

FRANKLIN TOWN COUNCIL

Agenda & Meeting Packet

December 14, 2022

Meeting will be held at the **Municipal Building**

2nd floor, Council Chambers

355 East Central Street

7:00 PM

A NOTE TO RESIDENTS: All citizens are welcome to attend public board and committee meetings in person. Meetings are [live-streamed by Franklin TV](#) and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone OR Zoom.

Link to access meeting via Zoom for the December 14, 2022 Town Council meeting:

- Zoom Link [HERE](#) -- Then click "Open Zoom".
- Or copy and paste this URL into your browser: <https://us02web.zoom.us/j/85389281410>
- Call-In Phone Number: Call 1-929-205-6099 and enter **Meeting ID # 853 8928 1410** --Then press #

1. ANNOUNCEMENTS FROM THE CHAIR

- This meeting is being recorded by Franklin TV and shown on Comcast channel 11 and Verizon Channel 29. This meeting may be recorded by others.*
- Chair to identify members participating remotely.*

2. CITIZEN COMMENTS

- Citizens are welcome to express their views for up to three minutes on a matter that is not on the agenda. The Council will not engage in a dialogue or comment on a matter raised during Citizen Comments. The Town Council will give remarks appropriate consideration and may ask the Town Administrator to review the matter.*

3. APPROVAL OF MINUTES

- [November 2, 2022](#)
- [November 16, 2022](#)

4. PROCLAMATIONS / RECOGNITIONS - None Scheduled.

5. APPOINTMENTS

- [Mark LePage - Conservation Commission](#)
- [Alison Rheaume - Disability Commission](#)
- [Francesca Ricci - Disability Commission](#)
- [Lloyd \(Gus\) Brown - Sealer of Weights and Measures](#)

6. HEARINGS - 7:00 pm - None Scheduled.

7. LICENSE TRANSACTIONS

- [2023 Annual Alcohol License Renewals](#) - See attached 2023 Town of Franklin Alcohol Licenses Renewals

8. PRESENTATIONS / DISCUSSION

- Franklin Library Association Presentation of Gift - Scott Nolan, President, FLA

- b. [Snow Removal Presentation: Robert “Brutus” Cantoreggi, Director of Public Works](#)

9. LEGISLATION FOR ACTION

- a. [Resolution 22-86: Gift Acceptance - Franklin Public Library \(\\$70,000\)](#)
(Motion to Approve Resolution 22-86 - Majority Vote)
- b. [Resolution 22-87: Gift Acceptance - Veterans' Services Department \(\\$565\)](#)
(Motion to Approve Resolution 22-87 - Majority Vote)
- c. [Bylaw Amendment 22-888: Chapter 170, Vehicles And Traffic, Section 170-22, Subsection A, Location of Stop Signs - First Reading](#)
(Motion to Move Bylaw Amendment 22-888 to a second reading - Majority Roll Call Vote)
- d. [Resolution 22-88: Local Acceptance of MGL Ch40, Section 5B, Fourth Paragraph](#)
(Motion to Approve Resolution 22-88 - Majority Vote)
- e. [Resolution 22-89: Creation of the Massachusetts Statewide Opioid Settlement Stabilization Fund, as Authorized b GL Chapter 40, Section 5B](#)
(Motion to Approve Resolution 22-89 - Two-Thirds Majority Vote)
- f. [Resolution 22-90: Authorization of and Appropriation for Purchase of Three Parcels of Unimproved Land](#) **(Motion to Approve Resolution 22-90 - Majority Vote)**
- g. [Resolution 22-91: Authorization for Town Administrator to Submit American Rescue Plan Act Applications to Norfolk County](#) **(Motion to Approve Resolution 22-91 - Majority Vote)**
- h. [Resolution 22-92: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4](#) **(Motion to Approve Resolution 22-92 - Majority Vote)**

10. TOWN ADMINISTRATOR'S REPORT

11. SUBCOMMITTEE & AD HOC COMMITTEE REPORTS

- a. Capital Budget Subcommittee
- b. Economic Development Subcommittee
- c. Budget Subcommittee
- d. GATRA Advisory Board

12. FUTURE AGENDA ITEMS

13. COUNCIL COMMENTS

14. EXECUTIVE SESSION

- a. Exception #2: Contract negotiations with non-union personnel, namely: Town Administrator
- b. Exception #3: Strategy with respect to collective bargaining: Police Patrol, Police Sergeants and Fire Department unions

15. RETURN TO OPEN SESSION

- a. Vote on approving Administrator contract, subject to Executive Session outcome
 - i. Legislation for action:
 - 1. Resolution 22-93: Approval of Town Administrator's Contract **(Motion to Approve Resolution 22-93 Majority Vote)**
- b. [Resolution 22-94: Salary Schedule: Full-Time Elected Official - Town Clerk](#) **(Motion to Approve Resolution 22-94 - Majority Roll Call Vote)**

16. ADJOURN

Note: Two-Thirds Vote: requires 6 votes

Majority Vote: requires majority of members present and voting

**FRANKLIN TOWN COUNCIL
MINUTES OF MEETING
November 2, 2022**

A meeting of the Town Council was held on Wednesday, November 2, 2022, at the Municipal Building, 2nd Floor, Council Chambers, 355 East Central Street, Franklin, MA. Councilors present: Brian Chandler (via Zoom), Theodore Cormier-Leger, Robert Dellorco, Cobi Frongillo, Melanie Hamblen, Glenn Jones, Thomas Mercer, Deborah Pellegrini, Patrick Sheridan. Councilors absent: None. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Mark Cerel, Town Attorney; Alecia Alleyne, Assistant to the Town Administrator.

CALL TO ORDER: ► Chair Mercer called the meeting to order at 7:00 PM. Chair Mercer called for a moment of silence. All recited the Pledge of Allegiance. ► He noted that Councilor Chandler will be attending tonight's meeting via Zoom.

ELECTION OF OFFICERS FOR TOWN COUNCIL CHAIR, VICE CHAIR, CLERK:

► Nominations were accepted for Town Council Chair. **Nomination of Mercer by Dellorco. SECOND by Jones. No Discussion. Motion to Close nominations for Chair by Dellorco. SECOND by Jones. No Discussion.** ► **ROLL CALL VOTE (to close nominations): Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.** ► **ROLL CALL VOTE (for Chair): Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

► Nominations were accepted for Town Council Vice Chair. **Nomination of Dellorco by Jones. SECOND by Dellorco. No Discussion. Motion to Close nominations for Vice Chair by Dellorco. SECOND by Hamblen. No Discussion.** ► **ROLL CALL VOTE (to close nominations): Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.** ► **ROLL CALL VOTE (for Vice Chair): Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

► Nominations were accepted for Town Council Clerk. **Nomination of Jones by Dellorco. SECOND by Hamblen. Motion to Close nominations for Clerk by Dellorco. SECOND by Hamblen. No Discussion.** ► **ROLL CALL VOTE (to close nominations): Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.** ► **ROLL CALL VOTE (for Clerk): Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

ANNOUNCEMENTS: ► Chair Mercer reviewed the following as posted on the agenda. A Note to Residents: All citizens are welcome to attend public board and committee meetings in person. Meetings are live-streamed by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone or Zoom. He announced that this meeting is being recorded by Franklin TV; this meeting may be recorded by others. ► Chair Mercer announced the Franklin Police Department accreditation. ► Chief of Police Thomas Lynch discussed the accreditation. He reviewed the Massachusetts Police Accreditation program. He stated that the process consists of two major components: the establishment of a body of professional standards for police agencies to meet and a voluntary assessment process by which agencies can be publicly recognized for meeting those standards that are considered best practices for the profession. He reviewed the program standards. He discussed

certification and accreditation. He stated that the certification program consists of 159 standards; certification is a significant milestone toward accreditation. He explained that accreditation is the higher of the two program awards, and the department was awarded accreditation on October 26, 2022. He reviewed the benefits of accreditation. He stated that it allowed the department to identify areas they needed to approve on and forces the department to follow the best practices of modern policing. He stated that there are 351 communities in Massachusetts; 110 are police accredited. He thanked the Town Council, Town Administrator, departments, patrol officers, unions, and others for their help in this achievement. He showed the Certificate of Accreditation plaque received from the Massachusetts Police Accreditation Commission. ► Town Council members congratulated the Police Department.

CITIZEN COMMENTS: ► Town Clerk Nancy Danello stated that the election is in six days. She stated that early voting will end this Friday at 1 PM. She stated that they have been busy with the advanced opening of the ballots and will be processing the ballots on Saturday, November 5, 2022, at the high school beginning at 9 AM. She stated that everyone is welcome to come and observe. She stated that election day voting is from 6 AM to 8 PM at the high school. She stated that she cannot accept ballots at the high school; they have to be dropped off at the Town Hall in one of the mailboxes. She said that they will check the mailboxes throughout the day. She stated that the annual report is in and copies are available while supplies last.

APPROVAL OF MINUTES: None.

PROCLAMATIONS/RECOGNITIONS: None.

APPOINTMENTS: ► *Cultural Council - Swati Rao.* ► Councilor Jones read the appointment. ► **MOTION** to **Ratify** the appointment by the Town Administrator of Swati Rao to serve as a Member of the Cultural Council with a term to expire on June 30, 2023, by **Jones. SECOND** by **Dellorco.** **Discussion:** ► Mr. Hellen stated that both he and the Cultural Council met with the candidate; he thanked the candidate for volunteering. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

HEARINGS: None.

LICENSE TRANSACTIONS: ► *License Modification - Change of Manager: Let's Eat Franklin, LLC d/b/a 3 Restaurant, Located at 461 West Central Street, Franklin, MA 02038.* ► Councilor Jones read the license transaction. ► **MOTION** to **Approve** the request by Let's Eat Franklin, LLC d/b/a 3 Restaurant, for a Change of Manager to Jasmine Marzini by **Jones. SECOND** by **Dellorco. Discussion:** ► Ms. Alleyne stated that this is an application for a change in manager for their all alcohol license; all departments have signed off. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

► *License Modification - Change of Manager: Table & Vine, Inc., Located at 348 East Central Street, Franklin, MA 02038.* ► Councilor Jones read the license transaction. ► **MOTION** to **Approve** the request by Table & Vine, Inc. for a Change of Manager to Gregory T. Motta by **Jones. SECOND** by **Dellorco. Discussion:** ► Ms. Alleyne stated that this is another change of manager for their beer and wine package store license; all departments have signed off. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-9, No-0, Absent-0.**

► ***Transfer of License & Change of Location: Table & Vine, Inc., Located at 348 East Central Street, Franklin, MA 02038.*** ► Councilor Jones read the license transaction. ► **MOTION to Approve** the request by Table & Vine, Inc. for a Transfer of License and Change of Location of the license currently held by Village Mall Liquors, Inc. d/b/a Village Mall Liquors to be relocated from 60 Franklin Village Drive to 348 East Central Street, Franklin, MA, by **Jones. SECOND by Hamblen. Discussion:** ► Ms. Alleyne reviewed that the applicant is requesting to change their location. ► Chair Mercer stated that he declared the public hearing open. ► Attorney John Hickey, current Store Manager Gregory Motta, and Attorney Michael Gold, Chief Legal Counsel for Big Y, addressed the Town Council. Mr. Hickey stated that this is a transfer of an existing license to Big Y. He stated that Big Y has been selling beer and wine at their store since 2015. He stated that customers have expressed a desire to also have liquor sales; as such, Big Y is requesting this transfer. He stated that Big Y operates six other stores in the Commonwealth and all have full liquor licenses. He stated that Big Y accommodates one-stop shopping. He stated that they have been a good neighbor. He stated that the Town Council cannot consider competition when determining their decision. He explained that this side of town is growing greatly; this area is a business area. He reviewed the other two liquor selling establishments on this side of town. He stated that there is more than enough business and population for Big Y's license on this side of town. He stated that there may be some argument that it will expose children to see liquor in the store. He stated that Big Y is going to spend \$200,000 to renovate their building so their beer and wine and liquor will be located in the center aisle, and if you do not wish to go down that aisle you do not have to. He asked the Town Council to approve this transfer as it serves the community and the public good. ► Mr. Mark Lenzi and Mr. Michael Lenzi, owners of Franklin Liquors at 333 East Central Street, addressed the Town Council. Mr. Mark Lenzi stated that he sent the Town Council a list of reasons why this should be denied. He stated that exposure is a concern. He stated that this liquor license is coming from a small store and being transferred to a very large store. He stated that many residents in the town struggle with alcohol and many do not want their children exposed to alcohol. He stated that if they do not want to go into a liquor store, they do not have to, but they do have to go into the grocery store. He stated that there are lots of studies about exposure to alcohol in a supermarket. He discussed the differences between how his store and large stores control the alcohol. He stated that he sent the Town Council articles and data about other towns that have said no to liquor licenses in grocery stores. He discussed safety issues in the industry. He stated that the other two big box stores in town will come before the Town Council if this is approved. ► Mr. Frank Edward Falvey, 920 Pond Street, asked if the School Department signed off on this transfer. He discussed the transfer of the license from a small business to a very large business. He stated that this will hurt small liquor stores in Franklin. He stated that beer is right across from soda. He stated that alcohol is a problem in exposure to children. He stated that we have learned that in opening up wider avenues, we have taught children that alcohol is like soda as it is sold at a store. He asked if Big Y has signed documents from customers who want liquor in the store. ► Mr. Michael Donovan, 106 Alpine Place, owner of DeVita's Market, stated that he voiced his support for what Mr. Lenzi and Mr. Falvey said. ► Mr. Gold discussed the operations of Table and Vine inside of Big Y locations. He stated that he understands the concerns of a competitor in the neighborhood, but they do what the customers want. He stated that they already have a beer and wine license; the exposure is already there. He stated that in regard to control, they do not have any violations; they are very concerned about doing it safely. He stated that they are a family-owned Massachusetts corporation. ► Chair Mercer reviewed that the Town Council had denied a Dean College license and it was appealed to the ABCC and it came back to the Town Council because they did not uphold it. He reviewed that it clearly states in MGL that a local licensing authority has discretion to determine public convenience, public need, and public good with respect to whether to grant a license to sell alcoholic beverages. A local board exercises very broad judgement about public convenience and public good with respect to whether to issue a license to sell alcoholic beverages. It is well settled that the test for public need includes an assessment of public want and the appropriateness of a liquor license in a particular location. In addition, consideration of the number of existing licenses in the area and the views of the inhabitants of the area can be taken into account when making a determination as well as taking into account a wide range of factors such as traffic, noise, size, the sort of

operation that carries a license, and the reputation of the applicant. Chair Mercer then discussed the distance from Big Y to Franklin Liquors and DeVita's Market which are the other two licenses in the area. ► Councilor Sheridan asked if nips would be included. ► Mr. Gold said that it would be if nips were legally allowed to be sold; however, they are not historically a nip kind of store, but they do sell them and the customers have to go to the service desk to get them. ► Councilor Jones reviewed that a liquor license transaction was denied because of concentration when a liquor store on Union Street was requesting a license and there was another liquor store across the street. He stated that he thinks this is the same kind of reasoning. As far as concentration, they would be losing a license on the other side of town for this side of town. ► Mr. Gold explained that they already have a liquor license in the Big Y location, it is just a different type. He stated that he would argue that when the Big Y license was granted for beer and wine, the other two liquor stores were already in existence. ► Mr. Hickey explained that this side of town is growing. He stated that the population and what works for the community has to be analyzed.

► Councilor Cormier-Leger asked about convenience and need. He asked for the number of customers who have specifically asked for the Big Y to convert their current alcohol license to liquor. He stated that Franklin Village Liquors is selling their license because of rent as they can no longer afford to stay in that location. ► Mr. Gold stated that he does not have that number. ► Councilor Chandler stated that he will speak against this transfer and that is how he will be voting tonight. ► Councilor Dellorco stated that he will be voting against this; he is concerned about the children. ► Councilor Pellegrini stated that she does not see a public need. She stated that regarding convenience, people have cars today. She stated that for the reasons she indicated, she will be voting no on this. ► Councilor Hamblen stated that she is not sold on liquor sales in the supermarket. The reconfiguration of Big Y and the aisle for the beer and wine and the addition of liquor was discussed. ► Mr. Gold said that they already sell alcohol and this is not a big jump. ► Councilor Hamblen said that she has an issue with the concentration of liquor stores in one area. ► Mr. Gold stated that consumers should have a choice. ► Councilor Frongillo stated that he thinks the decision the Town Council makes today will not dramatically transform Franklin. ► Chair Mercer stated that regarding beer and wine, and liquor, if there was not a difference, they would not be separate licenses. ► **ROLL CALL VOTE: Chandler-NO; Cormier-Leger-NO; Dellorco-NO; Frongillo-NO; Hamblen-NO; Jones-NO; Mercer-NO; Pellegrini-NO; Sheridan-NO. ► VOTE: Yes-0, No-9, Absent-0.**

PRESENTATIONS/DISCUSSIONS: ► *National Register Historic Districts in Franklin - Vicki Earls, Franklin Public Library.* ► Mr. Hellen discussed material about the Red Brick Schoolhouse that Ms. Earls gathered. He stated that Franklin has two national historic districts on the National Register of Historic Places. ► Ms. Earls, Head of Reference at the Franklin Public Library, began presenting her narrated 15-to-17-minute YouTube video; however, the volume was not working correctly. As such, Chair Mercer determined it would be best to have the technology working correctly, and Ms. Earls' presentation should be rescheduled.

LEGISLATION FOR ACTION:

Note: Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. *Resolution 22-69: Authorizing the Borrowing of Money to Pay Costs Associated with the Creation of the Lead Service Line Inventory and Replacement Plan and Authorizing the Town Administrator to File State Revolving Fund Loan Application and to Take Other Action as Needed (Motion to Approve Resolution 22-69 - Two-Thirds Majority Vote).* ► Councilor Jones read the resolution. ► **MOTION to Approve Resolution 22-69: Authorizing the Borrowing of Money to Pay Costs Associated with the Creation of the Lead Service Line Inventory and Replacement Plan and Authorizing the Town Administrator to File State Revolving Fund Loan Application and to Take Other Action as Needed by Dellorco. SECOND by Hamblen. Discussion:** ► Mr. Hellen stated that this is a win-win for the community to put forth a nominal amount of money; DEP is paying for the

whole thing. He stated that this will help with the water quality initiative at the DPW. ► Water Superintendent Doug Martin reviewed that in December 2020, the EPA issued Lead and Copper Rule Revisions which require all public water suppliers to document the material of all lead service lines (LSLs) within their distribution system and produce an inventory of all pipe materials by October 16, 2024. To achieve compliance, the Town will need to organize, examine, and compile all documentation that determines pipe material into a single database which must be accessible to the public. He stated that the Town has no known full lead service lines, but there are approximately 115 potential lead goosenecks that are documented. ► Town Council members asked questions and made comments. ► Mr. Martin explained that the EPA would like to eventually have the lead goosenecks replaced so this inventory will determine where they are located. He noted that this is 100 percent loan forgiveness, and it is something that has to be done. ► Councilor Cormier-Leger confirmed the Town is going to borrow \$119,000 for the project and then the loan will be forgiven.

Chair Mercer announced that Councilor Chandler was no longer participating in the meeting; therefore, roll call votes are not required on that basis.

► **VOTE: Yes-8, No-0, Absent-1.**

- b. Resolution 22-70: Gift Acceptance - Veterans' Services Dept. (\$1,845), Fire Dept. (\$486) (Motion to Approve Resolution 22-70 - Majority Vote).* ► Councilor Jones read the resolution. ► **MOTION to Approve** Resolution 22-70: Gift Acceptance - Veterans' Services Dept. (\$1,845), Fire Dept. (\$486) by **Dellorco. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen thanked the donors for their incredible generosity. ► Councilor Cormier-Leger requested that a typographical error in the spelling of Mr. Catalano's name be corrected. ► **VOTE: Yes-8, No-0, Absent-1.**
- c. Bylaw Amendment 22-884, as Amended: Chapter 170, Vehicles and Traffic, Article IV, Stopping, Standing and Parking, §170-15 Parking Prohibitions and Limitations, D. Parking Prohibited, Downtown Parking Map - Second Reading (Motion to Approve Bylaw Amendment 22-884, as Amended - Majority Roll Call Vote).* ► Councilor Jones read the bylaw amendment. ► **MOTION to Approve** Bylaw Amendment 22-884, as Amended: Chapter 170, Vehicles and Traffic, Article IV, Stopping, Standing and Parking, §170-15 Parking Prohibitions and Limitations, D. Parking Prohibited, Downtown Parking Map by **Dellorco. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen stated that this is the legislation and vote on the new map which he reviewed and was shown on the screen. He stated that this is the version of the map that was amended at the last meeting which included the prohibition on parking overnight from 2 AM to 6 AM. He stated that this was also amended to allow two-hour parking on Main Street from the one-hour proposal. ► Councilor Hamblen stated that when they discussed when the no overnight parking would start, Chief of Police Thomas Lynch said any time before 2 AM. She said that if they do not change it now, they may have to think about changing it at a later date. She stated that the police force needs to be able to enforce it. ► Councilor Frongillo stated that there is much private parking that could be put to a much more efficient use, and we continue to mandate that new developments add to our abundant parking which is stifling development in the downtown. He stated that there is more that can be done. ► Councilor Jones said that this is probably one of the best revisions of parking that has come across the Town Council. ► **ROLL CALL VOTE: Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-8, No-0, Absent-1.**
- d. Bylaw Amendment 22-885: Chapter 170, Vehicles and Traffic, §170-20, Additional regulations; violations and penalties - Second Reading (Motion to Approve Bylaw Amendment 22-885 - Majority Roll Call Vote).* ► Councilor Jones read the bylaw amendment. ► **MOTION to Approve** Bylaw Amendment 22-885: Chapter 170, Vehicles and Traffic, §170-20, Additional regulations;

violations and penalties by **Dellorco**. **SECOND** by **Hamblen**. **Discussion:** Mr. Hellen stated that this is the vote of the removal of the downtown parking permit structure that was in the Town Code. He clarified that this is only for what is known as the Ferrara's Municipal Lot and the Depot Street Municipal Lot. ► Councilor Pellegri stated that she feels the fees should be set by the Town Council, not the Town Administrator. ► **ROLL CALL VOTE: Cormier-Leger-YES; Dellorco-NO; Frongillo-YES; Hamblen-YES; Jones-NO; Mercer-YES; Pellegri-NO; Sheridan-YES.** ► **VOTE: Yes-5, No-3, Absent-1.**

- e. Bylaw Amendment 22-886: Chapter 82, Fees, Municipal Service, § 82-6, Subsection K. Police - Second Reading (Motion to Approve Bylaw Amendment 22-886 - Majority Roll Call Vote).* ► Councilor Jones read the bylaw amendment. ► **MOTION to Approve** Bylaw Amendment 22-886: Chapter 82, Fees, Municipal Service, § 82-6, Subsection K. Police by **Dellorco**. **SECOND** by **Hamblen**. **Discussion:** ► Mr. Hellen stated that this is the vote required to take the parking permit fee structure out of the Town service fee code. ► **ROLL CALL VOTE: Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-8, No-0, Absent-1.**
- f. Bylaw Amendment 22-879: Chapter 170, Vehicles and Traffic, Appendix A, Fines, Parking Violations - Second Reading (Motion to Approve Bylaw Amendment 22-879 - Majority Roll Call Vote).* ► Councilor Jones read the bylaw amendment. ► **MOTION to Approve** Bylaw Amendment 22-879: Chapter 170, Vehicles and Traffic, Appendix A, Fines, Parking Violations by **Dellorco**. **SECOND** by **Hamblen**. **Discussion:** ► Mr. Hellen stated that this is the changes in the fees. He noted that the bylaw amendment is to take effect on July 1, 2023. He stated that he has been asked by West Street residents to evaluate that. He stated that Chief Lynch said that if they wanted to enact this on April 1, 2023, or earlier, it may make some of the West Street residents happy. ► **MOTION to Amend** Bylaw Amendment 22-879: Chapter 170, Vehicles and Traffic, Appendix A, Fines, Parking Violations, to reflect that the bylaw amendment shall become effective on or after March 1, 2023, by **Jones**. **SECOND** by **Hamblen**. **Discussion:** ► Councilor Frongillo stated that some store owners were concerned that a customer getting a ticket once would do a lot of damage to their willingness to come back. He asked if there is some way for us to let people know that things are changing. ► Mr. Hellen stated that they can do a ton of outreach. ► Councilor Pellegri asked if any of this will help the East Street and West Street people. ► Mr. Hellen reviewed fees and violations that may help. He stated that for the East Street and West Street residents, they have done almost everything they have asked for. ► Town Council members discussed the placement/location of trash barrels. ► **VOTE (on the amendment): Yes-8, No-0, Absent-1.** ► **ROLL CALL VOTE (on the bylaw amendment as amended): Cormier-Leger-YES; Dellorco-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-8, No-0, Absent-1.**

TOWN ADMINISTRATOR'S REPORT: ► Mr. Hellen congratulated the Franklin Police Department on reaching their goal of accreditation. He noted the Fire Department. He noted the commitment and dedication of the public safety departments. He thanked the police and fire and all departments and all the volunteers for the incredible events every weekend in October. He wished everyone happy Veterans Day next week.

SUBCOMMITTEE REPORTS:

- a. **Capital Budget Subcommittee.** ► None.
- b. **Budget Subcommittee.** ► None.
- c. **Economic Development Subcommittee.** ► None.
- d. **GATRA Advisory Board.** ► Councilor Frongillo stated that they have been going around and meeting the stakeholders.

FUTURE AGENDA ITEMS: ► Councilor Cormier-Leger requested a recap of the successes of the year and an update on the Davis Thayer property. ► Chair Mercer suggested that it would be in January. ► Councilor Sheridan asked for an open house at the Davis Thayer and an update from Conservation. ► Mr. Hellen stated that there will be an open house; however, at this time there is so much stuff in it, professional movers will have to move it out. He stated that the open house probably will be in the spring.

COUNCIL COMMENTS: ► Councilor Sheridan wished happy birthday to a hometown hero. He stated that the DelCarte cleanup was impressive. ► Councilor Frongillo stated that everyone should vote. He stated that he sat down with the Dean Student Government Association. ► Councilor Hamblen discussed that the SNAP program was added to the Farmers Market. She stated that November 19th is the first indoor Farmers Market at Fairmount Fruit Farm. ► Councilor Cormier-Leger congratulated the Police Department and thanked the Fire Department for their great open house. He stated to please vote on November 8, 2022. ► Councilor Pellegri stated that she went to the Senior Center and listened to Mr. Joe Landry talk about Franklin; it was very good. She stated that she knows they would like to have a bus at the Senior Center and she would like that put on a future agenda. She asked about an archivist at the museum. She congratulated the Police Department. ► Mr. Hellen stated that the new archivist starts next week; her hours are still being worked out. ► Councilor Jones congratulated the Police Department's accreditation and Fire Department's open house. He stated that Halloween was tremendous this year. He suggested a Halloween event on the Town Common. ► Councilor Dellorco congratulated the Police Department's accreditation and Fire Department's open house. He stated to make sure you get out and vote. He stated happy Veterans Day. ► Chair Mercer gave congratulations to the public safety people, administration, and all departments for all they do. He stated happy Veterans Day.

EXECUTIVE SESSION: None.

ADJOURN: ► MOTION to Adjourn by Dellorco. SECOND by Jones. No Discussion. ► VOTE: Yes-8, No-0, Absent-1.

Meeting adjourned at 9:20 PM.

Respectfully submitted,

Judith Lizardi
Recording Secretary

**FRANKLIN TOWN COUNCIL
MINUTES OF MEETING
November 16, 2022**

A meeting of the Town Council was held on Wednesday, November 16, 2022, at the Municipal Building, 2nd Floor, Council Chambers, 355 East Central Street, Franklin, MA. Councilors present: Brian Chandler, Theodore Cormier-Leger, Cobi Frongillo (via Zoom), Melanie Hamblen, Glenn Jones, Thomas Mercer, Deborah Pellegrini, Patrick Sheridan. Councilors absent: Robert Dellorco. Administrative personnel in attendance: Jamie Hellen, Town Administrator; Mark Cerel, Town Attorney; Alecia Alleyne, Assistant to the Town Administrator.

CALL TO ORDER: ► Chair Mercer called the meeting to order at 7:00 PM. Chair Mercer called for a moment of silence. All recited the Pledge of Allegiance.

ANNOUNCEMENTS: ► Chair Mercer reviewed the following as posted on the agenda. A Note to Residents: All citizens are welcome to attend public board and committee meetings in person. Meetings are live-streamed by Franklin TV and shown on Comcast Channel 11 and Verizon Channel 29. In an effort to maximize citizen engagement opportunities, citizens will be able to continue to participate remotely via phone or Zoom. He announced that this meeting is being recorded by Franklin TV; this meeting may be recorded by others. ► Chair Mercer stated that Councilor Frongillo is participating remotely in tonight's meeting, and Councilor Dellorco may be participating remotely in tonight's meeting; however, currently, he is not. As such, every vote will be a roll call vote as there is remote participation.

CITIZEN COMMENTS: ► Mr. Richard Ciccone, 185 Chestnut Street, thanked the Town Council and Chief of Police for the sidewalks and crosswalks that are all over town. He stated that he thinks it has made the streets safer and is a big gain for the community. ► Town Clerk Nancy Danello stated that she submitted her certified election results to the state and noted that everything ran smoothly. She stated that there was a total of 14,657 votes cast which is about 59 percent turnout. She thanked everyone for their support over these past months. She stated that they are now on to the next project which is revamping the vault; she thanked the Community Preservation Committee for funding this project. ► Mr. Colin Cass, 146 Longhill Road, congratulated Steve Sherlock for 15 years of sterling service to the town with his contribution of Franklin Matters.

APPROVAL OF MINUTES: ► *October 19, 2022*. ► **MOTION to Approve** the October 19, 2022 meeting minutes by **Hamblen**. **SECOND** by **Cormier-Leger**. **No discussion**. ► **ROLL CALL VOTE:** **Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES**. ► **VOTE: Yes-8, No-0, Absent-1**.

PROCLAMATIONS/RECOGNITIONS: ► **Becki Carloni - Franklin Fire Department**. ► Fire Chief James McLaughlin introduced Ms. Becki Carloni. He stated that Ms. Carloni is being recognized for her actions done off duty on November 5, 2022, at the Norton High School football game. He stated that they are very proud of what she did and are grateful that the town is giving her this citation for her actions. ► Councilor Pellegrini read aloud the proclamation honoring firefighter/paramedic Becki Carloni on her heroic actions performed during a crisis at the end of a football game in Norton, MA, where she administered CPR to a person who was in distress; the man's life was saved.

Chair Mercer called a two-minute recess.

APPOINTMENTS: ► **Library Board of Directors - Alison Wallace**. ► Councilor Jones read the appointment. ► **MOTION to Ratify** the appointment by the Town Administrator of Alison Wallace to

serve as a Member of the Library Board of Directors with a term to expire on June 30, 2025, by **Jones. SECOND** by **Hamblen. Discussion:** ► Mr. Hellen stated that Ms. Wallace has been a member of the Board in previous years, and they are excited to have her back. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES. ► VOTE: Yes-8, No-0, Absent-1.**

HEARINGS: None.

LICENSE TRANSACTIONS: ► *La Cantina Winery Company, Farmer-Winery, Special License to allow sale of wine at 2022-2023 Franklin Winter Farmers Market located at 887 Lincoln Street.*

► Councilor Jones read the license transaction. ► **MOTION to Approve** the issuance of a Farmer-Winery, Special License to La Cantina Winery Company to allow sale of wine at the 2022-2023 Franklin Winter Farmers Market located at 887 Lincoln Street, Franklin, MA, by **Jones. SECOND** by **Hamblen. Discussion:** ► Ms. Alleyne stated that this application has been signed off by all departments for La Cantina Winery to sell at the Winter Farmers Market which runs every Saturday from November 19, 2022, through April 1, 2023. ► Councilor Hamblen thanked La Cantina Winery and the Vozzella's for all their support for all the Farmers Markets. ► Councilor Cormier-Leger noted that this is not the first time this applicant has applied for this and there has never been an incident; he is an upstanding business person. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES. ► VOTE: Yes-8, No-0, Absent-1.**

PRESENTATIONS/DISCUSSIONS: ► *Presentation: Recreation Department, Ryan Jette, Director of Recreation.* ► Recreation Director Ryan Jette and Recreation Advisory Board Chair Wayne Simarrian addressed the Town Council. Mr. Jette narrated his slideshow presentation. He stated that the Recreation Department offers the residents of Franklin a variety of programs and events for youth and adults as well as coordination of field use for all athletic organizations. In FY22, they had 6,293 children enrolled in programs and the department brought in \$619,000 in revenue. He stated that they brought in about \$52,000 more than they spent. He stated that his office is staffed by three full-time staff and one part-time administrative assistant. He stated that they have 91 active part-time employees including program coordinators, referees, camp counselors, art instructors, gate guards, and high school aides/instructors. He noted that they also have tax work-off volunteers and volunteer coaches. He stated that 55 percent of the budget is personnel. He discussed Recreation Department operations including programs, events, facility scheduling, park planning, and volunteer management. He discussed that in 2022, the Recreation Department offered 117 unique programs with 400 different class offerings. He reviewed the summer camp and sport programs including basketball, track, and volleyball. He noted the food pantry garden beds and the pickleball participation. He noted popular fall, winter, spring, and summer programs. He stated that they do community education including CPR/AED training, first aid classes, and officiating certification courses. He highlighted the fields and playgrounds and discussed that the Recreation Department does all permitting of field and playgrounds in town, and they work closely with the DPW to ensure proper maintenance of all playgrounds. He provided a list of the inventory of facilities for playgrounds and the fields and locations. He showed some pictures of the facilities. He provided and reviewed a list of proposed/possible capital projects. He provided a list of recreation opportunities in Franklin. ► Mr. Hellen stated that he wanted to remind everyone that this is all done by three staff people and volunteers. He thanked the Recreation Department for their commitment to the community and he thanked the Recreation Advisory Board. ► Town Council members asked questions, made comments, and thanked Mr. Jette and the Recreation Department. ► Councilor Jones noted that the Recreation Department is self-funded. ► Councilor Chandler noted the need for restrooms rather than portables. ► Mr. Jette explained that the youth organizations using the fields have a shut-off code for the lights, and the lights are also on a timer and will go off every night if they are not shut off. ► Councilor Hamblen thanked the Recreation Department for their efforts with the community garden. ► Councilor Sheridan asked about a possible portable restroom for DelCarte and a possible rental company for canoeing and

kayaking for DelCarte. ► Mr. Jette stated that they are looking into that. ► Mr. Simarrian thanked Mr. Hellen and the Town Council for their support of recreation. ► Mr. Jette explained that they do not charge youth organizations that have 100 percent Franklin participants for the use of the fields; however, if they have out-of-town participants, they are charged and for-profit organizations are charged. ► Mr. Cerel stated that making the fields available without a fee protects the Town from liability because there is a statute that says if you allow your property to be used for recreational purposes and do not charge a fee, you are not liable for negligence. ► Mr. Hellen reminded everyone that regarding the high school stands, the Town Council approved the funding for that a few years ago. He stated that unfortunately, the downside is that the project is on the list and susceptible of being rolled into a lot of other high school improvements which would require borrowing at this time which means interest rates, and so it will probably be a little while longer, but it is something we are aware of and working on it. ► Chair Mercer stated that he thinks the community is in a great place with regarding recreation.

► **Discussion: Davis-Thayer Reuse Committee.** ► Mr. Hellen stated that tonight the Town Council will have its first discussion on the future of Davis-Thayer. He stated that the Town Council's meeting packet is available on the Town's website and it has a lot of information on this item. He stated that the building structure is in good shape and was well maintained. He stated that as the photographs show, there are still a lot of items in the building. He noted that there is no elevator in the building and it is not ADA accessible. He noted that when moving items out of the building, it is the old-fashioned way of moving; it is not easy work. He stated that he has outlined next steps in his memo to the Town Council dated November 10, 2022. He stated that the Town Council has to determine how they want to move forward with a Davis-Thayer Reuse Committee Charge; he explained that for the reuse of surplus buildings, municipalities always form a reuse committee. He recommended two options: the Town Council serves on the official Reuse Committee or develop a Citizens Advisory Committee in charge of stakeholders and have that committee present a final report to the full Town Council of recommendations, which is what most communities do. He reviewed that the second issue for tonight is for the wish list of potential future uses of Davis-Thayer, which will give Kaestle Boos Associates direction in evaluating those options. He explained that the consultant is already aware of the Town's desire to evaluate the feasibility and conditions of the following: senior affordable housing, artist lofts housing, housing in general; a community recreation and arts center; a temporary indoor pickleball facility; open market sale of the building portion only, or the entire parcel; the potential of a half and half project where the Town maintains the playground and ballfield portion, but leases/sells the building portion; police station; and economic development office leasing space. He stated that the Town Council, stakeholders, or citizens can add additional feasible ideas to the table. He noted that not all ideas are feasible. He noted that this is a significant asset which needs to be maximized as a fiduciary responsibility. He explained that it is 3.48 acres and is assessed at approximately \$4.4 million. The building value is \$2.76 million and the land is valued at \$1.62 million. The location is also of value and is still to be appraised as the use is a school. Any change in use from a public school to a private use will change the value. He stated that this will likely be a long process to make sure the use and future of it will be maximized to its fullest potential. ► Chair Mercer stated that tonight's discussion is focused on just a couple of pieces of this including if the Town Council wants to be the reuse committee or if they want to appoint a reuse committee, and the other piece of that is that we do have a list of options, but anyone can add to the list. He noted that regarding tours of the facility, they need to get it cleaned up before they can have the public in there for tours. ► Town Council members asked questions and made comments. ► In response to questions, Mr. Hellen explained that the School Department identified the items that needed to be moved to where the teachers were going; there was a moving company that moved that stuff out. He stated that it is not uncommon that educators take with them only what they need. He explained that this is just part of the process of cleaning out the building and disposing of it properly as required. He stated that PPE is being stored there as well; he encouraged everyone to not think of Davis-Thayer as storage space. ► Facilities Director Michael D'Angelo stated that to maintain the building as it is, including heat at 55 degrees, testing sprinklers, and security, it costs approximately \$100,000 per year. He noted that Davis-Thayer had

an older electrical system. ► Councilors Cormier-Leger, Chandler, Hamblen, Sheridan, Frongillo, and Jones stated that they would like a citizens advisory committee for the reuse. ► Councilor Pellegri stated that she would say no to selling it to Dean College, making it a police station, or selling it. She stated that it would be okay to have a citizens committee, but she would like to have at least two Town Council members on the committee. ► Chair Mercer stated that this discussion is just to get the ball rolling. ► Mr. Richard Ciccone, 185 Chestnut Street, stated that he is troubled that they let Davis-Thayer get into disarray. He suggested ways to clean out the building. He made suggestions on the reuse of the building including a police station. ► A resident who did not identify his name or address stated that he thought it would be a great location for a police station and noted that the current police station location is not in a good place. ► Mr. Richard Ciccone, 185 Chestnut Street, stated that if the police station is moved to Davis-Thayer, the old police station could be repurposed for recreation or other use. ► Chair Mercer stated that he will close tonight's discussion with the direction to Mr. Hellen to put together a charge for a reuse committee. ► Mr. Hellen stated that the challenging issue is that it will take a while to determine who to put on the committee. ► Chair Mercer stated that they should get the process started.

LEGISLATION FOR ACTION:

Note: Two-Thirds Vote requires six votes; Majority Vote requires majority of members present and voting.

- a. ***Resolution 22-71: Further Amending the Senior Citizen Property Tax Work-off Abatement Program (Motion to Approve Resolution 22-71 - Majority Vote).*** ► Councilor Jones read the resolution. ► **MOTION to Approve Resolution 22-71: Further Amending the Senior Citizen Property Tax Work-off Abatement Program by Hamblen. SECOND by Chandler. Discussion:** ► Mr. Hellen reviewed that this is requesting approval of two resolutions to implement changes to tax abatements and exemptions for eligible property owners. The change increases the wage rate to the new state minimum wage on January 1, 2023, and is a part of the Town's policy to ensure the Town complies with the state minimum wage. ► Councilor Chandler confirmed that the Town can only pay the minimum wage as per the state law. ► Councilor Pellegri asked if one person can work in more than one location to perform their work-off. ► Mr. Hellen explained the work-off process and stated that one person could work in more than one place as it is about the total number of hours for the person. He stated that they are struggling with filling the veterans' slots. He confirmed that there are income requirements for the senior work-off program. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-8, No-0, Absent-1.**
- b. ***Resolution 22-72: Further Amending the Veterans' Property Tax Work-off Abatement Program (Motion to Approve Resolution 22-72 - Majority Vote).*** ► Councilor Jones read the resolution. ► **MOTION to Approve Resolution 22-72: Further Amending the Veterans' Property Tax Work-off Abatement Program by Hamblen. SECOND by Chandler. Discussion:** ► Mr. Hellen noted this is the same discussion as for the last resolution. ► Councilor Jones noted that the Town Council voted last year on a veterans' property tax break on top of the state's program for the Town to give a benefit to disabled veterans and those application are available. ► Mr. Hellen stated veterans have to contact the Assessor's Office for the abatement process. ► Mr. Cerel stated that there are no income limitations on these programs. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegri-YES; Sheridan-YES.** ► **VOTE: Yes-8, No-0, Absent-1.**
- c. ***Resolution 22-73: General Funds Appropriation, Transfers and Adjustments FY23 (Motion to Approve Resolution 22-73 - Majority Vote).*** ► Councilor Jones read the resolution. ► **MOTION to Waive the reading by Hamblen. SECOND by Sheridan. No discussion.** ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-NO; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES;**

Pellegrini-YES; Sheridan-YES. ► VOTE: Yes-7, No-1, Absent-1. ► MOTION to Approve Resolution 22-73: General Funds Appropriation, Transfers and Adjustments FY23 by Hamblen. SECOND by Sheridan. Discussion: ► Mr. Hellen stated that this is very common. He stated that after state aid and the state budget cycle goes through, we are obligated under law to make sure we file the appropriate paperwork with the state before we set our tax rate hearing. He stated that we do not know in May what revenues will be like, so we come back in the fall of every year to take a review of the budget, we incorporate the final state budget numbers, final new growth numbers, and monitor the first quarter revenues of local receipts. He stated that the aggregate shows we are on target for local receipt projections at 25.9 percent through the first quarter. He stated that in the resolution and in his memo which he provided in the Town Council's meeting packet, he outlined that the Finance Committee unanimously approved, 7-0, these budget amendments at its November 9, 2022, meeting. He noted the collective bargaining agreements that have been passed/resolved and the 2.5 percent COLAs. He highlighted that the Town Administrator's budget is going up \$103,000; he stated that is due to the first installment of the opioid settlement money as well as the reduction in fees that the host community agreements are going to pay to the Town from the impact fees. He discussed the 20-year long opioid settlement program and future monies. He noted that this is a transitional year and the money from this year went into his budget as a place to put it. He stated that the other big item on the list is debt service and principal; those increases have gone up. He explained that it was for the renovation of the Town Hall building as well as for the Horace Mann drainage project. He noted that there were some cost overruns on the elections division because of the change in the statute of early voting and mail-in voting. ► Councilor Chandler stated that he liked that the SAFE Coalition is getting their money and Fire and Police are getting more Narcan training. He asked about the cannabis money. ► Mr. Hellen stated that he was giving a plug for the opioid money. He stated that there will have to be a working group on how to distribute those funds. He agreed with Councilor Chandler that the substance abuse problem is not getting any better. He explained that the law changed regarding host community agreements; he discussed that this is an extraordinarily complicated topic. He stated that there were some positives. He stated that Botera and NETA are not going to claw any money back. ► Councilor Chandler stated that he thinks those businesses do more damage than the \$104,000 in excise taxes. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES. ► VOTE: Yes-8, No-0, Absent-1.**

- d. Resolution 22-74: Gift Acceptance - Veterans' Services Dept. (\$1,550) (Motion to Approve Resolution 22-74 - Majority Vote).* ► Councilor Jones read the resolution. ► **MOTION to Approve Resolution 22-74: Gift Acceptance - Veterans' Services Dept. (\$1,550) by Hamblen. SECOND by Sheridan. Discussion: ►** Mr. Hellen thanked all for the generous donations. ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES. ► VOTE: Yes-8, No-0, Absent-1.**
- e. Resolution 22-75: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4 (Motion to Approve Resolution 22-75 - Majority Vote).* ► **MOTION to Waive the reading by Cormier-Leger. SECOND by Chandler. No discussion. ► ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES. ► VOTE: Yes-8, No-0, Absent-1. ► MOTION to Approve Resolution 22-75: Cable Funds in Support of PEG Service and Programming per MGL Ch. 44, §53F3/4 by Hamblen. SECOND by Cormier-Leger. No discussion. ► ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES. ► VOTE: Yes-8, No-0, Absent-1.**

TOWN ADMINISTRATOR'S REPORT: ► Franklin Open Space and Recreation Plan Kickoff Process. ► Mr. Hellen stated that the train whistles will continue; however, they found an engineering

company to start the quiet zone study. He stated that the study will probably take one year. He stated that the Open Space and Recreation Plan kickoff process information is in the meeting packet. He explained that the Conservation Commission is the board that runs the Open Space and Recreation Plan process. He noted that anyone who is interested should follow the Conservation Commission and check with them at their meetings regarding this. He stated that citizens can provide suggestions. He stated that the goal is to update the seven-year plan as required by law. He thanked Veterans Services Officer Shannon Nisbett, the Elks Club, and the Veterans Council for a great veterans celebration.

SUBCOMMITTEE REPORTS:

- a. Capital Budget Subcommittee.** ► None.
- b. Budget Subcommittee.** ► None.
- c. Economic Development Subcommittee.** ► Councilor Hamblen stated that the subcommittee met before tonight's Town Council meeting. She stated that they discussed the zoning line cleanup that will be coming to the full Town Council. She stated that they talked about zoning changes, inclusionary zoning, and other items like that from the Franklin for All project. The next meeting is scheduled for November 30, 2022.
- d. GATRA Advisory Board.** ► Councilor Frongillo stated that the board met today. He stated that GATRA is trying to consolidate to one operation across the region.

FUTURE AGENDA ITEMS: None.

COUNCIL COMMENTS: ► Councilor Chandler noted that the fire department was responding to three calls during the proclamation/recognition of Firefighter/Paramedic Becki Carloni; the department is very busy. ► Councilor Cormier-Leger thanked Town Clerk Nancy Danello for a great election. He congratulated the Veterans Department for a great Veterans Day celebration. He congratulated everyone at the Franklin Art Association for their opening at their new location. He noted disappointment about increased negative behaviors of Franklin's students; he urged all parents to please have these discussions with their kids. He wished all a happy Thanksgiving. ► Councilor Pellegrini agreed with Councilor Cormier-Leger's concerns about students' negative behaviors including throwing flowers over the train bridge. She thanked Town Clerk Nancy Danello for the great election. She thanked Ms. Nesbitt for a great job on the veterans' celebration. She said that a woman got her foot caught in a hole in the sidewalk at St. Mary's Church and there are pieces all coming up. She mentioned the benches at the old museum; she said that something should be put on Facebook to let people know they are available. ► Councilor Hamblen stated that she echoed everyone's thoughts. She noted opportunities on Saturday to decorate downtown with greens and bows, and said that the Farmers Market at Fairmount Fruit Farm will be open. ► Councilor Frongillo said happy Thanksgiving and noted the food pantry. He discussed that the rail trail goes all the way through Grove Street. ► Councilor Sheridan stated that he echoed what everyone has said and he thanked the Veterans Council for the great luncheon. ► Councilor Jones thanked all those who came out to vote. He stated that the veterans' luncheon was a great event. He noted the DAV 5k on Castle Island this past Sunday to support disabled veterans. He stated that Dean College had their second community alliance program as part of their attempt to reach out to the surrounding neighborhood and hear concerns. He stated that they are hoping to do monthly meetings; however, there will be no meeting in December. He stated that in the past few weeks, work has begun on renovating the inside of the new Franklin Food Pantry; Edwin's is being transformed into the new Franklin Food Pantry. ► Chair Mercer noted the great election, the great Veterans Day brunch, and he congratulated Ms. Becki Carloni for going above and beyond. He discussed the Dean community group that has been formed and stated that they had their second meeting. He stated that this is to reach out to the entire community not just the neighbors of Dean College. He stated that if there are things that you have questions about or items that you would like to talk to the Dean administration about, please come to these meetings. He wished everyone a happy Thanksgiving.

EXECUTIVE SESSION: ► *Considering the purchase, exchange, lease or value of real property, because an open meeting may have a detrimental effect on the negotiating position of the Public Body.*

► Chair Mercer stated there is a need for an executive session for considering the purchase, exchange, lease or value of real property, because an open meeting may have a detrimental effect on the negotiating position of the Public Body, and the chair so declares, and we will not return to open session.

► **MOTION to Enter** executive session for the purpose of considering the purchase, exchange, lease or value of real property, because an open meeting may have a detrimental effect on the negotiating position of the Public Body and the chair so declares, and to not return to open session, by **Jones. SECOND** by **Hamblen. No Discussion.** ► **ROLL CALL VOTE: Chandler-YES; Cormier-Leger-YES; Frongillo-YES; Hamblen-YES; Jones-YES; Mercer-YES; Pellegrini-YES; Sheridan-YES.** ► **VOTE: Yes-8, No-0, Absent-1.**

Open Session ended at 9:21 PM.

Respectfully submitted,

Judith Lizardi
Recording Secretary



Introduction

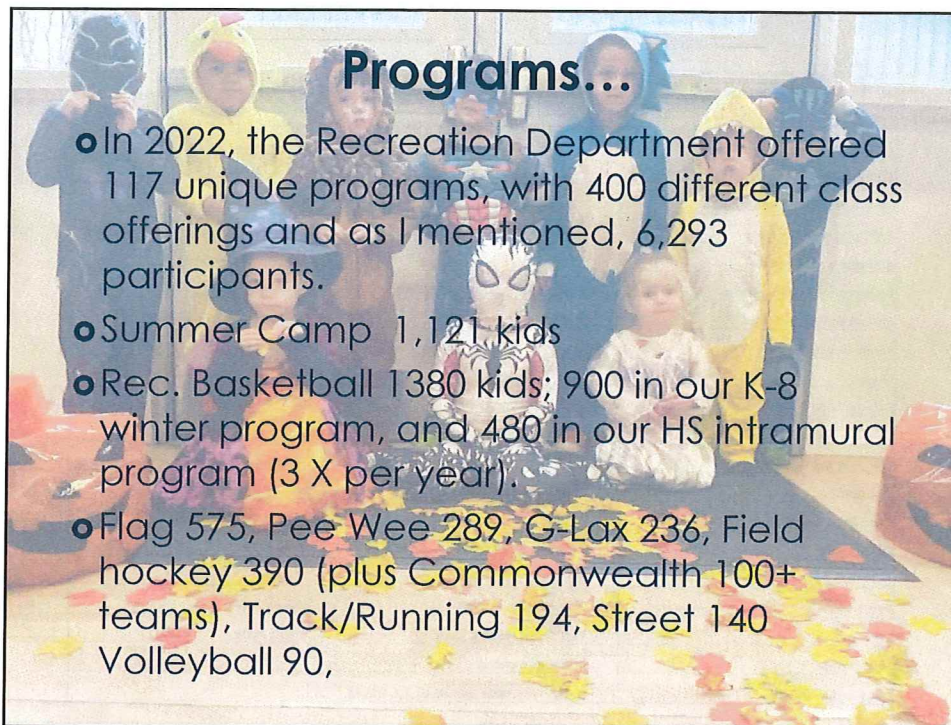
- Franklin Recreation Department offers the residents of Franklin a variety of programs and events for youth and adults as well as coordination of field use for all athletic organizations. Our registration numbers continue to grow each year. In FY2022, we had 6,293 kids enrolled in programs and our department brought in \$619,000.00 in revenue. That's 19% of the total population enrolled in programs. We estimate more than 25% of the population are impacted by Recreation in some way. Trails, fields, playgrounds, programs, etc.

Recreation Department Staff

- 3 Full Time office staff, 1 Park time admin asst.
- 91 Active part time employees which includes program coordinators (10), referees (42), camp counselors (18), art instructors (3), gate guards (4), high school aides/instructors (6)
- Tax work off volunteers (100 hours per year)
- Volunteer coaches (140)
- Contracted employees (40 officials, programs)
- 55% department budget is personnel

Recreation Department Operations

- Programs (100+ annual)
- Events (Concerts/Movie Night, Earth Day-200, Egg hunt-118)
- Facility Scheduling (5000 kids in youth sports)
- Park Planning (Town playgrounds/fields)
- Volunteer Management (eagle scouts, sports teams performing comm service)



Programs...

- In 2022, the Recreation Department offered 117 unique programs, with 400 different class offerings and as I mentioned, 6,293 participants.
- Summer Camp 1,121 kids
- Rec. Basketball 1380 kids; 900 in our K-8 winter program, and 480 in our HS intramural program (3 X per year).
- Flag 575, Pee Wee 289, G-Lax 236, Field hockey 390 (plus Commonwealth 100+ teams), Track/Running 194, Street 140 Volleyball 90,



Programs...

- Other Programs: Community Garden (56), Chess, Pickleball (50+), Golf (100+), Strength/Conditioning, Pre School (586), Tennis (66), Wrestling

Events...

- Concerts on the Common (6 weeks/3 movies) in conjunction with Farmers Market
- Earth Day
- Peter Cottontails Egg Hunt

Programs in 2022

Art Exploration 3/4 Week Workshops	Game On Mobile Gaming	Pickleball
Art Exploration One Day Workshops	Girls Field Hockey	Preschool Summer Camp
Art Exploration Summer Camp	Girls Lacrosse	Preschool Themed Drop Off Classes
Art Exploration Thursday	Golf	Real World Robotics
Art Exploration Tuesday	Happy Feet	Recreation Basketball
Basketball 3v3 Tournaments	High School Intramural Basketball	Red Ball Tennis
Basketball Skills & Drills	Kids to 5K!	Red Cross Babysitting Training
Breakfast with Santa	King Street Summer Camp	Robotics
Chess	Ladies Light Hike	Rocketry
College/Adult Field Hockey Summer League	Ladies Snowshoe	Snapology Robotics Themed Classes
Community Garden	Leader in Training Program	Strength & Conditioning
CPR/First Aid Training	Little Science Seekers	Tomorrow Stars Flag Football Camp
Disc Golf	Mini Stix Field Hockey	Track & Field Indoor
Earth Day Clean Up!	Mini Stix Lacrosse	Track & Field Outdoor
Field Hockey	More Fun With Friends (Tuesday)	Volleyball
Field Hockey Jamboree	More Fun With Friends (Wednesday)	Wrestling
First Friends	Music & Movement	Yoga on the Beach
Learn to Fish	NHL Street Hockey	Young Artists
Flag Football	Pee Wee Baseball	
Flag Football Camps	Peter Cottontails Eggcellent Adventure	

Fall Programs

- NFL Flag Football-575 kids (ages 6-14)
- Girls Field Hockey-390 kids (ages 6-14)
- Golf (year round)-200 kids/adults
- Kids to 5K-75 girls (year round)
- Art and Pre School (year round)

Franklin Recreation founded the Commonwealth Field Hockey League with 17 Towns, 100 teams from around the state.

<https://www.commonwealthfieldhockey.com/>



Winter Programs

- Basketball-1380 kids (K-12)
- Indoor Track & Field- 194 kids (ages 6-14)
- Volleyball-90 girls (middle school)
- Wrestling-35 kids
- Tennis
- Speed & Strength
- Pickleball
- Indoor field hockey and lacrosse



Spring Programs

- Girls Lacrosse-236 kids (year round)
- Pee Wee Baseball- 214 kids
- Street Hockey-130 kids
- Outdoor Track/Kids to 5K-130 kids
- Community Garden-56 beds
- Golf Lessons-200 kids/adults per season
- Pickleball-NEW fastest growing sport in US, learn to play and competitive classes



Summer Programs

- King Street Summer Camp-1,121 kids in 8 weeks.
- Chilson Beach-Franklin residents only
- Summer Sports Camps (Beaver turf)-300 kids
- Pre School camp-200+ kids
- Concerts/Movies on the Common
- Track series
- Baseball & week long educational programs (computer software, Snapology, engineering)



Community Education

- CPR/AED Training
- First Aid Classes
- Red Cross Babysitting classes
- Baseball and Basketball officiating certification courses
- Seasonal programs: Valentines Day art, Cookies w/ Santa, Mothers Day Tea party
- Photography

Fields & Playgrounds

The Recreation Department does all permitting of fields and playgrounds in town. We work closely with the DPW to ensure proper maintenance of all playgrounds is kept up to ASTM and CPSC standards. We also schedule all playing fields for 5,000 kids in youth sports and FHS sports.

New playground equipment at Beaver Pond in 2021 (Vendetti playground) and fitness course completed today. King Street improvements in 2019 and DelCarte playground in 2017. Currently planning new playgrounds at Nason Street Tot Lot and Fletcher Field which should be complete by 2023. Working on master plan for King Street Memorial Park.

Inventory of Facilities

Playgrounds

- Beaver Pond Fitness course (2022)
- Vendetti Playground at Beaver Pond (2021)
- King Street Memorial Playground (2005), Improvements made in 2019
- DelCarte Recreation Area (2017)
- Dacey Community Field Playground (2007), Dacey Disc Golf (2013)
- Fletcher Field Playground (2004 & 2015), improvements coming in 2023.
- Nason Street Tot Lot (2003) improvements coming in 2023

Fields & Locations

- Dacey Community Fields on Lincoln Street
- Fletcher Field on Peck Street
- Pisani Field (formally Theron Metcalf) on Peck Street
- King Street Memorial on King Street
- Beaver Pond (Chilson Beach) on Beaver Street
- Franklin High School on Oak Street
- Horace Mann School on Oak Street
- Parmenter School on Wachuseff Street
- Davis Thayer School on East Central & Union Street
- Remington-Jefferson School on Washington Street
- J.F.Kennedy School on Pond Street
- Oak Street School on Oak Street
- Tri County Regional Vocational High School on Pond Street
- Meadowlark Field on Meadowlark Lane off Chestnut Street



Capital Projects

- o Nason Street Tot Lot
- o Fletcher Field Playground (front structure and surfacing)
- o King Street Memorial Park Master Plan (building, lights, parking, playground, splash pad, pickleball)
- o Dacey Field playground
- o Horace Mann Fields and track improvements (behind school) and upper basketball area
- o -Beaver Pond scoreboard and press box
- o -Remington basketball courts (post tension concrete)
- o -FHS Baseball/softball restroom facility
- o -FHS stadium bleachers (visitors side)
- o -Dacey Field restroom facility
- o -Front turf at FHS resurfaced
- o -FHS Tennis courts resurfaced (post tensioned concrete)

Recreation Opportunities in Franklin

<ul style="list-style-type: none"> Boating Hiking Pickleball Swimming Dog Park Basketball Soccer Football Flag Football Baseball Hockey Softball Street Hockey Lacrosse Field hockey Volleyball Sand Volleyball Sculpture Park Disc Golf Martial Arts 	<ul style="list-style-type: none"> Badminton Cricket Beach Canoe & Kayak Chess Cooking Tennis Ice Skating Gardening Track Bocce Dance Cycling Museum Art Golf Mountain Biking Fishing Weightlifting
---	--



Questions?

Thanks for allowing me to share all the great things going on at the Recreation Department.

QUESTIONS?

SUGGESTIONS ON PROGRAMMING OR FACILITIES?

Franklin Recreation Department
275 Beaver Street
Franklin, MA 02038
(508) 613-1666
www.franklinma.gov/recreation-department
"Just for the fun of it!"

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

December 9, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

RE: Appointments -Conservation Commission & Disability Commission

We are recommending the appointment of one new member to the Conservation Commission and two new members to the Disability Commission as listed below.

Conservation Commission

- Mark LePage with a 2 year term to expire on June 30, 2024

Disability Commission

- Alison Rheaume with a 3 year term to expire on June 30, 2025
- Francesca Ricci with a 2 year term to expire on June 30, 2024

We have included their respective volunteer forms in the packet. Please let us know if you have any questions.

Thank you to all who volunteer their service to the Town!



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: September 3, 2022

Name: Mark C LePage

Home Address: 2 Peppermill Lane
FRANKLIN, MA 02038

Mailing Address: 2 Peppermill Lane
FRANKLIN, MA 02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Sales/Waypoint

Narrative: Typically available most weeknights and weekends. Some travel for work that may take me out of town periodically. Avid outdoorsman and longtime member of the Appalachian Mountain Club interested in serving on the conservation committee

Board(s) / Committee(s): ___ Conservation Commission



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: August 30, 2022

Name: Alison Rheaume

Home Address: 47 Summer Street, Apt 1C
Franklin, MA 02038

Mailing Address: 47 Summer Street, Apt 1C
Franklin, MA 02038

Phone Number(s):

Email Address: [REDACTED]

Current Occupation/Employer: Disability / Support Group Facilitator for the Brain Injury Association of Massachusetts

Narrative: As someone with lived experience of navigating life with disability after sustaining a brain injury, I have a vast awareness of inclusion and accessibility care and needs within our community. I have a BS in Movement Science and a MS in Health, Physical Education, and Recreation. I am also certified Special Populations and Responsive Classroom. I am well-spoken and have a professional background of public speaking engagements and presentations. In regards to availability, it is most accessible for me to join meetings virtually, but when I have transportation, I am able to do some in-person participation. I have a flexible schedule and prefer day time engagement more than the evening. Thank you for considering what I bring to the table!

Board(s) / Committee(s): ___ Franklin Disability Commission



Town of Franklin MA

355 East Central Street

Franklin, MA 02038

Phone: 508-520-4949

Volunteer Form

Good Government Starts with You!

Date Submitted: September 7, 2022

Name: Francesca Ricci

Home Address: 87 Central Park Terr
Franklin, MA 02038

Mailing Address: 87 Central Park Terrace
Franklin, MA 02038

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Retired

Narrative: My professional experience includes more than 20 years working in the elder services industry. I have worked with people with varying degrees of ability, both physical and mental/emotional, providing services and support that add value and ease to daily life. Since I am retired, I have plenty of flexible time available to serve as a volunteer on the Franklin Disability Commission. I'd be honored to provide any insights and expertise to the good work already being done by the Commission.

Board(s) / Committee(s): ___ Franklin Disability Commission

APPOINTMENTS



Conservation Commission

Mark LePage

2 Peppermill Lane
Franklin, MA 02038

The Conservation Commission has recommended the appointment of Mark LePage to serve as a Member of the Conservation Commission with a term to expire on June 30, 2024.

MOTION to ratify the appointment by the Town Administrator of Mark LePage to serve as a Member of the Conservation Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Franklin Disability Commission

Alison Rheaume

47 Summer Street, Apt 1C
Franklin, MA 02038

The Franklin Disability Commission has recommended the appointment of Alison Rheaume to serve as a Member of the Franklin Disability Commission with a term to expire on June 30, 2025.

MOTION to ratify the appointment by the Town Administrator of Alison Rheaume to serve as a Member of the Franklin Disability Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

APPOINTMENTS



Franklin Disability Commission

Francesca Ricci

87 Central Park Terrace
Franklin, MA 02038

The Franklin Disability Commission has recommended the appointment of Francesca Ricci to serve as a Member of the Franklin Disability Commission with a term to expire on June 30, 2024.

MOTION to ratify the appointment by the Town Administrator of Francesca Ricci to serve as a Member of the Franklin Disability Commission.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

December 9, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator
RE: Appointments - Sealer of Weights and Measures

We are recommending the appointment of Gus Brown as the Sealer of Weights and Measures for the Town of Franklin.

Like most cities and towns, Franklin used a state service that supplied the Sealer of Weights and Measures. That state program has ended and now every city or town is on their own. We are exploring regional opportunities and awaiting further state guidance to hire our own Sealer. But in the interim and until those issues are solved, I am recommending Gus Brown as the Town's Sealer of W&M.

As a side note, due to this change in state law, the Town will need to purchase an official truck (we'll buy used) and required equipment to implement our own program. This will be in the Town's capital plan in January.

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Norfolk County Commission
614 High Street
Dedham, MA 02027-0310

Re: Regional Weights and Measures Program

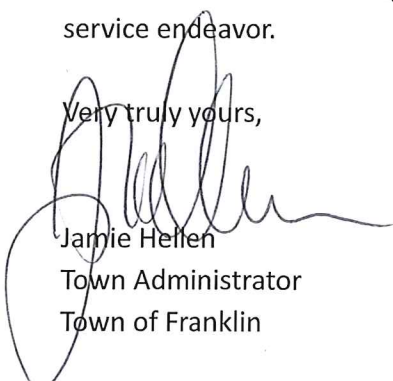
Dear Commissioners,

We write to you today to signal our interest in participating in the newly forming Norfolk County Regional Weights and Measures Program. This letter serves as a Statement of Interest to allow the County to plan for all financial commitments (operating, fees, and related capital) to establish the program based on expressed interest for a July 1, 2023 start time. By sending this letter the community of Franklin agrees to share all pertinent data relative to the number and type of inspections undertaken in our community as well as are most recent fee tables.

The Community of Franklin understands that Norfolk County will strive to match the service fee rate which we are currently operating within. We understand that a proposed Intermunicipal Agreement will follow between our community and the County and be for a three year period to effectuate a stable program with low employee turnover.

We look forward to working with you and other neighboring municipalities on this regional service endeavor.

Very truly yours,


Jamie Hellen
Town Administrator
Town of Franklin

cc: Gus Brown, Town of Franklin Building Commissioner



APPOINTMENTS

Sealer of Weights and Measures

Lloyd (Gus) Brown

Town of Franklin Building Commissioner
355 East Central Street
Franklin, MA 02038

The Town Administrator has recommended the appointment of Lloyd (Gus) Brown to serve as the Sealer of Weights and Measures for the Town of Franklin with a term to expire on June 30, 2024.

MOTION to ratify the appointment by the Town Administrator of Lloyd (Gus) Brown to serve as the Sealer of Weights and Measures for the Town of Franklin.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

December 9, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: 2023 Annual Alcohol License Renewals

We are asking the Town Council to approve the 2023 Alcohol License renewals. There are currently a few businesses still in need of inspection and a few fees are still due. See the attached list. Note, these licenses will not be issued until fees are received and all inspections have been passed.

We are happy to answer any questions you may have.



2023 Annual Alcoholic Beverages Licenses Renewal

All establishments but twenty-three have passed inspections by the Building Department, Board of Health and Fire Department. We have noted those establishments as well as those establishments that have fees or taxes due to the town.

MOTION to approve the renewal of alcoholic beverages licenses listed on the attached Renewal List for the year 2023 with the issuance of licenses that have inspections, fees or taxes outstanding to be withheld (physically held in the Town Administrator's Office) until all items are resolved.

DATED: _____, 2022

VOTED: _____

A TRUE RECORD ATTEST:

UNANIMOUS: _____

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Franklin Town Clerk

Glenn Jones, Clerk
Franklin Town Council

2023 TOWN OF FRANKLIN ALCOHOL LICENSES RENEWALS

License #	DBA	LOCATION	Outstanding	Passed Inspection	Recommended Approval
88909-PK-0430	7-Eleven Store #3738a	664 Union Street	Inspection Fee BOH Permit	Yes	Yes
00063-RS-0430	99 Restaurant and Pub	847A West Central St	License & Inspection Fees	Yes	Yes
00012-RS-0430	Acapulco's Mexican Restaurant	371 Union Street		Yes	Yes
00065-RS-0430	Bamboo House	2 Main Street	License & Inspection Fees BOH Permit	Yes	Yes
07087-RS-0430	Birchwood Bakery	17 East Central Street	License & Inspection Fees BOH Permit	Yes	Yes
89070-PK-0430	BJ's Wholesale Club	100 Corporate Drive		Yes	Yes
07140-RS-0430	Box Seats	391 East Central Street	Pending Inspection		Yes
89975-PK-0430	Dacey's Market & Deli	353 Lincoln Street		Yes	Yes
06373-RS-0430	Dean College	135 Emmons Street		Yes	Yes
00059-PK-0430	Devita's Market	198 East Central Street	License & Inspection Fees	Yes	Yes
00038-PK-0430	Ferrara's Market	20 West Central Street		Yes	Yes
05455-PP-0430	67 Degrees	158 Grove Street	License & Inspection Fees	Yes	Yes
00057-RS-0430	Franklin Country Club	672 East Central Street		Yes	Yes
00032-PK-0430	Franklin Liquors	333 East Central Street	Inspection Fee	Yes	Yes
00016-CL-0430	Franklin Lodge 2136 BPOE (Elks)	1077 Pond Street		Yes	Yes
04745-GP-0430	Franklin Performing Arts Company, Inc.	15 West Central Street		Yes	Yes
06448-RS-0430	Franklin Shed	342 East Central Street	Pending Inspection		Yes
05452-PP-0430	GlenPharmer Distillery	860 West Central Street	License & Inspection Fees Pending Inspection		Yes
00049-RS-0430	Hang Tai Restaurant	26-30 East Central Street		Yes	Yes
05358-RS-0430	Ichigo Ichie	837 West Central Street	License & Inspection Fees Pending Inspection		Yes
00020-RS-0430	Jimmy D's	338 Union Street		Yes	Yes
00066-RS-0430	King Street Café & Deli	390 King Street	Inspection Fee BOH Permit WST & RE	Yes	Yes
03580-PP-0430	La Cantina Winery /				
06167-PP-0430	La Cantina Brewery	355 & 357 Union Street	License & Inspection Fees	Yes	Yes
89669-PK-0430	Lincoln Street Market	465 Lincoln Street	License & Inspection Fees	Yes	Yes
89068-PK-0430	Liquor World	365 West Central Street		Yes	Yes
00056-RS-0430	Longhorn Steakhouse	250 Franklin Village Drive		Yes	Yes
00070-RS-0430	Maguro House	29 East Central Street	License & Inspection Fees	Yes	Yes
05510-GP-0430	Maks Roast Beef and Breakfast Inc.	451 West Central Street	License & Inspection Fees BOH Permit	Yes	Yes
00046-RS-0430	MapleGate Country Club	160 Maple Gate, Bellingham	License & Inspection Fees BOH Permits	Yes	Yes
00035-PK-0430	Ouzo Corporation (Mobil)	660 West Central Street		Yes	Yes

2023 TOWN OF FRANKLIN ALCOHOL LICENSES RENEWALS

00054-RS-0430	Pepper Terrace Restaurant	400 Franklin Village Drive	License & Inspection Fees BOH Permit	Yes	Yes
00060-PK-0430	Pour Richards Wine & Spirits	835 West Central Street	Inspection Fee Pending Inspection		Yes
06427-RS-0430	Proof Restaurant	862 West Central Street	License & Inspection Fees Pending Inspection		Yes
00075-HT-0430	Residence Inn	4 Forge Parkway	License & Inspection Fees BOH Permits	Yes	Yes
05973-RS-0430	Raillery Public House	280 Franklin Village Drive		Yes	Yes
00005-RS-0430	Rome Restaurant	4 East Central Street		Yes	Yes
04360-RS-0430	Santa Fe Burrito Grill	28 West Central Street		Yes	Yes
00033-PK-0430	Shaw's Supermarket	255 East Central Street		Yes	Yes
00079-PK-0430	Table & Vine, Inc.	348 East Central Street		Yes	Yes
02702-RS-0430	Teddy Gallagher Pub	30 Main Street		Yes	Yes
05288-RS-0430	The Chateau	466 King Street		Yes	Yes
00072-RS-0430	The Curry House	418 West Central Street		Yes	Yes
89714-PK-0430	The Little Shop of Olive Oils	5 Main Street	License & Inspection Fees BOH Permit	Yes	Yes
04414-RS-0430	Three Restaurant	461 West Central Street		Yes	Yes
00034-PK-0430	Union Street Wines & Liquors	317 Union Street		Yes	Yes
00030-PK-0430	Village Mall Liquors	60 Franklin Village Drive	BOH Permit	Yes	Yes

Snow and Ice Removal Program

Franklin Department of Public Works

December 14st, 2022

Robert Cantoreggi, Director

Carlos Rebelo, Highway & Grounds Superintendent

Tony Brunetta, Assistant Highway & Grounds Superintendent

Snow Removal Priorities

1. Roadways
2. Public Buildings / Schools
3. Sidewalks

These priorities were established with cooperation of the School and Police Departments.

Goals:

- * Be Prepared!
- * Respond with the appropriate resources in a timely manner.
- * Ensure that emergency vehicles can always respond during snow / ice events.
- * Provide safe passage of vehicles during snow fall.
- * Have all roadways cleared, i.e. showing some asphalt, less than one inch of snow and ice within 4 hours of the end of the storm.

FY 2022

* *FY 2023 Approved Budget:*

\$1,056,500.00

* **\$396,000.00** for Road Treatments Salt

* *FY 20220 Costs*

* 25 Events. (44 Inches of snow)

* **\$1,285,669.00** Total

* **\$429,987.00** for Salt (5800 tons)

Road Salting



Mixing Rate

- 100% Salt*

*Special Circumstances



“Five Truck Route”

vs.

“Treating the Whole Town”

Treating the Whole Town:

14 Sanders

Twenty-one Employees \$4920.00

400 Yards of Salt \$28,8200.00

Total: \$ 33,720.00

“Five Truck Route“:

6 Sanders

Seven Employees \$1840.00

120 Yards of Salt \$8600.00

Total: \$ 10,480.00



Environmental Concerns:

Rising Salt Levels in Water Supply

Well #3, Grove Street D.E.P recommends < 20 ppm

- * 2000 17.4 ppm
- * 2008 43.8 ppm
- * 2012 59.7 ppm
- * 2015 68.2 ppm
- * 2018 70.3 ppm
- * 2021 66.0 ppm ***



Plowing



35 pieces of DPW
Equipment
“On Road” at one
time

D.P.W.
Employees Cost
\$1537.00 per
hour.



80 pieces of
hired equipment

Contractors Cost
\$ \$10,450.00 per
hour!



Sidewalks



Challenges

- * Over 35 miles of sidewalks identified for snow removal operations.
 1. School walking routes
 2. Downtown areas
 3. High traffic / speed routes

- * Mother Nature
 1. Timing of storm
 2. Length of storm
 3. Type of snow
 4. Amount of snow



Time to Clear Sidewalks

- * Less than six inches of snow, snow plows are used.

1 day

- * More than six inches of snow, snow blowers are used.

2-3 days





Student walking
in street

Recently
installed &
plowed sidewalk

Picture taken 12/22/2009 @ 2:30PM on Brook St.

Worker Shortage

- * Public Works employee Vacancies
- * New Public Works employees
- * Good Economy / Covid
- * Contractors can't find Drivers
- * Insurance Costs / Requirements
- * CDL Requirements
- * Lost equipment to private properties
- * Folks just do not want to plow for “Blood Money”

Effect

- * Longer timetable to clear roads
- * More delays / cancellation of schools
- * Longer time to clear sidewalks
- * Extended time to fix missed areas, clear corners, etc.
- * Downtown snow removal delays
- * Delays in repairing potholes / other work

Safety of the residents and employees will always be our number one priority!!!

What we have done

- * Improved Union Contract Rates / Hours
- * Raised plowing rates
- * Looking at insurance requirements
- * Changed plow routes
- * Internal communications
- * Public outreach

Items That Can Effect Response

- * Timing of storm (day of week, hour of day)
- * Duration of storm
- * Amount and type of precipitation
- * Temperature during storm
- * Weather pattern: warm to cold or cold to warm
- * Frost in/on ground
- * Month of storm
- * Recent storm activity

Preparing For A Storm

- * Watch the weather
- * Equipment readiness
- * Availability of DPW personnel
- * Contact with other town departments
- * Contact contractors for equipment / personnel
- * Availability of supplies (Salt)
- * Training and after-action reviews...

Getting ready for the next one!!!

Pushing Snow into Roadway

TOWN BYLAWS: PEACE AND GOOD ORDER, CHAPTER 155-12

Deposit of Snow and Ice

- * No person shall plow, push, deposit, throw or pile snow or ice into or across any public street, sidewalk or property nor direct nor cause the same to be done unless in the employ of the Town.



Winter Storm Overnight Parking Ban

TOWN BYLAWS: ARTICLE X, 170-60 : The parking of any motor vehicle within the layout or right-of-way of any public street or any roadway open to the public is prohibited between the hours of 1:00 a.m. and 5:00 a.m. while a winter storm parking ban is in effect.



No Salt Available at DPW Yard

- * Safety of employees and residents
- * DEP regulations
- * Liability issues



Fire Hydrants



Basketball Hoops

**Not allowed in public
right-of-way**

**TOWN BYLAWS:
PEACE AND GOOD
ORDER, CHAPTER 125-4**
Obstructing streets and
sidewalks



Mailbox Policy



Top 10 Complaints:

1. Plows keep putting snow in my driveway right after I shovel
2. My street is not down to asphalt, but others are
3. There is more snow on my side of the road than the other
4. The roadway is too narrow, there only enough room for one car
5. The snow banks are too high, I can't see on-coming traffic
6. You hit my mailbox, I can not get to my mailbox
7. I can't dig out / find the hydrant
8. You pushed snow up on my property
9. The plow trucks are driving like 40 miles per hour!
10. When is it going to stop snowing?

Think Summer!



Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

December 9, 2022

To: Town Council

From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: **Resolution 22-86: Gift Acceptance - Franklin Public Library**

The Franklin Public Library has received an exceptionally generous donation in the amount of \$70,000 from the Franklin Library Association. This donation will be allocated towards the cleaning and conservation of *Memorial Hall (entrance) "Hours of the Day"* Frieze by Tommaso Julgaris as proposed by John Canning & Company, as well as the digitization of the *Sanitary Survey of the Town of Franklin* and the *1875 Map of the Town of Franklin*.

This donation is especially meaningful as, after 150 years of operation, the Franklin Library Association will be closing its doors at the end of this year. On behalf of the Town of Franklin and the Franklin Public Library, we extend our deepest gratitude to the Franklin Library Association for many years and countless examples of their consistent and incredible support.

If you have any additional questions please feel free to ask.



**TOWN OF FRANKLIN
RESOLUTION 22-86**

Acceptance of Gift – Franklin Public Library

WHEREAS, The Franklin Public Library has received a generous donation totaling \$70,000 to be allocated towards the cleaning and conservation of Memorial Hall (entrance) “Hours of the Day” Frieze by Tommaso Julgaris as proposed by John Canning & Company, as well as the digitization of the Sanitary Survey of the Town of Franklin and the 1875 Map of the Town of Franklin.

Donation Summary:

- 1. Franklin Library Association - \$70,000.00

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Franklin Public Library gratefully accepts this generous donation to be used at the discretion of the Franklin Public Library as described above.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Nancy Danello, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

December 9, 2022

To: Town Council

From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: **Resolution 22-87: Gift Acceptance - Veterans' Services Department**

The Veterans' Services Department has received several generous donations in the total amount of \$565. These donations will be applied at the discretion of the Department toward the Municipal Assistance Fund in support of local veterans and their families.

Donation Summary:

1. Veterans' Services Department - Municipal Assistance Fund

● VFW Auxiliary 3402	\$ 175
● Harvey Kirk & Jane Eichkern	\$ 100
● Charles & Jane Maguire	\$ 100
● Jeanne Bryan	\$ 50
● Mark & Cheryl D'Amelio	\$ 50
● J.W. & L.A. Lannon	\$ 35
● Donna Coroniti	\$ 30
● Robert, Lori & Sona Avakian	<u>\$ 25</u>

Total: \$ 565

DONATION TOTAL \$565

We would like to thank everyone for their continued support of our local services.



**TOWN OF FRANKLIN
RESOLUTION 22-87**

Acceptance of Gift – Veterans’ Services Department

WHEREAS, The Veterans’ Services Department has received generous donations in the total amount of \$565 to be used at the discretion of the Department as follows:

Donation Summary:

VETERANS’ SERVICES DEPARTMENT - \$565

- Donations to be applied at the discretion of the Veterans Services Department toward the Municipal Assistance Fund in support of local veterans and their families.
 - List of donors is included in the 12/14/2022 Town Council meeting agenda packet.

NOW THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Franklin on behalf of the Veterans’ Services Department gratefully accepts these generous donations to be used at the discretion of the Department for the purposes noted above.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Nancy Danello, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

December 9, 2022

To: Town Council

From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

**RE: Bylaw Amendment 22-888: Chapter 170, Vehicles And Traffic, Section 170-22, Subsection A,
Location of Stop Signs - First Reading**

This is a first reading of Bylaw Amendment 22-888, to accept three stop signs located on streets that we've recently accepted. Please see below and the attached redlined version of the bylaw for specific changes. We agreed to have an annual cleanup of the bylaw on signs the last couple of years.

Stop signs being accepted with Bylaw Amendment 22-888 are located on the following public ways:

- Brandywine Road (eastbound at Populatic St.)
- Charles Drive (eastbound at Brandywine Rd.)
- Union Meadows Lane (eastbound at Upper Union St.)

If you have any additional questions please feel free to let us know.



**TOWN OF FRANKLIN
BYLAW AMENDMENT 22-888
CHAPTER 170, VEHICLES AND TRAFFIC**

A BYLAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN AT CHAPTER 170, VEHICLES AND TRAFFIC, ARTICLE VI, TRAFFIC REGULATIONS SECTION 170-22, SUBSECTION A

BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL that Chapter 170 of the Code of the Town of Franklin Vehicles and Traffic, Article VI, Traffic Regulations is hereby amended by ~~deleting~~ and adding the following text in appropriate alphabetical order at §170-22, Subsection A:

§ 170-22 Location of stop signs.

A. The erection and maintenance of official stop signs are authorized by the Town Council as follows:

Stop Sign On	Direction of Travel	At Intersection Of
<u>Brandywine Road</u>	<u>Eastbound</u>	<u>Populatic Street</u>
<u>Charles Drive</u>	<u>Eastbound</u>	<u>Brandywine Road</u>
<u>Union Meadows Lane</u>	<u>Eastbound</u>	<u>Upper Union Street</u>

This bylaw amendment shall become effective in accordance with the provisions of the Franklin Home Rule Charter.

DATED: _____, 2022

VOTED:

UNANIMOUS: _____

A True Record Attest:

YES: _____ **NO:** _____

ABSTAIN: _____

ABSENT: _____

**Nancy Danello, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

December 9, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

RE: Resolution 22-88: Local Acceptance of MGL Ch 40, Section 5B, Fourth Paragraph
Resolution 22-89: Creation of the Massachusetts Statewide Opioid Settlement Stabilization Fund

As everyone knows the funding for the statewide opioid settlement has started to arrive. Establishing a Stabilization Account is our preference to receive the money and then appropriate the money. This ensures these funds over the next 20 years stay off the operating budget books, which is better for accounting and keeps the operating budget cleaner.

After the first installment was in the operating budget amendment in November (of approximately \$67,000), the latest installment totals 131,770.33. The Town will continue to receive funds periodically over 20 years. Any future funds received will go directly into the stabilization account to be appropriated by a 2/3rds majority.

I have set up an initial meeting of relevant departments that are on the frontlines of the opioid crisis to have an initial conversation of how to use the funds. Once we have an internal meeting, we will have better recommendations about how to organize distribution of the funds to make sure they go to the places most in need. I have no doubt the SAFE Coalition will be a recipient of much of this, but need to work with town departments first to analyze the new settlement conditions and expenditure options with our staff. I have included the Board of Health, School Department, Senior Center, Fire Chief, and Police Chief. I am aiming to provide some concrete recommendations later this spring.

Please contact me if you have any questions.



TOWN OF FRANKLIN

RESOLUTION 22-88

LOCAL ACCEPTANCE OF MGL CH40, Section 5B, FOURTH PARAGRAPH

WHEREAS, the fourth and final paragraph of Chapter 40, Section 5B is a local acceptance statute that permits a municipality to dedicate, without further appropriation, all or a percentage of not less than 25 percent of a particular fee, charge or other receipt to any stabilization fund established pursuant to this section; provided, however, that the receipt is not reserved by law for expenditure for a particular purpose.

NOW THEREFORE, be it moved and voted that the Town accept the fourth and final paragraph of Chapter 40, Section 5B, to dedicate, without further appropriation, all or a percentage of not less than 25 percent of a particular fee, charge or other receipt to any stabilization fund established pursuant to this section; provided, however, that the receipt is not reserved by law for expenditure for a particular purpose; this acceptance shall be in effect until rescinded by the Town Council, but no rescission shall occur any earlier than July 1, 2025.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council



**TOWN OF FRANKLIN
RESOLUTION 22-89**

Creation of the Massachusetts Statewide Opioid Settlement

Stabilization Fund, as Authorized by G.L. Chapter 40, Section 5B

WHEREAS, G.L. Chapter 40, Section 5B authorizes a municipality to create a stabilization fund for a specified purpose and to appropriate amounts thereto, and

WHEREAS, the Town of Franklin has need for a special purpose stabilization fund to allow it to accumulate revenue received from Massachusetts Statewide Opioid Settlement, in order to fund substance use disorder prevention, harm reduction, treatment, and recovery

NOW THEREFORE BE IT VOTED by the Franklin Town Council that:

As authorized by G.L. Chapter 40, Section 5B, a special purpose stabilization fund to be known as "Massachusetts Statewide Opioid Settlement Stabilization Fund" is hereby created; the purpose(s) for said stabilization fund shall be to accumulate revenue received from Massachusetts Statewide Opioid Settlement, in order to fund substance use opioid use disorder, prevention, harm reduction, treatment, recovery, mental health counseling, first responder overdose emergency equipment,

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Nancy Danello, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

December 9, 2022

To: Town Council

From: Jamie Hellen, Town Administrator

Alecia Alleyne, Assistant to the Town Administrator

RE: Resolution 22-90: Authorization of and Appropriation for Purchase of Three Parcels of Unimproved Land

With the purchase of Schmidt Farm, Kathy and David Dalzell called the Town to offer the Town 17 acres of forest adjacent to Schmidt Farm. The asking price is \$250,000.

This purchase will officially tally 200 acres of open space protected in the Town of Franklin in the past 18 months. This is the definition of "Community Preservation"!

I have attached the signed P&S from the Dalzells.

See attached map of the parcel in yellow. With permission from the owner, town staff and I took advantage of a beautiful day to walk the property. I have added some pictures here of the parcel!

With tonight's vote, we can move to close on the property.

It goes without saying how much the Town should thank the Dalzell family for their incredible generous outreach to us to ensure this property permanently stays as open space forever! To be clear, they had other options and said their family has always wanted to preserve it. With the preservation of Schmidt Farm, they called the Town within days.

The Dalzells also owned two small portions of land in Mine Brook that the Town will also be accepting. They are lands that cannot be improved upon and are in the swamp. The P&S includes all of those parcels to make everything easier.













From the office of:
Mark G. Cerel, Franklin Town Attorney
Franklin Municipal Building
355 E. Central Street
Franklin, MA 02038
Tel. No.: (508) 520-4964
Fax: (508) 520-4903

DRAFT 12/05/22

STANDARD FORM
PURCHASE AND SALE AGREEMENT

This 5th day of December, 2022

- 1. **PARTIES AND MAILING ADDRESSES**
(fill in)
David H. Dalzell and Kathleen D. Dalzell, as Trustees of Dalco Realty Trust, created under a declaration of trust dated August 21, 1963 and recorded at Norfolk County Registry of Deeds in Book 4099 at Page 382, hereinafter called Seller agrees to sell and Town of Franklin, a municipal corporation with administrative offices located in Franklin Municipal Building, 355 E. Central Street, Franklin, MA hereinafter called the BUYER or TOWN, agrees to BUY, upon the terms hereinafter set forth, the following described premises:
- 2. **DESCRIPTION**
(fill in and include title reference)
Three parcels of unimproved land described in a deed recorded at Norfolk County Registry of Deeds in Book 5376 at Page 305. The first parcel located on Bald Hill and containing 16 acres, more or less, according so said deed; said parcel is also shown on Franklin Assessors Map 338 as Parcel 34. The second parcel is located on Grove Street, near Mine Brook, and contains one acre, more or less according to said deed. The third parcel is located off Pond Street and contains one acre, more or less, according to said deed.
- 3. **BUILDINGS, STRUCTURES, IMPROVEMENTS, FIXTURES**
Not applicable.
- 4. **TITLE DEED**
(fill in)
** Include here by specific reference any restrictions, easements, rights and obligations in party walls not included in (b) leases, municipal and other liens, other encumbrances, and make provision to protect SELLER against BUYER's breach of SELLER's covenants in leases, where necessary.*
Said premises are to be conveyed by a good and sufficient quitclaim deed running to the BUYER, or to the nominee designated by the BUYER by written notice to the SELLER at least seven days before the deed is to be delivered as herein provided, and said deed shall convey a good and clear record and marketable title thereto, free from encumbrances, except
 - a Provisions of existing building and zoning laws;
 - b Existing rights and obligations in party walls which are not the subject of written agreement;
 - c Such taxes for the then current year as are not due and payable on the date of the delivery of such deed;
 - d Any liens for municipal betterments assessed after the date of this agreement;
 - e Easements, restrictions and reservations of record, if any.

5. **PLANS** If said deed refers to a plan necessary to be recorded therewith the SELLER shall deliver such plan with the deed in form adequate for recording or registration.
6. **REGISTERED TITLE** In addition to the foregoing, if the title to said premises is registered, said deed shall be in form sufficient to entitle the BUYER to a Certificate of Title of said premises, and the SELLER shall deliver with said deed all instruments, if any, necessary to enable the BUYER to obtain such Certificate of Title.
7. **PURCHASE PRICE** The agreed purchase price for said premises is
(fill in); space is allowed to write out the amounts if desired Two hundred, fifty thousand dollars (\$250,000), of which

\$ 100		have been paid as deposit this day and
\$		
\$249,900		are to be paid at the time of delivery of the deed in cash, or by certified, cashier's, treasurer's or bank check(s).
\$		
\$250,000	TOTAL	
8. **TIME FOR PERFORMANCE; DELIVERY OF DEED** *(fill in)* Such deed is to be delivered at 10:00 o'clock A.M. on the 23th day of January, 2023, at the Town Attorney's office in the Franklin Municipal Building, 355 E. Central Street, Franklin, MA, unless otherwise agreed upon in writing. It is agreed that time is of the essence of this agreement.
9. **POSSESSION AND CONDITION OF PREMISE.** *(attach a list of exceptions, if any)* Full possession of said premises free of all tenants and occupants, except as herein provided, is to be delivered at the time of the delivery of the deed, said premises to be then (a) in the same condition as they now are, reasonable use and wear thereof excepted, and (b) not in violation of said building and zoning laws, and (c) in compliance with provisions of any instrument referred to in clause 4 hereof. The BUYER shall be entitled personally to inspect said premises prior to the delivery of the deed in order to determine whether the condition thereof complies with the terms of the clause.
10. **EXTENSION TO PERFECT TITLE OR MAKE PREMISES CONFORM** *(Change period of time if desired).* If the SELLER shall be unable to give title or to make conveyance, or to deliver possession of the premises, all as herein stipulated, or if at the time of the delivery of the deed the premises do not conform with the provisions hereof, then any payments made under this agreement shall be forthwith refunded and all other obligations of the parties hereto shall cease and this agreement shall be void without recourse to the parties hereto, unless the SELLER shall elects to use reasonable efforts to remove any defects in title, or to deliver possession as provided herein, or to make the said premises conform to the provisions hereof, as the case may be, in which event the SELLER shall give written notice thereof to the BUYER at or before the time for performance hereunder, and thereupon the time for performance hereof shall be extended for a period of thirty days.

- 11. **FAILURE TO PERFECT TITLE OR MAKE PREMISES CONFORM, etc.** If at the expiration of the extended time the SELLER shall have failed so to remove any defects in title, deliver possession, or make the premises conform, as the case may be, all as herein agreed, or if at any time during the period of this agreement or any extension thereof, the holder of a mortgage on said premises shall refuse to permit the insurance proceeds, if any, to be used for such purposes, then any payments made under this agreement shall be forthwith refunded and all other obligations of the parties hereto shall cease and this agreement shall be void without recourse to the parties hereto.

- 12. **BUYER's ELECTION TO ACCEPT TITLE** The BUYER shall have the election, at either the original or any extended time for performance, to accept such title as the SELLER can deliver to the said premises in their then condition and to pay therefore the purchase price without deduction, in which case the SELLER shall convey such title, except that in the event of such conveyance in accord with the provisions of this clause, if the said premises shall have been damaged by fire or casualty insured against, then the SELLER shall, unless the SELLER has previously restored the premises to their former condition, either
 - a Pay over or assign to the BUYER, on delivery of the deed, all amounts recovered or recoverable on account of such insurance, less any amounts reasonably expended by the SELLER for any partial restoration, or
 - b If a holder of a mortgage on said premises shall not permit the insurance proceeds or a part thereof to be used to restore the said premises to their former condition or to be so paid over or assigned, give to the BUYER a credit against the purchase price, on delivery of the deed, equal to said amounts so recovered or recoverable and retained by the holder of the said mortgage less any amounts reasonably expended by the SELLER for any partial restoration.

- 13. **ACCEPTANCE OF DEED** The acceptance of a deed by the BUYER or his nominee as the case may be, shall be deemed to be a full performance and discharge of every agreement and obligation herein contained or expressed, except such as are, by the terms hereof, to be performed after the delivery of said deed.

- 14. **USE OF MONEY TO CLEAR TITLE** To enable the SELLER to make conveyance as herein provided, the SELLER may, at the time of delivery of the deed, use the purchase money or any portion thereof to clear the title of any or all encumbrances or interests, provided that all instruments so procured are recorded simultaneously with the delivery of said deed.

- 15. **INSURANCE**
**Insurance amount (list additional types of insurance and amounts as agreed)*

<i>Type of Insurance</i>	<i>Amount of Coverage</i>
a. Fire and Extended Coverage	*\$As presently insured

Risk of loss shall remain with Seller's pending closing.

- 16. **ADJUSTMENTS**
(list operating expenses, if any, or attach schedule) Water and sewer use charges and taxes for the then current fiscal year, shall be apportioned, as of the day of performance of this agreement and the net amount thereof shall be added to or deducted from, as the case may be, the purchase price payable by the BUYER at the time of delivery of the deed.

- 17. **ADJUSTMENT OF UNASSESSED AND ABATED TAXES** If the amount of said taxes is not known at the time of the delivery of the deed, they shall be apportioned on the basis of the taxes assessed for the preceding fiscal year, with a reapportionment as soon as the new tax rate and valuation can be ascertained; and, if the taxes which are to be apportioned shall thereafter be reduced by abatement, the amount of such abatement, less the reasonable cost of obtaining the same, shall be apportioned between the parties, provided that neither party shall be obligated to institute or prosecute proceedings for an abatement unless herein otherwise agreed.

18. **BROKER'S FEE**
(fill in fee with dollar amount or percentage; also name of Brokerage firm(s)) Not applicable; no broker involved.
19. **BROKER(S) WARRANTY**
(fill in name) Not applicable; no broker involved.
20. **DEPOSIT**
(fill in name) All deposits made hereunder shall be held in escrow by Mark G. Cerel, Franklin Town Attorney, as escrow agent subject to the terms of this agreement and shall be duly accounted for at the time for performance of this agreement.
21. **BUYER'S DEFAULT; DAMAGES** If the BUYER shall fail to fulfill the BUYER's agreements herein, all deposits made hereunder by the BUYER shall be retained by the SELLER as liquidated damages unless within thirty days after the time for performance of this agreement or any extension hereof, the SELLER otherwise notifies the BUYER in writing, and this shall be Seller's sole and exclusive remedy, both at Law and in Equity.
22. **RELEASE BY HUSBAND OR WIFE**
23. **BROKER AS PARTY** Not applicable; no broker involved.
24. **LIABILITY OF TRUSTEE, SHAREHOLDER, BENEFICIARY, etc.** If the SELLER or BUYER executes this agreement in a representative or fiduciary capacity, only the principal or the estate represented shall be bound, and neither the SELLER or BUYER so executing, nor any shareholder or beneficiary of any trust, shall be personally liable for any obligation, express or implied, hereunder.
25. **WARRANTIES AND REPRESENTATIONS**
(fill in); if none, state "none"; if any listed, indicate by whom each warranty or representation was made The BUYER acknowledges that the BUYER has not been influenced to enter into this transaction nor has he relied upon any warranties or representations not set forth or incorporated in this agreement or previously made in writing, except for the following additional warranties and representations, if any, made by either the SELLER or the Broker(s);
See Addendum attached hereto and incorporated herein.
26. **MORTGAGE CONTINGENCY CLAUSE**
(omit if not provided for in Offer to Purchase) Not applicable.
27. **CONSTRUCTION OF AGREEMENT** This instrument, executed in multiple counterparts, is to be construed as a Massachusetts contract, is to take effect as a sealed instrument, sets forth the entire contract between the parties, is binding upon and enures to the benefit of the parties hereto and their respective heirs, devisees, executors, administrators,

successors and assigns, and may be cancelled, modified or amended only by a written instrument executed by both the SELLER and the BUYER. If two or more persons are named herein as BUYER their obligations hereunder shall be joint and several. The captions and marginal notes are used only as a matter of convenience and are not to be considered a part of this agreement or to be used in determining the intent of the parties to it.

28. LEAD PAINT LAW

29. SMOKE DETECTORS

30. ADDITIONAL PROVISIONS The initialed riders, if any, attached hereto, are incorporated herein by reference See addendum attached hereto and incorporated herein.

FOR RESIDENTIAL PROPERTY CONSTRUCTED PRIOR TO 1978, BUYER MUST ALSO HAVE SIGNED LEAD PAINT "PROPERTY TRANSFER NOTIFICATION CERTIFICATION"

NOTICE: This is a legal document that creates binding obligations. If not understood, consult an attorney.

Dalco Realty Trust 12/5/22
Dalco Realty Trust
SELLER

[Signature]
Town of Franklin, by:
Jamie Hellen, Town Administrator
BUYER

David H. Dalzell
David H. Dalzell, Trustee

Kathleen D. Dalzell 12/5/22
Kathleen D. Dalzell, Trustee

EXTENSION OF TIME FOR PERFORMANCE

The time for the performance of the foregoing agreement is extended until _____ Date _____ o'clock _____ M. on the _____ day of _____ 20____, time still being of the essence of this agreement as extended. In all other respects, this agreement is hereby ratified and confirmed. This extension, executed in multiple counterparts, is intended to take effect as a sealed instrument.

SELLER (or spouse)

SELLER

BUYER

BUYER

Broker(s)

FORMS/STANP&S

ADDENDUM to Purchase and Sale Agreement between David H. Dalzell and Kathleen D. Dalzell, Trustees of Dalco Realty Trust, Sellers and Town of Franklin, Buyer for three parcels of unimproved land in Franklin, Massachusetts:

30. (a) If any Paragraph contained in this Addendum conflicts in any way with the printed form of the Purchase and Sale Agreement then the paragraph contained in this Addendum shall control.
- (b) Any matter or practice arising under or relating to this Agreement which is the subject of a practice standard of the Massachusetts Conveyancers Association shall be governed by such standard to the extent applicable, unless otherwise provided for herein.
- (c) Should the context of any paragraph, condition, term or provision of this Purchase and Sale Agreement and/or Addendum thereto require that same should survive the merger of the Agreement into the Deed, then any such paragraph, condition, term or provision shall so survive and maintain independent significance.
- (d) SELLERS warrant and represent that they have not disposed of any petroleum, waste oil or other hazardous materials as defined by G.L. Chapter 21E on the property and that, to the best of their knowledge, the property does not contain any such hazardous materials. NOTWITHSTANDING the foregoing, BUYER may at its option and expense have performed upon the above-described premises site testing to determine for itself whether any hazardous materials as defined in G.L. Chapter 21E are present. If BUYER chooses to exercise this option, it shall notify SELLERS on or before 5:00 p.m. on Friday, December 23, 2022 of the results thereof and if BUYER is dissatisfied in any respect therewith, it may at its option obtain a refund of all deposits made by it hereunder at which time all obligations of the parties shall cease and this Agreement shall become void.
- (e) The SELLERS agree to allow the BUYER, its agents or designees, to have access to the premises for the purpose of having inspections, performing testing, taking measurements, etc.
- (f) It is understood and agreed by the parties that the premises shall not be in conformity with the title provisions of this Agreement unless:
- (i) All buildings, structures and improvements, including but not limited to any driveways, parking spaces, landscaping, drainage structures and utilities, and all means of access to the premises, shall be located completely within the boundary lines of said premises and shall not encroach upon or under the property of any other person or entity with the exception of easements of record.
- (ii) No building, structure, or improvements of any kind belonging to any other person or entity shall encroach upon or under said premises, with the exception of easements of record;

(iii) The premises shall abut or have access to a public way duly laid out or accepted as such by the city or town in which said premises are located; and

(iv) Title to the premises is insurable for the benefit of the BUYER by a title insurance company at normal premium rates in the American Land Title Association form currently in use, subject only to those printed exceptions to title normally included in the "jacket" to such form and to exceptions set forth in Paragraph 4 of this Agreement.

(v) The premises are presently in conformity with the Town of Franklin Zoning and Town by-laws and the proposed conveyance will not result in a violation thereof.

(g) At the time of delivery of the SELLERS' Deed, the SELLERS, if requested, shall execute and deliver an affidavit to any title insurance company insuring title to the premises to the BUYER and/or lender granting mortgage financing to the BUYER with respect to the premises stating that there are no parties in possession of the premises and that no work has been done on the premises which would entitle anyone to claim a mechanic's or laborer's lien with respect to the premises.

(h) At the time of the delivery of the SELLERS' Deed, the SELLERS shall execute and deliver to the BUYER and any title insurance company insuring title to the premises (for the BUYER or for any lender granting mortgage financing to the BUYER with respect to the premises) either (i) affidavits setting forth that the SELLERS are not a foreign person or foreign corporation and providing the SELLERS' United States Taxpayer Identification Number, or (ii) such other documentation as is required by Section 1445 of the Internal Revenue Code and any regulations promulgated thereunder to exempt the SELLERS and/or the sale of the premises from the provisions of said Section 1445.

(i) At the time of delivery of SELLERS' Deed, the SELLERS shall execute and deliver such other affidavits and documents as may be requested by the Town's attorney, consistent with usual conveyancing practices.

(j) All references to the "then current year" and like references with respect to real estate taxes payable for the premises shall be construed to mean the then current fiscal tax period within which such taxes are payable.

(k) The SELLERS shall deliver the premises at the time of delivery of the SELLERS' Deed removing all of the SELLERS' possessions therefrom not being sold to the BUYER.

(l) SELLERS warrant and represent that:

1. Premises are not the subject of any outstanding agreements with any party pursuant to which any such party may acquire any interest in the premises, other than mortgages.
2. SELLERS have no knowledge of any litigation or proceeding, pending or threatened, against or relating to the premises.
3. SELLERS have received no written notice from (A) any public authority that (i) the premises are not zoned for their present use, or (ii) there exists with respect to the premises any condition which violates any municipal, state or federal law, rule or regulation, or (B) any insurance carrier of the premises regarding any dangerous, illegal or other condition requiring any corrective action, that has not already been fully complied with.
4. To the best of the SELLERS' knowledge, all terms and conditions of recorded restrictive agreements applicable to the premises have been met.

(m) BUYER'S obligations under the parties' agreement are subject to the Franklin Town Council's final favorable vote authorizing the Town to purchase the subject property and appropriating sufficient funds for said purchase; if the Town Council fails to so vote, BUYER shall notify SELLERS in writing of said fact no later than 1:00 p.m., on Friday, December 16, 2022 whereupon SELLERS shall promptly refund BUYER'S deposit and all further obligations of the parties shall cease and this Agreement shall become void.

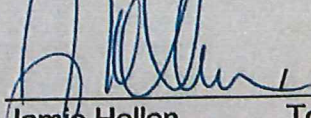
(n) SELLERS hereby consent to a confirmatory taking if Town's attorney deems it necessary or desirable to clear title; in the event of a confirmatory taking, SELLERS accept the amount paid pursuant to this Agreement in full compensation and agree that this provision constitutes a written waiver of any and all claims for further compensation or for damages, direct or indirect. This provision shall survive the delivery of the deed.

Dalco Realty Trust

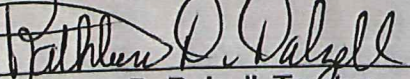
Town of Franklin, Buyer, by:



 David H. Dalzell, Trustee



 Jamie Hellen Town Administrator

 12/5/22

 Kathleen D. Dalzell, Trustee

12/5/22

 Date

12/5/22

 Date



**TOWN OF FRANKLIN
RESOLUTION 22-90
AUTHORIZATION OF AND APPROPRIATION FOR PURCHASE OF
THREE PARCELS OF UNIMPROVED LAND**

WHEREAS, David H. Dalzell and Kathleen D. Dalzell, as Trustees of Dalco Realty Trust, are titleholders of record of three parcels of unimproved land described in a deed recorded at Norfolk County Registry of Deeds in Book 5376 at Page 305, the first parcel being located on Bald Hill and containing 16 acres, more or less, according so said deed (said parcel is also shown on Franklin Assessors Map 338 as Parcel 34), the second parcel being located on Grove Street, near Mine Brook, and containing one acre, more or less, according to said deed, and the third parcel being located off Pond Street and containing one acre, more or less, according to said deed, and have offered to sell said land to the Town of Franklin for a total purchase price of two hundred, fifty-thousand dollars (\$250,000), and

WHEREAS, the Franklin Town Council, acting on behalf of Town, desires to purchase said land for open space and passive recreation, as well as access to other Town-owned land, and

WHEREAS, Town's Community Preservation Committee has voted to recommend that Town purchase said land and fund the purchase from Community Preservation Fund Open Space account, \$50,151, and Budgeted Reserve account, \$199,849, for a total of \$250,000 as provided in G.L. Ch. 44B, Section 5.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Town of Franklin purchase three parcels of unimproved land described in a deed recorded at Norfolk County Registry of Deeds in Book 5376 at Page 305, the first parcel being located on Bald Hill and containing 16 acres, more or less, according so said deed (said parcel is also shown on Franklin Assessors Map 338 as Parcel 34), the second parcel being located on Grove Street, near Mine Brook, and containing one acre, more or less, according to said deed, and the third parcel being located off Pond Street and containing one acre, more or less, according to said deed, for the sum of two hundred, fifty-thousand dollars (\$250,000) for open space and passive recreation, as well as access to other Town-owned land.
2. The sum of two hundred, fifty-thousand dollars (\$250,000) is hereby appropriated from the accounts and in the amounts indicated above of the Community Preservation Fund to fund said purchase.

3. The Town Administrator, in consultation with the Town Attorney, is authorized to execute any and all documents and to take any and all action necessary to consummate Town's purchase of said land.

This Resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

**Nancy Danello, CMC
Town Clerk**

**Glenn Jones, Clerk
Franklin Town Council**

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

December 9, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Allecia Alleyne, Assistant to the Town Administrator

Re: Resolution 22-91: Town Council Acceptance and/or Approval of ARPA Funds

We are asking the Town Council to authorize the Town Administrator to execute any and all documents and/or to take any and all other action required for the Town to receive ARPA funds for Janie Avenue Neighborhood water main replacements. The total project estimate is \$1,055,090.00.

Please see the attached project cost breakdown provided by Town Engineer Mike Maglio.

This authorization is to apply for Norfolk County ARAP funds, which as discussed before are more limited due to federal law. As outlined in previous presentations, infrastructure is the most allowable use. This appropriation will ensure ratepayers do not need to subsidize these improvements and assist in stabilizing water rates (which have not increased for general operations in over five years). This saves ratepayers money.

I anticipate further discussion on the municipal ARPA funds in January for road work and additional traffic calming measures. As we heard from County officials in October, they are now allowing 75% of total allocation to be applied for. I anticipate it will take 60 days to get the funds, which is right on target for the Spring constriction season!

If you have any additional questions please feel free to ask.

CONSTRUCTION COST ESTIMATE

ITEM NO.	DESCRIPTION	TOTAL QTY	UNIT	UNIT PRICE	TOTAL PRICE
120.1	Unclassified Excavation	100	CY	25.00	\$2,500.00
121.1	Rock Excavation	100	CY	150.00	\$15,000.00
141.1	Test Pit for Exploration	200	CY	40.00	\$8,000.00
151	Gravel Borrow	500	CY	30.00	\$15,000.00
250.06	6 Inch PVC Sanitary Sewer Pipe	50	FT	60.00	\$3,000.00
302.06	6 Inch Ductile Iron Water Pipe	200	FT	70.00	\$14,000.00
302.08	8 Inch Ductile Iron Water Pipe	4,250	FT	130.00	\$552,500.00
347.1	1" Copper Tubing Type K	1,440	FT	35.00	\$50,400.00
350.06	6" Gate and Gate Box	8	EA	1,700.00	\$13,600.00
350.08	8" Gate and Gate Box	16	EA	2,400.00	\$38,400.00
363.1	1-Inch Corporation Stop	48	EA	1,600.00	\$76,800.00
376	Hydrant	8	EA	5,200.00	\$41,600.00
385	Curb Stop and Box	48	EA	550.00	\$26,400.00
472.1	Hot Mix Asphalt for Patching	3,300	SY	40.00	\$132,000.00
697.1	Silt Sack	17	EA	120.00	\$2,040.00
751.2	Loam Borrow and Seeding	550	SY	7.00	\$3,850.00
				Total	\$995,090.00

Police
Budget \$60,000.00
6.0%

Total Project Estimate \$1,055,090.00



**TOWN OF FRANKLIN
RESOLUTION 22-91**

**TOWN COUNCIL ACCEPTANCE AND/OR APPROVAL OF
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

The Franklin Town Council on behalf of the Town of Franklin hereby accepts the receipt of ARPA Funds from and/or through Norfolk County, MA, and approves the expenditure of said funds for the below-listed purposes, and authorizes the Town Administrator to execute any and all documents and/or to take any and all other action required for Town to receive said funds.

Water Main Replacements & Police Detail	\$1,055,090
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This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



Phone: (508) 520-4949
www.franklinma.gov

OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

December 9, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator

Re: Resolution 22-92: Cable Funds in Support of PEG Service and Programming

The Massachusetts Department of Revenue requires the Town Council to vote to appropriate PEG funds received from Comcast and Verizon to an established revolving account.

Please find the attached resolution to appropriate \$78,798.41 in PEG funds received for the third quarter of 2022 from Verizon to Franklin Community Cable Access, Inc.

Please let us know if you have any questions.



TOWN OF FRANKLIN RESOLUTION 22-92

APPROPRIATION: Cable Funds in Support of PEG Service and Programming per
MGL Ch. 44, §53F3/4

TOTAL REQUESTED: \$78,798.41

PURPOSE: To appropriate \$78,798.41 from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, representing the amount received from Verizon in the previous quarter, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

MOTION: Be it Moved and Voted by the Town Council that the sum of \$78,798.41 be appropriated from the PEG Access and Cable Related Fund created under MGL Ch. 44, §53F3/4, to be paid to Franklin Community Cable Access, Inc. to operate the cable access studio and otherwise fund its operations.

This resolution shall become effective according to the provisions of the Town of Franklin Home Rule Charter.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council

Town of Franklin

355 East Central Street
Franklin, Massachusetts 02038-1352



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OFFICE OF THE TOWN ADMINISTRATOR

Memorandum

December 9, 2022

To: Town Council
From: Jamie Hellen, Town Administrator
Alecia Alleyne, Assistant to the Town Administrator
Re: Resolution 22-94: Town Clerk's Salary

I am asking the Council to approve a revised salary schedule for the Town Clerk in Town Code, which is required by law as she is an elected official. As referenced in May 2022, the Town has put the finishing touches on a revised compensation and classification study. The market basket analysis shows the Town Clerk salary is at this rate, which is in the midpoint of the grade.

On January 11, 2023, the consultant and report will be presented at the Town Finance Committee meeting

As required by town code, the revised plan for FY23 is on file in the Town Clerk's Office.

If you have any additional questions please feel free to ask.



TOWN OF FRANKLIN

RESOLUTION 22-94

SALARY SCHEDULE: FULL-TIME ELECTED OFFICIAL

A Resolution Amending Appendix A, Chapter 4 of the Code of the Town of Franklin, entitled "Salary Schedule - Full-Time Elected Official".

BE IT RESOLVED BY THE FRANKLIN TOWN COUNCIL THAT: Appendix A Salary Schedule - Full-Time Elected Official, Chapter 4 of the Code of the Town of Franklin is amended as follows:

APPENDIX A

SALARY SCHEDULE - FULL-TIME ELECTED OFFICIAL

OFFICE	INCUMBENT SALARY	FY23 SALARY
Town Clerk	\$96,000	<u>\$106,000</u>

This resolution is effective beginning on January 1, 2023.

DATED: _____, 2022

VOTED: _____

UNANIMOUS: _____

A TRUE RECORD ATTEST:

YES: _____ **NO:** _____

ABSTAIN: _____ **ABSENT:** _____

RECUSED: _____

Nancy Danello, CMC
Town Clerk

Glenn Jones, Clerk
Franklin Town Council