-000	350 Oak Street	0.88800	Kevin E & Erina Guida	RRII & SFRIII	SFRIII
259-013-000	354 Oak Street	2.67000	William J Carragher	RRII & SFRIII	SFRIII
259-014-000	360 Oak Street	0.48000	David L & Annette Labonte	RRII & SFRIII	SFRIII
259-015-000	366 Oak Street	0.52340	Mark P & Teresa Tavalone	RRII & SFRIII	SFRIII
259-016-000	370 Oak Street	0.55100	John J & Joann Tavalone	RRII & SFRIII	SFRIII
259-018-000	6 Lucius Street	0.94400	Patrick III & Ellen B O'Reilly	RRII & SFRIII	RRII
260-003-000	218 Oak Street	50.01000	Town of Franklin	RRII & SFRIII	RRII
260-004-000	226 Oak Street	2.29700	Maryellen & Declan Forde	RRII & SFRIII	SFRIII
260-006-000	230 Oak Street	0.62300	John P & Patricia MacKinnon	RRII & SFRIII	SFRIII
269-078-000	2 JR's Lane	0.16820	Michael I & Jennifer K Micalone	RRII & SFRIV	RRII
269-080-000	7 JR's Lane	0.17090	Patricia M Christiani	RRII & SFRIV	SFRIV
269-088-000	69 Beaver Street	2.21400	Grace Baptist Church	RRII & SFRIV	SFRIV
269-089-000	57 Beaver Street	1.39800	Elie Abdilmasih	RRII & SFRIV	SFRIV
269-103-000	10 Daniel McCahill Street	4.16900	Town of Franklin	RRII & SFRIV	SFRIV
269-110-000	224 Oak Street	35.02700	Town of Franklin	RRII, SFRIII & SFRIV	RRII
269-111-000	Oak Street	1.04300	Town of Franklin	SFRIII	RRII
	Total Area	112.51900			

RRII = Rural Residential II Zoning District
 SFRIII = Single Family Residential III Zoning District
 SFRIV = Single Family Residential IV Zoning District

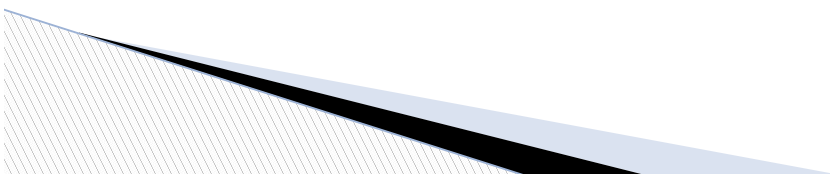
Franklin Building and Zoning Department

Town Council Presentation
2020



Building Department Staff

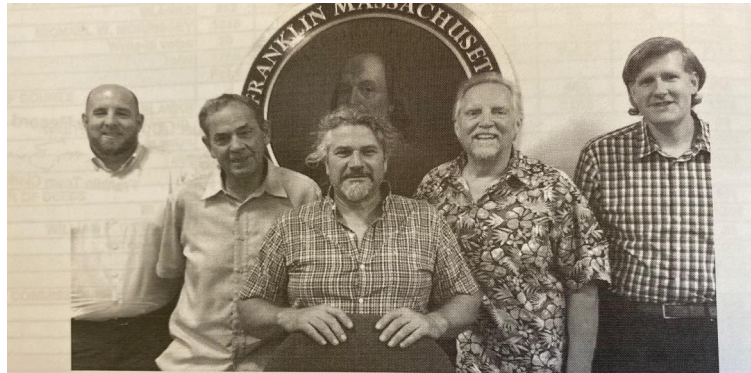
Gus Brown	Building Commissioner, Zoning Officer
Steve O'Neill	Local Inspector
Tyler Paslaski	Administration
Judy Demers	Administration
Melissa Kiriacopoulos	Administration for Building and Zoning
Bernie Mullaney	Electrical Inspections
Richie Cornetta	Plumbing and Gas Inspections



ZONING BOARD OF APPEALS

The Zoning Board of Appeals currently consists of three (3) members and one (1) associate member appointed by the Town Administrator, subject to the confirmation by the Town Council, for terms of such length and so arranged that the term of one member shall expire each year. There are currently two (2) openings for associate members. The Board of Appeals holds Public Hearings, as advertised, for Variance(s), Special Permits (including gravel removal), Findings and Chapter 40B applications. The Board also renders determinations on land use and zoning issues. All necessary forms and applications may be obtained through the Building Inspection Department and via Board of Appeals website at <http://www.franklin.ma.us>. The Zoning Board of Appeals meets in Town Council Chambers at the Franklin Municipal Building on Thursday evenings usually twice a month, at 7:30pm. The calendar may be viewed via website at <http://www.franklin.ma.us>. All meetings are open to the public. The Board has been very active this fiscal year and the following agenda is a list of all applications filed, indexed and recorded with the Town Clerk.

	Member Since
Bruce Hunchard, Chairman	1991
Robert Acevedo, Vice Chairman	2003
Timothy Twardowski, Clerk	2010
Philip Brunelli, Associate Member	2009
Nancy Danello, Administrative Secretary	



Zoning Board of Appeals Members

Left to Right: Chris Stickney (Associate), Philip Brunelli (Associate), Robert Acevedo (Vice-Chairman), Bruce Hunchard (Chairman) and Mickey Whitmore (Associate)

Daily Operations

- Review and Process Residential and Commercial Permit Applications.
- Protecting the Health and Welfare of Occupants Through Periodic Inspections of Multi-Familys, Restaurants, Schools, Public and Private Buildings.
- Zoning Interpretation and Enforcement.

New Buildings Residential and Commercial

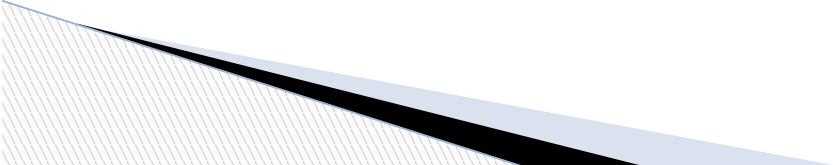
For 2020

- 20 New Single Family Homes
- 16 New Duplex Homes
- 10 Multi Family Homes (Total Units)
- Several New Commercial Buildings in the Pipeline

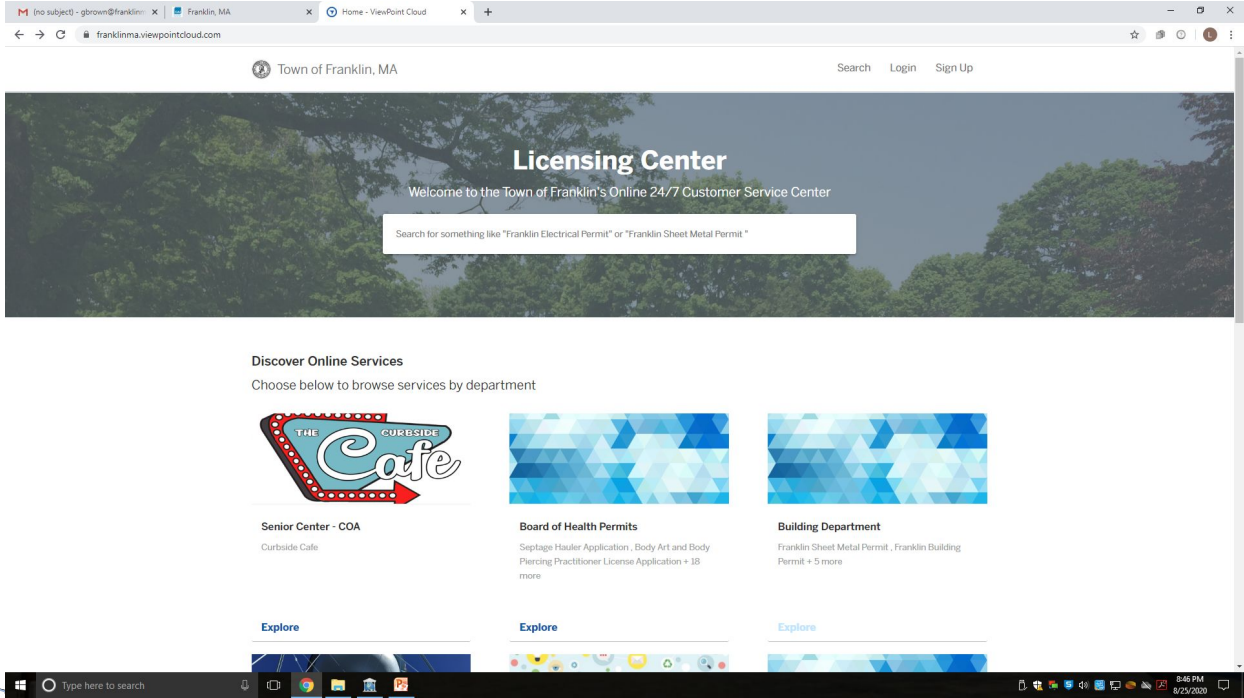


Permits for 2020

1323	Building Permits
1199	Electrical Permits
1514	Plumbing and Gas Permits
40	Vacant Property Permits
21	ZBA Applications



Viewpoint Online Permitting



Fire Response



Firecode Sheetrock



Pools Without Permits



Obstruction of View on Corner Lots



Zoning Bylaw 185-26

Unregistered Vehicles



Zoning Bylaw 185-27

Vacant Properties



ByLaw Amendment 10-650

Field Inspections



Field Inspections



Ground Mount Solar Farm on Spring Street



Brook Street Remodel



Dean Avenue Development



Dean Avenue Development



New Condo's on East Central Street



186 Grove Street



Village at Cook's Farm



Village at Cook's Farm



Financial Park 300,000 S.F. Warehouse



Benjamin Franklin Charter School



Shaws Plaza



Delcarte Pavilion Constructed by Tri-County Students and Teacher Jeremy Barstow



New Home of The Franklin Food Pantry on East Central Street



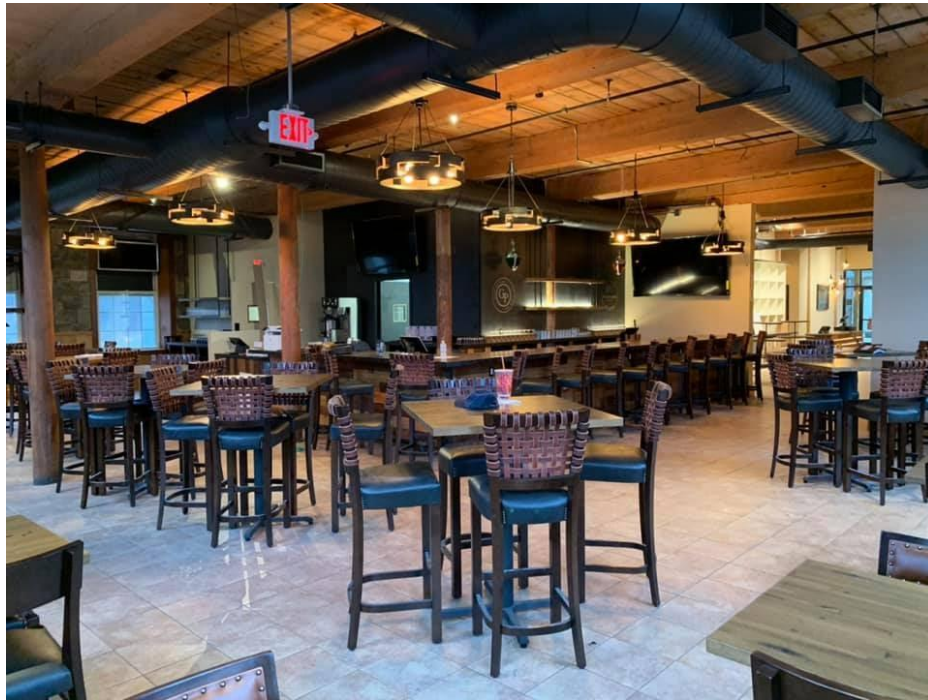
Proposed Development of a Mixed Use Project



Worked Stopped at Hotel on Union Street



Glen Pharmer



Glen Pharmer



Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 28, 2020

To: Town Council
From: Jamie Hellen, Town Administrator

Re: Resolution 20-51: Gift Acceptance - Franklin Veterans Department

The Franklin Veterans Department has received a generous donation totaling \$15,423.66 in support of the Veterans Memorial Walkway Project. This money was raised by the VFW Post 3402 through the sale of bricks for the walkway and will go to the continuous upkeep and enhancement of the walkway as well as supporting our local veterans and their families.

We would like to thank the Franklin VFW Post 3402 for their generous donation to the Franklin Veterans Department and for their tireless work to make the walkway on the Common.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
RESOLUTION 20 - 51**

Acceptance of Gift – Franklin Veterans Department

WHEREAS, The Franklin Veterans Department has received a generous donation totaling \$15,423.66 to be used at the discretion of the Franklin Veterans Department for the continuous upkeep and enhancement of the Veterans Memorial Walkway as well as supporting local veterans and their families.

Donation Summary:

- 1. Franklin VFW Post 3402 - \$15,423.66

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Franklin Veterans Department gratefully accepts this generous donation to be used at the discretion of the Franklin Veterans Department for the enhancement of the Veterans Memorial Walkway as well as supporting local veterans and their families.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Teresa M. Burr, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

TOWN OF FRANKLIN

Dale L. Kurtz
Veterans Service Officer



10 Daniel McCahill Street
Franklin, MA 02038
Tel: 508-613-1315
Fax: 508-520-4917
dkurtz@franklinma.gov

Lawrence Bederian
Commander
VFW Post 3402
1034 Pond Street
Franklin, MA 02038

August 21, 2020

Commander Bederian,

I want to express my deepest appreciation to you and the members of VFW Post 3402 for your support of our Veterans Memorial Walkway project.

Your leadership and dedication as the Campaign Chairman for the initial fund drive for the walkway enabled the Town of Franklin to build the walkway on time for dedication on November 11, 2018. Your assistance in the build of the walkway is also to be commended.

The Veterans Memorial Walkway is a monument to those who have given their all in defense of our nation. It is truly a living monument as well to those who have and are currently serving in our nation's armed forces.

I thank Ernest Carruthers, CPA, for his care in managing the funds raised during this campaign. His oversight of the funds was most helpful.

I thank you and your post for the final gift of \$15,423.66 from the funds you raised through the sale of bricks for our walkway. These funds will go to the continuous upkeep and enhancement of the walkway as well as supporting our veterans and their families.

Most appreciatively,

Dale L. Kurtz
Town of Franklin
Veterans Services

CC: Ernest Carruthers

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 28, 2020

To: Town Council
From: Jamie Hellen, Town Administrator

Re: Resolution 20-52: UPDATED 2020 Schedule of Town Council Meetings

I am asking the Council to approve updates to the 2020 Town Council meeting schedule. November 11, 2020 is Veteran's Day, in efforts to appropriately observe this holiday we have canceled the Town Council meeting scheduled for November 11th and rescheduled it for November 4, 2020.

The changes are as follows:

- Additions:
 - November 4th Meeting
- Deletions:
 - November 11th Meeting

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
RESOLUTION 20-52
2020 SCHEDULE OF TOWN COUNCIL
MEETINGS**

UPDATED 09-02-2020

January	8	(Town Council Biannual Goals)
January	22	
February	5	
February	12	(FYI: School Vacation February 14-23)
March	4	
March	19	RESCHEDULED
March	25	Remote Participations Trial Meeting only
April	15	(FYI: School Vacation April 17-26)
April	29	
May	6	
May	20	
June	3	
June	17/18	(Operating Budget Hearings - Rescheduled)
July	22	
August	12	
September	2	
September	16	
October	7	
October	21	
November	11 4	
November	18	
December	2	(Tax Rate Hearing)
December	16	

DATED: _____, 2020

VOTED:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

A True Record Attest:

**Teresa M. Burr, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 28, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Resolution 20-53: Cable Funds in Support of PEG Service

The Massachusetts Department of Revenue requires the Town Council to vote to appropriate PEG funds received from Comcast and Verizon to an established revolving account.

Please find the attached resolution to appropriate \$ 173,683.20 in PEG funds received from the Second Quarter of 2020 from Comcast and Verizon to the Cable Access Corporation.

Please feel free to call with any questions.



TOWN OF FRANKLIN RESOLUTION 20-53

APPROPRIATION: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4

TOTAL REQUESTED: \$173,683.20

PURPOSE: To appropriate \$173,683.20 from the PEG Access and Cable Related Funds created under MGL Ch. 44, §53F3/4, representing the amount received in the previous quarter, paid to Franklin Cable Access Corp. to operate the cable access studio and otherwise fund its operations.

MOTION: Be it Moved and Voted by the Town Council that the sum of \$173,683.20 be appropriated from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, to be paid to Franklin Cable Access Corp. to operate the cable access studio and otherwise fund its operations.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Teresa M. Burr, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

*****CONFIDENTIAL*****



System Name: Comcast of Massachusetts II, Inc.
Email: Patrick_Moore@cable.comcast.com
Phone: 610-665-2575

Vendor ID:	150328
Contract Name:	Franklin MA
Statement Period:	Apr - Jun, 2020
Payment Amount:	\$80,527.33
Statement Number:	696778
CUID:	MA0152
System ID:	8773-1000-0160

FRANKLIN TOWN OF MA
355 EAST CENTRAL STREET

FRANKLIN, MA, 02038

This statement represents your payment for the period listed above.

Revenue Category	Amount
Expanded Basic Video Service	\$470,063.42
Limited Basic Video Service	\$309,694.14
Digital Video Service	\$356,360.39
Pay	\$190,630.70
PPV / VOD	\$69,732.71
Digital Video Equipment	\$127,208.30
Video Installation / Activation	\$323.39
Franchise Fees	\$84,400.50
PEG Fees	\$9,829.25
State Assessment	\$2,736.04
Guide	\$95.58
Other	\$3,144.37
Late Fees	\$1,649.45
Write-offs / Recoveries	\$711.72
Ad Sales	\$48,965.36
Home Shopping Commissions	\$2,106.64
Total	\$1,677,651.96
Franchise Fee %	4.80 %
Franchise Fee	\$80,527.33

To the best of my knowledge and belief, the above is a true and correct statement for the accounting of the gross revenues received by this corporation for the period.

Chad Mackey
Sr. Analyst

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number:

Department:
ADMINISTRATION
123

Date: August 26, 2020

FROM WHOM	DESCRIPTION	CODE	AMOUNT	TOTAL
	One Day Alcoholic Licenses	1AL123		
	One Day Beer/Wine Licenses	1BR123		
	Alcoholic Beverage Licenses	ALC123		
	Amusement Licenses	AMU123		
	Auctioneer Licenses	AUC123		
	Cable TV Franchise Fee	CAB123		
	Class II 2nd Hand Car Licenses	CAR123		
	Cable TV License	CBL123		
	Copy Fee Admin	CPY123		
	Common Victual Licenses	CVC123		
	Departmental Fees	DEP123		
	Permits - Administration	PER123		
	Rentals - Administration	REN123		
	Taxi Cab Licenses Amusement	TXI123		
	Daniels Assoc Populatic St Deposits	DAN123		
	Town Common - Gift	COM123		
	Assistance Account Gift	AST123		
	Cable Gift Revenues	123CBL		
	Recreation Improvements - Gift	REC123		
	Populatic St Improvements - Gift	POP123		
	Insurance Recovery	INS123		
	Transportation - Gift	TRN123		
	Welcome Sign - Gift	WEL123		
	Otherwise Unclassified Revenue - Other	UNC980		
	Downtown Manager - Gift Revenue	DTN177		
Second Quarter fees	Comcast Cable TV	VERCBL		\$ 80,527.33
TOTAL				\$ 80,527.33

To the Town Accountant:

The above is a detailed list of moneys collected by me, amounting in the aggregate to:

Eighty Thousand Five Hundred Twenty Seven Dollars and Thirty Three Cents

for the period ending August 26, 2020 which I have paid to the
Town Treasurer, whose receipt I hold therefor.

Signature Alecia Alleyne

Alecia Alleyne, Administrative Assistant

Date: August 26, 2020

To the Departmental Officer making the Payment:

Received of ADMINISTRATION the sum of
Eighty Thousand Five Hundred Twenty Seven Dollars and Thirty Three Cents

for the period ending August 26, 2020
for collection as per schedule of this date, filed in my office.

_____, Town Treasurer

PEG Grant Report 2nd Quarter 2020

Town of Franklin

Verizon - fBA

Massachusetts

PEG Fee Rate:

5.00%

	April	May	June	Quarter Total
Monthly Recurring Cable Service Charges (e.g. Basic, Enhanced Basic, Premium and Equipment Rental)	\$500,519.26	\$498,451.63	\$495,753.33	\$1,494,724.22
Usage Based Charges (e.g. PayPer View, Installation)	\$27,297.15	\$21,476.43	\$17,131.01	\$65,904.59
Advertising	\$17,531.81	\$8,059.49	\$12,473.38	\$38,064.68
Home Shopping	\$898.35	\$1,531.85	\$681.18	\$3,111.38
Late Payment	\$0.00	\$0.00	\$0.00	\$0.00
Other Misc. (Leased Access & Other Misc.)	\$6,753.38	\$5,841.35	\$2,783.91	\$15,378.64
License Fee Billed	\$0.00	\$0.00	\$0.00	\$0.00
PEG Fee Billed	\$30,047.13	\$29,408.96	\$28,711.03	\$88,167.12
Less:				
Bad Debt	(\$4,232.98)	(\$2,030.95)	(\$5,343.35)	(\$11,607.28)
Total Receipts Subject to PEG Fee Calculation	\$578,814.10	\$562,738.76	\$552,190.48	\$1,693,743.34
PEG Grant	\$28,940.70	\$28,136.94	\$27,609.52	\$84,687.16

Verizon New England Inc. is hereby requesting that this information be treated as confidential and proprietary business information in accordance with the terms of the Cable Television Final License granted to Verizon New England Inc. This information is not otherwise readily ascertainable or publicly available by proper means by other persons from another source in the same configuration as provided herein, would cause substantial harm to competitive position of Verizon in the highly competitive video marketplace if disclosed, is intended to be proprietary confidential business information and is treated by Verizon as such.

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number: _____ Department: ADMINISTRATION Date: August 19, 2020
 123

FROM WHOM	DESCRIPTION	CODE	AMOUNT	TOTAL
	One Day Alcoholic Licenses	1AL123		
	One Day Beer/Wine Licenses	1BR123		
	Alcoholic Beverage Licenses	ALC123		
	Amusement Licenses	AMU123		
	Auctioneer Licenses	AUC123		
	Cable TV Franchise Fee	CAB123		
	Class II 2nd Hand Car Licenses	CAR123		
	Cable TV License	CBL123		
	Copy Fee Admin	CPY123		
	Common Victual Licenses	CVC123		
	Departmental Fees	DEP123		
	Permits - Administration	PER123		
	Rentals - Administration	REN123		
	Taxi Cab Licenses Amusement	TXI123		
	Daniels Assoc Populatic St Deposits	DAN123		
	Town Common - Gift	COM123		
	Assistance Account Gift	AST123		
	Cable Gift Revenues	123CBL		
	Recreation Improvements - Gift	REC123		
	Populatic St Improvements - Gift	POP123		
	Insurance Recovery	INS123		
	Transportation - Gift	TRN123		
	Welcome Sign - Gift	WEL123		
	Otherwise Unclassified Revenue - Other	UNC980		
	Downtown Manager - Gift Revenue	DTN177		
Second Quarter fees	Verizon Cable TV	VERCBL	1	\$ 84,687.16
TOTAL				\$ 84,687.16

To the Town Accountant:

The above is a detailed list of moneys collected by me, amounting in the aggregate to:

Eighty Four Thousand Six Hundred Eighty Seven Dollars and Sixteen Cents

for the period ending August 19, 2020 which I have paid to the
 Town Treasurer, whose receipt I hold therefor.

Signature Alecia Alleyne
 Alecia Alleyne, Administrative Assistant

Date: August 19, 2020

To the Departmental Officer making the Payment:

Received of ADMINISTRATION the sum of

Eighty Four Thousand Six Hundred Eighty Seven Dollars and Sixteen Cents

For the period ending August 19, 2020
 For collection as per schedule of this date, filed in my office.

_____, Town Treasurer

PEG Grant Report 2nd Quarter 2020

Town of Franklin

Verizon - fBA

Massachusetts

PEG Fee Rate: 0.500%

	April	May	June	Quarter Total
Monthly Recurring Cable Service Charges (e.g. Basic, Enhanced Basic, Premium and Equipment Rental)	\$500,519.26	\$498,451.63	\$495,753.33	\$1,494,724.22
Usage Based Charges (e.g. PayPer View, Installation)	\$27,297.15	\$21,476.43	\$17,131.01	\$65,904.59
Advertising	\$17,531.81	\$8,059.49	\$12,473.38	\$38,064.68
Home Shopping	\$898.35	\$1,531.85	\$681.18	\$3,111.38
Late Payment	\$0.00	\$0.00	\$0.00	\$0.00
Other Misc. (Leased Access & Other Misc.)	\$6,753.38	\$5,841.35	\$2,783.91	\$15,378.64
License Fee Billed	\$0.00	\$0.00	\$0.00	\$0.00
PEG Fee Billed	\$30,047.13	\$29,408.96	\$28,711.03	\$88,167.12
Less:				
Bad Debt	(\$4,232.98)	(\$2,030.95)	(\$5,343.35)	(\$11,607.28)
Total Receipts Subject to PEG Fee Calculation	\$578,814.10	\$562,738.76	\$552,190.48	\$1,693,743.34
Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
PEG Grant	\$2,894.07	\$2,813.69	\$2,760.95	\$8,468.71

Verizon New England Inc. is hereby requesting that this information be treated as confidential and proprietary business information in accordance with the terms of the Cable Television Final License granted to Verizon New England Inc. This information is not otherwise readily ascertainable or publicly available by proper means by other persons from another source in the same configuration as provided herein, would cause substantial harm to competitive position of Verizon in the highly competitive video marketplace if disclosed, is intended to be proprietary confidential business information and is treated by Verizon as such.

TOWN OF FRANKLIN

SCHEDULE OF DEPARTMENTAL PAYMENTS TO TREASURER

Turnover Number:

Department:

Date: August 20, 2020

ADMINISTRATION
123

FROM WHOM	DESCRIPTION	CODE	AMOUNT	TOTAL
	One Day Alcoholic Licenses	1AL123		
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	Class II 2nd Hand Car Licenses	CAR123		
	Cable TV License	CBL123		
	Copy Fee Admin	CPY123		
	Common Victual Licenses	CVC123		
	Departmental Fees	DEP123		
	Permits - Administration	PER123		
	Rentals - Administration	REN123		
	Taxi Cab Licenses Amusement	TXI123		
	Daniels Assoc Populatic St Deposits	DAN123		
	Town Common - Gift	COM123		
	Assistance Account Gift	AST123		
	Cable Gift Revenues	123CBL		
	Recreation Improvements - Gift	REC123		
	Populatic St Improvements - Gift	POP123		
	Insurance Recovery	INS123		
	Transportation - Gift	TRN123		
	Welcome Sign - Gift	WEL123		
	Otherwise Unclassified Revenue - Other	UNC980		
	Downtown Manager - Gift Revenue	DTN177		
Second Quarter fees	Verizon Cable TV	VERCBL	1	\$ 8,468.71
TOTAL				\$ 8,468.71

To the Town Accountant:

The above is a detailed list of moneys collected by me, amounting in the aggregate to:

Eight Thousand Four Hundred Sixty Eight Dollars and Seventy One Cents

for the period ending August 20, 2020 which I have paid to the
Town Treasurer, whose receipt I hold therefor.

Signature Alecia Alleyne
Alecia Alleyne, Administrative Assistant

Date: August 20, 2020

To the Departmental Officer making the Payment:

Received of ADMINISTRATION the sum of

Eight Thousand Four Hundred Sixty Eight Dollars and Seventy One Cents

For the period ending August 20, 2020
For collection as per schedule of this date, filed in my office.

_____, Town Treasurer

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 28, 2020

To: Town Council
From: Jamie Hellen, Town Administrator

Re: Resolution 20-54: Gift Acceptance - Franklin Senior Center

The Franklin Senior Center has received a generous donation totaling \$396.30 from the Central Massachusetts Agency on Aging to be used for the purchase of three EZ-Up Tents for outdoor use.

The donation made was as follows:

1. Central Massachusetts Agency on Aging - \$396.30 (3 EZ-Up Tents)

We would like to thank the Central Massachusetts Agency on Aging for their generous donation to the Franklin Senior Center.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
RESOLUTION 20 - 54**

Acceptance of Gift – Franklin Senior Center

WHEREAS, The Franklin Senior Center has received a generous donation totaling \$396.30 to be used for the purchase of three EZ-Up tents to be used outdoors at the Senior Center

Donation Summary:

- 1. Central Massachusetts Agency on Aging - \$396.30

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Franklin Senior Center gratefully accepts this generous donation to be used for the purchase of three outdoor EZ-Up tents at the Senior Center.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Teresa M. Burr, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 28, 2020

To: Town Council
From: Jamie Hellen, Town Administrator

Re: Resolution 20-55: Grant of Roadway Easement

I am asking the Council to accept an easement located on property at 327 Union Street. S.C. Rossi Automotives Services, Inc., is the owner of a certain parcel of land located at 327 Union Street in Franklin and has granted a permanent easement to the Town of Franklin over, under and through that portion of Grantor's land.

Back in 2000, the Town received easements for the Town's Union St reconstruction project. For some reason the easement at the corner of Union and Cottage St on property owned by SC Rossi Automotive was referenced but never shown on a plan. This recently came up because the owner is looking to do something with that lot and the plan needs to be formally corrected.

The vote this evening is a clarification and housekeeping item to assist the business owner to move forward with their plans. In discussing the matter with the Town Attorney regarding this discrepancy pre-pandemic, the easiest way to solve the problem is to have Steve Rossi sign a new grant the easement to the town, a copy of which is attached.

If you have any additional questions please feel free to ask.



Sponsor:
Administration

**TOWN OF FRANKLIN
RESOLUTION 20-55
ACCEPTANCE OF EASEMENT ON PROPERTY AT 327
UNION STREET**

WHEREAS, S.C. Rossi Automotives Services, Inc., is the owner of a certain parcel of land located at 327 Union Street in Franklin described in a deed dated April 16, 1999 and recorded at Norfolk Registry of Deeds in Book 13383, Page 88 and

WHEREAS, S.C. Rossi Automotives Services, Inc., having agreed to grant to the Town of Franklin a permanent easement over, under and through that portion of Grantor’s land shown as Parcel U-E-2 on a sketch plan of land captioned "Town of Franklin Roadway Easement U-E-2 Franklin, MA 02038 Scale: 1:250 February 27, 2020 Guerriere & Halnon, Inc.", executed a Grant of Easement to the Town of Franklin together with a copy of said sketch plan attached as “Exhibit A” for nominal consideration on August 11, 2020, a true copy of said Grant of Easement being attached hereto as "Exhibit 1".

NOW THEREFORE, BE IT ORDERED that the Town of Franklin acting by and through its Town Council, accepts the Grant of Easement, a true copy of which is attached hereto as “Exhibit 1” and it is further ordered that a true copy of this resolution, together with the original Grant of Easement and attached sketch plan “Exhibit A”, be recorded at Norfolk County Registry of Deeds.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Teresa M. Burr, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

GRANT OF ROADWAY EASEMENT

S.C. Rossi Automotives Services, Inc., a duly-organized Massachusetts business corporation with a principal place of business at 341 Union Street, Franklin, Norfolk County, MA, for consideration paid and in full consideration of

One Dollar (\$1.00)

GRANTS to the Town of Franklin, a duly-organized municipal corporation with administrative offices located in the Municipal Building, 355 East Central Street, Franklin, Norfolk County, MA, a permanent easement over, under and through that portion of Grantor's land shown on Franklin Assessors' Map #287-066-000 located on Union Street at its intersection with Cottage Street in said Franklin shown as "Roadway Easement U-E-2" on the sketch plan attached hereto as "Exhibit A"; said easement area contains about 1,497 square feet, more or less, according to "Exhibit A". Included within the foregoing grant of easement is the right to use said easement area as part of the public right of way for all purposes for which public streets are commonly used in the Town of Franklin including, without limitation, vehicular and pedestrian traffic, related drainage, and utility pipes, conduits, and other structures together with the right to maintain, repair and replace the existing roadway and the right to enter upon said easement area on foot and with motor vehicles and equipment for said purpose(s); Grantee shall restore all disturbed areas of Grantor's property to the condition which existed prior to any work which Grantee performs.

Grantor shall not relocate said easement without first obtaining Grantee's written consent to said relocation.

Grantor, for itself and its successors in title, covenants that it shall not permit any use within said easement area described herein, which is inconsistent with this Grant of Easement, including, but not limited to the erection of any structures of any kind or planting shrubs and/or trees within the easement area or performing any act which will impair the function and purpose of said Grant of Easement.

For Grantor's title, see deed recorded in Norfolk Registry of Deeds in Book 13383 at Page 88.

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed on its behalf by its duly-authorized corporate officers this 11 day of August, 2020.

S.C. Rossi Automotives Services, by:

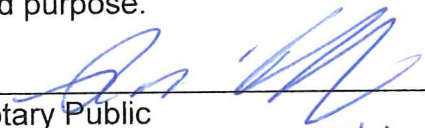


Stephen C. Rossi, President and Treasurer

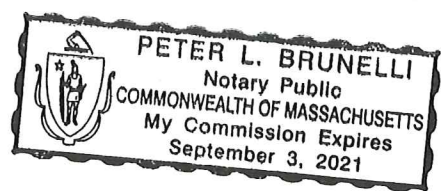
COMMONWEALTH OF MASSACHUSETTS

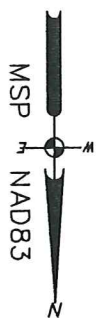
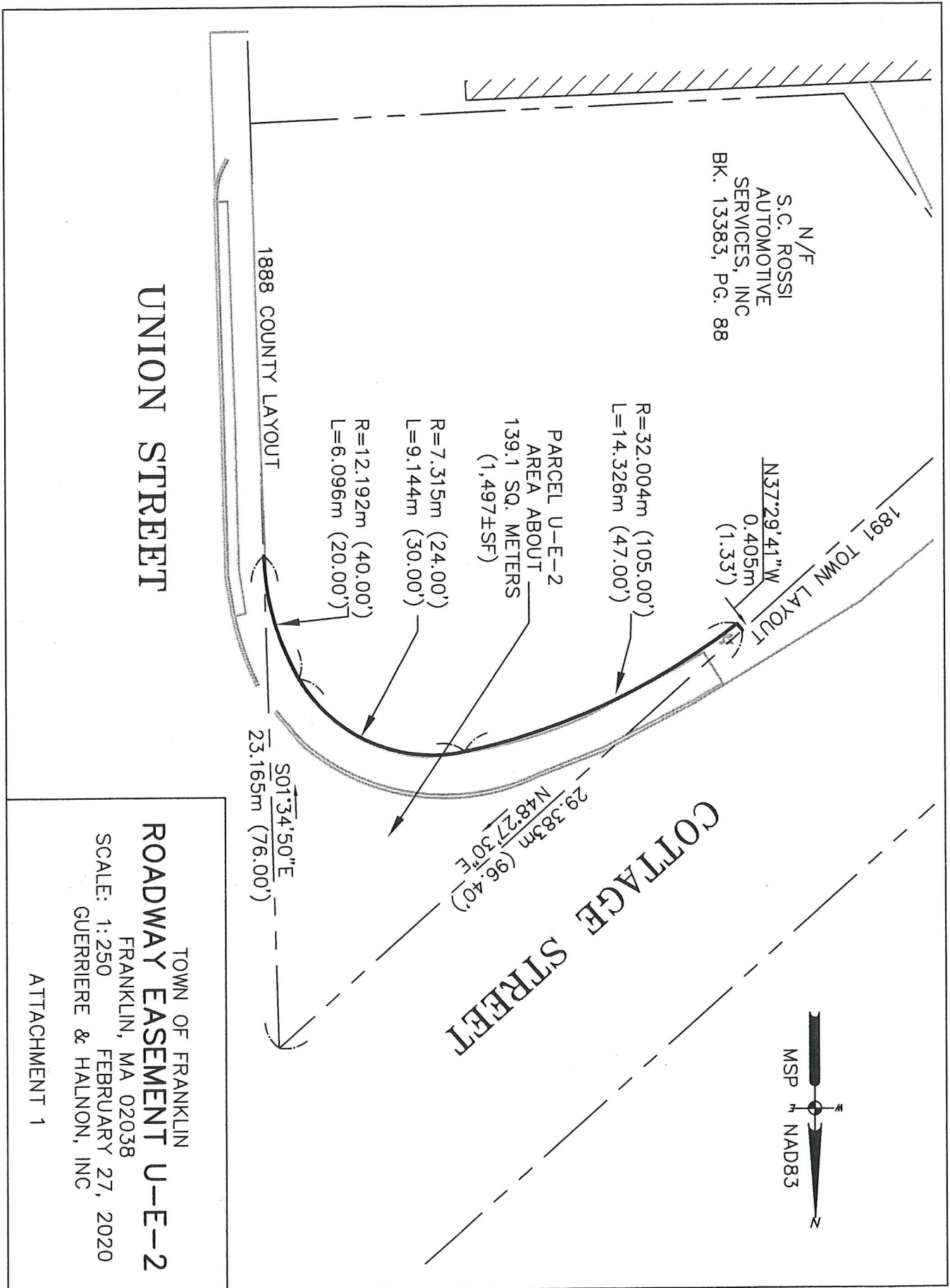
NORFOLK, ss.

On this 11th day of August, 2020, before me, the undersigned notary public, personally appeared Stephen C. Rossi, proved to me through satisfactory evidence of identification which was Driver License to be the persons whose names are signed on the preceding document and acknowledged to me that he signed it voluntarily on behalf of the corporation for its stated purpose.



Notary Public
My commission expires: 9/3/21





TOWN OF FRANKLIN
ROADWAY EASEMENT U-E-2
 FRANKLIN, MA 02038
 SCALE: 1:250
 FEBRUARY 27, 2020
 GUERRIERE & HALNON, INC
 ATTACHMENT 1

1888 COUNTY LAYOUT

UNION STREET

COTTAGE STREET

PARCEL U-E-2
 AREA ABOUT
 139.1 SQ. METERS
 (1,497±SF)

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 28, 2020

To: Town Council
From: Jamie Hellen, Town Administrator

Re: Zoning Bylaw Amendment 20-858: Beaver and Oak Street

I am asking the Council to consider Zoning Bylaw Amendment 20-858. This Zoning Bylaw Amendment was discussed at the 06-10-2020 EDC meeting and unanimously approved by the EDC to be brought to the Town Council, this Bylaw was referred to the Planning Board at the July 29th Town Council meeting.

Please see the attached memo and supporting documents from the Community Planning Director Bryan Taberner.

If you have any additional questions please feel free to ask.

FRANKLIN PLANNING & COMMUNITY DEVELOPMENT

355 EAST CENTRAL STREET, ROOM 120
FRANKLIN, MA 02038-1352
TELEPHONE: 508-520-4907
FAX: 508-520-4906

MEMORANDUM

TO: JAMIE HELLEN, TOWN ADMINISTRATOR
FROM: BRYAN W. TABERNER, AICP, DIRECTOR
**RE: ZONING BYLAW AMENDMENT 20-858, ZONING MAP CHANGES
TO BETTER DEFINE THE TOWN OF FRANKLIN'S ZONING DISTRICTS**
**CC: MARK G. CEREL, TOWN ATTORNEY; AMY LOVE, TOWN PLANNER;
CHRISSEY WHELTON, ASSISTANT TO THE TOWN ADMINISTRATOR**
DATE: JULY 15, 2020

As you know the Department of Planning and Community Development (DPCD) and other Town staff are undergoing a multi-year project to better define the Town's zoning districts by following parcel lines. Where parcels are within two or more zoning districts, the Zoning District line is moved so each parcel is only in one zoning district, in most cases based on the current land use. Attached is a proposed Zoning Map Amendment that would change the Town's existing Zoning Map (Chapter 185, Section 5, of Franklin Town Code).

Zoning Bylaw Amendment 18-858: Zoning Map Changes from Rural Residential II and Single Family Residential III, Rural Residential II and Single Family Residential IV, Single Family Residential III, or Rural Residential II and Single Family Residential III, and Single Family Residential IV, to Rural Residential II, Single Family Residential III, or Single Family Residential IV, an area on or near Beaver and Oak Streets.

The attached Zoning Map Amendment includes the amendment document, a list of parcels proposed for rezoning, and a diagram with two maps: one showing the current zoning, and one showing proposed Zoning Map changes.

At their meeting on June 10, 2020 the Town Council's Economic Development Subcommittee voted to send the proposed Zoning Map Amendment to the full Council for further consideration. If Council members support the proposed zoning map changes, I request the Town Council vote to refer Zoning Bylaw Amendment 20-858 to the Planning Board for a Public Hearing.

The proposed Zoning Map Amendment is a small part of the larger Town-wide project. Let me know if you have questions or require additional information.



SPONSOR: *Town Administration*

**TOWN OF FRANKLIN
ZONING BY-LAW AMENDMENT 20-858**

ZONING MAP CHANGES FROM RURAL RESIDENTIAL II AND SINGLE FAMILY RESIDENTIAL III, RURAL RESIDENTIAL II AND SINGLE FAMILY RESIDENTIAL IV, SINGLE FAMILY RESIDENTIAL III, OR RURAL RESIDENTIAL II, SINGLE FAMILY RESIDENTIAL III AND SINGLE FAMILY RESIDENTIAL IV, TO RURAL RESIDENTIAL II, SINGLE FAMILY RESIDENTIAL III, OR SINGLE FAMILY RESIDENTIAL IV, AN AREA ON OR NEAR BEAVER AND OAK STREETS

A ZONING BY-LAW AMENDMENT TO THE CODE OF THE TOWN OF FRANKLIN AT CHAPTER 185 SECTION 5, ZONING MAP

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT: The Code of the Town of Franklin is hereby amended by making the following amendments to §185-5, Zoning Map:

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Rural Residential II an area containing **52.328± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

252-003-000	259-018-000	260-003-000
--------------------	--------------------	--------------------

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential III to Single Family Residential III an area containing **16.001± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

252-007-000	259-010-000	259-015-000
252-008-000	259-011-000	259-016-000
252-009-000	259-012-000	260-004-000
259-008-000	259-013-000	260-006-000
259-009-000	259-014-000	

That the Zoning Map of the Town of Franklin be amended by changing from Single Family Residential III to Rural Residential II **1.043± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessors' Maps:

Parcel Number

269-111-000

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential IV to Rural Residential II **0.168± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessors' Maps:

Parcel Number

269-078-000

That the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II and Single Family Residential IV to Single Family Residential IV an area containing **7.952± acres** comprising the following parcels of land as shown on the Town of Franklin's Assessor's Maps:

Parcel Numbers

269-080-000

269-089-000

269-103-000

269-088-000

And the Zoning Map of the Town of Franklin be amended by changing from Rural Residential II, Single Family Residential III and Single Family Residential IV to Rural Residential II **35.027± acres** comprising the following parcel of land as shown on the Town of Franklin's Assessors' Maps:

Parcel Number

269-110-000

The area to be rezoned is shown on the attached map ("Proposed Zoning Map Changes, An Area On Or Near Beaver and Oak Streets").

The foregoing Zoning By-law amendment shall take effect in accordance with the Franklin Home Rule Charter and Massachusetts General Law Chapter 40A, Section 5.

DATED: _____, 2020

VOTED:

UNANIMOUS _____

A True Record Attest:

YES _____ **NO** _____

Teresa M. Burr, CMC
Town Clerk

ABSTAIN _____

ABSENT _____

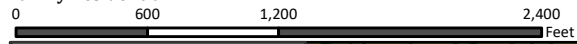
RECUSED _____

Glenn Jones, Clerk
Franklin Town Council

Proposed Zoning Map Changes

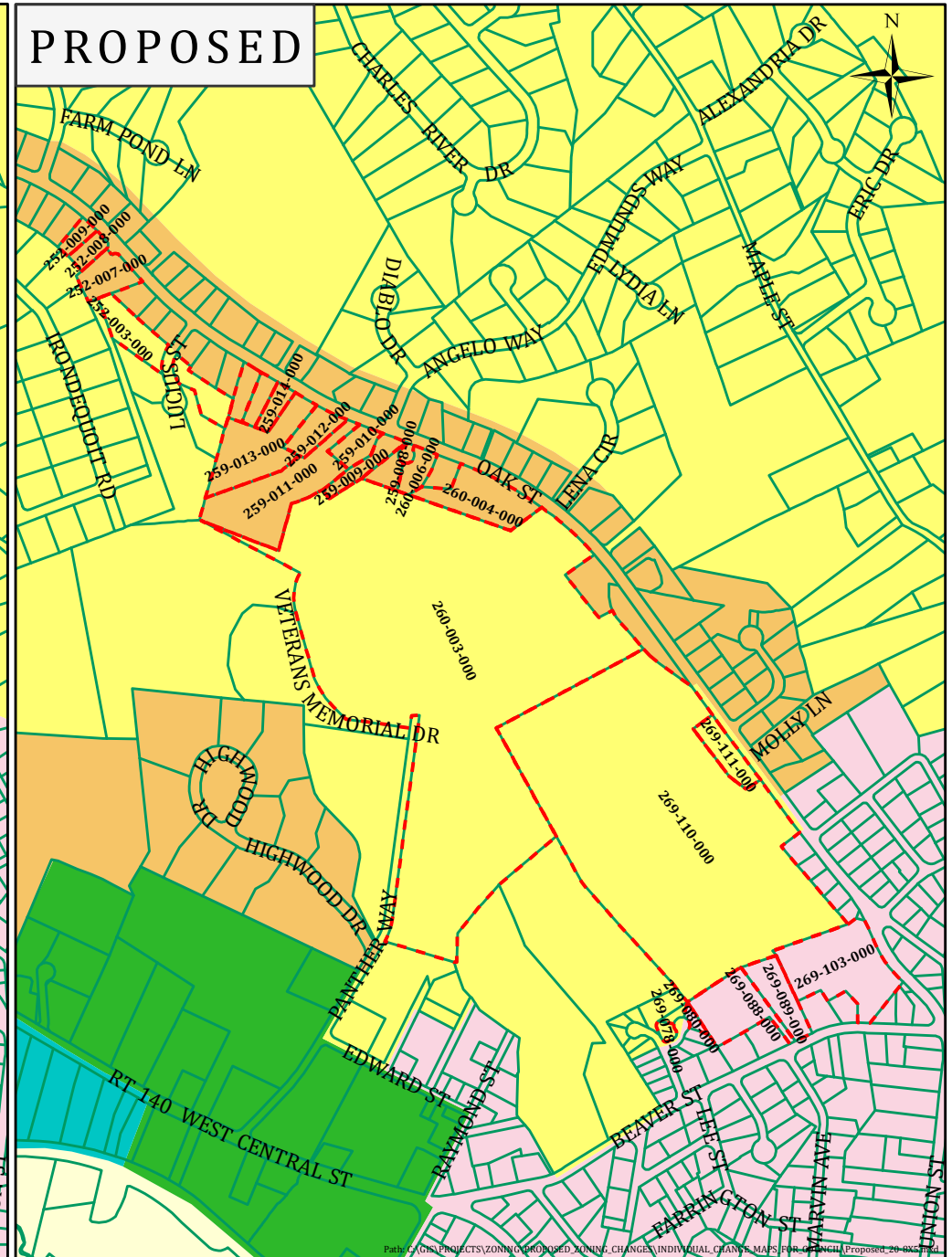
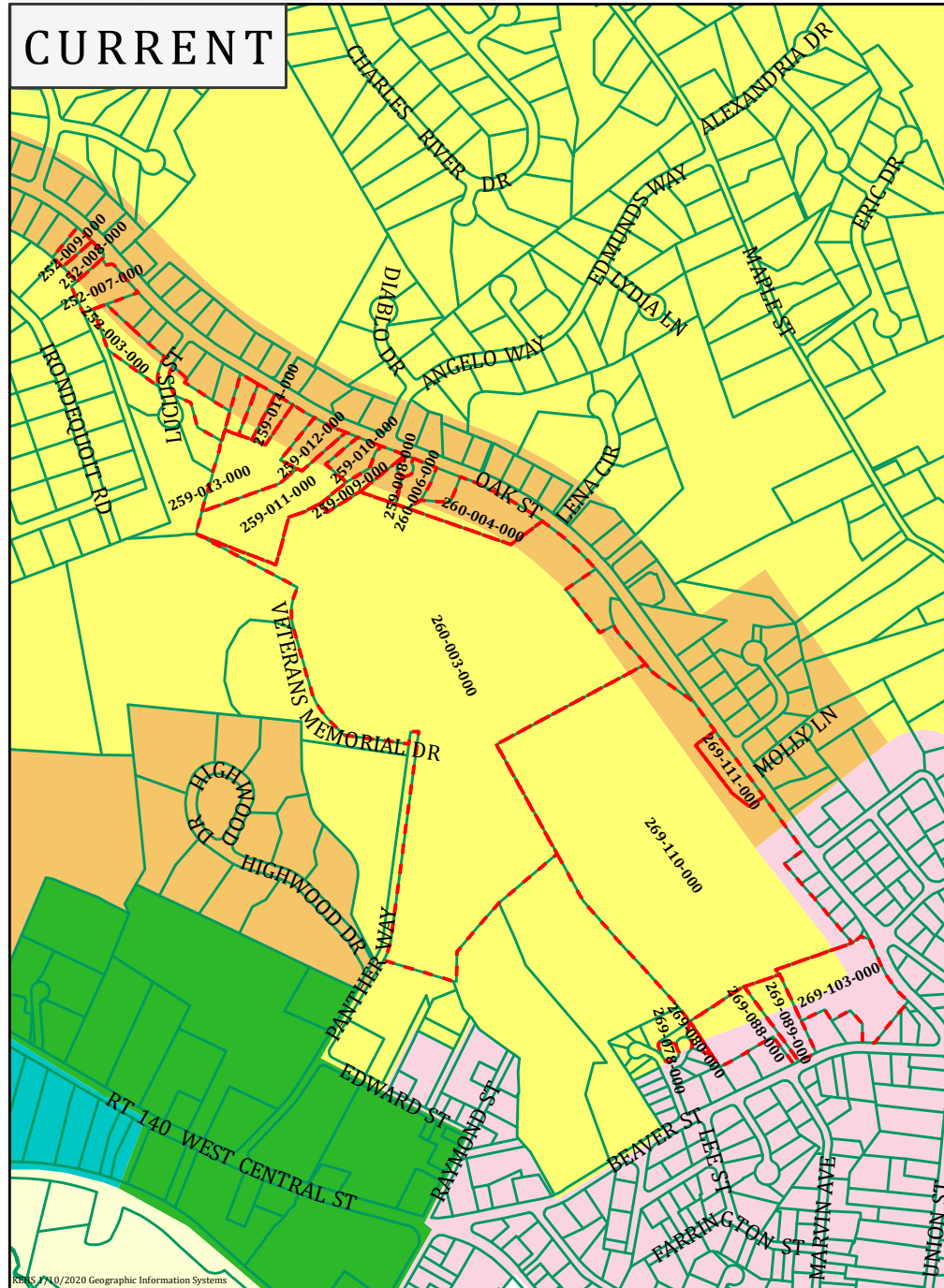
An Area On Or Near Beaver Street and Oak Street

From Rural Residential II & Single Family Residential III, Rural Residential II & Single Family Residential IV, Single Family Residential III, or Rural Residential II, Single Family Residential III & Single Family Residential IV, To Rural Residential II, Single Family Residential III, or Single Family Residential IV



- Business
- Commercial II
- Rural Residential I
- Rural Residential II
- Single-Family III
- Single-Family IV
- Area of Proposed Change
- ~ Parcel Line

20-858



Proposed Zoning Map Amendment 20-858

Purpose: Better define Zoning District boundaries by following parcel lines.

**From Rural Residential II & Single Family Residential III, Rural Residential II & Single Family Residential IV,
Single Family Residential III, or Rural Residential II, Single Family Residential III & Single Family Residential IV,
To Rural Residential II, Single Family Residential III, or Single Family Residential IV
An Area On Or Near Beaver and Oak Streets**

Parcel	Location	Size (acres)	Owners	From	To
252-003-000	5 Lucius Street	1.37400	James W & Joanane L Rossetti	RRII & SFRIII	RRII
252-007-000	402 Oak Street	1.09800	Nicholas W & Deborah Saporoff	RRII & SFRIII	SFRIII
252-008-000	404 Oak Street	0.43550	Maureen T O'Brien, Maureen O'Brien Revocable TR	RRII & SFRIII	SFRIII
252-009-000	406 Oak Street	0.37650	Susan & Bernardo Carlucci	RRII & SFRIII	SFRIII
259-008-000	234 Oak Street	0.50290	Michael K & Kathleen M Donidan	RRII & SFRIII	SFRIII
259-009-000	340 Oak Street	0.73070	George & Amy Allen	RRII & SFRIII	SFRIII
259-010-000	344 Oak Street	0.81990	Charles F & Robin R Scully	RRII & SFRIII	SFRIII
259-011-000	346 Oak Street	4.00500	Ken O & Leslie K Wardrop	RRII & SFRIII	SFRIII
259-012-000	350 Oak Street	0.88800	Kevin E & Erina Guida	RRII & SFRIII	SFRIII
259-013-000	354 Oak Street	2.67000	William J Carragher	RRII & SFRIII	SFRIII
259-014-000	360 Oak Street	0.48000	David L & Annette Labonte	RRII & SFRIII	SFRIII
259-015-000	366 Oak Street	0.52340	Mark P & Teresa Tavalone	RRII & SFRIII	SFRIII
259-016-000	370 Oak Street	0.55100	John J & Joann Tavalone	RRII & SFRIII	SFRIII
259-018-000	6 Lucius Street	0.94400	Patrick III & Ellen B O'Reilly	RRII & SFRIII	RRII
260-003-000	218 Oak Street	50.01000	Town of Franklin	RRII & SFRIII	RRII
260-004-000	226 Oak Street	2.29700	Maryellen & Declan Forde	RRII & SFRIII	SFRIII
260-006-000	230 Oak Street	0.62300	John P & Patricia MacKinnon	RRII & SFRIII	SFRIII
269-078-000	2 JR's Lane	0.16820	Michael I & Jennifer K Micalone	RRII & SFRIV	RRII
269-080-000	7 JR's Lane	0.17090	Patricia M Christiani	RRII & SFRIV	SFRIV
269-088-000	69 Beaver Street	2.21400	Grace Baptist Church	RRII & SFRIV	SFRIV
269-089-000	57 Beaver Street	1.39800	Elie Abdilmasih	RRII & SFRIV	SFRIV
269-103-000	10 Daniel McCahill Street	4.16900	Town of Franklin	RRII & SFRIV	SFRIV
269-110-000	224 Oak Street	35.02700	Town of Franklin	RRII, SFRIII & SFRIV	RRII
269-111-000	Oak Street	1.04300	Town of Franklin	SFRIII	RRII
	Total Area	112.51900			

RRII = Rural Residential II Zoning District
 SFRIII = Single Family Residential III Zoning District
 SFRIV = Single Family Residential IV Zoning District

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

August 28, 2020

To: Town Council

From: Jamie Hellen, Town Administrator

Re: Bylaw Amendment 20-859: Sewer Map Extension- 100 Daniels Street

I am asking the Council to consider approval of a Sewer Map Amendment, which would involve extending the sewer system for one single family residence at 100 Daniels Street. The sewer extension will involve connecting the existing single family structure to the sewer system located approximately 100 feet away at the intersection of Daniels Street and Lenox Drive and will consist of a low pressure sewer service from the property to an existing sewer manhole.

This extension has been requested because the existing septic system is failing and there are poor soils, a private drinking water well, and wetlands on the site limiting the ability to install a new septic system.

I have attached a thorough memo and map from the Town Engineer and DPW Director in the packet.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
BY-LAW AMENDMENT 20-859**

AMENDMENT TO SEWER SYSTEM MAP

**A BY-LAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN, CHAPTER 139,
ENTITLED SEWERS, AS FOLLOWS:**

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:

Chapter 139-14 of the Code of the Town of Franklin entitled Sewer System Map, Exhibit A (map) be amended by adding the following extension as an eligible location:

§139-14. Sewer System Map

Exhibit A:

Extending sewer system for one single family residence at 100 Daniels Street. The sewer extension will involve connecting the existing single family structure to the sewer system located approximately 100 feet away at the intersection of Daniels Street and Lenox Drive and will consist of a low pressure sewer service from the property to an existing sewer manhole. The proposed low pressure sewer line will remain a service line and its maintenance along its entire length will remain the responsibility of the property owner

This Bylaw shall not become effective until all conditions agreed to between the property owner and DPW are satisfied.

This Bylaw shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2020

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Teresa M. Burr, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**



TOWN OF FRANKLIN

DEPARTMENT OF PUBLIC WORKS

Franklin Municipal Building
257 Fisher Street
Franklin, MA 02038-3026

August 5, 2020

Mr. Jamie Hellen
Town Administrator
355 East Central Street
Franklin, MA 02038

RE: 100 Daniels St – Sewer System Extension

Dear Jamie,

The property owner of 100 Daniels Street has submitted an application for a Sewer System Extension Permit to allow a sewer connection from her property to the existing sewer system. The existing septic system is failing and there are poor soils, a private drinking water well, and wetlands on the site limiting the ability to install a new septic system.

The applicant is proposing to connect the existing single family structure to the sewer system located approximately 100 feet away at the intersection of Daniels St and Lenox Drive. The proposed sewer extension will consist of a low pressure sewer service from the property to an existing sewer manhole.

We believe that the proposal addresses the criteria set forth in the bylaw by eliminating overflows or other conditions posing a health threat. If the Council decides to approve the extension, we recommend the following conditions be attached to the approval:

1. The applicant will need to file all required permits and pay the required fees prior to construction and all work and materials shall be in accordance with DPW standards.
2. The proposed low pressure sewer line will remain a service line and maintenance along its entire length will remain the responsibility of the property owner.
3. Pavement excavation shall be limited to the intersection of Daniels St and Lenox Drive as shown on the plan and the entire intersection shall be milled and overlaid from curb to curb.

Sincerely,

Michael Maglio, PE
Town Engineer

Robert A. Cantoreggi
Director of Public Works

Proposed Sewer Extension

- Proposed Force Main
- Existing Gravity Main
- Existing Force Main
- Existing Manhole
- Building
- Parcel Line

